

**MONTOURSVILLE AREA SCHOOL DISTRICT  
BOARD MEETING  
TUESDAY, DECEMBER 6, 2022  
7:00 P.M.  
MONTOURSVILLE AREA SCHOOL DISTRICT**

**RE-ORGANIZATIONAL AGENDA**

- I. Call to Order – Brandy Smith**
- II. Roll Call**
- III. Appointment of Temporary Board President**
- IV. Reading of Certificate of Elections**
- V. Nominations for Board President**
- VI. Nominations for Vice President**
- VII. Nominations for Treasurer**
- VIII. Designate Newspaper of General Circulation**
- IX. Meeting Place, Time and Dates**

**MONTOURSVILLE AREA SCHOOL DISTRICT  
BOARD MEETING  
TUESDAY, DECEMBER 6, 2022  
7:00 P.M.  
MONTOURSVILLE AREA SCHOOL DISTRICT**

**AGENDA**

- I.** Roll Call to Order
  - A.** Salute to the Flag
  - B.** Recognitions and Presentations
  - C.** Student Representative Presentation
- II.** Reading of the Minutes; Approval
- III.** Prior Presentation Period (5 minutes/person)
  - A.** Pastor Larry Leland, Faith United Methodist Church
- IV.** Public Comment on Agenda Items (3 minutes/person). Residents and Tax Payers may comment on matters of concern, official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame
- V.** Business Manager's Report
  - A.** General Fund and Cafeteria Treasurer's Report
  - B.** Budgetary Transfers
  - C.** Presentation of Bills (Roll Call)
  - D.** Business
- VI.** Superintendent's Report
- VII.** Agenda Items
- VIII.** Other Reports
  - A.** Committee Reports
    - 1.** PSBA
    - 2.** Policy Committee
    - 3.** IU Representative
    - 4.** LCTC Representative
    - 5.** Memorial Gardens
    - 6.** Budget
    - 7.** Building and Grounds
    - 8.** Montoursville Foundation
    - 9.** Extra-Curricular
- IX.** Public Comment (3 minutes/person). Residents and Tax Payers may comment on matters of concern official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame.
- X.** Adjournment

**Montoursville Area School District  
Business Manager's Report  
December 6, 2022  
7:00 PM  
Montoursville Area High School**

**Treasurer's Report:**

TR-1 General Fund (Attachment)

TR-2 Cafeteria Fund (Attachment)

**Presentation of Bills:**

**PB-1 General Fund (Attached)**

Approve list of bills per attached list:

Manual Checks	\$	527,362.38
Amounts paid from General Fund	\$	506,457.06
Amounts to be paid at this meeting	\$	<u>315,708.74</u>
Total	\$	1,349,528.18

**PB-2 Cafeteria Fund (Attached)**

Approve list of bills per attached list:

Amounts paid since last meeting	\$	89,695.47
Amounts to be paid at this meeting	\$	<u>2,284.45</u>
Total	\$	91,979.92

# TREASURER'S REPORT

## GENERAL FUND

	NOVEMBER	YEAR TO DATE	22-23 BUDGET
Beginning Balance	\$16,437,303.80	\$6,896,708.04	
Receipts:			
Current Real Estate Taxes	(745.34)	\$11,522,941.36	12,359,220.00
Current Interim Real Estate Taxes	0.00	\$6,270.42	10,000.00
Public Utility Realty Tax	0.00	\$16,778.77	15,000.00
Current In-Lieu of Taxes	0.00	\$46,086.75	45,000.00
Current Earned Income, Act 511	311,628.07	\$1,340,012.36	4,000,000.00
Real Estate Transfer, Act 511	0.00	\$96,198.59	220,000.00
Del. Real Estate Taxes	0.00	\$55,322.85	525,000.00
Del. Per Capita	0.00	\$0.00	0.00
Interest	0.00	\$56,930.78	20,000.00
Admissions	744.00	\$33,692.00	50,500.00
Activity Participation Fee	630.00	\$11,005.00	10,000.00
Other District Activity Income	0.00	\$14,219.00	18,000.00
Federal Revenue from Other Sources	0.00	\$0.00	0.00
I. U. Federal Funds	0.00	\$0.00	331,092.00
Rentals	0.00	\$0.00	3,000.00
Donations	1,430.00	\$7,955.43	0.00
Summer School	0.00	\$0.00	10,000.00
Tuition Payments	0.00	\$0.00	50,000.00
Driver Ed - Student Payments	0.00	\$670.00	26,250.00
Refund Prior Yr Expenses	0.00	\$66,661.62	0.00
Misc. Revenue	6,333.73	\$11,841.04	20,000.00
Basic Instructional Subsidy	0.00	\$2,351,808.00	7,156,416.00
FICA Taxes	117,671.79	\$61,903.01	499,150.00
Tuition Payment 1305/1306	0.00	\$0.00	35,000.00
Vocational Education	0.00	\$0.00	0.00
Special Education	215,764.00	\$647,292.00	1,319,628.00
Transportation	0.00	\$0.00	480,113.00
Rental & Sinking Fund Payments	0.00	\$0.00	120,736.00
Medical & Dental Services	0.00	\$0.00	34,000.00
Property Tax Relief	0.00	\$646,419.00	646,419.00
Safe Schools Grant	0.00	\$0.00	0.00
Ready to Learn Grant	0.00	\$0.00	264,755.00
PA Smart Grant	17,857.14	\$17,857.14	0.00
Retirement	0.00	(\$264,019.83)	2,259,350.00
IDEA	0.00	\$0.00	0.00
Title I	23,387.86	\$23,387.86	314,979.00
Title II	413.00	\$413.00	55,466.00
Title IV	14.00	\$14.00	21,556.00
Other Restricted Federal Grants	0.00	\$0.00	0.00
ESSER II Funds	0.00	\$0.00	750,000.00
ESSER III Funds	0.00	\$983,780.64	750,000.00
Other CARES ACT Funding	0.00	\$0.00	0.00
Other ARP ACT Funding	0.00	\$5,010.03	0.00
PA Access Funding	0.00	\$0.00	0.00
Medical Assistance Reimbursement	0.00	\$2,688.55	0.00
Interfund Transfers	0.00	\$0.00	0.00
Sale of Fixed Assets	0.00	\$1,576.00	0.00
Insurance Recoveries	0.00	\$0.00	0.00
	\$695,128.25	\$17,764,715.37	\$32,420,630.00
Total Receipts & Beg. Balance	\$17,132,432.05	\$24,661,423.41	\$32,420,630.00

	NOVEMBER	YEAR TO DATE	22-23 BUDGET
Expenditures:			
Regular Programs	1,122,728.56	\$4,769,239.94	14,036,308.00
Special Programs	337,143.97	\$1,056,532.66	4,110,764.00
Vocational Programs	46,230.68	\$130,466.17	290,596.00
Other Instructional Programs	7,088.13	\$108,360.55	358,675.00
Nonpublic Programs	0.00	\$0.00	0.00
Pupil Personnel	69,806.88	\$293,930.63	961,936.00
Instructional Staff	170,007.99	\$666,905.93	1,212,841.00
Administration	176,544.18	\$913,675.96	2,062,005.00
Pupil Health	22,185.42	\$87,671.68	368,262.00
Business	32,782.06	\$189,770.19	490,184.00
Operation & Main. of Plant	231,456.03	\$1,143,228.79	2,758,623.00
Student Transportation	163,056.06	\$512,509.81	1,166,260.00
Staff Recruitment	0.00	\$0.00	0.00
Staff Development	0.00	\$0.00	0.00
Student Activities	6,501.66	\$13,804.36	101,804.00
School Sponsored Athletics	119,354.37	\$244,478.72	586,101.00
Existing Building Improvement	0.00	\$0.00	0.00
Refund of Prior YR Receipts	0.00	\$41,064.76	0.00
Transfer to Capital Reserve	0.00	\$6,562.50	2,064,071.00
Transfer to Debt Service	405,656.13	\$405,656.13	1,379,979.00
Transfer to Food Service	0.00	\$0.00	0.00
Transfer to Activity Fund	0.00	\$0.00	5,000.00
Extraordinary Items	0.00	\$0.00	0.00
Fund Transfers	0.00	\$0.00	0.00
Budgetary Reserve	0.00	\$0.00	800,000.00
Total Expenditures	\$2,910,542.12	\$10,583,858.78	\$32,753,409.00
Accounts Receivable	109,766.46	2,344,078.35	
Accounts Payable	(351,778.63)	1,738,207.96	
<b>Ending General Ledger Cash Balance</b>	<b>\$14,683,435.02</b>	<b>\$14,683,435.02</b>	
PSDLAF Balance	\$14,411,169.64	\$14,411,169.64	
FNB Bank Balance	\$272,265.38	\$272,265.38	
Ending Balance	<b>\$14,683,435.02</b>	<b>\$14,683,435.02</b>	

# Montoursville Area School District

TR-1

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: EXPENDITURE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
<b>FUND: GENERAL FUND - 10</b>							
1110 / REGULAR PROGRAMS	\$13,729,974.00	\$0.00	\$1,097,288.79	\$9,000,729.25	\$10,098,018.04	\$11,503,488.89	18.23%
1190 / FEDERAL PROGRAMS	\$306,334.00	\$0.00	\$25,439.77	\$220,936.71	\$246,376.48	\$255,111.57	11.16%
1211 / LIFE SKILLS SUPPORT	\$330,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330,445.00	100.00%
1221 / DEAF OR HEARING IMPAIRED SUPPORT	\$162,194.00	\$0.00	\$7,194.62	\$68,348.26	\$75,542.88	\$147,804.76	48.99%
1224 / BLIND OR VISUALLY IMPAIRED SUPPORT	\$21,413.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,413.00	100.00%
1225 / SPEECH AND LANGUAGE SUPPORT	\$350,533.00	\$0.00	\$9,011.74	\$85,613.33	\$94,625.07	\$332,509.52	70.43%
1231 / EMOTIONAL SUPPORT	\$531,677.00	\$0.00	\$48,119.27	\$249,208.88	\$297,328.15	\$457,431.97	39.16%
1233 / AUTISTIC SUPPORT	\$74,826.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74,826.00	100.00%
1241 / LEARNING SUPPORT	\$2,060,349.00	\$0.00	\$189,252.49	\$1,575,325.66	\$1,764,578.15	\$1,685,598.12	5.35%
1243 / GIFTED SUPPORT	\$20,940.00	\$0.00	\$1,568.56	\$14,979.97	\$16,548.53	\$17,881.09	13.85%
1271 / MULTI-HANDICAPPED SUPPORT	\$28,187.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,187.00	100.00%
1290 / SPECIAL PROGRAMS-OTHER SUPPORT	\$530,200.00	\$0.00	\$81,997.29	\$76,881.62	\$158,878.91	\$348,357.97	51.20%
1390 / OTHER VOCATIONAL EDUCATION PROGRAMS	\$290,596.00	\$0.00	\$46,230.68	\$0.00	\$46,230.68	\$244,365.32	84.09%
1410 / DRIVER'S EDUCATION	\$21,475.00	\$0.00	\$841.74	\$0.00	\$841.74	\$19,304.26	89.89%
1420 / SUMMER SCHOOL	\$14,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,400.00	100.00%
1430 / HOMEBOUND INSTRUCTION	\$9,800.00	\$0.00	\$830.67	\$0.00	\$830.67	\$8,969.33	91.52%
1442 / ALTERNATIVE EDUCATION PROGRAMS	\$313,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$307,364.00	98.20%
1450 / INSTRUCTIONAL PROGRAMS OUTSIDE SCHOOL DAY	\$0.00	\$0.00	\$2,415.72	\$0.00	\$2,415.72	(\$2,415.72)	0.00%
2120 / GUIDANCE SERVICES	\$826,304.00	\$0.00	\$58,516.06	\$463,114.39	\$521,630.45	\$703,547.43	29.10%
2140 / PSYCHOLOGICAL SERVICES	\$127,655.00	\$0.00	\$11,290.82	\$104,117.17	\$115,407.99	\$105,404.56	1.01%
2150 / SPEECH PATHOLOGY AND AUDIOLOGY SERVICES	\$7,977.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,977.00	100.00%
2240 / COMPUTER-ASSISTED INSTRUCTIONAL SUPPORT SERVICES	\$634,728.00	\$0.00	\$27,064.23	\$170,780.11	\$197,844.34	\$565,004.46	62.11%
2250 / SCHOOL LIBRARY SERVICES	\$282,090.00	\$0.00	\$41,296.87	\$357,448.24	\$398,745.11	\$203,012.30	-54.75%
2260 / INSTRUCTION AND CURRICULUM DEVELOPMENT SERVICES	\$25,500.00	\$0.00	\$68,800.00	\$0.00	\$68,800.00	(\$43,374.99)	-170.10%
2281 / SPECIAL EDUCATION	\$236,823.00	\$0.00	\$19,096.89	\$145,435.02	\$164,531.91	\$198,629.22	22.46%
2270 / INSTRUCTIONAL STAFF PROFESSIONAL DEVELOP	\$33,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,225.00	98.59%
2271 / INSTRUCTIONAL STAFF DEVELOP SERVICE CERTIFIED	\$0.00	\$0.00	\$13,750.00	\$0.00	\$13,750.00	(\$14,070.00)	0.00%
2310 / BOARD SERVICES	\$31,665.00	\$0.00	\$319.40	\$0.00	\$319.40	\$31,245.60	98.68%
2330 / TAX ASSESSMENT AND COLLECTION SERVICES	\$110,400.00	\$0.00	\$5,829.47	\$0.00	\$5,829.47	\$95,149.85	86.19%
2350 / LEGAL AND ACCOUNTING SERVICES	\$82,700.00	\$0.00	\$15,309.00	\$0.00	\$15,309.00	\$67,391.00	81.49%
2360 / OFFICE OF THE SUPERINTENDENT SERVICES	\$546,906.00	\$0.00	\$42,506.87	\$308,265.37	\$350,772.24	\$462,312.12	28.17%

# Montoursville Area School District

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: EXPENDITURE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
2380 / OFFICE OF THE PRINCIPAL SERVICES	\$1,290,334.00	\$0.00	\$112,579.44	\$753,376.59	\$865,956.03	\$1,076,051.97	25.01%
2420 / MEDICAL SERVICES	\$78,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,060.00	100.00%
2440 / NURSING SERVICES	\$290,202.00	\$0.00	\$22,185.42	\$202,593.88	\$224,779.30	\$245,678.09	14.85%
2511 / SUPERVISION OF FISCAL SERVICES	\$185,769.00	\$0.00	\$12,930.28	\$96,946.05	\$109,876.33	\$159,907.47	33.89%
2519 / OTHER FISCAL SERVICES	\$245,340.00	\$0.00	\$18,643.76	\$139,843.69	\$158,487.45	\$208,052.48	27.80%
2590 / OTHER SUPPORT SERVICES-BUSINESS	\$59,075.00	\$0.00	\$1,208.02	\$2,353.07	\$3,561.09	\$54,810.46	88.80%
2611 / SUPERVISION OF OPER AND MAINT OF PLANT-HEAD	\$137,045.00	\$0.00	\$10,594.64	\$79,175.74	\$89,770.38	\$115,855.72	26.76%
2619 / SUPERVISION OF OPER AND MAINT OF PLANT-OTHER	\$84,451.00	\$0.00	\$6,412.21	\$48,976.43	\$55,388.64	\$71,918.15	27.17%
2620 / OPERATION OF BUILDING SERVICES	\$2,246,177.00	\$0.00	\$198,489.86	\$681,836.65	\$880,328.51	\$1,902,309.04	54.34%
2630 / CARE AND UPKEEP OF GROUNDS SERVICES	\$144,154.00	\$0.00	\$9,787.19	\$77,408.94	\$87,196.13	\$124,268.31	32.51%
2660 / SAFETY AND SECURITY SERVICES	\$146,796.00	\$0.00	\$6,172.13	\$37,106.24	\$43,278.37	\$111,859.92	50.92%
2720 / VEHICLE OPERATION SERVICES	\$1,040,000.00	\$0.00	\$153,339.61	\$21,461.89	\$174,801.50	\$751,083.26	70.16%
2730 / MONITORING SERVICES	\$106,260.00	\$0.00	\$9,716.45	\$7,810.29	\$17,526.74	\$75,005.66	63.24%
2750 / NONPUBLIC TRANSPORTATION	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	100.00%
3210 / SCHOOL SPONSORED STUDENT ACTIVITIES	\$101,804.00	\$0.00	\$6,501.66	\$37,698.03	\$44,199.69	\$94,418.30	55.72%
3250 / SCHOOL SPONSORED ATHLETICS	\$586,101.00	\$0.00	\$119,354.37	\$154,525.63	\$273,880.00	\$406,582.64	43.01%
5800 / BUDGETARY RESERVE	\$800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	100.00%
<b>Total Expenditures</b>	<b>\$29,304,359.00</b>	<b>\$0.00</b>	<b>\$2,504,885.99</b>	<b>\$15,182,299.10</b>	<b>\$17,687,185.09</b>	<b>\$24,506,357.10</b>	<b>31.82%</b>
<b>FUND: GENERAL FUND - 10</b>	<b>\$29,304,359.00</b>	<b>\$0.00</b>	<b>\$2,504,885.99</b>	<b>\$15,182,299.10</b>	<b>\$17,687,185.09</b>	<b>\$24,506,357.10</b>	

# Montoursville Area School District

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: EXPENDITURE

☐ Print No Activity Accounts ☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
Grand Total:	\$29,304,359.00	\$0.00	\$2,504,885.99	\$15,182,299.10		\$24,506,357.10	

