

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR REGULAR MEETING

#### High School

Pledge to the Flag

Call to Order - Board President

Roll Call - Board Secretary

Tuesday, February 14, 2023

7:05 PM

#### MEMBER

☒ Daniel L. Albert  
☒ Todd A. Badger  
☐ Susan Beery  
☒ Joseph B. LeCrone  
☒ Dottie M. Mathers, Vice President  
☒ David Shimmel, President

#### MEMBER

☒ Ronald E. Snell  
☒ Dale Ulmer  
☒ David J. Young  
☐ \*Richard Galtman, Solicitor  
☐ \*Christina Bason, Superintendent  
☒ \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

☒ Albert, Ronda - Assistant Middle School Principal  
☒ Blaise, Tyler - Elementary School Principal  
☐ Feerrar, Darrin - Elementary School Principal  
☐ Gnoffo, Joseph - Supervisor of Buildings and Grounds  
☒ Hanner, Timothy - Supervisor of Special Education  
☒ Johnson, Matthew - High School Principal  
☐ King, Christopher - Assistant High School Principal  
☐ Myers, Curtis - Middle School Principal  
☒ Peipher, Sebastian - Technical Director  
☒ Taormina, Daniel - Assistant Superintendent  
☒ Residents ☐ Media ☒ Students

#### Presentations

Randy Dipalo, Larson, Kellett & Associates, P.C. gave an overview of the audit and allowed the Board to ask questions.

Mr. Albert recognized Reeder Brothers Hats for Heat fundraising program that raised over \$66,000.

Mrs. Smith recognized the cheerleaders. They are district champions, traveled to Texas and Hershey to compete in Regionals and States, and were also recognized for their community involvement.

Zach Smith reported on the Academic Decathlon traveling to Penn's Valley winning 2<sup>nd</sup> place overall. The team won a total of 131 medals. He also reported on Mock Trails competing, and Mama Mia is the upcoming musical being held in the High School auditorium March 17, 18, and 19, 2023.

Executive session held prior to the board meeting for personal, safety and security.

Approval of minutes for the following meetings:

- Board Meeting, Tuesday, January 10, 2023
- Work Session, Tuesday, January 24, 2023

Motion: LeCrone Second: Badger

Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Beery

Result: Motion Carried

#### Prior Presentations

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Motion: LeCrone Second: Badger  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

#### Prior Presentations

Pastor Matthew Waggoner, Twin Hills Church of the Nazarene offered encouragement and prayer.

#### Public comment

Tina Marie Kline shared that Girl Scout Troop 60041 constructed a Blessing Box located outside the Presbyterian Church across from Lyter Little league Fields. She recognized Sarah Kline, Riley Nelson, and Lillian Roup High School students that helped construct the box.

Jack Callahan would like a special assembly to honor cheerleaders for all their accomplishments. He would like the High School track to be opened to the public. He suggested Ruotnom be placed on the home side of the cheerleaders on the wall or where the cheerleaders cheer before the game.

Mr. Taormina gave an update on the safest placement of Ruotnom.

#### Business Manager's Report

##### A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer Second: Le Crone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

##### B. Budgetary Transfers – None.

##### C. Presentation of Bills (Roll Call)

Motion: Ulmer Second: Badger  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Dr. Mathers inquired about what building improvements were done for check 64431.

64431 is for playground installation at Lyter Elementary School

Mr. Snell recapped an email conversation with Mr. Peipher concerning check number 64425. The email covered e-rate funds.

##### D. Business

Mrs. Smith requested that financial statement interest forms be turned in as soon as possible.

Mrs. Smith reported the Memorial Gardens fund balance is \$45,063.87, additional donations are still coming in. Tyler training continues as well as work on the budget. A food service RFP is being put together for the next five years.

Mrs. Smith concluded her report with a budget and finance piece bringing attention to the settlement reports for the real estate and interim taxes. Mrs. Smith asked the Board for more conversation on the fund balance.

### Superintendent's Report

Mr. Blaise gave a recap of the bingo night held at Eldred Township Firehall. Random Acts of Kindness Day will be coming up. He also shared future events including guest readers.

Mrs. Weiler thanked the Board for all their years of support.

Mrs. Albert reported on the annual Geography Bee held on February 10, 2023, Gavin Phillips was crowned champion. The Math Counts competition was held on February 11, 2023. Rowan Fortin, Ruby Watts, Kyra Winski, and Talon McKenna all placed in the competition. The PBIS rewards day was celebrated in February. The annual Science Fair is scheduled for February 16, 2023, and the Musical Moana Jr. will be held on February 24 and 25<sup>th</sup> 2023. Mrs. Albert concluded with 8th-grade scheduling is in progress and Lycoming College future educators will be observing at McCall.

Mr. Hanner reported the Williamsport Chamber of Commerce is recognizing Kim Sauers as the 2023 Outstanding Professional Educator. Kim has worked in the District as a Learning Support teacher for 27 years. He also reported the extended school year program qualification process is underway. Those programs will be held at South Academy and Schick Elementary operating through the IU.

