

October 2018 Lyter PTO Meeting Minutes

October 11, 2018

Board and Co-Chair Attendance: Ellen Dunkleberger, Jessica Clayton, Stephanie Pickering,, Meghan Maeulen, Connie Dawes, Katie Farley, Misty Emick

Guests/Parents Attendance: Laura Cosentine, Rebecca Alexander

Principal: Mr. Feerrar

Administrative Business (M. Emick)

- Approved September 2018 Meeting Minutes
- Listed and discussed open Board Positions - Beautification Chair, Spring Fling Coordinator, Special Events Chair
- Approved September 2018 Treasurer's Report

Welcome/Principal's Update (D. Feerrar)

- 10/12 - 3rd Grade Montoursville Historical Walk, 4th Grade to visit Hepburn Farm
- 10/15 - No school for students K-12 - Teacher In-Service Day
- 10/22 - Title I Family Night 5:30 P.M. @ High School
- 10/23 - Picture Retakes
- 10-23 - 10/30 - Fall Book Fair
- 10/29 - 11/2 - Red Ribbon Week
- 10/31 - Halloween Activities (Parade begins at approximately 1:50 P.M.)
- 11/1 - 3rd Grade to CAC for Art Program. Both show and transportation are free.
 - (Kindergarten to go in the spring.)
- 11/9 - Veteran's Day Program
 - Flags and color guard may be provided again from Muncy Legion.
 - Misty will contact them.
- Additional topic:
 - Digital screen will be installed in the front entrance vestibule. Can use them to display calendar events or advertise a fundraiser.

Technology Purchase (M. Emick/D. Feerrar)

- Chromebooks have been ordered
 - They were cheaper than expected, so 28 were ordered for 3rd grade.
 - Every 4th grade classroom will have 14. (Two classrooms can combine to have a full complement of Chromebooks)
 - Charging carts were also ordered.
 - 20 iPads will be distributed to lower grades.

Walk-A-Thon Update (M. Maeulen)

- Overall the fundraiser was a success. Raised over \$15,566.87. Kept costs very low at \$366.31. Net Profit as of 10/11/2018: \$15,200.56.
- Obstacle Course was a success and the tally system seemed to go well
 - Suggestion for next year, alphabetize student by student first name
 - Kindergarten struggled at first with the tally system, but they might have trouble with anything.
- Pizza party winners will be announced tomorrow, Friday, October 12th.
- Business donors made over half of the Walk-A-Thon contributions, sending home personalized letters seemed helpful.
- Suggested improvements for next year:
 - Simplified paperwork
 - Maybe increase business Tier amount
 - Maybe increase amounts for the individual sponsor forms

Fundraising

- Discussed pros and cons of gift card fundraiser
 - Voted to continue with the fundraiser this year. Ellen Dunkleberger will head it up.
- Discussed craft fair
 - Proposed ordering 96 Montoursville garden flags from Teamwork Graphics to sell at the craft fair. Remaining flags to be sold to the four Montoursville schools
 - Flags cost \$12.00/flag. Will sell them for \$20.00/flag. Anticipating \$8.00/flag profit
 - Misty to work with Teamworks to create the flags
 - Misty and Stephanie will sell the flags at the MHS Craft Fair on December 1st

Committee Reports

- Classroom Activities - Box tops counted, will be mailed next week. Collected enough caps for moo-dollars as well. Remaining caps and cow themed collection buckets will be given to the fire department for their collection.
- Yearbook - Walk-A-Thon photos taken for all classes except Mrs. Boyle's class. School pictures came in and everyone was very pleased. GoPhoto did an outstanding job.
- Communications - Looking into upcoming movie releases in November/December. Incredibles 2 comes out in November. Decided the charity to support this year for our movie night "Admission" is the newly established food pantry/backpack program at Faith church.
- Beautification - Back to school decorations will be removed and fall decorations will go up Monday or Tuesday of next week. Misty will request volunteers as needed.
 - Rebecca Alexander nominated and voted in for the School Beautification position. Welcome Rebecca!
- Special Events - Book fair sign up passed around. Fall teacher's luncheon will be Wednesday, November 14th
 - Fall teacher's luncheon
- Miscellaneous - Regarding the past Buffalo Wild Wings fundraiser, will just ask for payment in the form of a gift card.

Meeting concluded 7:47

Upcoming Meetings

11/8/18 - PTO Board Meeting, 6:00 PM - Lyter School Library

Respectfully Submitted By:

Ellen Dunkleberger, Recording Secretary