End of Report



# Montoursville Area School District

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: REVENUE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
<b>FUND: GENERAL FUND - 10</b>							
6111 / CURRENT REAL ESTATE TAXES	(\$12,359,220.00)	\$0.00	\$745.34	\$0.00	\$745.34	(\$11,723,595.80)	94.86%
6112 / INTERIM REAL ESTATE TAXES	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$9,832.23)	98.32%
6113 / PUBLIC UTILITY REALTY TAX	(\$15,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,778.77	-11.86%
6114 / PAYMENT LIEU OF TAX-STATE/LOCAL REIMBURSE	(\$45,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$45,000.00)	100.00%
6151 / CURRENT ACT 511 EARNED INCOME TAXES	(\$4,000,000.00)	\$0.00	(\$311,628.07)	\$0.00	(\$311,628.07)	(\$3,433,763.83)	85.84%
6153 / CURRENT ACT 511 REAL ESTATE TRANSFER TAXES	(\$220,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$188,227.07)	85.56%
6411 / DELINQUENT REAL ESTATE TAXES	(\$525,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$469,677.15)	89.45%
6510 / INTEREST	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,471.41)	77.36%
6710 / ADMISSIONS	(\$50,500.00)	\$0.00	(\$744.00)	\$0.00	(\$744.00)	(\$35,146.00)	69.60%
6740 / FEES	(\$10,000.00)	\$0.00	(\$630.00)	\$0.00	(\$630.00)	(\$9,190.00)	91.90%
6790 / OTHER LEA ACTIVITY INCOME	(\$18,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,715.00)	98.42%
6832 / FEDERAL IDEA REV RECEIVED AS PASS THROUGH	(\$331,092.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$331,092.00)	100.00%
6910 / RENTALS	(\$3,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)	100.00%
6920 / DONATIONS/GRANTS FROM PRIVATE SOURCES	\$0.00	\$0.00	(\$1,430.00)	\$0.00	(\$1,430.00)	\$2,812.47	0.00%
6942 / SUMMER SCHOOL TUITION	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)	100.00%
6944 / RECEIPTS FROM OTHER PA LEAS-TUITION	(\$50,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$50,000.00)	100.00%
6949 / OTHER TUITION FROM PATRONS	(\$26,250.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$26,250.00)	100.00%
6999 / OTHER REVENUES	(\$20,000.00)	\$0.00	(\$6,333.73)	\$0.00	(\$6,333.73)	(\$11,407.26)	57.04%
7111 / BASIC EDUCATION FUNDING-FORMULA	(\$7,156,416.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,980,512.00)	83.57%
7112 / BASIC EDUCATION FUNDING-SOCIAL SECURITY	(\$499,150.00)	\$0.00	(\$117,671.79)	\$0.00	(\$117,671.79)	(\$381,478.21)	76.43%
7160 / TUITION ORPHANS AND CHILDREN PLACED IN PRIV HOMES	(\$35,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$35,000.00)	100.00%
7271 / SPECIAL EDUCATION FUNDING FOR SCHOOL AGED PUPILS	(\$1,319,628.00)	\$0.00	(\$215,764.00)	\$0.00	(\$215,764.00)	(\$1,103,864.00)	83.65%
7311 / PUPIL TRANSPORTATION SUBSIDY	(\$480,113.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$480,113.00)	100.00%
7320 / RENTAL AND SINKING FUND PAYMENTS	(\$120,736.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$120,736.00)	100.00%
7330 / HEALTH SERVICES	(\$34,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$34,000.00)	100.00%
7340 / STATE PROPERTY TAX REDUCTION ALLOCATION	(\$646,419.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$323,210.00)	50.00%
7505 / READY TO LEARN BLOCK GRANT	(\$264,755.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$264,755.00)	100.00%
7506 / PASMART GRANT	\$0.00	\$0.00	(\$17,857.14)	\$0.00	(\$17,857.14)	\$17,857.14	0.00%
7820 / STATE SHARE RETIREMENT CONTRIBUTIONS	(\$2,259,350.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,259,350.00)	100.00%
8514 / TITLE I	(\$314,979.00)	\$0.00	(\$23,387.86)	\$0.00	(\$23,387.86)	(\$291,591.14)	92.57%
8515 / TITLE II	(\$55,466.00)	\$0.00	(\$413.00)	\$0.00	(\$413.00)	(\$55,053.00)	99.26%
8517 / TITLE IV	(\$21,556.00)	\$0.00	(\$14.00)	\$0.00	(\$14.00)	(\$21,542.00)	99.94%

# Montoursville Area School District

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: REVENUE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
8743 / ESSER II ELEM SECOND SCHOOL EMERGENCY RELIEF FUND	(\$750,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	100.00%
8744 / ARP ESSER III ELEM SECOND SCHOOL EMERGENCY RELIEF	(\$750,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	100.00%
Total Revenues	(\$32,420,630.00)	\$0.00	(\$695,128.25)	\$0.00	(\$695,128.25)	(\$29,208,123.72)	90.09%
FUND: GENERAL FUND - 10	(\$32,420,630.00)	\$0.00	(\$695,128.25)	\$0.00	(\$695,128.25)	(\$29,208,123.72)	

# Montoursville Area School District

## Consolidated Board Report

Account Type: REVENUE      Fiscal Year: 2022-2023      From Date: 11/1/2022      To Date: 11/30/2022

☐ Print No Activity Accounts      ☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
Grand Total:	(\$32,420,630.00)	\$0.00	(\$695,128.25)	\$0.00		(\$29,208,123.72)	

End of Report

# Montoursville Area School District

TR-2

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: EXPENDITURE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
FUND: CAFETERIA FUND - 50							
3100 / FOOD SERVICES	\$0.00	\$0.00	\$137,674.16	\$116,014.12	\$253,688.28	(\$224,150.00)	0.00%
Total Expenditures	\$0.00	\$0.00	\$137,674.16	\$116,014.12	\$253,688.28	(\$224,150.00)	0.00%
FUND: CAFETERIA FUND - 50	\$0.00	\$0.00	\$137,674.16	\$116,014.12	\$253,688.28	(\$224,150.00)	

Montoursville Area School District

Consolidated Board Report

Account Type: EXPENDITURE      Fiscal Year: 2022-2023      From Date: 11/1/2022      To Date: 11/30/2022  
☐ Print No Activity Accounts      ☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
Grand Total:	\$0.00	\$0.00	\$137,674.16	\$116,014.12		(\$224,150.00)	

End of Report

# Montoursville Area School District

## Consolidated Board Report

Account Type: REVENUE      Fiscal Year: 2022-2023      From Date: 11/1/2022      To Date: 11/30/2022  
☐ Print No Activity Accounts      ☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
<b>FUND: CAFETERIA FUND - 50</b>							
6510 / INTEREST	\$0.00	\$0.00	(\$1,392.42)	\$0.00	(\$1,392.42)	\$2,826.57	0.00%
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,392.42)</b>	<b>\$0.00</b>	<b>(\$1,392.42)</b>	<b>\$2,826.57</b>	<b>0.00%</b>
<b>FUND: CAFETERIA FUND - 50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,392.42)</b>	<b>\$0.00</b>	<b>(\$1,392.42)</b>	<b>\$2,826.57</b>	

# Montoursville Area School District

## Consolidated Board Report

Fiscal Year: 2022-2023

From Date: 11/1/2022 To Date: 11/30/2022

Account Type: REVENUE

☐ Print No Activity Accounts

☐ Include PreEncumbrance

Account Number / Description	Budget	Opening Balance	Activity To Date	Encumbrance	Activity + Enc	Balance	%
Grand Total:	\$0.00	\$0.00	(\$1,392.42)	\$0.00		\$2,826.57	

End of Report

## Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☒ Include Non Check Batches☐ Exclude Manual Checks☐ Exclude Voids Checks☐ Print Employee Vendor Names

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: GENERAL FUND

63871	11/04/2022	1053	PPL ELECTRIC UTILITIES	OCT 22 97092-37015	10.2620.622.000.30.810.000.000.0000	ELECTRICITY	\$62.85
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$62.85 \$4,122.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$3,267.90
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$4,632.70
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$4,496.60
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$4,446.50
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$2,836.80
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	CASH	\$900.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	\$900.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	\$1,050.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	\$1,050.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	\$825.00
63872	11/04/2022	1053	PROMISED LAND Busing INC	OCT 2022	10.2730.390.000.00.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	(\$5.10)
63873	11/08/2022	1055	PENNSYLVANIA BAR ASSOCIATION	2023 MOCK TRIAL	10.3210.810.000.30.811.000.000.0000	MOCK TRIAL COMMITMENT	\$28,522.40 \$125.00

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# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63874	11/10/2022	1068	Employee Vendor	ADMIN CERT 11/01/22	10.2380.240.000.20.510.000.000.0000	OFFICE OF THE PRINCIPAL TUITION REIMBURSEMENT	\$2,055.80
63875	11/10/2022	1068	Employee Vendor	PROF DEVELOP 110822	10.2140.580.000.00.000.000.000.0000	TRAVEL	\$2,055.80
63875	11/10/2022	1068	Employee Vendor	PROF DEVELOP 110822	10.2140.580.000.00.000.000.000.0000	TRAVEL	\$150.00
63876	11/10/2022	1068	BLAST INTERMEDIATE UNIT 17	2300575	10.1290.610.000.20.511.000.000.0000	SPECIAL PROGRAMS	\$85.00
63877	11/10/2022	1068	BSN SPORTS	918433394	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$235.00
63878	11/10/2022	1068	DAVID L. ROVENOLT	10272022 BASKETBALL	10.3250.330.000.30.810.038.000.0000	ATHLETICS OTHER PROF. SERVICES GIRLS BASKETBALL	\$108.00
63879	11/10/2022	1068	Every Day Counts	INV366132	10.1241.329.000.00.000.000.000.0000	LEARNING SUPPORT PROF. EDUCATIONAL	\$331.57
63880	11/10/2022	1068	FITNESS HEADQUARTERS	INV/2022/0757	10.1110.432.000.30.811.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$331.57
63880	11/10/2022	1068	FITNESS HEADQUARTERS	INV/2022/0757	10.1110.432.000.30.811.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$89.00
63881	11/10/2022	1068	FRONTIER	87490629173 11/01/22	10.2820.530.000.10.210.000.000.0000	OPERATION OF BUILDINGS COMMUNICATIONS	\$71.82
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	77	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$721.82
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	78	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$223.13
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	79	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$223.13
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	79	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$900.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	79	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$405.60
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	79	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$450.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	81	10.3250.513.000.30.810.040.000.0000	ATHLETICS CONTRACT CARRIERS GIRLS SOCCER	\$2,149.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	82	10.3250.513.000.30.810.051.000.0000	ATHLETICS CONTRACT CARRIERS GIRLS TENNIS	\$398.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	83	10.3250.513.000.30.810.041.000.0000	ATHLETICS CONTRACT CARRIERS CROSS COUNTRY	\$1,976.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	84	10.3210.580.000.30.811.000.000.0000	STUDENT ACTIVITIES	\$675.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	84	10.3250.513.000.30.810.048.000.0000	ATHLETICS CONTRACT CARRIERS CHEERLEADING	\$675.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	87	10.3210.580.000.30.811.000.000.0000	STUDENT ACTIVITIES	\$450.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	88	10.3210.580.000.30.811.000.000.0000	STUDENT ACTIVITIES	\$450.00
63882	11/10/2022	1068	JAMES A. CAMPBELL / CAMPBELL BUSING	V800698	10.3250.513.000.30.810.039.000.0000	ATHLETICS CONTRACT CARRIERS BOYS SOCCER	\$1,424.00
63883	11/10/2022	1068	LINCOLN LEARNING SOLUTIONS	60010997	10.1442.569.000.30.810.000.000.0000	Check Total: ALTERNATIVE EDUCATION PROGRAMS TUITION-OTHER	\$9,952.60 \$3,000.00
63884	11/10/2022	1068	MIRANDA DINCHER	11/08/2022	10.1241.610.000.00.000.000.000.0000	Check Total: LEARNING SUPPORT	\$3,000.00 \$84.75
63885	11/10/2022	1068	Employee Vendor	MILEAGE 11/07/2022	10.1231.580.000.10.220.000.000.0000	Check Total: TRAVEL	\$84.75 \$82.13
63886	11/10/2022	1068	ROBERT M SIDES INC	3306806	10.3210.610.000.30.811.000.000.0000	Check Total: STUDENT ACTIVITIES SUPPLIES	\$82.13 \$1,229.78
63887	11/10/2022	1068	S. JEAN COHICK	10/28/2022	10.2120.330.990.30.810.000.000.0000	Check Total: OTHER PROFESSIONAL SERVICES	\$1,229.78 \$3,565.40
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	208130521035	10.1110.610.000.10.211.000.000.0000	Check Total: REGULAR PROGRAMS	\$3,565.40 \$30.28
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	208130521035	10.1110.610.000.10.211.000.000.0000	Check Total: REGULAR PROGRAMS	\$30.28 \$54.75

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	208130630872	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$83.78
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	208130826955	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$9.48
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$81.84
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$132.57
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$28.20
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$146.16
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$122.75
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$17.41
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$27.81
63888	11/10/2022	1068	SCHOOL SPECIALTY LLC	308104119766	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$15.27
Check Total:							\$730.30
63889	11/10/2022	1068	THOMAS J. CILLO	10/27/22 BASKETBALL	10.3250.330.000.30.810.038.000.0000	ATHLETICS OTHER PROF.	\$69.00
63890	11/10/2022	1068	WEX HEALTH INC	0001617648-IN	10.1110.810.000.20.511.000.000.0000	SERVICES GIRLS BASKETBALL	\$69.00
Check Total:							\$378.00
63891	11/15/2022	1072	JAMES A. CAMPBELL / CAMPBELL BUSING	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$378.00
63892	11/15/2022	1072	JEAN SERVICES	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$5,684.55
63892	11/15/2022	1072	JEAN SERVICES	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$5,312.90
63893	11/15/2022	1072	KOSER Busing	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$7,505.38
63893	11/15/2022	1072	KOSER Busing	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$12,818.28
63893	11/15/2022	1072	KOSER Busing	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$5,817.11
63893	11/15/2022	1072	KOSER Busing	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$7,498.51
63893	11/15/2022	1072	KOSER Busing	NOVEMBER 2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$8,200.01



# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$24.96
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$18.72
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$18.72
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$17.52
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$42.48
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$13.51
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$14.10
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$26.48
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$15.96
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$30.08
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$31.92
63898	11/18/2022	1078	BLICK ART MATERIALS	8993764	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$179.64
63898	11/18/2022	1078	BLICK ART MATERIALS	9184466	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$12.36
63898	11/18/2022	1078	BLICK ART MATERIALS	9196816	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$38.30
63898	11/18/2022	1078	BLICK ART MATERIALS	9259409	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$3.37
63898	11/18/2022	1078	BLICK ART MATERIALS	9302294	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$18.55
63898	11/18/2022	1078	BLICK ART MATERIALS	9456251	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$228.75
Check Total:							\$744.78
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$29.24
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$5.66
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$18.21
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$7.18
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$22.06
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$47.57
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$104.04
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$47.66
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$34.62
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$55.74
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$24.18
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$43.32

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63899	11/18/2022	1078	BRODART CO.	611000	10.2250.610.000.10.221.000.000.0000	LIBRARY SUPPLIES	\$5.90
63899	11/18/2022	1078	BRODART CO.	612417	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$59.52
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$23.18
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$35.93
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$11.98
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$75.22
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$13.53
63899	11/18/2022	1078	BRODART CO.	613257	10.2250.610.000.20.511.000.000.0000	LIBRARY SUPPLIES	\$143.40
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.610.000.30.810.043.000.0000	ATHLETICS SUPPLIES BASEBALL	\$898.24 \$750.84
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.610.000.30.810.044.000.0000	ATHLETICS SUPPLIES GIRLS SOFTBALL	\$65.14
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.752.000.30.810.036.000.0000	ATHLETICS ADDITIONAL EQUIPMENT FOOTBALL	\$400.20
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.752.000.30.810.038.000.0000	ATHLETICS ADDITIONAL EQUIPMENT GIRLS	\$139.88
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.752.000.30.810.039.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BOYS SOCCER	\$303.16
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.752.000.30.810.040.000.0000	ATHLETICS ADDITIONAL EQUIPMENT GIRLS SOCCER	\$255.70
63900	11/18/2022	1078	BSN SPORTS	918558487	10.3250.752.000.30.810.041.000.0000	ATHLETICS ADDITIONAL EQUIPMENT CROSS	\$115.44
63901	11/18/2022	1078	CAROLINA BIOLOGY SUPPLY COMPANY	51885723 RI	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$2,030.36 \$128.85
63901	11/18/2022	1078	CAROLINA BIOLOGY SUPPLY COMPANY	51888850 RI	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$10.44
63902	11/18/2022	1078	CARR'S RENT-A-CAR	5465	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$139.29 \$380.00

Check Total:

Check Total:

Check Total:

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names
 ☐ Exclude Voids Checks
 ☐ Exclude Manual Checks
 ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63902	11/18/2022	1078	CARR'S RENT-A-CAR	5465	10.2620.810.000.30.810.000.000.0000	OPERATION OF BUILDINGS DUES AND FEES	\$195.25
63903	11/18/2022	1078	CARR'S TRAILORS AND SUPPLIES	5468	10.2620.810.000.30.810.000.000.0000	inspection of cheer Trailer	\$575.25 \$135.35
63904	11/18/2022	1078	DINCHER & DINCHER	36423	10.2620.431.000.30.810.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$135.35 \$3,600.00
63905	11/18/2022	1078	DISTRICT IV ATHLETIC DIRECTORS	MEETING 11/14/2022	10.3250.810.000.30.810.060.000.0000	ATHLETICS DUES AND FEES ALL SPORTS	\$3,600.00 \$50.00
63906	11/18/2022	1078	Employee Vendor	AMC TICKETS 11/11/22	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$50.00 \$455.00
63907	11/18/2022	1078	ELERY W NAU INC	H439206	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$455.00 \$82.95
63908	11/18/2022	1078	ENVIRONMENTAL SERVICE LABORATORIES 101	2220554	10.2620.390.000.10.210.000.000.0000	monthly chlorine sample	\$82.95 \$63.83
63909	11/18/2022	1078	Every Day Counts	INV364149	10.1241.329.000.00.000.000.000.0000	LEARNING SUPPORT PROF. EDUCATIONAL	\$63.83 \$705.85
63909	11/18/2022	1078	Every Day Counts	INV368842	10.1241.329.000.00.000.000.000.0000	LEARNING SUPPORT PROF. EDUCATIONAL	\$705.85
63910	11/18/2022	1078	FOLLETT CONTENT SOLUTIONS LLC	549482	10.1110.640.000.20.511.000.000.0000	REGULAR PROGRAMS BOOKS AND PERIODICALS	\$1,411.70 \$194.79
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.10.210.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$194.79 \$73.50
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.10.210.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$290.85

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.10.220.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$364.35
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.20.510.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$910.35
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.20.510.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$109.20
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.30.810.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$726.60
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.30.810.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$218.40
63911	11/18/2022	1078	FRED HAMM INC	087613	10.2620.411.000.30.810.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$120.00
63912	11/18/2022	1078	H&K NURSERY AND FEED STORE	STATEMENT	11/03/2022 10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	Check Total: \$2,813.25 \$791.12
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	Check Total: \$791.12 \$49.98
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$99.98
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$81.00
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$99.98
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$129.28
63913	11/18/2022	1078	DESIGN USA CORP.	16785	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$99.98
63914	11/18/2022	1078	INDUSTRIAL ARTS SUPPLY CO	M17312	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	Check Total: \$560.20 \$114.53
63915	11/18/2022	1078	INFOCON CORPORATION	ICOMIN0009527	10.2330.330.000.00.000.000.000.0000	TAX ASSESSMENT AND COLLECTION OTHER PROF.	Check Total: \$114.53 \$257.76
63916	11/18/2022	1078	JOSTENS INC	29619436	10.2380.610.000.30.811.000.000.0000	OFFICE OF THE PRINCIPAL SUPPLIES	Check Total: \$257.76 \$1,161.35
							Check Total: \$1,161.35



# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/08/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☒ Include Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63917	11/18/2022	1078	JUNIOR LIBRARY GUILD	629853	10.2250.640.000.30.811.000.000.0000	LIBRARY BOOKS AND PERIODICALS	\$25.00
63918	11/18/2022	1078	KEYSTONE ADVERTISING SPECIALTIES	20148-1	10.2380.610.000.30.811.000.000.0000	OFFICE OF THE PRINCIPAL SUPPLIES	\$40.25
63919	11/18/2022	1078	KOSER BUSING	FUEL 10/27/2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$59.13
63919	11/18/2022	1078	KOSER BUSING	FUEL 10/27/2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$70.88
63920	11/18/2022	1078	KURTZ BROTHERS	45963.01	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$130.01
63920	11/18/2022	1078	KURTZ BROTHERS	60737.00	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$11.90
63920	11/18/2022	1078	KURTZ BROTHERS	60737.01	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$209.24
63920	11/18/2022	1078	KURTZ BROTHERS	60833.00	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$94.20
63921	11/18/2022	1078	LARSON, KELLETT & ASSOC, P.C.	38829	10.2350.330.000.00.000.000.000.0000	LEGAL AND ACCOUNTING OTHER PROFESSIONAL	\$813.19
63922	11/18/2022	1078	LCSDA	10/21/2022	10.3210.810.000.30.811.000.000.0000	STUDENT ACTIVITIES DUES AND FEES	\$1,128.53
63923	11/18/2022	1078	LERETA LLC CENTRAL REFUNDS	PA221684	10.6111.000.000.00.000.000.000.0000	CURRENT REAL ESTATE	\$1,500.00
63924	11/18/2022	1078	LOWE'S HOME CENTER INC	908412-JL TEEM	10.2240.610.000.00.000.000.000.0000	COMPUTER-ASSISTED SUPPORT SUPPLIES	\$135.00
63924	11/18/2022	1078	LOWE'S HOME CENTER INC	98006891687 092522	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$566.98
63924	11/18/2022	1078	LOWE'S HOME CENTER INC	98006891687 102522	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$41.22
63925	11/18/2022	1078	LYCOMING CAREER & TECHNOLOGY CENTER	23000000063	10.1390.564.000.30.810.000.000.0000	OTHER VOC. ED. PROG. TUITION CAREER/TECH.	\$548.67
						Check Total:	\$525.06
						Check Total:	\$1,114.95
						Check Total:	\$11,232.81

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee

Vendor Names

☐ Exclude Voids

Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63926	11/18/2022	1078	MCGRAW HILL	12348388801	10.1110.640.000.000.000.0000	REGULAR PROGRAMS BOOKS AND PERIODICALS	\$99.17
63926	11/18/2022	1078	MCGRAW HILL	123507747001	10.1110.640.000.10.221.000.000.0000	REGULAR PROGRAMS BOOKS AND PERIODICALS	\$99.17
63927	11/18/2022	1078	MFAC LLC	INV221453	10.3250.752.000.30.810.045.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BOYS TRACK	\$198.34
63928	11/18/2022	1078	MILLER'S FENCE	GILES FIELD	10.2620.431.000.20.510.000.000.0000	GILES FENCE	\$66.15
63928	11/18/2022	1078	MILLER'S FENCE	MCCALL FIELD	10.2620.431.000.20.510.000.000.0000	MCCALL FIELD	\$13,299.00
63928	11/18/2022	1078	MILLER'S FENCE	MS FIELD NEIGHBOR	10.2620.431.000.20.510.000.000.0000	MCCALL FIELD NEIGHBOR'S FENCE	\$4,224.00
63929	11/18/2022	1078	MONTOURSVILLE BOROUGH WATER WORKS	00002895 10/11/2022	10.3250.424.000.20.510.000.000.0000	ATHLETICS ELECTRICITY FOOTBALL	\$5,222.00
63929	11/18/2022	1078	MONTOURSVILLE BOROUGH WATER WORKS	2886 10/10/2022	10.3250.424.000.30.810.000.000.0000	WATER/SEWAGE	\$22,745.00
63930	11/18/2022	1078	MONTOURSVILLE VARSITY CLUB	ATHENS 11/05/2022	10.3250.513.000.30.810.036.000.0000	ATHLETICS CONTRACT CARRIERS FOOTBALL	\$80.00
63931	11/18/2022	1078	NORTH CENTRAL SIGHT SERVICES INC.	1578981	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$1,457.00
63931	11/18/2022	1078	NORTH CENTRAL SIGHT SERVICES INC.	1581614	10.2620.411.000.30.810.000.000.0000	OPERATION OF BUILDINGS DISPOSAL SERVICES	\$1,445.60
63931	11/18/2022	1078	NORTH CENTRAL SIGHT SERVICES INC.	1583379	10.1110.550.000.30.811.000.000.0000	REGULAR PROGRAMS PRINTING AND BINDING	\$57.00
63932	11/18/2022	1078	OPEN PLAN	209673	10.2620.431.000.30.810.000.000.0000	GLASS	\$46.00
Check Total:							\$147.00
Check Total:							\$18,999.19
Check Total:							\$18,999.19

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63933	11/18/2022	1078	OTIS ELEVATOR CO	F10000058552	10.2620.431.000.000.000.0000	OPERATION OF BUILDINGS	\$125.00
						BUILDING REPAIRS	
63934	11/18/2022	1078	PAULHAMUS LITHO INC	INV11397	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$125.00
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Anna, Elsa, and the Holiday	\$43.00
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Bad Guys and Say Arrrrgh! #15	\$16.99
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Cars on the Road	\$16.96
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Colossal Camera Calamity	\$17.96
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	#1 Emily's Big Discovery	\$16.46
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Escape	\$19.96
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Facing Your Fear of the Dark	\$20.99
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	How I Met My Monster	\$20.46
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Message in a Bottle	\$15.96
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Military Drones and Robots	\$20.99
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Military Ships and Submarines	\$20.99
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	My Kingdom of Darkness #1	\$16.46
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	The Pizza Party	\$17.96
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Sea Turtles	\$21.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Shona Finds Her Voice #2	\$16.46
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Tanks and Other Military Vehicles	\$20.99
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Took	\$26.46
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	U.S. Air Force	\$23.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	U.S. Army	\$23.95

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	U.S. Coast Guard	\$23.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	U.S. Marines	\$23.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	U.S. Navy	\$23.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Veteran's Day	\$19.95
63935	11/18/2022	1078	PENWORTHY COMPANY	0585982-IN	10.2250.640.000.10.221.000.000.0000	Zig & Zag	\$17.36
63936	11/18/2022	1078	PERFECTION LEARNING CORP	313601	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	Check Total: \$483.52
63937	11/18/2022	1078	PHILLIP L. GINGERY	BASKETBALL 110122	10.3250.330.000.30.810.038.000.0000	ATHLETICS OTHER PROF. SERVICES GIRLS BASKETBALL	Check Total: \$197.83
63938	11/18/2022	1078	PIAA	INV0000305	10.3250.810.000.30.810.047.000.0000	ATHLETICS DUES AND FEES GOLF	Check Total: \$69.00
63939	11/18/2022	1078	PMEA	2015897	10.3210.810.000.30.811.000.000.0000	STUDENT ACTIVITIES DUES AND FEES	Check Total: \$70.00
63940	11/18/2022	1078	PMEA DISTRICT VIII	PRE AUDITION 102122	10.3210.810.000.30.811.000.000.0000	STUDENT ACTIVITIES DUES AND FEES	Check Total: \$142.00
63941	11/18/2022	1078	POSTAGE PROS PLUS	45678	10.2590.610.000.00.000.000.000.0000	OTHER SUPPORT-BUSINESS SUPPLIES	Check Total: \$70.00
63941	11/18/2022	1078	POSTAGE PROS PLUS	45678	10.2590.610.000.00.000.000.000.0000	OTHER SUPPORT-BUSINESS SUPPLIES	\$39.95
63941	11/18/2022	1078	POSTAGE PROS PLUS	45678	10.2590.610.000.00.000.000.000.0000	OTHER SUPPORT-BUSINESS SUPPLIES	\$340.00
63942	11/18/2022	1078	PPL ELECTRIC UTILITIES	43600-96004 10/27/22	10.2620.622.000.10.220.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	Check Total: \$16.95
							Check Total: \$396.90
							Check Total: \$32.18
							Check Total: \$32.18



# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63943	11/18/2022	1078	PROMISED LAND BUSING INC	11/18/2022	10.2730.390.000.000.000.0000	MONITORING SERVICES OTHER PURCHASED	\$1.35
63944	11/18/2022	1078	PSBA INSURANCE TRUST	4801	10.1110.250.000.000.000.0000	REGULAR PROGRAMS UNEMPLOYMENT	\$28,904.75 \$1,854.67
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.610.000.30.810.039.000.0000	ATHLETICS SUPPLIES BOYS SOCCER	\$1,854.67 \$11.34
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.752.000.30.810.036.000.0000	ATHLETICS ADDITIONAL EQUIPMENT FOOTBALL	\$431.92
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.752.000.30.810.037.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BOYS	\$14.40
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.752.000.30.810.037.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BOYS	\$1,295.76
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.752.000.30.810.041.000.0000	ATHLETICS ADDITIONAL EQUIPMENT CROSS	\$31.90
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.003	10.3250.752.000.30.810.043.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BASEBALL	\$874.68
63945	11/18/2022	1078	PYRAMID SCHOOL PRODUCTS	S1445386.010	10.3250.752.000.30.810.043.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BASEBALL (3)	\$122.99
63946	11/18/2022	1078	QUILL CORP	26327649	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$2,782.99
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$63.70
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$34.90
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$704.70
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$8.29
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$26.58
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$21.58
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$27.18
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$9.49
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$21.56
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$43.74

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names ☐ Exclude Voids Checks ☐ Exclude Manual Checks ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$29.99
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$49.47
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$17.29
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$7.69
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$12.49
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$9.69
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$17.29
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$32.97
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$4.99
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$31.58
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$15.59
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$7.99
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$44.80
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$15.29
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$64.80
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$43.68
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$17.50
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$6.86
63946	11/18/2022	1078	QUILL CORP	26475752	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$6.59
63946	11/18/2022	1078	QUILL CORP	26475752	10.1290.610.000.20.511.000.000.0000	SPECIAL PROGRAMS	\$244.30
63946	11/18/2022	1078	QUILL CORP	26480993	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$185.43
63946	11/18/2022	1078	QUILL CORP	26645057	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$16.99
63946	11/18/2022	1078	QUILL CORP	27543826	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$50.98
Check Total:							\$1,895.97
63947	11/18/2022	1078	QUILL CORP 222	26595788	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$5.73
63947	11/18/2022	1078	QUILL CORP 222	26595788	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$5.76
63947	11/18/2022	1078	QUILL CORP 222	26595788	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$7.90
Check Total:							\$19.39
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$1,998.00
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$55.00
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$35.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names  
 ☐ Exclude Voids Checks  
 ☐ Exclude Manual Checks  
 ☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$29.00
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$29.00
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	(\$100.00)
63948	11/18/2022	1078	REALITYWORKS, INC	40078	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$107.30
63949	11/18/2022	1078	RIDDELL	20131776	10.3250.762.000.30.810.036.000.0000	ATHLETICS ADDITIONAL EQUIPMENT FOOTBALL	\$2,153.30
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$1,360.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$6,120.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$8,500.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$528.75
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$2,840.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$90.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$660.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$732.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$366.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$488.00
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	60466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$488.00



# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63950	11/18/2022	1078	RIDDELL ALL AMERICAN	80466595	10.3250.762.000.30.810.036.000.0000	ATHLETICS REPLACEMENT EQUIPMENT FOOTBALL	\$891.95
63951	11/18/2022	1078	ROBERT M SIDES INC	3303411	10.1110.432.000.20.511.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$23,064.70
63951	11/18/2022	1078	ROBERT M SIDES INC	3303411	10.1110.432.000.20.511.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$6.99
63951	11/18/2022	1078	ROBERT M SIDES INC	3304054	10.1110.432.000.30.811.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$108.00
63951	11/18/2022	1078	ROBERT M SIDES INC	3304055	10.1110.432.000.30.811.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$108.00
63951	11/18/2022	1078	ROBERT M SIDES INC	3314130	10.1110.762.000.20.511.000.000.0000	REGULAR PROGRAMS REPLACEMENT EQUIPMENT	\$991.85
63952	11/18/2022	1078	Employee Vendor	MILEAGE 10/14/2022	10.2240.580.000.00.000.000.000.0000	COMPUTER-ASSISTED SUPPORT TRAVEL	\$1,254.84
63953	11/18/2022	1078	Employee Vendor	MILEAGE 10/28/2022	10.2240.580.000.00.000.000.000.0000	COMPUTER-ASSISTED SUPPORT TRAVEL	\$31.94
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	1021778588	10.1110.610.000.10.221.000.000.0000	REGULAR PROGRAMS	\$30.63
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	208131077330	10.1290.610.000.30.811.000.000.0000	SPECIAL PROGRAMS	\$12.15
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$23.40
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$20.44
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$40.50
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$89.54
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$149.04
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$14.49
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$42.08
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$11.24
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$10.78
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$62.40

# Montoursville Area School District

## Disbursement Detail Listing

Fiscal Year: 2022-2023

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$6.95
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$49.00
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$5.44
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104056580	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$64.75
63954	11/18/2022	1078	SCHOOL SPECIALTY LLC	308104127002	10.1290.610.000.30.811.000.000.0000	SPECIAL PROGRAMS	\$125.20
63955	11/18/2022	1078	SOUTHERN COLUMBIA BOYS B-BALL BOOSTERS	TOURNAMENT 020423	10.3250.810.000.30.810.037.000.0000	ATHLETICS DUES AND FEES	\$704.40
63956	11/18/2022	1078	STEM TEACHERS CLUB	92808A10-0001	10.1110.610.000.10.211.000.000.0000	BOYS BASKETBALL	\$350.00
63956	11/18/2022	1078	STEM TEACHERS CLUB	92808A10-0001	10.1110.610.000.10.221.000.000.0000	REGULAR PROGRAMS	\$72.00
63957	11/18/2022	1078	SUSQUEHANNA FIRE EQUIPMENT COMPANY	00231580	10.2620.431.000.10.210.000.000.0000	REGULAR PROGRAMS	\$72.00
63957	11/18/2022	1078	SUSQUEHANNA FIRE EQUIPMENT COMPANY	00231580	10.2620.431.000.10.220.000.000.0000	OPERATION OF BUILDINGS	\$144.00
63957	11/18/2022	1078	SUSQUEHANNA FIRE EQUIPMENT COMPANY	00231580	10.2620.431.000.20.510.000.000.0000	BUILDING REPAIRS	\$44.56
63957	11/18/2022	1078	SUSQUEHANNA FIRE EQUIPMENT COMPANY	00231580	10.2620.431.000.30.810.000.000.0000	OPERATION OF BUILDINGS	\$77.83
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.500.000.000.0000	BUILDING REPAIRS	\$118.05
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$285.00
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$75.00
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$75.00
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$40.00
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$75.00
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$40.00

## Montoursville Area School District

### Disbursement Detail Listing

Bank Name: GENERAL FUND

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Date Recd.