Mr. Johnson reported on upcoming events such as the Winter Formal, Prom locations, Spring Musical, and a trip to Lock Haven Universities' cadaver lab. He also shared the High School is scheduling classes for next year, offering sports and entertainment marketing and web design. He concluded with Ruby Muse being recognized at the Williamsport Chamber of Commerce as a MAHS senior.

### Agenda Items

#### • General

G-1 Approval of the draft copy of the Emergency Instructional Time Template Section 520.1, for the 2022-2023 school year, as requested by PDE. (Attachment)

G-3 Approval of Use of Facilities request from Courtney Petrowski, Montoursville Youth Football and Cheer, Lyter Elementary Cafeteria, Saturday, February 18, 2023, 5:00 PM to 7:00 PM and Saturday, March 4, 2023, 4:45 PM to 7:30 PM. (Attachments)

G-4 Approval of Use of Facilities request from Patricia Confer, Math Counts Regional Competition, C. E. McCall Middle School classrooms, Saturday, February 11, 2023, 6:30 AM to 1:15 PM. (Attachment)

G-5 Approval of Use of Facilities request from Tammy Morgan, Montoursville Area High School Spanish Teacher, Montoursville Area High School Auditorium, Friday, April 14, 2023, 7:30 AM to 1:00 PM. (Attachment)

G-6 Approval of Use of Facilities request from Grace Rodgers, PSBA Sectional Meeting Training, Montoursville Area High School Broad Street Conference Room, Thursday, April 13, 2023, 4:00 PM to 8:30 PM. (Attachment)

G-7 Approval of the Proposed 2023-2024 General Operations Budget for the BLaST IU #17. (Attachment)

G-9 Approval of an agreement between Montoursville Area School District and The Meadows Psychiatric Center, effective for the 2023-2024 and 2024-2025 school year. (Attachment)

G-11 Approval of the Montoursville Area High School Course Catalog for the 2023-2024 school year with revisions. Adding Web Page Design and Sports & Entertainment Marketing. (Available online)

G-12 Approval of Use of Facilities request from Amber Dorman, Montoursville Area High School Cheerleading Coach, Montoursville Area High School Gym and Cafeteria, Sunday, December 17, 2023, 8:00 AM to 5:00 PM. (Attachment)



G-13 Approval of Use of Facilities request from Alison Stroup, You Can Dance, Montoursville High School Auditorium, Friday, June 2, 2023, 5:00 – 8:30 PM and Saturday, June 3, 2023, 12:30 PM to 5:30 PM. (Attachment)

G-14 Approval of an agreement between Montoursville Area School District and Lycoming County Children and Youth Transportation agreement. (Attachment)

Motion: Mathers Second: LeCrone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

G-2 Approval of the 2023-2024 school calendar for the first reading. (Attachment)

Motion: Mr. Young Second: Le Crone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Snell inquired about the need to have ten days off over Thanksgiving break and start the school year later due to the Little League World Series. Mr. Snell also inquired about having September 1<sup>st</sup> off.

Mr. Taormina explained the earlier start dates give students more days of instruction before state testing begins in April. He also clarified the ten days over Thanksgiving break also include Parent/Teacher conferences.

G-8 Approval of an agreement between Montoursville Area School District and BLaST IU#17 for Technology Services (this is a new agreement). (Attachment)

Motion: Badger Second: Mathers  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Snell was curious why the district would pay for technology services when the District hired Mr. Peipher to handle the Technology services.

Mr. Peipher stated the service agreement in this case is for backup internet services.

G-10 Approval of the Comprehensive Plan 2022 – 2025. (Attachment)

Motion: Badger Second: Ulmer  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Snell asked who decided on what students were tested.

Mr. Taormina explained what students were tested and the parameters of the test.

- **Personnel**

P-1 Approval of the following retirements from members of the Professional Staff:

Employee	Position	Years of Service	Effective
April Gavitt	Family & Consumer Science Teacher	30	June 30, 2023
Alice Weiler	Guidance Counselor	35	June 30, 2023

P-2 Approval of the following resignation from a member of the Support Staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
JoAnn Reeves	Paraprofessional	January 27, 2023

Motion: Le Crone Second: Young  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**  
Mr. Shimmel acknowledged and thanked everyone for their years of service.

P-3 Approval of the following changes to the Musical staff, effective for the 2022-2023 school year:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Kristin Gist	Spring Director	\$4,000	Kristin Gist
Jared Gist	Conductor/Set and Design	\$2,500	Adam Wright
Jordan Miller	Technical Director	\$700	Jordan Miller
Aimme Hunsinger	Choreographer	\$650	N/A

Mr. Badger inquired how Ms. Gist and Mr. Miller are replacing themselves.  
Mr. Taormina replied to the stipend cost changed.  
Mr. Snell inquired about the stipend costs.  
Mrs. Smith satisfied the inquiry.