10/12/2022 - 12:00

**Confidential**

2023

Fiscal Year: 2022-2023

☐ Print Employee Vendor Names☐ Exclude Voide

☐ **Voucher Rate**

053 - 1108  
Manual Checks

**Dollar £**  
**Include N**

50.05

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63958	11/18/2022	1078	SUSQUEHANNA PHYSICIAN SERVICES	00045057-00	10.0155.000.000.00.000.000.0000	OTHER RECOVERABLE DISBURSEMENTS	\$75.00
63959	11/18/2022	1078	SUSQUEHANNA TRAILWAYS, LLC	34135	10.3210.513.000.30.811.000.000.0000	STUDENT ACTIVITIES	\$380.00
63959	11/18/2022	1078	SUSQUEHANNA TRAILWAYS, LLC	34135	10.3210.513.000.30.811.000.000.0000	CONTRACT CARRIERS	\$1,700.00
63960	11/18/2022	1078	SWEET STEVENS KATZ & WILLIAMS LLP	152130	10.2350.330.000.00.000.000.000.0000	STUDENT ACTIVITIES	\$50.99
63961	11/18/2022	1078	THE CERAMIC SHOP	370390	10.1110.610.000.30.811.000.000.0000	CONTRACT CARRIERS	\$366.00
63962	11/18/2022	1078	THERMO FISHER SCIENTIFIC	7511423	10.1110.610.000.30.811.000.000.0000	LEGAL AND ACCOUNTING	\$209.63
63963	11/18/2022	1078	TOLEDO PHYSICAL EDUCATION SUPPLY	315831-00	10.1110.752.000.30.811.000.000.0000	OTHER PROFESSIONAL	\$209.63
63964	11/18/2022	1078	TYLER TECHNOLOGIES INC	025-399638	10.2240.340.000.00.000.000.000.0000	REGULAR PROGRAMS	\$123.34
63965	11/18/2022	1078	UGI ENERGY SERVICES LLC	G5482360	10.2620.621.000.10.220.000.000.0000	REGULAR PROGRAMS	\$109.95
63965	11/18/2022	1078	UGI ENERGY SERVICES LLC	G5482360	10.2620.621.000.20.510.000.000.0000	ADDITIONAL EQUIPMENT	\$2,467.50
63965	11/18/2022	1078	UGI ENERGY SERVICES LLC	G5482360	10.2620.621.000.30.810.000.000.0000	COMPUTER-ASSISTED SUPPORT TECHNICAL	\$1,021.84
63966	11/18/2022	1078	UPMC	MASDFALL2022	10.3250.330.000.30.810.060.000.0000	OPERATION OF BUILDINGS	\$113.87
						NATURAL GAS	\$702.58
						OPERATION OF BUILDINGS	\$1,838.29
						NATURAL GAS	\$100.00
						ATHLETICS OTHER PROF. SERVICES ALL SPORTS	\$100.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63967	11/18/2022	1078	VERITIV OPERATING COMP.	856-40482759	10.2620.610.000.20.510.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$40.37
63968	11/18/2022	1078	WEIS MARKETS INC	2259 09/24/2022	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	Check Total: \$40.37 \$183.31
63969	11/18/2022	1078	WELD TEC SERVICE & SALES	86210	10.1110.610.000.30.811.000.000.0000	WELDER REPAIRED NORSTAR P&L AND CONVERT TO REGULAR PROGRAMS	Check Total: \$183.31 \$300.00 \$87.28
63970	11/18/2022	1078	WELD TEC SERVICE & SALES	MONTA.H.2208	10.1110.610.000.30.811.000.000.0000	ATHLETICS OTHER PROF. SERVICES GIRLS BASKETBALL	Check Total: \$387.28 \$69.00
63971	11/18/2022	1078	WILLIAMSPORT AREA SCHOOL DIST	TOURNAMINET 120222	10.3250.810.000.30.810.042.000.0000	ATHLETICS DUES AND FEES WRESTLING	Check Total: \$59.00 \$300.00
63972	11/18/2022	1078	WILLIAMSPORT SUN-GAZETTE	664980	10.2310.540.000.00.000.000.000.0000	BOARD SERVICES ADVERTISING AND PUBLIC	Check Total: \$300.00 \$313.85
63974	11/25/2022	1081	ARCADIA EXPLORATION I LP	120 16808 11/10/2022	10.6111.000.000.00.000.000.000.0000	CURRENT REAL ESTATE	Check Total: \$313.85 \$158.36
63975	11/25/2022	1081	BEST LINE EQUIPMENT	R98507	10.2620.442.000.20.510.000.000.0000	rental of concrete saw	Check Total: \$158.36 \$117.72
63976	11/25/2022	1081	CARR'S TRAILORS AND SUPPLIES	R 5458	10.2620.810.000.20.510.000.000.0000	2008 brimar trailer inspection	Check Total: \$117.72 \$200.60
63977	11/25/2022	1081	CENTRAL SUSQUEHANNA REGION SCHOOL	NOVEMBER 2022	10.0462.213.000.00.000.000.000.0000	PAYROLL DEDUCTIONS AND WITHHOLDING	Check Total: \$200.60 \$1,006.81
63977	11/25/2022	1081	CENTRAL SUSQUEHANNA REGION SCHOOL	NOVEMBER 2022	10.1110.213.000.20.510.000.000.0000	REGULAR PROGRAMS LIFE INSURANCE	\$10.07
63978	11/25/2022	1081	CLEVELAND BROTHERS EQUIPMENT	SERV7691474	10.2620.610.000.30.810.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	Check Total: \$1,016.88 \$1,057.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63979	11/25/2022	1081	COLBURN INDUSTRIAL SUPPLY	3046960	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	Check Total: \$1,057.00 \$284.75
63980	11/25/2022	1081	ENVISIONEDPLUS	2108	10.2271.360.390.00.000.000.000.0000	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	Check Total: \$284.75 \$13,750.00
63981	11/25/2022	1081	FRONTIER	3535-051501-3	111122 10.2620.530.000.10.220.000.000.0000	OPERATION OF BUILDINGS COMMUNICATIONS	Check Total: \$13,750.00 \$514.04
63982	11/25/2022	1081	GLENN O HAWBAKER INC	811367	10.2620.610.000.20.510.000.000.0000	stone for the basefield bank	Check Total: \$514.04 \$2,163.23
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.0181.000.000.00.000.000.000.0000	curriculum	Check Total: \$2,163.23 \$48,000.00
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.2260.610.390.00.000.000.000.0000	SUPPLIES	\$16,000.00
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.2260.610.390.00.000.000.000.0000	SUPPLIES	\$4,800.00
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.2260.610.390.00.000.000.000.0000	SUPPLIES	\$16,500.00
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.2260.610.390.00.000.000.000.0000	SUPPLIES	\$30,000.00
63983	11/25/2022	1081	INVENTIONLAND LLC	1084	10.2260.610.390.00.000.000.000.0000	TRAIN THE TEACHER	Check Total: \$1,500.00 \$116,800.00
63984	11/25/2022	1081	J.C. EHRlich	162740C	10.2620.460.000.10.210.000.000.0000	OPERATION OF BUILDINGS EXTERMINATION SERVICES	Check Total: \$69.12 \$64.00
63984	11/25/2022	1081	J.C. EHRlich	162740C	10.2620.460.000.10.220.000.000.0000	OPERATION OF BUILDINGS EXTERMINATION SERVICES	\$75.00
63984	11/25/2022	1081	J.C. EHRlich	162740C	10.2620.460.000.30.810.000.000.0000	OPERATION OF BUILDINGS EXTERMINATION SERVICES	\$64.00
63985	11/25/2022	1081	JAMES A. CAMPBELL / CAMPBELL BUSING	85	10.3210.513.000.30.811.000.000.0000	STUDENT ACTIVITIES CONTRACT CARRIERS	Check Total: \$272.12 \$441.20
							Check Total: \$441.20

# Montoursville Area School District

## Disbursement Detail Listing

Fiscal Year: 2022-2023

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63986	11/25/2022	1081	KEYSTONE NATURAL TURF	179	10.2620.431.000.20.510.000.000.0000	aerify seed and compost McCall fields	\$7,510.00
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Architect	\$18.95
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Astronomer	\$18.95
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Computer Programmer	\$18.95
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Shadow Stallion	\$18.99
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Strawberry Magic	\$18.99
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Unicorns to the Rescue	\$18.99
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Unique Unicorn	\$18.99
63987	11/25/2022	1081	KNOWBUDDY RESOURCES	ARU0345266	10.2250.640.000.10.211.000.000.0000	Shipping & Handling	\$10.00
63988	11/25/2022	1081	KOSER BUSING	FUEL 11/14/2022	10.2720.513.000.00.000.000.000.0000	VEHICLE OPERATION CONTRACTED CARRIERS	\$95.22
63989	11/25/2022	1081	Employee Vendor	PRIZE 11/02/2022	10.2120.610.000.20.511.000.000.0000	GUIDANCE SUPPLIES	\$95.22
63990	11/25/2022	1081	MARCO TECHNOLOGIES	INV10572578	10.2380.432.000.10.210.000.000.0000	OFFICE OF THE PRINCIPAL EQUIPMENT REPAIRS	\$25.00
63990	11/25/2022	1081	MARCO TECHNOLOGIES	INV10572578	10.2380.432.000.10.220.000.000.0000	OFFICE OF THE PRINCIPAL EQUIPMENT REPAIRS	\$399.71
63990	11/25/2022	1081	MARCO TECHNOLOGIES	INV10572578	10.2380.432.000.20.510.000.000.0000	OFFICE OF THE PRINCIPAL EQUIPMENT REPAIRS	\$399.71
63990	11/25/2022	1081	MARCO TECHNOLOGIES	INV10572578	10.2380.432.000.30.810.000.000.0000	OFFICE OF THE PRINCIPAL EQUIPMENT REPAIRS	\$399.70
63990	11/25/2022	1081	MARCO TECHNOLOGIES	INV10572578	10.2590.432.000.00.000.000.000.0000	OTHER SUPPORT-BUSINESS EQUIPMENT REPAIRS	\$399.71
63991	11/25/2022	1081	MONTOURSVILLE BOROUGH WATER WORKS	2883 11/04/2022	10.2620.424.000.30.810.000.000.0000	OPERATION OF BUILDINGS WATER/SEWAGE	\$1,998.54
							\$767.00

# Montoursville Area School District

## Disbursement Detail Listing

Fiscal Year: 2022-2023

Bank Name: GENERAL FUND Date Range: 11/01/2022 - 12/06/2022 Sort By: Check  
 Print Employee Vendor Names Invoice Account Exclude Voids Checks Exclude Manual Checks Include Non Check Batches  
 Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
63991	11/25/2022	1081	MONTOURSVILLE BOROUGH WATER WORKS	2895 11/04/2022	10.2620.424.000.10.220.000.000.0000	OPERATION OF BUILDINGS WATER/SEWAGE	\$537.00
63992	11/25/2022	1081	Employee Vendor	GOLF 10/16/2022	10.3250.580.000.30.810.047.000.0000	ATHLETICS TRAVEL GOLF	\$1,304.00
63993	11/25/2022	1081	Employee Vendor	STEM 11/08/2022	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$829.32
63994	11/25/2022	1081	PPL ELECTRIC UTILITIES	03510-44007 11/11/22	10.2620.622.000.20.510.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$37.37
63995	11/25/2022	1081	PPL ELECTRIC UTILITIES	28070-50006 11/07/22	10.2620.622.000.20.510.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$24.21
63996	11/25/2022	1081	QUILL CORP	26472161	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$1,668.87
63996	11/25/2022	1081	QUILL CORP	26475471	10.1110.610.000.20.511.000.000.0000	REGULAR PROGRAMS	\$494.48
63996	11/25/2022	1081	QUILL CORP	27132212	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$19.26
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$11.47
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$18.63
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$7.98
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$5.35
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$12.48
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$7.12
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$5.76
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$13.58
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$8.92
63996	11/25/2022	1081	QUILL CORP	27142169	10.1110.610.000.10.211.000.000.0000	REGULAR PROGRAMS	\$14.87
63996	11/25/2022	1081	QUILL CORP	27161621	10.1110.610.000.30.811.000.000.0000	REGULAR PROGRAMS	\$38.24
63997	11/25/2022	1081	Employee Vendor	MILEAGE 11/11/2022	10.2240.580.000.00.000.000.000.0000	COMPUTER-ASSISTED SUPPORT TRAVEL	\$2,327.01
						Check Total:	\$24.06
						Check Total:	\$24.06

### Disbursement Detail Listing

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# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee

Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64009	12/06/2022	1108	AGORA CYBER CHARTER SCHOOL AR	835623	10.1110.562.000.00.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$2,156.59
64009	12/06/2022	1108	AGORA CYBER CHARTER SCHOOL AR	835623	10.1290.562.000.00.000.000.0000	SPECIAL PROGRAMS TUITION PA CHARTER	\$4,490.63
64010	12/06/2022	1108	AMTRUST NORTH AMERICA INC	21-22 AUDIT	10.1110.260.000.00.000.000.0000	REGULAR PROGRAMS WORKERS' COMPENSATION	\$6,647.22
64011	12/06/2022	1108	BLAST INTERMEDIATE UNIT 17	2300580	10.2240.766.000.00.000.000.0000	Deil 24 USB-C Hub Monitor - P2422HE	\$1,124.00
64011	12/06/2022	1108	BLAST INTERMEDIATE UNIT 17	2300580	10.2240.766.000.00.000.000.0000	Deil Slim Conferencing Soundbar - S8522A	\$18,293.68
64012	12/06/2022	1108	BLOOMSBURG BOYS BASKETBALL BOOSTERS	2023 TOURNAMENT	10.3250.810.000.30.810.037.000.0000	ATHLETICS DUES AND FEES BOYS BASKETBALL	\$20,345.30
64013	12/06/2022	1108	BSN SPORTS	917902341	10.3250.752.000.30.810.036.000.0000	ATHLETICS ADDITIONAL EQUIPMENT FOOTBALL	\$923.00
64013	12/06/2022	1108	BSN SPORTS	917902341	10.3250.752.000.30.810.036.000.0000	ATHLETICS ADDITIONAL EQUIPMENT FOOTBALL	\$852.00
64014	12/06/2022	1108	CENTRAL EQUIPMENT COMPANY SALES & RENTAL	6209	10.2620.610.000.30.810.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$1,775.00
64015	12/06/2022	1108	CENTRE CONCRETE CO	225632	10.2620.610.000.30.810.000.000.0000	concrete for track repair	\$47.35
64016	12/06/2022	1108	CLEVELAND BROTHERS EQUIPMENT	SERV7692934	10.2620.431.000.10.220.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$261.75
64017	12/06/2022	1108	COMMONWEALTH CHARTER ACADEMY	833554	10.1110.562.000.00.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$4,411.36
							\$28,035.71

## Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

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**Date Range:**

11/2022 - 12/2022

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Fiscal Year: 2022-2023

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<u>Check Number</u>	<u>Date</u>	<u>Voucher</u>	<u>Payee</u>	<u>Invoice</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>
64017	12/06/2022	1108	COMMONWEALTH CHARTER ACADEMY	833554	10.1290.562.000.00.000.000.000.000.0000	SPECIAL PROGRAMS TUITION PA CHARTER	\$40,475.69
64018	12/06/2022	1108	CORELOGIC CENTRALIZED REFUNDS	67078	10.6111.000.000.00.000.000.000.000.0000	Check Total: CURRENT REAL ESTATE	\$68,451.40 \$618.01
64019	12/06/2022	1108	EFFECTIVE CONTROL INC	0038153-IN	10.2620.610.000.30.810.000.000.000.0000	Check Total: dust collector hoses	\$618.01 \$145.53
64020	12/06/2022	1108	ELERY W NAU INC	2481 11/25/2022	10.2620.610.000.10.210.000.000.000.0000	Check Total: OPERATION OF BUILDINGS SUPPLIES	\$145.53 \$273.02
64020	12/06/2022	1108	ELERY W NAU INC	2481 11/25/2022	10.2620.610.000.20.510.000.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$1,941.73
64020	12/06/2022	1108	ELERY W NAU INC	2481 11/25/2022	10.2620.610.000.30.810.000.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$302.24
64021	12/06/2022	1108	ENVIRONMENTAL SERVICE LABORATORIES INC	2221580	10.2620.390.000.10.210.000.000.000.0000	Check Total: OPERATION OF BUILDINGS OTHER PURCHASED	\$2,516.99 \$318.00
64021	12/06/2022	1108	ENVIRONMENTAL SERVICE LABORATORIES INC	2221931	10.2620.390.000.10.210.000.000.000.0000	OPERATION OF BUILDINGS OTHER PURCHASED	\$63.83
64022	12/06/2022	1108	ESS	INV370966	10.1241.329.000.00.000.000.000.000.0000	Check Total: LEARNING SUPPORT PROF. EDUCATIONAL	\$381.83 \$705.85
64023	12/06/2022	1108	FAIRFIELD FORD VOLKSWAGEN	160843622/1	10.2620.810.000.30.810.000.000.000.0000	Check Total: OPERATION OF BUILDINGS DUES AND FEES	\$705.85 \$671.00
64024	12/06/2022	1108	HOLLY COHEN	219	10.2140.322.000.00.000.000.000.000.0000	Check Total: PSYCHOLOGICAL PROF. EDUCATIONAL SERVICES-ILU	\$671.00 \$4,400.00
64025	12/06/2022	1108	INSIGHT PA CYBER CHARTER SCHOOL	832982	10.1110.562.000.00.000.000.000.000.0000	Check Total: REGULAR PROGRAMS PA CHARTER SCHOOLS	\$4,400.00 \$2,146.60

# Montoursville Area School District

## Disbursement Detail Listing

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Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64026	12/06/2022	1108	JUSTICE WORKS YOUTHCARE	28223	10.1442.561.000.30.810.000.000.0000	ALTERNATIVE EDUCATION PROG. TUITION OTHER	\$1,079.00
64027	12/06/2022	1108	KEYSTONE NATURAL TURF	182	10.2620.431.000.30.810.000.000.0000	compost application at the high school practice field	\$1,079.00 \$850.00
64028	12/06/2022	1108	LEVIN LEGAL GROUP P.C.	45497	10.2350.330.000.00.000.000.000.0000	LEGAL AND ACCOUNTING OTHER PROFESSIONAL	\$850.00 \$3,808.00
64029	12/06/2022	1108	LOWE'S	9800043528 3	102522 10.2620.610.000.10.210.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$3,808.00 \$42.03
64030	12/06/2022	1108	LOWE'S HOME CENTER INC	98000435283 11/25/22	10.2620.610.000.10.210.000.000.0000	OPERATION OF BUILDINGS SUPPLIES	\$42.03 \$79.30
64031	12/06/2022	1108	P&A ADMINISTRATIVE SERVICES INC	3374589	10.2590.340.000.00.000.000.000.0000	OTHER SUPPORT-BUSINESS OTHER TECHNICAL	\$79.30 \$10.00
64032	12/06/2022	1108	PA LEADERSHIP CHARTER SCHOOL	832244	10.1110.562.000.00.000.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$10.00 \$8,626.37
64033	12/06/2022	1108	PA MEDIA GROUP	0016480849	10.2310.540.000.00.000.000.000.0000	BOARD SERVICES ADVERTISING AND PUBLIC	\$8,626.37 \$276.99
64034	12/06/2022	1108	PA VIRTUAL CHARTER SCHOOL	830098	10.1110.562.000.00.000.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$276.99 \$4,957.99
64035	12/06/2022	1108	PENNSYLVANIA DEPARTMENT OF AG	PESTICIDE 12/31/2023	10.2620.810.000.30.810.000.000.0000	OPERATION OF BUILDINGS DUES AND FEES	\$4,957.99 \$35.00
64036	12/06/2022	1108	PENNSYLVANIA DISTANCE LEARNING CHARTER	NOV 2022	10.1110.562.000.00.000.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$35.00 \$1,078.29

# Montoursville Area School District

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☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64037	12/06/2022	1108	POWERADE WRESTLING TOURNAMENT	TOURNAMENT 12/29/22	10.3250.810.000.30.810.042.000.0000	ATHLETICS DUES AND FEES WRESTLING	\$1,078.29
Check Total:							\$600.00
64038	12/06/2022	1108	PPL ELECTRIC UTILITIES	76300-45007 11/10/22	10.3250.422.000.30.810.043.000.0000	ATHLETICS ELECTRICITY BASEBALL	\$31.61
Check Total:							\$600.00
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	06140-47004 11/16/22	10.3250.622.000.30.810.036.000.0000	ATHLETICS ELECTRICITY FOOTBALL	\$31.61
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	13920-44004 11/14/22	10.2620.622.000.10.210.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$24.09
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	14120-44002 11/14/22	10.2620.622.000.10.210.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$24.93
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	18720-47009 11/17/22	10.2620.622.000.10.210.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$1,309.74
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	35340-46004 11/16/22	10.2620.622.000.10.220.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$24.80
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	37740-46000 11/16/22	10.2620.622.000.10.220.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$2,990.10
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	37940-46006 11/16/22	10.2620.622.000.10.220.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$24.80
64039	12/06/2022	1108	PPL ELECTRIC UTILITIES	97092-37015	10.2620.622.000.30.810.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$96.99
Check Total:							\$5,345.78
64040	12/06/2022	1108	PPL ELECTRIC UTILITIES	15110-44900 11/15/22	10.2620.622.000.20.510.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$6,398.51
64040	12/06/2022	1108	PPL ELECTRIC UTILITIES	83597-67005	10.2620.622.000.30.810.000.000.0000	OPERATION OF BUILDINGS ELECTRICITY	\$6,789.89
Check Total:							\$13,188.40
64041	12/06/2022	1108	PYRAMID SCHOOL PRODUCTS	S1445386.014	10.3250.752.000.30.810.050.000.0000	ATHLETICS ADDITIONAL EQUIPMENT BOYS TENNIS	\$717.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64041	12/06/2022	1108	PYRAMID SCHOOL PRODUCTS	S1445386.014	10.3250.752.000.30.810.051.000.0000	ATHLETICS ADDITIONAL EQUIPMENT GIRLS TENNIS	\$718.01
64042	12/06/2022	1108	R.I.C.H., INC	8388	10.1110.432.000.20.511.000.000.0000	Check Total: \$1,435.01 REGULAR PROGRAMS	\$114.00
64042	12/06/2022	1108	R.I.C.H., INC	8388	10.1110.432.000.20.511.000.000.0000	EQUIPMENT REPAIRS	\$20.90
64042	12/06/2022	1108	R.I.C.H., INC	8388	10.1110.432.000.20.511.000.000.0000	REGULAR PROGRAMS EQUIPMENT REPAIRS	\$12.42
64043	12/06/2022	1108	REACH CYBER CHARTER SCHOOL	836217	10.1110.562.000.00.000.000.000.0000	Check Total: \$147.32 REGULAR PROGRAMS PA	\$5,391.49
64043	12/06/2022	1108	REACH CYBER CHARTER SCHOOL	836217	10.1290.562.000.00.000.000.000.0000	CHARTER SCHOOLS	\$13,471.90
64044	12/06/2022	1108	ROBERT M SIDES INC	3316022	10.1110.610.000.20.511.000.000.0000	Check Total: \$18,863.39 REGULAR PROGRAMS	\$556.55
64045	12/06/2022	1108	ROWE SPRINKLER SYSTEMS INC.	17040	10.2620.431.000.30.810.000.000.0000	Check Total: \$556.55 OPERATION OF BUILDINGS	\$288.75
64045	12/06/2022	1108	ROWE SPRINKLER SYSTEMS INC.	17041	10.2620.431.000.20.510.000.000.0000	BUILDING REPAIRS	\$225.75
64046	12/06/2022	1108	SCHOOL SPECIALTY LLC	208130989899	10.1110.610.000.10.211.000.000.0000	Check Total: \$514.50 REGULAR PROGRAMS	\$167.56
64047	12/06/2022	1108	SHARON CITY SCHOOL DISTRICT	21-22 FAIR SHARE	10.1442.561.000.30.810.000.000.0000	Check Total: \$167.56 ALTERNATIVE EDUCATION	\$240.04
64048	12/06/2022	1108	SHIKELLAMY ATHLETICS	TOURNAMENT 02/25/23	10.3250.810.000.30.810.037.000.0000	Check Total: \$240.04 ATHLETICS DUES AND FEES	\$180.00
						BOYS BASKETBALL	
						Check Total: \$180.00	

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64049	12/06/2022	1108	SUPERIOR PLUS PROPANE	9885827	10.2620.627.000.20.510.000.000.0000	OPERATION OF BUILDINGS DIESEL FUEL	\$875.31
64050	12/06/2022	1108	THE PENNSYLVANIA CYBER CHARTER	NOVEMBER 2022	10.1110.562.000.00.000.000.000.0000	REGULAR PROGRAMS PA CHARTER SCHOOLS	\$875.31 \$76,417.01
64050	12/06/2022	1108	THE PENNSYLVANIA CYBER CHARTER	NOVEMBER 2022	10.1290.562.000.00.000.000.000.0000	SPECIAL PROGRAMS TUITION PA CHARTER	\$37,264.97
64051	12/06/2022	1108	TOWANDA WRESTLING	TOURNAMENT 11/10/22	10.3250.810.000.30.810.042.000.0000	ATHLETICS DUES AND FEES WRESTLING	\$113,681.98 \$250.00
64052	12/06/2022	1108	UGI UTILITIES INC	411005971196 112222	10.2620.621.000.30.810.000.000.0000	OPERATION OF BUILDINGS NATURAL GAS	\$250.00 \$941.49
64052	12/06/2022	1108	UGI UTILITIES INC	411006397862 112222	10.2620.621.000.30.810.000.000.0000	OPERATION OF BUILDINGS NATURAL GAS	\$33.60
64053	12/06/2022	1108	UPMC	PUH00-011028	10.3250.330.000.30.810.060.000.0000	ATHLETICS OTHER PROF. SERVICES ALL SPORTS	\$975.09 \$2,894.18
64054	12/06/2022	1108	WEATHERPROOFING TECH. INC.	96880069	10.2620.431.000.10.210.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$2,894.18 \$2,562.25
64054	12/06/2022	1108	WEATHERPROOFING TECH. INC.	96880069	10.2620.431.000.10.220.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$4,279.86
64054	12/06/2022	1108	WEATHERPROOFING TECH. INC.	96880069	10.2620.431.000.20.510.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$4,661.75
64054	12/06/2022	1108	WEATHERPROOFING TECH. INC.	96880069	10.2620.431.000.30.810.000.000.0000	OPERATION OF BUILDINGS BUILDING REPAIRS	\$7,978.02
64055	12/06/2022	1108	WILLIAMSPORT AREA SCHOOL DIST	COACH ED CLASS 1129	10.3250.810.000.30.810.060.000.0000	ATHLETICS DUES AND FEES ALL SPORTS	\$19,481.88 \$360.00

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: GENERAL FUND

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voids Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
64055	12/06/2022	1108	WILLIAMSPORT AREA SCHOOL DIST	REGISTRATION 120822	10.3250.810.000.30.810.038.000.0000	ATHLETICS DUES AND FEES	\$100.00
						GIRLS BASKETBALL	
64056	12/06/2022	1108	WILLIAMSPORT SUN-GAZETTE	563942	10.2310.540.000.00.000.000.000.0000	BOARD SERVICES	\$400.00
						ADVERTISING AND PUBLIC	\$162.98
Check Total:							\$162.98
Bank Total:							\$822,165.80

## Manual Checks Recap

23000124	11/30/2022	10030	WILMINGTON TRUST	MANUAL	10.5240.939.000.00.000.000.000.0000	TRANSFERS TO DEBT	\$267,217.50
Check Total:							\$267,217.50
23000126	11/30/2022	10002	WILMINGTON TRUST	MANUAL	10.5240.939.000.00.000.000.000.0000	TRANSFERS TO DEBT	\$123,465.63
Check Total:							\$123,465.63
23000127	11/30/2022	10001	WILMINGTON TRUST	MANUAL	10.5240.939.000.00.000.000.000.0000	TRANSFERS TO DEBT	\$121,706.25
Check Total:							\$121,706.25
23000128	11/01/2022	10003	CAPITAL RESERVE FUND	MANUAL	10.5230.932.000.00.000.000.000.0000	TRANSFERS TO CAPITAL	\$14,973.00
Check Total:							\$14,973.00
Manual Checks Total:							\$527,362.38

## Voided Checks

64002	11/25/2022	1081	TRESSLER STEVEN N & SANDRA B	VOID	10.0421.000.000.00.000.000.000.0000	VOID: PAPER JAM	\$20.00
Check Total:							\$20.00
64003	11/25/2022	1081	UGI UTILITIES INC	VOID	10.0421.000.000.00.000.000.000.0000	VOID: PAPER JAM	\$11,979.37
Check Total:							\$11,979.37
Voided Checks Total:							\$11,999.37

# Montoursville Area School District

Disbursement Detail Listing

Fiscal Year: 2022-2023

Bank Name: GENERAL FUND

☐ Print Employee Vendor Names
 ☐ Exclude Voided Checks
 ☐ Exclude Manual Checks
 ☒ Include Non Check Batches

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							
10							\$822,165.80
Fund Totals:							\$822,165.80

End of Report

Disbursements Grand Total: \$822,165.80



## Montoursville Area School District

## Disbursement Detail Listing

Bank Name: FOOD SERVICE

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐

Print Employee Vendor Names

☐

Exclude Voids Checks

☐

Exclude Manual Checks

☒

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: FOOD SERVICE

4027	11/18/2022	1077	K & D FACTORY SERVICE INC	336566	50.3100.610.000.20.510.000.000.0000	FOOD SERVICES SUPPLIES	\$824.09
4027	11/18/2022	1077	K & D FACTORY SERVICE INC	337452	50.3100.610.000.10.220.000.000.0000	FOOD SERVICES SUPPLIES	\$1,379.00
Check Total:							\$2,203.09
4028	11/18/2022	1077	NOVA EQUIPMENT & SUPPLIES COMPANY	2-1858-76-	50.3100.610.000.10.210.000.000.0000	FOOD SERVICES SUPPLIES	\$40.50
Check Total:							\$40.50
4029	11/18/2022	1077	NUTRITION, INC.	66724	50.3100.571.000.00.000.000.000.0000	FOOD SERVICES FOOD SERVICE	\$19,386.28
4029	11/18/2022	1077	NUTRITION, INC.	66815	50.3100.571.000.00.000.000.000.0000	FOOD SERVICES FOOD SERVICE	\$20,787.88
4029	11/18/2022	1077	NUTRITION, INC.	66842	50.3100.571.000.00.000.000.000.0000	FOOD SERVICES FOOD SERVICE	\$20,639.68
Check Total:							\$60,813.84
4030	11/18/2022	1077	SCHAEGLER YESCO DISTRIBUTION	S6769871.001	50.3100.432.000.10.220.000.000.0000	FOOD SERVICES EQUIPMENT REPAIRS	\$683.29
Check Total:							\$683.29
4031	11/25/2022	1082	NUTRITION, INC.	66885	50.3100.571.000.00.000.000.000.0000	FOOD SERVICES FOOD SERVICE	\$25,954.75
Check Total:							\$25,954.75
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$918.00
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$92.54
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$12.24
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$904.02
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$342.86

# Montoursville Area School District

## Disbursement Detail Listing

Bank Name: FOOD SERVICE

Date Range: 11/01/2022 - 12/06/2022

Sort By: Check

Fiscal Year: 2022-2023

Voucher Range: 1053 - 1108

Dollar Limit: \$0.00

☐ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$229.42
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$27.20
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	\$12.00
4033	12/06/2022	1107	K & D FACTORY SERVICE INC	336833	50.3100.330.000.10.220.000.000.0000	FOOD SERVICES OTHER PROFESSIONAL SERVICES	(\$253.83)
Check Total:							\$2,284.45
Bank Total:							\$91,979.92

### Voided Checks

4032	12/06/2022	1107	K & D FACTORY SERVICE INC	VOID	50.0421.000.000.00.000.000.000.0000	VOID: ERROR WITH CHECK	\$2,284.45
Check Total:							\$2,284.45
Voided Checks Total:							\$2,284.45

Fund	Amount
50	\$91,979.92
Fund Totals:	\$91,979.92

End of Report

Disbursements Grand Total: \$91,979.92

**Montoursville Area School District  
School Board Meeting Agenda  
December 6, 2022  
7:00 PM  
Montoursville Area High School**

**General:**

- G-1 Approval of the Voice Services agreement between Montoursville Area School District and BLaSt IU#17. The new contract is increasing from \$667 to \$700 per month. We will also be adding a new E911 compliance for an additional \$222.25 per month. (Attachment)
- G-2 Approval of an agreement between Montoursville Area School District and CRC Group for Cyber Insurance. 2022-2023 cost was \$13,442. 2023-2024 cost will be \$18,908 (the coverage is the same). (Attachment)
- G-3 Approval of a Use of Facilities request from Sandra Trick, The Arrowhead, Lyter Elementary School gym, Saturday, April 1, 2023, 6:30 PM to 8:30 PM. (Attachment)
- G-4 Approval to establish a C. E. McCall Middle School Ski Club and Activity Accounts with Bylaws. (Attachment)
- G-5 Approval of a Substitute Interpreter Contract between Montoursville Area School District and Paige Trotter. (Attachment)
- G-6 Approval of an Act 1, Special Session of 2006, resolution to limit the 2023-2024 real estate tax increase to the established Act 1 index. (Attachment)
- G-7 Approval of the board president, vice president, secretary, and treasurer as authorized signers for the following school district bank accounts for the remainder of the 2022-2023 school year:

PSDLAF Payroll Fund  
PSDLAF Capital Reserve Fund  
PSDLAF Financial Security Account  
PSDLAF Investment Account  
PSDLAF Capital Project Fund  
Muncy Bank and Trust Co. High School Activity Fund  
Muncy Bank and Trust Co. Memorial Gardens Care Fun  
Muncy Bank and Trust Co. Food Service Fund  
Muncy Bank and Trust Co. Middle School Activity Fund  
FNB Lockbox Checking

**Personnel:**

- P-1 Approval of the following addition to the School Security Guard, effective December 7, 2022:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Rate of Pay</u></b>	<b><u>Replacement for;</u></b>
LaRue Stelene	Full-Time Security Personnel Captain	\$56,000 pro rata	New Position

P-2 Approval of a Retirement from a member of the Professional Staff:

<b>Employee</b>	<b>Position</b>	<b>Years of Service</b>	<b>Effective</b>
Eric Comini	Tech Ed	20	June 30, 2023

P-3 Approval of a Retirement from a member of the Support Staff:

<b>Employee</b>	<b>Position</b>	<b>Years of Service</b>	<b>Effective</b>
Bonnie Keagle	Cafeteria	35	June 30, 2023

P-4 Approval of the following unpaid leave of absences from a member of the staff:

<b>Employee</b>	<b>Effective Date(s)</b>
101985	November 17, 2022 to January 2, 2023

P-5 Approval of the following FMLA leave from a member of the staff:

<b>Employee</b>	<b>Effective Date(s)</b>
101393	January 25, 2023 to June 8, 2023

P-6 Approval of the following addition to a Long-Term Professional position:

<b>Employee</b>	<b>Position</b>	<b>Dates</b>	<b>Replacement for:</b>
Diane King	Special Education	October 31, 2022 to December 22, 2022	101904

P-7 Approval of the following Volunteer Van Driver for the C. E. McCall Ski Club:

<b>Volunteer</b>
Alex Witter

P-8 Approval of the following changes/additions to the 2022-2023 Coaching Staff:

<b>Coach</b>	<b>Sport</b>	<b>Position</b>	<b>Stipend</b>	<b>Replacement for:</b>
Mikayla Arnold	Fall Girls Softball	Jr High Coach	\$1,050	Mike Tate
Drew Arnold	Fall Girls Softball	Assistant	\$2,000	Tom George
Kayla Zimmerman	Fall Girls Softball	Assistant	\$1,000	Dan Fredericks
Joseph Hanna	Football	Head Coach	\$6,960	Michael Boughton

P-9 Approval of the following addition to the Substitute Teacher list for the 2022-2023 school year;

<b>Substitute</b>	<b>Certification</b>
Kayla Markley	Mathematics
Janice Mengel	Special Education
Danae Roles	Elementary
Bradley Deacon	Science

P-10 Approval of the following addition to the Guest Substitute Teacher list for the 2022-2023 school year:

<b>Guest Teacher</b>
Lawrence Gage

P-11 Approval of the following addition to the Support Staff Substitute list for the 2022-2023 school year:

<b>Substitute</b>	<b>Sub Position</b>
Gina O'Neal	Paraprofessional
Bradley Deacon	Custodian

P-12 Approval of the following resignation from a member of the Support Staff:

<b>Employee</b>	<b>Position</b>	<b>Effective</b>
Lisa Brown	Part-Time Custodian	November 29, 2022

**Transportation:**

T-1 Approval of Promiseland Busing Rate in the amounts of \$3,240.24 and \$2,329.94 for November 2022. (Attachment)

T-2 Approval of the following addition to the School Bus Driver list and Aide list for the 2022-2023 school year:

<b>Driver and Aide:</b>	<b>Bus Contractor</b>
Sarah Zinck	Promiseland Busing

## ATTACHMENTS



## BLaST IU17 Voice Services Agreement

10-31-2022

**Montoursville Area School District**

50 N Arch St

Montoursville, PA 17754

### 1. Purpose

This Service Agreement is executed between BLaST Intermediate Unit 17, single billed entity of the regional pricing consortium known as the BLaST Intermediate Unit 17 Telephone Services Consortium, and Montoursville Area School District. All listed prices below are for a 3 year service agreement.

### 2. Service Selection

Please select which services you would like by entering a value in the Quantity column.

Service	Details	Quantity
VOIP Standard	1 SIP Trunk, 20 Concurrent calls, 10 DID's : \$700 monthly	1
VOIP Premium Add On	Priority Remote/Onsite Support/Maintenance of all Grandstream systems : \$245 Monthly	—
FAX Line	Fax through internet, 1 DID: \$125 yearly	—
E911 Compliance**	\$1 monthly per extension for the first 100 extensions. \$0.75 monthly per extension thereafter	263

**\*\*Note: Read Carefully Sections 3 and 4 and review attached note on Kari's Law and Ray Baum's Act**

### 3. E911 Compliance Service Opt - In

BLaST IU17 shall be compliant with "47 CFR Part 9, Subpart F - Multi-Line Telephone Systems"(see attached E911 document). BLaST IU17 cannot perform any major system maintenance or upgrades unless our customers have compliant systems.

**What this means for our customers:**

Although Multi-Line Telephone Systems (MLTS) installed on or before February 16, 2020 may not apply to subpart F, BLaST Voice Services still falls under these guidelines and must adhere to them, therefore we recommend purchasing our E911 Compliance service. Included with this service are dispatchable locations for each phone which will provide 911 the building, floor, and room number from which the call was placed.

**If purchasing our E911 Compliance service:**

By purchasing our E911 Compliance service, you agree to fill out the initial sub location template. By signing off on this section, you agree to fill out the initial sub location template and are liable for the accuracy of this information you must provide to BLaST. By signing off on this section, you also agree to consult with BLaST before an extension number is added, changed or removed from the system and that both wired and wireless VOIP devices will remain in the room/location as indicated in the initial sub location template. You also agree to consult with BLaST if any system changes need to be made as it relates to E911.

By signing this section, you acknowledge that BLaST is not liable for any system changes not made by BLaST as it relates to E911 and you also agree to consult with BLaST for any future extension changes, equipment moves and or new sub location assignments.

**Montoursville Area School District Signatures:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**4. E911 Compliance Opt - Out (only complete this section if not purchasing our E911 Compliance service)**

By signing below, you acknowledge that BLaST is not responsible or liable for extension changes in their phone system and BLaST is not responsible or liable for E911 compliance as it relates to "47 CFR Part 9, Subpart F - Multi-Line Telephone Systems" .