P-4 Approval of the following addition to the Guest Teacher list for the 2022-2023 school year:

<u>Guest Teacher</u>
Alamaria Miller

P-5 Approval of the following FLMA leaves from members of the staff:

<u>Substitute</u>	<u>Position</u>
100805	January 16, 2023, to March 24, 2024
101958	Intermittent starting January 6, 2023
105120	January 9, 2023, to March 1, 2023

P-6 Approval of the following Leave Without Pay from a member of the staff:

<u>Employee</u>	<u>Effective Dates:</u>
101757	February 20, 2023, to March 31, 2023

P-8 Approval of the following changes in positions in the Support Staff, effective February 23, 2023:

<u>Employee</u>	<u>Position from</u>	<u>Position to</u>	<u>Rate of Pay/hours</u>	<u>Replacement for</u>
Melissa Stahl	Cafeteria worker	Paraprofessional	12.75/5.5 hours per day	New IU Position

P-9 Approval of the following addition to the Support Staff, effective February 15, 2023:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Gina O'Neal	Paraprofessional	\$12.75/5 hours per day	JoAnn Reeves
Kayden Smith	Part-Time Custodian	\$15.54/5 hours per day	Lisa Brown

Motion: Mathers Second: LeCrone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

P-7 Approval of establishing a Substitute Secretary rate of pay at \$15.00 per hour for those retired as Montoursville Secretaries.

Motion: Ulmer Second: Badger  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Snell asked for clarification on when a substitute secretary is called in.  
Mr. Taormina and Mrs. Smith satisfied the inquiry.

- **Transportation**

T-1 Approval of Promiseland Busing Rate in the amounts of \$2,311.86, \$2,630.00, and \$2,623.43 for January 2023. (Attachment)

Motion: Le Crone Second: Ulmer  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

T-2 Approval of the following addition to the School Bus Driver list and Aide list for the 2022-2023 school year:

<u>Driver/Aide:</u>	<u>Bus Contractor</u>
Nicol Styer	Promiseland Busing

Motion: Le Crone Second: Ulmer  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

- **Policies**

PY-1 Approval of the following first reading of the following Policy (Attachment):  
Policy 827 – Conflict of Interest

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Motion to combine 1<sup>st</sup> and 2<sup>nd</sup> reading of PY-1.

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Snell asked what changed from 2016 to the 2023 verbiage.

Mr. Taormina read the Policy for the Board.

- **Budget**

BF-1 Recommend approval of the school tax year 2022 settlement reports for the real estate and interim real estate taxes. (Attachment)

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

BF-2 Acknowledgement of the Montoursville Area School District's financial statements for the year ending June 30, 2022, as well as the related audit report from Larson, Kellett, and Associates, PC. (Attachment)

Motion: Ulmer Second: Badger  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

BF-3 Approval of a transfer from the General Fund to the Capital Fund account in the amount of \$390,465, the excess of revenues over expenditures in the 2021-2022 fiscal year

Motion: Snell Second: Young  
Yes: Albert, Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Beery  
Result: **Motion Carried**

Mr. Ulmer made comments on budget excess and tax increases.

Mrs. Smith gave updates on where the money has been moved to pay off debt and expenditures that have been added.

### **Other Reports**

#### **A. Committee Reports**

- PSBA – The 7 Basic Principals Agreement needs reviewed and signed by Board members and returned to PSBA. Upcoming meetings April 13<sup>th</sup> PSBA sectional meeting to be held at MASD, April 4<sup>th</sup> meeting to be held virtually, April 12<sup>th</sup> meeting to be held in State College and virtually, and April 18<sup>th</sup> meeting to be held at the State Capitol or virtually.



- Policy Committee – Board Policy needs to be discussed on Policy 006.
- IU Rep.- None
- LCTC Rep.- Meeting with architects on options for a construction project. Mr. Taormina commented that based on the size of the cost that the District would absorb he recommends shopping for new CTC services. Lyco CTC offers six programs and Montoursville has 28 students currently enrolled.
- Memorial Gardens – None
- Budget – None
- Buildings and Ground – None
- Montoursville Foundation – The Foundation has funded Science Fair at McCall Middle School Awards.
- Extra-Curricular Activities – The Montoursville Chamber of Commerce will be offering the 4<sup>th</sup> annual FBLA scholarship.

#### Public Comment

Brenda Oberheim made comments on cutting administrative positions and praised Mr. Taormina on a job well done.

Tina Marie Kline inquired about the health of Chromebooks and chargers.

Mr. Peipher explained how inventory is rotated and when to discontinue the use of a charger.

Jack Callahan likes to look at the pictures of past athletes when he visits other schools. He would like the names, numbers, and accomplishments of the student-athletes in the gym hallway to be updated on a plaque so people can read it more easily.

An Executive Session will be held after the regular Board meeting.

#### ADJOURNMENT OF THE REGULAR MEETING TO EXECUTIVE SESSION

8:43 PM

Motion: LeCrone Second: Ulmer

Voice Vote: All



David Shimmel, President



Brandy N. Smith, Board Secretary