By signing below, you guarantee that your phone system is or will be E911 compliant with "47 CFR Part 9, Subpart F- Multi-Line Telephone Systems" through another method before requesting any future phone system maintenance from BLaST.

**Montoursville Area School District Signatures:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

#### 4. Acceptance of Service Agreement

By signing below, I acknowledge I read and understood all of the above sections and attached documentation. I agree to all monthly charges according to the above selected services and acknowledge a cancellation of service will require a 60 day notice. I also acknowledge that BLaST does not have a SPIN number and these services are not e-rateable and Montoursville Area School District will budget the amount of cost of services. I also understand all selected services are for a 3 year agreement.

##### Montoursville Area School District Signatures:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

##### BLaST IU 17 Signatures:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



101 West Avenue Suite 150  
Jenkintown, PA 19046  
Phone: 215-576-1500

Marcia Confer  
W. R. Sims Agency, Inc.  
1036 Washington Blvd.  
Williamsport, PA 17701

Nov 09, 2022

Re: Montoursville Area School District, Ref# 10973813-B  
Proposed Effective 1/14/2023 to 1/14/2024

Dear Marcia:

We are pleased to confirm the attached quotation for Cyber being offered with **ACE American Insurance Company**. This carrier is **Admitted** in the state of **PA**. Please note that this quotation is based on the coverage, terms and conditions as stated in the attached quotation, which may be different from those requested in your original submission. As you are the representative of the Insured, it is incumbent upon you to review the terms of this quotation carefully with your Insured, and reconcile any differences from the terms requested in the original submission. CRC Insurance Services, Inc. disclaims any responsibility for your failure to reconcile with the Insured any differences between the terms quoted as per the attached and those terms originally requested. The attached quotation may not be bound without a fully executed CRC brokerage agreement.

**NOTE: The Insurance Carrier indicated in this quotation reserves the right, at its sole discretion, to amend or withdraw this quotation if it becomes aware of any new, corrected or updated information that is believed to be a material change and consequently would change the original underwriting decision.**

Should coverage be elected as quoted per the attached, Premium and Commission are as follows:

Premium: \$18,908.00 - Option #1

**Option to Elect Terrorism Coverage**

TRIPRA Premium:

Additional Taxes:

Total Including TRIA(if elected) \$18,908.00

Grand Total: \$18,908.00

Commission: 12%

**Broker Fees & Policy Fees are Fully Earned at Binding**

**NOTE: If insured is located outside your resident state, you must hold appropriate non-resident license prior to binding.**

**If Non Admitted the following applies:**

**Pennsylvania Tax Filings are the responsibility of: ( ) Your Agency ( ) CRC**

**CRC Insurance Services, License #65024**

**The insurer which has issued this insurance is not licensed by the Pennsylvania Insurance Department and is subject to limited regulation. This insurance is NOT covered by the Pennsylvania Property and Casualty Insurance Guaranty Association.**

Upon requesting quotes and/or placement for the coverage listed herein, the producing retail broker hereby confirms that he/she has performed any and all diligent searches, as may be required by statute, for coverage through licensed carriers or other means of placement, and as necessary maintain proof of declination. Where allowed by governing statutes, "diligent effort" may not require an actual physical search and declination on each risk, but may be based on the retail producing broker's own experience, opinion and overall knowledge of acceptability in the admitted marketplace.

CRC is compensated in a variety of ways, including commissions and fees paid by insurance companies and fees paid by clients. Some insurance companies pay brokers supplemental commissions (sometimes referred to as "contingent commissions" or "incentive commissions"), which is compensation that is based on a broker's performance with that carrier. These supplemental commissions may be based on volume, profitability, retention, growth or other measures. Even if a contingent commission agreement exists with a carrier, we recognize that our responsibility is to promote the best interests of the policyholder in the selection of an insurance company. For more information on CRC's compensation, please contact your CRC broker.

**Financing Insurance Premiums**

Premium financing budgets insurance payments and improves liquidity for other business objectives: working capital, business growth, business expansion.

If your clients choose to pay their insurance in monthly installments, it's fast and easy with AFCO Credit Corporation, which is an affiliate of CRC, providing premium financing solutions for companies across the United States.

You can learn more about how premium financing works and how it can expand your relationship with your clients by emailing [afcodirect@afco.com](mailto:afcodirect@afco.com); or call toll-free **877-317-6437**, option 1. Additional information is available at <https://www.afco.com/partners/crc.html>.

Sincerely,

Lucille C Sulock

lsulock@crcgroup.com  
10973813

CONFIDENTIAL

# Westchester

A Chubb Company

## Cyber Enterprise Risk Management Insurance Proposal

### Contact Information

To:  
Alex Plesnarski

Company:  
CRC INSURANCE SERVICES INC

From:

Westchester Underwriting

Company:  
ACE American Insurance Company

### Account Information

Applicant Name: Montoursville Area School District

Applicant Address: 50 N. Arch St.  
Montoursville, PA 17754-1902

Type of submission: Renewal Business

Line of Coverage: Chubb Cyber Enterprise Risk Management Policy

Insurance Company: ACE American Insurance Company

Policy Form: PF-48169 10/16

Policy Period: 01-14-2023 To 01-14-2024

### Cover Letter

Dear Alex Plesnarski,

I am pleased to offer the attached indication for Montoursville Area School District.

Thank you for considering Westchester as your market of choice. We look forward to working with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Westchester Underwriting  
Westchester, A Chubb Company

Applicant Name: Montoursville Area School District.

Subjectivities

Westchester hereby indicates the coverage described below. However, any obligations the Insurer may have under this indication are conditioned upon each of the following conditions having first been met.

1. The Applicant has submitted to the Insurer the following documents, and the Insurer has received such documents no later than close of business on policy inception:
2. If coverage is subsequently bound by the Insurer, the Applicant has remitted the premium specified below to the Insurer so that the Insurer receives the premium no later than close of business on the 30th day from the date of the Binder or the Effective Date of the policy, whichever is later.

**Chubb Cyber Enterprise Risk Management Policy**

**Option: 1**

<b>Maximum Single Limit of Insurance</b>	<b>\$1,000,000</b>	<b>Maximum Policy Aggregate Limit of Insurance</b>	<b>\$1,000,000</b>
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**First Party Insuring Agreements**

Check if Included	Insuring Agreement	Limit of Insurance Each Incident/Aggregate	Retention/Waiting Period Each Incident	Cyber Incident Response Coach Retention
<input checked="" type="checkbox"/>	Cyber Incident Response Fund	Inside Limit		
	Cyber Incident Response Team	\$1,000,000/\$1,000,000	\$25,000	\$25,000
	Non-Panel Response Provider	\$250,000/\$250,000	\$25,000	N/A
<input checked="" type="checkbox"/>	Business Interruption Loss and Extra Expenses	\$1,000,000/\$1,000,000	\$25,000/18 Hours	N/A
<input checked="" type="checkbox"/>	Contingent Business Interruption Loss and Extra Expenses			
	Scheduled Providers	N/A	N/A	N/A
	Unscheduled Providers	\$1,000,000/\$1,000,000	\$25,000/24 Hours	N/A
<input checked="" type="checkbox"/>	Digital Data Recovery	\$1,000,000/\$1,000,000	\$25,000	N/A

<input checked="" type="checkbox"/>	Network Extortion	\$1,000,000/\$1,000,000	\$25,000	N/A
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#### Third Party Liability Insuring Agreements

Check if Included	Insuring Agreement	Limit of Insurance Each Claim/Aggregate	Retention Each Claim
<input checked="" type="checkbox"/>	Cyber, Privacy And Network Security Liability	\$1,000,000/\$1,000,000	\$25,000
	Regulatory Proceedings	\$1,000,000/\$1,000,000	\$25,000
	Payment Card Loss	\$1,000,000/\$1,000,000	\$25,000
<input checked="" type="checkbox"/>	Electronic, Social & Printed Media	\$1,000,000/\$1,000,000	\$25,000

#### Cyber Neglected Software Exploit Coverage Terms and Conditions

Period of Neglect	Coinsurance	Limit
0-45 days	0%	\$1,000,000
46-90 days	5%	\$500,000
91-180 days	10%	\$250,000
181-365 days	25%	\$100,000
366+ days	50%	\$50,000

#### Cyber Other Terms and Conditions

Coverage	Retention	Coinsurance	Limit
Ransomware Encounter	\$25,000	0%	\$1,000,000
Widespread Severe Known Vulnerability Exploit	\$25,000	0%	\$1,000,000
Widespread Software Supply Chain Exploit	\$25,000	0%	\$1,000,000
All Other Widespread Events	\$25,000	0%	\$1,000,000
Widespread Severe Zero Day Exploit	\$25,000	0%	\$1,000,000

#### Cyber Crime Insuring Agreements

Check if Included	Insuring Agreement	Limit of Insurance Each Incident/Aggregate	Retention/Waiting Period Each Incident
<input checked="" type="checkbox"/>	Computer Fraud	\$250,000/\$250,000	\$25,000
<input checked="" type="checkbox"/>	Funds Transfer Fraud	\$250,000/\$250,000	\$25,000
	Social Engineering Fraud	\$250,000/\$250,000	\$25,000



Optional Extended Reporting Period: 12 months for 100% of last annual premium

Retroactive Date (only applicable to Third Party Liability Insuring Agreements): Full Prior Acts

Pending or Prior Date (only applicable to Third Party Insuring Agreements): 01-14-2022

Total Due: \$18,908.00

### Chubb Cyber Enterprise Risk Management Policy

Option: 2

Maximum Single Limit of Insurance	\$1,000,000	Maximum Policy Aggregate Limit of Insurance	\$1,000,000
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### First Party Insuring Agreements

Check if Included	Insuring Agreement	Limit of Insurance Each Incident/Aggregate	Retention/Waiting Period Each Incident	Cyber Incident Response Coach Retention
<input checked="" type="checkbox"/>	Cyber Incident Response Fund	Inside Limit		
	Cyber Incident Response Team	\$1,000,000/\$1,000,000	\$25,000	\$0
	Non-Panel Response Provider	\$100,000/\$100,000	\$25,000	N/A
<input checked="" type="checkbox"/>	Business Interruption Loss and Extra Expenses	\$1,000,000/\$1,000,000	\$25,000/18 Hours	N/A
<input checked="" type="checkbox"/>	Contingent Business Interruption Loss and Extra Expenses			
	Scheduled Providers	N/A	N/A	N/A
	Unscheduled Providers	\$1,000,000/\$1,000,000	\$25,000/24 Hours	N/A
<input checked="" type="checkbox"/>	Digital Data Recovery	\$1,000,000/\$1,000,000	\$25,000	N/A
<input checked="" type="checkbox"/>	Network Extortion	\$1,000,000/\$1,000,000	\$25,000	N/A

### Third Party Liability Insuring Agreements

Check if Included	Insuring Agreement	Limit of Insurance Each Claim/Aggregate	Retention Each Claim
<input checked="" type="checkbox"/>	Cyber, Privacy And Network Security Liability	\$1,000,000/\$1,000,000	\$25,000



Regulatory Proceedings	\$1,000,000/\$1,000,000	\$25,000
Payment Card Loss	\$1,000,000/\$1,000,000	\$25,000
<input checked="" type="checkbox"/> Electronic, Social & Printed Media	\$1,000,000/\$1,000,000	\$25,000

#### Cyber Neglected Software Exploit Coverage Terms and Conditions

Period of Neglect	Coinsurance	Limit
0-45 days	0%	\$1,000,000
46-90 days	5%	\$500,000
91-180 days	10%	\$250,000
181-365 days	25%	\$100,000
366+ days	50%	\$50,000

#### Cyber Other Terms and Conditions

Coverage	Retention	Coinsurance	Limit
Ransomware Encounter	\$25,000	0%	\$1,000,000
Widespread Severe Known Vulnerability Exploit	\$25,000	0%	\$500,000
Widespread Software Supply Chain Exploit	\$25,000	0%	\$500,000
All Other Widespread Events	\$25,000	0%	\$500,000
Widespread Severe Zero Day Exploit	\$25,000	0%	\$500,000

#### Cyber Crime Insuring Agreements

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<input checked="" type="checkbox"/>	Computer Fraud	\$250,000/\$250,000	\$25,000
<input checked="" type="checkbox"/>	Funds Transfer Fraud	\$250,000/\$250,000	\$25,000
<input checked="" type="checkbox"/>	Social Engineering Fraud	\$250,000/\$250,000	\$25,000

Optional Extended Reporting Period: 12 months for 100% of last annual premium

Retroactive Date (only applicable to Third Party Liability Insuring Agreements): Full Prior Acts

Pending or Prior Date (only applicable to Third Party Insuring Agreements): 01-14-2023

Total Due: \$17,074.00

**The Following Notice(s) and Endorsement(s) will be added to the basic contract(s)**

Form Number	Title	Form Applicable to Option(s)
-		1
WestchesterCyberServiceSolut (ions)		
TR-19606e (0820)	POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE	1
PF-48169 (1016)	CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY	1
PF-48257 (0918)	CYBER CRIME ENDORSEMENT	1
PF-48259 (1016)	POLICYHOLDER NOTICE CYBER SERVICES FOR INCIDENT RESPONSE	1
PF-48260 (1016)	POLICYHOLDER NOTICE CYBER SERVICES FOR LOSS MITIGATION	1
ALL-20887a (0316)	CHUBB PRODUCER COMPENSATION PRACTICES & POLICIES	1
PF-17914a (0416)	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL ("OFAC") ADVISORY NOTICE TO POLICYHOLDERS	1
PF-46422 (0715)	TRADE OR ECONOMIC SANCTIONS ENDORSEMENT	1
PF-48155 (0916)	ADDITIONAL INSURED - BLANKET PURSUANT TO A CONTRACT - CyberERM	1
PF-49485 (0817)	BREACH RESPONSE INDEMNITTEE - BLANKET PURSUANT TO A CONTRACT	1
PF-333683 (1021)	PROTECTIVE SAFEGUARDS EXCLUSIONS ENDORSEMENT	1
PF-49468 (0817)	GENERAL ENHANCEMENT ENDORSEMENT - CYBER	1
PF-49464 (0817)	Educational Institutions Endorsement	1
Cc-1k11j (0321)	SIGNATURES (ALL STATES EXCEPT OH)	1
PF-48320 (1016)	Amendatory Endorsement - Pennsylvania	1
PF-333677 (1021)	GENERAL AMENDATORY ENDORSEMENT	1
PF-333691S (1021)	NEGLECTED SOFTWARE EXPLOIT ENDORSEMENT	1
PF-333680 (1021)	RANSOMWARE ENCOUNTER ENDORSEMENT	1
PF-333681 (1021)	WIDESPREAD EVENT ENDORSEMENT	1
PF-56230 (1221)	Coordination of Coinsurance Endorsement	1

**Please Note the Following for the Terrorism Risk Insurance Act:**

Coverage for acts of terrorism is included in your policy. The portion of your annual premium that is attributable to coverage for acts of terrorism is \$0, and does not include any charges for the portion of losses covered by the United States government under the Act.

**Loss Mitigation Services**

With the purchase of a Chubb Cyber Enterprise Risk Management Policy, we offer various premiere services as a benefit to policyholders to help mitigate cyber risks before an event occurs. Please note that some services may require an additional fee. Any fees are not premium for the insurance policy. The fee is paid to the entity performing the service. There is no commission associated with the fee. The entities listed on the website are not providers of insurance services and are not affiliated with Chubb. Purchase of any service does not guaranty that losses will be fewer or less severe. Any loss mitigation inspection, assessment, or audit purchased, and any report or recommendation resulting therefrom, shall not constitute an undertaking at the behest of or for the benefit of Chubb. Chubb also assumes no responsibility to implement any resulting recommendations.

<b>Service Selected:</b>	<b>Chubb Loss Mitigation Services (Additional Fee with No Commission)</b>	<b>Total Cost</b>
<input type="checkbox"/>	<b>Incident Response Readiness</b> led by Fidelis	\$3,000
<input type="checkbox"/>	<b>Information Governance</b> led by Huron	\$3,000
<input type="checkbox"/>	<b>Network Vulnerability Scans</b> led by NetDiligence	\$3,000
<input type="checkbox"/>	<b>Phishing Simulation</b> led by Wombat	\$3,000
<input type="checkbox"/>	<b>Dark Web Discovery</b> led by Bit Sight	\$3,000

#### Conditions of this Indication

This indication will remain valid until the expiration date of the Applicant's current policy if Applicant has similar coverage found in this indication, otherwise this indication will expire 12-07-2022.

If between the date of this Indication and the Effective Date of the policy there is a significant adverse change in the condition of this Applicant, or an occurrence of an event, or other circumstances which could substantially change the underwriting evaluation of the Applicant, then, at the Insurer's option, this indication may be withdrawn by written notice thereof to Applicant. The Insurer also reserves the right to modify the final terms and conditions upon review of the completed application and any other information requested by the underwriter herein. If such material change in the risk is discovered after binding, the insurance coverage will be void ab initio ("from the beginning").

FOR POLICIES EFFECTIVE JULY 21, 2011 AND SUBSEQUENT, WE REQUIRE THE PRODUCER TO PROVIDE THE "HOME STATE" AS DEFINED IN THE NONADMITTED AND REINSURANCE REFORM ACT OF 2010 (NRRA) UPON THE BINDING OF THIS PLACEMENT. IF THE STATE SET FORTH IN THE ABOVE-REFERENCED INSURED ADDRESS IS THE HOME STATE OF THE INSURED, NO ACTION IS REQUIRED. HOWEVER, IF THE HOME STATE OF THE INSURED IS OTHER THAN THAT SET FORTH IN THE INSURED ADDRESS, YOU MUST NOTIFY US IN WRITING PRIOR TO THE BINDING OF THIS PLACEMENT.

Note: If the Insuring Company noted above is either Westchester Surplus Lines Insurance Company or Illinois Union Insurance Company, then this insurance is issued pursuant to the state Surplus Lines laws that the insured is domiciled. Persons insured by Surplus Lines carriers do not have the protection of the above captioned state's Guaranty Act to the extent of any right of recovery for the obligation of an insolvent unlicensed insurer.

Any applicable taxes, surcharges or countersignature fees, etc., are in addition to the above indicated figures. Your office is responsible for making State Surplus Lines Filings and complying with all applicable laws.

Sincerely,

Westchester Underwriting  
Westchester, A Chubb Company

Chubb. Insured.<sup>TM</sup>

Westchester

# Westchester's Cyber Service Solutions

Bridging the gap between cyber insurance and cyber security expertise

Purchasing cyber insurance from Westchester is a great first step to help protect your organization from the financial and reputational losses experienced when data breaches and system outages occur. But protection doesn't end there. Westchester's policyholders have access to a selection of essential mitigation tools and advisory resources that can help you reduce your exposures 365 days a year.

Put the power of our solutions and advisory resources to work for your organization today. To request services or schedule an orientation call with a Westchester Cyber Risk Advisor, visit <https://www.westchester.com/en/contact-us/product-line/financial-lines.html>, or email us at [prorisk@westchester.com](mailto:prorisk@westchester.com).

Solution	Complimentary Offers	Discounted Offers
<b>Incident Response Solutions</b> — Deploy tools and assessments that can help identify and address cyber security risks.		
<b>Incident Response Mobile App:</b> Get 24/7 incident reporting and response service resources at your fingertips.	★	
<b>Online Response Plan Manager:</b> Build and maintain a customized response plan that can be accessed via the web or a mobile device.		★
<b>Virtual Incident Response Tabletop Exercise:</b> Use a virtual, interactive cyber event simulation to test your organization's ability to appropriately comply with your incident response plan.		★
<b>Response Readiness Assessment:</b> Receive a personalized assessment of your current incident response plan or get help creating an incident response plan if you do not already have one in place.		★
<b>Cyber Vulnerability Management Solutions</b> — Stay on top of software and network vulnerabilities that could impact your bottom line.		
<b>Westchester Cyber Vulnerability Alert System:</b> Get periodic updates that highlight the most critical and recently identified software vulnerabilities.	★	
<b>External Vulnerability Monitoring:</b> Use an online platform to help identify potential weaknesses in your computing systems before they may lead to a data breach or system downtime.	★	
<b>Network Vulnerability Scan:</b> Use an automated vulnerability scan to test your firewalls, web applications, and mail servers for common vulnerabilities.		★

**Westchester**<sup>®</sup>  
A Chubb Company

Solution	Complimentary Offers	Discounted Offers
<b>User Security and Education Solutions</b> — Empower your workforce to serve as your first line of defense.		
<b>Multifactor Authentication (MFA) Assessment:</b> Review and test your MFA implementation, and receive guidance to help mitigate potential exposures.		★
<b>MFA Implementation:</b> Get help selecting, designing, and implementing an MFA solution.		★
<b>Secure Password Manager:</b> Make it easier for your employees to create and use stronger passwords.	★	
<b>Phishing Email Simulator:</b> Test your employees to see how well they respond to simulated phishing attacks.		★
<b>Perimeter Email Security:</b> Get help selecting, designing, and implementing email filtering and sandboxing.		★
<b>Security Awareness Training:</b> Provide training to your employees on cybersecurity best practices and how to identify potential threats.	★	
<b>Cyber Risk Resource Library:</b> Access this online resource for information and technical resources that can help prevent network, cyber, and privacy losses.	★	
<b>Cyber Endpoint Security Solutions</b> — Access solutions to help stop malicious activity from entering and spreading through your network.		
<b>Endpoint Security and Response:</b> Help detect and stop malicious activity, such as ransomware, from spreading through your network.		★
<b>Patch Management:</b> Get help selecting, designing, and implementing a solution to deploy updates to your software.		★

## Request Cyber Services Today!

All Westchester policyholders are eligible for cyber services.

Get the most value from your Westchester policy and request access today!



To request online, scan the QR code or visit [www.westchester.com/en/contact-us/product-line/financial-lines.html](http://www.westchester.com/en/contact-us/product-line/financial-lines.html).



This material contains product summaries intended for use solely by properly licensed insurance professionals. The insurance policy actually issued contains the terms and conditions of the contract. All products may not be available in all states and surplus lines products can be offered only through licensed surplus lines producers. Insurance provided by Westchester Fire Insurance Company and its U.S.-based Chubb underwriting company affiliates. Chubb is the marketing name used to refer to subsidiaries of Chubb Limited providing insurance and related services. For a list of these subsidiaries, please visit our website at [www.chubb.com](http://www.chubb.com).

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**CHUBB**

**POLICYHOLDER  
DISCLOSURE NOTICE  
OF TERRORISM  
INSURANCE COVERAGE**

Coverage for acts of terrorism is included in your policy. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury---in consultation with the Secretary of Homeland Security, and the Attorney General of the United States--

-to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government will reimburse 80% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism is 0, and does not include any charges for the portion of losses covered by the United States government under the Act.

**I ACKNOWLEDGE THAT I HAVE BEEN NOTIFIED THAT UNDER THE TERRORISM RISK INSURANCE ACT, AS AMENDED, ANY LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM UNDER MY POLICY COVERAGE MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT AND MAY BE SUBJECT TO A \$100 BILLION CAP THAT MAY REDUCE MY COVERAGE, AND I HAVE BEEN NOTIFIED OF THE PORTION OF MY PREMIUM ATTRIBUTABLE TO SUCH COVERAGE.**

In consideration of the payment of the premium, in reliance upon the **Application**, and subject to the Declarations and the terms and conditions of this **Policy**, the **Insureds** and the **Insurer** agree as follows:

**I. INSURING AGREEMENTS**

Coverage is afforded pursuant to those Insuring Agreements purchased, as shown in Item 4 of the Declarations.

**FIRST PARTY INSURING AGREEMENTS**

**A. CYBER INCIDENT RESPONSE FUND**

The **Insurer** will pay **Cyber Incident Response Expenses** incurred by an **Insured** in response to a **Cyber Incident** first discovered by any **Control Group Member** during the **Policy Period**.

**B. BUSINESS INTERRUPTION AND EXTRA EXPENSES**

The **Insurer** will pay:

1. the **Business Interruption Loss** and **Extra Expenses** incurred by an **Insured** during the **Period of Restoration** resulting directly from a **Cyber Incident** which first occurs during the **Policy Period**; and
2. the **Contingent Business Interruption Loss** and **Extra Expenses** incurred by an **Insured** during the **Period of Restoration** resulting directly from a **Cyber Incident** which first occurs during the **Policy Period**.

**C. DIGITAL DATA RECOVERY**

The **Insurer** will pay the **Digital Data Recovery Costs** incurred by an **Insured** resulting directly from a **Cyber Incident** first discovered by any **Control Group Member** during the **Policy Period**.

**D. NETWORK EXTORTION**

The **Insurer** will reimburse **Extortion Expenses** incurred by an **Insured** in response to a **Cyber Incident** first discovered by any **Control Group Member** during the **Policy Period**.

**THIRD PARTY LIABILITY INSURING AGREEMENTS**

**E. CYBER, PRIVACY AND NETWORK SECURITY LIABILITY**

The **Insurer** will pay **Damages** and **Claim Expenses** by reason of a **Claim** first made against an **Insured** during the **Policy Period** for a **Cyber Incident** which first occurs on or after the **Retroactive Date** and prior to the end of the **Policy Period**.

**F. ELECTRONIC, SOCIAL AND PRINTED MEDIA LIABILITY**

The **Insurer** will pay **Damages** and **Claim Expenses** by reason of a **Claim** first made against an **Insured** during the **Policy Period** for a **Media Incident** which first occurs on or after the **Retroactive Date** and prior to the end of the **Policy Period**.

**II. DEFINITIONS**

When used in this **Policy**:

**Act of Cyber-Terrorism** means: (i) any act, including force or violence, or the threat thereof, expressly directed against a **Computer System** operated by an **Insured**, by an individual or any group of individuals, whether acting alone, on behalf of or in connection with any entity or government to damage, destroy or access a **Computer System** without authorization; or, (ii) a targeted denial of service attack or transmittal of corrupting or harmful software code at or into the **Insured's Computer System** for social, ideological, religious, economic or political reasons, including intimidating or coercing a government, a civilian population or disrupting any segment of an economy.



**Application** means all applications, including any attachments thereto, and all other information and materials submitted by or on behalf of the **Insureds** to the **Insurer** in connection with the **Insurer** underwriting this **Policy** or any policy of which this **Policy** is a direct renewal or replacement. All such applications, assessments, attachments, information and materials are deemed attached to and incorporated into this **Policy**.

**Bodily Injury** means injury to the body, sickness, disease, or death. **Bodily Injury** also means mental injury, mental anguish, mental tension, emotional distress, pain and suffering, or shock, whether or not resulting from injury to the body, sickness, disease or death of any person.

**Business Interruption Loss** means:

1. the **Insured's** continuing normal operating and payroll expenses; and
2. the **Insured's** net profit before income taxes that would have been earned had no **Interruption in Service** of the **Insured's Computer System** occurred.

**Claim** means any:

1. written demand against any **Insured** for monetary damages or non-monetary or injunctive relief;
2. civil proceeding against any **Insured** seeking monetary damages or non-monetary or injunctive relief, commenced by the service of a complaint or similar pleading;
3. arbitration or mediation proceeding against any **Insured** seeking monetary damages or non-monetary or injunctive relief, commenced by the receipt of a written demand, or service of a complaint or similar pleading;
4. criminal proceeding against an **Insured** commenced by: (a) an arrest, or (b) a return of an indictment, information or similar document;
5. written request directed at an **Insured** to toll or waive a statute of limitations applicable to a **Claim** referenced in paragraphs 1-4 immediately above; or
6. **Regulatory Proceeding**,

including, where applicable, any appeal therefrom.

**Claims Expenses** means the reasonable and necessary:

1. attorneys' fees, mediation costs, arbitration expenses, expert witness fees and other fees and costs incurred by the **Insurer**, or by an **Insured** with the **Insurer's** prior written consent, in the investigation and defense of a **Claim**; and
2. premiums for any appeal bond, attachment bond or similar bond, although the **Insurer** shall have no obligation to apply for or furnish such bond.

**Claims Expenses** shall not include wages, salaries or other compensation of directors, officers, similar executives, or employees of the **Insurer** or any **Insured**.

**Computer System** means computer hardware, software, **Telephone System**, firmware, and the data stored thereon, as well as associated input and output devices, data storage devices, networking equipment and storage area network or other electronic data backup facilities.

**Consumer Redress Fund** means a sum of money which an **Insured** is legally obligated to deposit in a fund as equitable relief for the payment of consumer claims due to an adverse judgment or settlement of a **Regulatory Proceeding**. **Consumer Redress Fund** shall not include any amounts paid which constitute taxes, fines, penalties, injunctive relief or sanctions.

**Contingent Business Interruption Loss** means:

1. the **Insured's** continuing normal operating and payroll expenses; and
2. the **Insured's** net profit before income taxes that would have been earned had no **Interruption in Service** of a **Shared Computer System** occurred.

**Control Group Member** means, as applicable, an **Organization's** Chief Executive Officer, Chief Financial Officer, Chief Information Officer, Chief Information Security Officer, Chief Privacy Officer, Chief Technology Officer, General Counsel, Risk Manager, or the organizational or functional equivalent of such positions.

**Costs** means:

1. **Cyber Incident Response Expenses;**
2. **Business Interruption Loss;**
3. **Contingent Business Interruption Loss;**
4. **Extra Expenses;**
5. **Digital Data Recovery Costs;** or
6. **Extortion Expenses.**

**Cyber Incident** means:

1. with respect to Insuring Agreement A, Cyber Incident Response Fund,
  - a. any actual or reasonably suspected **Network Security Failure;**
  - b. any actual or reasonably suspected failure by an **Insured**, or any independent contractor for whom or for which an **Insured** is legally responsible, to properly handle, manage, store, destroy, protect, use or otherwise control **Protected Information;**
  - c. any unintentional violation by an **Insured** of any **Privacy or Cyber Law**, including the unintentional wrongful collection of **Protected Information** by an **Insured;**
  - d. any reasonably suspected **Interruption in Service**, provided a Limit of Insurance is shown in the Declarations applicable to Insuring Agreement B, Business Interruption And Extra Expenses; or
  - e. any reasonably suspected **Network Extortion Threat**, provided a Limit of Insurance is shown in the Declarations applicable to Insuring Agreement D, Network Extortion;
2. with respect to Insuring Agreement B, Business Interruption And Extra Expenses, an actual **Interruption in Service;**
3. with respect to Insuring Agreement C, Digital Data Recovery, an actual **Network Security Failure** resulting in **Digital Data Recovery Costs;**
4. with respect to Insuring Agreement D, Network Extortion, an actual **Network Extortion Threat;** or
5. with respect to Insuring Agreement E, Cyber, Privacy And Network Security Liability, any error, misstatement, misleading statement, act, omission, neglect, breach of duty or other offense actually or allegedly committed or attempted by any **Insured** in their capacity as such, resulting in or based upon a **Cyber Incident** as referenced in paragraphs 1 – 4 immediately above.

**Cyber Incident Response Coach** means the law firm within the **Cyber Incident Response Team**, designated for consultative and pre-litigation legal services provided to an **Insured**.

**Cyber Incident Response Expenses** means those reasonable and necessary expenses paid or incurred by an **Insured** as a result of a **Cyber Incident**. Such expenses are as follows:

1. retaining the services of the **Cyber Incident Response Coach;**
2. retaining the services of a third party computer forensics firm to determine the cause and scope of a **Cyber Incident;**
3. retaining the services of a public relations or crisis communications firm for the purpose of protecting or restoring the reputation of, or mitigating financial harm to, an **Insured;**
4. retaining the services of a law firm to determine the **Insured's** rights under the indemnification provisions of a written agreement between the **Insured** and any other person or entity with respect to a **Cyber Incident** otherwise covered under Insuring Agreements A - E of this **Policy;**
5. expenses required to comply with **Privacy or Cyber Laws**, including:
  - a. retaining the services of a law firm to determine the applicability of and actions necessary to comply with **Privacy or Cyber Laws;**

- b. drafting notification letters, and to report and communicate as required with any regulatory, administrative or supervisory authority;
- c. retaining call center and other related services for notification as required by law; or
- d. providing credit monitoring, credit freezing or credit thawing.

For purposes of this paragraph 5, compliance with **Privacy or Cyber Laws** shall follow the law of the applicable jurisdiction that most favors coverage for such expenses;

- 6. expenses not required to comply with **Privacy or Cyber Laws**, and with the **Insurer's** prior consent, for:
  - a. notifying a natural person whose **Protected Information** has been wrongfully disclosed or otherwise compromised, including retaining a notification service or the services of a call center;
  - b. providing credit monitoring, credit freezing, credit thawing, healthcare record monitoring (where available), social media monitoring, password management service, or fraud alert services for those natural persons who accept an offer made by or on behalf of the **Insured** for, and receive, such services;
  - c. retaining the services of a licensed investigator or credit specialist to provide fraud consultation to the natural persons whose **Protected Information** has been wrongfully disclosed or otherwise compromised;
  - d. retaining the services of third party identity restoration service to natural persons identified by a licensed investigator as victims of identity theft directly resulting from a **Cyber Incident** otherwise covered under Insuring Agreements A or E;
  - e. paying any reasonable amount to an informant for information not otherwise available which leads to the arrest and conviction of a natural person or an entity responsible for a **Cyber Incident**; or
  - f. other services that are deemed reasonable and necessary by the **Insurer**.

**Cyber Incident Response Expenses** shall not include:

- i. costs or expenses incurred to update or improve privacy or network security controls, policies or procedures, or compliance with **Privacy or Cyber Laws**, to a level beyond that which existed prior to the applicable **Cyber Incident**;
- ii. taxes, fines, penalties, amounts for injunctive relief, or sanctions;
- iii. the **Insured's** money or any money in the **Insured's** care, custody, or control; or
- iv. wages, salaries, and other compensation of directors, officers, similar executives, or employees of an **Organization**, or internal operating costs, expenses, or fees of any **Organization**.

**Cyber Incident Response Team** means **Pre-Approved Service Providers** who provide services as defined in **Cyber Incident Response Expenses**.

**Damages** means compensatory damages, any award of prejudgment or post-judgment interest, **Payment Card Loss**, **Consumer Redress Fund**, settlements, and amounts which an **Insured** becomes legally obligated to pay on account of any **Claim**. **Damages** shall not include:

- 1. any amount for which an **Insured** is not financially liable or legally obligated to pay;
- 2. taxes, fines, penalties or sanctions imposed against an **Insured**, except for **Payment Card Loss** or **Regulatory Fines** otherwise covered under Insuring Agreement E;
- 3. matters uninsurable under the laws pursuant to which this **Policy** is construed;
- 4. punitive or exemplary damages, or the multiple portion of any multiplied damage award, except to the extent that such punitive or exemplary damages, or multiplied portion of any multiplied damage award, are insurable under the applicable laws of any jurisdiction which most favors coverage for such damages and which has a substantial relationship to the **Insured**, **Insurer**, this **Policy**, or the **Claim** giving rise to such damages;
- 5. the cost to an **Insured** to comply with any injunctive, remedial, preventative, or other non-monetary or declaratory relief, including specific performance, or any agreement to provide such relief;

6. consideration owed or paid by or to an **Insured**, including any royalties, restitution, reduction, disgorgement or return of any payment, charges, or fees; or costs to correct or re-perform services, or for the reprint, recall, or removal of **Media Content**;
7. liquidated damages pursuant to a contract, to the extent such amount exceeds the amount which the **Insured** would have been liable in the absence of such contract; or
8. penalties against an **Insured** of any nature, however denominated, arising by contract, except for **Payment Card Loss** otherwise covered under Insuring Agreement E.

**Digital Data** means software or other information in electronic form which is stored on an **Insured's Computer System** or **Shared Computer System**. **Digital Data** shall include the capacity of an **Insured's Computer System** or **Shared Computer System** to store information, process information, and transmit information over the Internet. **Digital Data** shall not include or be considered tangible property.

**Digital Data Recovery Costs** means:

1. the reasonable and necessary costs incurred by an **Insured** to replace, restore, recreate, re-collect or recover **Digital Data** from written records or from partially or fully matching electronic records due to their corruption, theft, or destruction, caused by a **Network Security Failure**, including disaster recovery or computer forensic investigation efforts. However, in the event that it is determined that the **Digital Data** cannot be replaced, restored, recreated, re-collected, or recovered, **Digital Data Recovery Costs** shall be limited to the reasonable and necessary costs incurred to reach such determination; or

2. **Telephone Fraud Financial Loss**,

including reasonable and necessary expenses incurred to mitigate or reduce any costs or loss in paragraphs 1 and 2 immediately above. **Digital Data Recovery Costs** shall not include:

- a. costs or expenses incurred to update, replace, restore, recreate or improve **Digital Data** to a level beyond that which existed prior to the applicable **Cyber Incident**;
- b. costs or expenses incurred to identify or remediate software program errors or vulnerabilities, or costs to update, replace, restore, upgrade, maintain, or improve a **Computer System**;
- c. costs incurred to research and develop **Digital Data**, including **Trade Secrets**;
- d. the economic or market value of **Digital Data**, including **Trade Secrets**; or
- e. any other consequential loss or damages.

**Extended Reporting Period** means the period of time shown in Item 7B of the Declarations, subject to Section V, Extended Reporting Period.

**Extortion Expenses** means reasonable and necessary expenses incurred by an **Insured** resulting directly from a **Network Extortion Threat**, including money, cryptocurrencies (including Bitcoin), or other consideration surrendered as payment by an **Insured** to a natural person or group believed to be responsible for a **Network Extortion Threat**. **Extortion Expenses** shall also include reasonable and necessary expenses incurred to mitigate or reduce any of the forgoing expenses.

**Extra Expenses** means the reasonable and necessary:

1. expenses incurred by an **Insured** to the extent such expenses mitigate, reduce, or avoid an **Interruption in Service**, provided they are in excess of expenses that an **Insured** would have incurred had there been no **Interruption in Service**;
2. expenses incurred by an **Insured** to the extent such expenses reduce the **Period of Restoration**;
3. with the **Insurer's** prior consent, costs incurred by an **Insured** to retain the services of a third party forensic accounting firm to determine the amount of **Business Interruption Loss** or **Contingent Business Interruption Loss**.

**Extra Expenses** shall not include:

- a. costs or expenses incurred to prevent a loss or correct any deficiencies or problems with an **Insured's Computer System** or **Shared Computer System** that might cause or contribute to a **Claim**;

- b. costs or expenses incurred to update, restore, replace, upgrade, maintain, or improve any **Computer System**; or
- c. penalties of any nature, however denominated, arising by contract.

**Incident** means **Cyber Incident** or **Media Incident**.

**Insured** means:

1. the **Named Insured**;
2. any **Subsidiary** of the **Named Insured**, but only with respect to **Incidents** which occur while it is a **Subsidiary**;
3. any past, present, or future natural person principal, partner, officer, director, trustee, employee, leased employee or temporary employee of an **Organization**, but only with respect to an **Incident** committed within the scope of such natural person's duties performed on behalf of such **Organization**;
4. any past, present or future independent contractor of an **Organization** who is a natural person, agent, or single person entity, but only with respect to the commission of an **Incident** within the scope of such natural person's, agent's, or single person entity's duties, performed on behalf of such **Organization**; or
5. any past, present or future natural person intern or volunteer worker of an **Organization** and who is registered or recorded as an intern or volunteer worker with such **Organization**, but only with respect to an **Incident** within the scope of such natural person's duties performed on behalf of such **Organization**.

**Insured's Computer System** means a **Computer System** leased, owned or operated by an **Insured** or operated solely for the benefit of an **Insured** by a third party under written contract with an **Insured**.

**Insurer** means the insurance company providing this insurance.

**Interrelated Incidents** means all **Incidents** that have as a common nexus any act, fact, circumstance, situation, event, transaction, cause or series of related acts, facts, circumstances, situations, events, transactions or causes.

**Interruption in Service** means a detectable interruption or degradation in service of:

1. with respect to Insuring Agreement B1, an **Insured's Computer System**; or
2. with respect to Insuring Agreement B2, a **Shared Computer System**;

caused by a **Malicious Computer Act**.

**Malicious Computer Act** means malicious or fraudulent:

1. unauthorized access to or use of a **Computer System**;
2. alteration, corruption, damage, manipulation, misappropriation, theft, deletion, or destruction of **Digital Data**;
3. creation, transmission, or introduction of a computer virus or harmful code into a **Computer System**; or
4. restriction or inhibition of access, including denial of service attacks, upon or directed against a **Computer System**.

**Media Content** means any data, text, sounds, images, graphics, music, photographs, or advertisements, and shall include video, streaming content, webcasts, podcasts, blogs, online forums, and chat rooms. **Media Content** shall not include computer software, software technology, or the actual goods, products or services described, illustrated or displayed in such **Media Content**.

**Media Incident** means any error, misstatement, misleading statement, act, omission, neglect or breach of duty actually or allegedly committed or attempted by any **Insured**, or by any person or entity for whom an **Insured** is legally responsible, in the public display of:

1. **Media Content** on an **Insured's** website or printed material; or
2. **Media Content** posted by or on behalf of an **Insured** on any social media site or anywhere on the Internet,

which results in the following:

- a. copyright infringement, passing-off, plagiarism, piracy, or misappropriation of property rights;
- b. infringement or dilution of title, logo, slogan, domain name, metatag, trademark, trade name, service mark, or service name;
- c. defamation, libel, slander, or any other form of defamation or harm to the character, reputation or feelings of any person or entity, including product disparagement, trade libel, outrage, infliction of emotional distress, or *prima facie* tort;
- d. invasion or infringement of the right of privacy or publicity, including the torts of intrusion upon seclusion, publication of private facts, false light, or misappropriation of name or likeness;
- e. false arrest, detention or imprisonment, harassment, trespass, wrongful entry or eviction, eavesdropping, or other invasion of the right of private occupancy;
- f. improper deep linking or framing; or
- g. unfair competition or unfair trade practices, including misrepresentations in advertising, solely when alleged in conjunction with the alleged conduct referenced in items a–f immediately above.

**Named Insured** means the entity shown in Item 1 of the Declarations.

**Network Extortion Threat** means any credible threat or series of related threats directed at an **Insured** to:

1. release, divulge, disseminate, destroy or use **Protected Information** or confidential corporate information of an **Insured** taken from an **Insured** as a result of the unauthorized access to or unauthorized use of an **Insured's Computer System** or **Shared Computer System**;
2. cause a **Network Security Failure**;
3. alter, corrupt, damage, manipulate, misappropriate, delete or destroy **Digital Data**; or
4. restrict or inhibit access to an **Insured's Computer System** or **Shared Computer System**;

where the **Insured** makes a payment or a series of payments, or otherwise meets a demand, in exchange for the mitigation or removal of such threat or series of related threats.

**Network Security** means those activities performed by an **Insured**, or by others on behalf of an **Insured**, to protect an **Insured's Computer System** or **Shared Computer System**.

**Network Security Failure** means a failure in **Network Security**, including the failure to prevent a **Malicious Computer Act**.

**Non-Panel Response Provider** means any firm providing the services shown in the definition of **Cyber Incident Response Expenses** to an **Insured** that is not a **Pre-Approved Response Provider**.

**Organization** means the **Named Insured** and any **Subsidiary**.

**Payment Card** means an authorized account, or evidence of an account, for a credit card, debit card, charge card, fleet card or stored value card between the **Payment Card Brand** and its customer.

**Payment Card Brand** means any payment provider whose payment method is accepted for processing, including Visa Inc. International, MasterCard Worldwide, Discover Financial Services, American Express Company, and JCB International.

**Payment Card Industry Data Security Standards** means the rules, regulations, standards or guidelines adopted or required by the **Payment Card Brand** or the Payment Card Industry Data Security Standards Council relating to data security and the safeguarding, disclosure and handling of **Protected Information**.

**Payment Card Loss** means monetary assessments, fines, penalties, chargebacks, reimbursements, and fraud recoveries which an **Insured** becomes legally obligated to pay as a result of an **Insured's** actual or alleged failure:

1. of **Network Security**; or
2. to properly protect, handle, manage, store, destroy, or otherwise control **Payment Card** data, including **Protected Information**,

where such amount is determined pursuant to a payment card processing agreement between an **Organization** and a **Payment Card Brand**, or a merchant agreement between an **Organization** and a payment services provider, including for mobile payment services, or demanded in writing from an issuing or acquiring bank that processes **Payment Card** transactions, due to an **Insured's** actual or alleged non-compliance with applicable **Payment Card Industry Data Security Standards**, EMV specifications, or mobile payment security requirements. **Payment Card Loss** shall not include:

1. subsequent fines or assessments for continued non-compliance with the **Payment Card Industry Data Security Standards**, EMV Specifications, or a mobile payment services merchant agreement; or
2. costs or expenses incurred to update or improve privacy or network security controls, policies or procedures to a level beyond that which existed prior to the applicable **Cyber Incident** or to be compliant with applicable **Payment Card Industry Data Security Standards**, EMV Specifications, or a mobile payment services merchant agreement.

**Period of Restoration** means the continuous period of time that:

1. begins with the earliest date of an **Interruption in Service**; and
2. ends on the date when an **Insured's Computer System** or **Shared Computer System** is or could have been repaired or restored with reasonable speed to the same functionality and level of service that existed prior to the **Interruption in Service**. In no event shall the **Period of Restoration** exceed sixty (60) days.

**Policy** means, collectively, the Declarations, **Application**, this policy form and any endorsements attached hereto.

**Policy Period** means the period of time shown in Item 2 of the Declarations, unless changed pursuant to Section XV, Termination of this Policy.

**Pollutants** means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, asbestos, asbestos products or waste. Waste includes materials to be recycled, reconditioned or reclaimed.

**Pre-Approved Response Provider** means any firm listed on the **Insurer's** pre-approved service provider list available on request from the **Insurer** or on the pre-approved service provider list specified on the website shown in Item 9A of the Declarations.

**Privacy or Cyber Laws** means any local, state, federal, and foreign identity theft and privacy protection laws, legislation, statutes, or regulations that require commercial entities that collect **Protected Information** to post privacy policies, adopt specific privacy or security controls, or notify individuals in the event that **Protected Information** has potentially been compromised.

**Property Damage** means physical injury to, or loss or destruction of, tangible property, including the loss of use thereof whether or not it is damaged or destroyed.

**Protected Information** means the following, in any format:

1. a natural person's name, e-mail address, social security number, medical or healthcare data, other protected health information, driver's license number, state identification number, credit card number, debit card number, address, unpublished telephone number, account number, account histories, personally identifiable photos, personally identifiable videos, Internet browsing history, biometric records, passwords or other non-public personal information as defined in any **Privacy or Cyber Laws**; or
2. any other third party confidential or proprietary information:
  - a. provided to an **Insured** and protected under a nondisclosure agreement or similar contract; or
  - b. which an **Organization** is legally responsible to maintain in confidence.

**Regulatory Fines** means any civil monetary fine or penalty imposed by a federal, state, local or foreign governmental entity in such entity's regulatory or official capacity as a result of a **Regulatory Proceeding**. **Regulatory Fines** shall not include any civil monetary fines or penalties that are not insurable by law, criminal fines, disgorgement, or the multiple portion of any multiplied damage award.

**Regulatory Proceeding** means a suit, civil investigation or civil proceeding by or on behalf of a government agency, government licensing entity, or regulatory authority, commenced by the service of a complaint or similar pleading based on an alleged or potential violation of **Privacy or Cyber Laws** as a result of a **Cyber Incident**, and which may reasonably be expected to give rise to a **Claim** under Insuring Agreement E.

**Retroactive Date** means the date shown in Item 5 of the Declarations.

**Shared Computer System** means a **Computer System**, other than an **Insured's Computer System**, operated for the benefit of an **Insured** by a third party under written contract with an **Insured**, including data hosting, cloud services or computing, co-location, data back-up, data storage, data processing, platforms, software, and infrastructure-as-a-service.

**Subsidiary** means:

1. any entity while more than fifty percent (50%) of the outstanding securities representing the present right to vote for election of or to appoint directors, trustees, managers, members of the Board of Managers or equivalent positions of such entity are owned, or controlled, by the **Named Insured**, directly or through one or more **Subsidiaries**;
2. any entity formed as a partnership while more than fifty percent (50%) of the ownership interests representing the present right to vote for election of or to appoint the management or executive committee members or equivalent positions of such entity are owned, or controlled, by the **Named Insured**, directly or through one or more **Subsidiaries**; or
3. any entity while:
  - a. exactly fifty percent (50%) of the voting rights representing the present right to vote for election of or to appoint directors, trustees, managers, members of the Board of Managers or equivalent positions of such entity are owned, or controlled, by the **Named Insured**, directly or through one of more **Subsidiaries**; and
  - b. the **Named Insured**, pursuant to a written contract with the owners of the remaining and outstanding voting stock of such entity, solely controls the management and operation of such entity.

**Telephone Fraud Financial Loss** means toll and line charges which an **Insured** incurs, solely as a result of the fraudulent infiltration and manipulation of the **Insured's Telephone System** from a remote location to gain access to outbound long distance telephone service.

**Telephone System** means PBX, CBX, Merlin, VoIP, remote access (including DISA), and all related peripheral equipment or similar systems owned or leased by an **Insured** for purposes of voice-based telecommunications.

**Trade Secret** means information, including a formula, pattern, compilation, program, device, method, technique or process, that derives actual or potential economic value from not being generally known to or readily ascertainable by other persons who can obtain value from its disclosure or use, so long as reasonable efforts have been made to maintain its secrecy.

**Waiting Period** means the number of hours shown in Item 4 of the Declarations.

### III. EXCLUSIONS

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#### A. EXCLUSIONS APPLICABLE TO ALL INSURING AGREEMENTS

The **Insurer** shall not be liable for **Costs, Damages, or Claims Expenses** on account of any **Incident** or any **Claim**:

1. Conduct  
alleging, based upon, arising out of or attributable to:
  - a. any dishonest, fraudulent, criminal, malicious or intentional act, error or omission, or any intentional or knowing violation of the law by an **Insured**; or
  - b. the gaining in fact of any profit, remuneration or financial advantage to which any **Insured** was not legally entitled.



However, this exclusion shall not apply to **Claims Expenses** or the **Insurer's** duty to defend any such **Claim**, until there is a final, non-appealable adjudication against, binding arbitration against, adverse admission by, finding of fact against, or plea of *nolo contendere* or no contest by, the **Insured** as to such conduct or violation, at which time the **Insured** shall reimburse the **Insurer** for any **Claims Expenses** paid by the **Insurer**. Provided that:

- i. no conduct pertaining to any natural person **Insured** shall be imputed to any other natural person **Insured**; and
- ii. any conduct pertaining to any past, present, or future **Control Group Member**, other than a Rogue Actor, shall be imputed to an **Organization**. For purposes of this exclusion, "Rogue Actor" means a **Control Group Member** acting outside his or her capacity as such.

2. Prior Knowledge

alleging, based upon, arising out of or attributable to any **Incident** that first occurred, arose or took place prior to the earlier of the effective date of this **Policy**, or the effective date of any **Policy** issued by the **Insurer** of which this **Policy** is a continuous renewal or a replacement, and any **Control Group Member** knew of such **Incident**; and, with respect to Insuring Agreements E and F, any **Control Group Member** reasonably could have foreseen that such **Incident** did or could lead to a **Claim**.

3. Pending or Prior Proceedings

alleging, based upon, arising out of, or attributable to:

- a. any pending or prior litigation, **Claim**, demand, arbitration, administrative or regulatory proceeding or administrative or regulatory investigation filed or commenced on or before the Pending or Prior Proceedings Date shown in Item 6 of the Declarations, or alleging or derived from the same or substantially the same fact, circumstance or situation underlying or alleged therein; or
- b. any other **Incident** whenever occurring which, together with an **Incident** underlying or alleged in any pending or prior litigation, **Claim**, demand, arbitration, administrative or regulatory proceeding or administrative or regulatory investigation as set forth pursuant to paragraph a. immediately above, would constitute **Interrelated Incidents**.

4. Prior Notice

alleging, based upon, arising out of, or attributable to:

- a. any **Incident**, fact, circumstance or situation which has been the subject of any written notice given and accepted under any other policy before the effective date of this **Policy**; or
- b. any other **Incident** whenever occurring which, together with an **Incident** which has been the subject of such notice, would constitute **Interrelated Incidents**.

5. Bodily Injury

for any **Bodily Injury**. However, solely with respect to Insuring Agreement E and Insuring Agreement F, this exclusion shall not apply to mental injury, mental anguish, mental tension, emotional distress, pain and suffering, or shock resulting from an **Incident**.

6. Property Damage

alleging, based upon, arising out of, or attributable to **Property Damage**.

7. Pollution

alleging, based upon, arising out of or attributable to the actual, alleged or threatened discharge, release, escape, seepage, migration, or disposal of **Pollutants**, or any direction or request that any **Insured** test for, monitor, clean up, remove, contain, treat, detoxify or neutralize **Pollutants**, or any voluntary decision to do so.

8. Infrastructure Outage

alleging, based upon, arising out of or attributable to any electrical or mechanical failure or interruption, electrical disturbance, surge, spike, brownout, blackout, or outages to electricity, gas, water, Internet access service provided by the Internet service provider that hosts an **Insured's** website, telecommunications or other infrastructure. However, this exclusion shall not apply to failures, interruptions, disturbances or outages of telephone, cable or telecommunications systems, networks or infrastructure:

- a. under an **Insured's** operational control which are a result of a **Network Security Failure**;
- b. solely with respect to Insuring Agreement B, which are the result of a **Cyber Incident** impacting a **Shared Computer System**; or
- c. solely with respect to Insuring Agreement E, which are the result of a **Cyber Incident**.

9. War

alleging, based upon, arising out of or attributable to war, invasion, acts of foreign enemies, terrorism, hijacking, hostilities or warlike operations (whether war is declared or not), military or usurped power, civil commotion assuming the proportions of or amounting to an uprising, strike, lock-out, riot, civil war, rebellion, revolution, or insurrection. However, this exclusion shall not apply to an **Act of Cyber-Terrorism** that results in a **Cyber Incident**.

10. Nuclear

alleging, based upon, arising out of or attributable to the planning, construction, maintenance, operation or use of any nuclear reactor, nuclear waste, storage or disposal site, or any other nuclear facility, the transportation of nuclear material, or any nuclear reaction or radiation, or radioactive contamination, regardless of its cause.

11. Contract

for breach of any express, implied, actual or constructive contract, warranty, guarantee, or promise, including any actual or alleged liability assumed by an **Insured**, unless such liability would have attached to the **Insured** even in the absence of such contract, warranty, guarantee, or promise. However, this exclusion shall not apply to:

- a. solely with respect to Insuring Agreement E, **Payment Card Loss**;
- b. solely with respect to Insuring Agreements A or E, an **Insured's** contractual obligation to maintain the confidentiality or security of third party personal or corporate information; or
- c. solely with respect to Insuring Agreement F, misappropriation of idea under implied contract.

12. Fees or Chargebacks

alleging, based upon, arising out of or attributable to:

- a. any fees, expenses, or costs paid to or charged by an **Insured**; or
- b. chargebacks, chargeback fees, interchange fees or rates, transfer fees, transaction fees, discount fees, merchant service fees, or prospective service fees.

However, solely with respect to Insuring Agreement E, this exclusion shall not apply to **Payment Card Loss**.

13. Intellectual Property

alleging, based upon, arising out of or attributable to any infringement of, violation of, misappropriation of, or assertion of any right to or interest in a patent or **Trade Secret** by any **Insured**. However, solely with respect to Insuring Agreement E, this exclusion shall not apply to a **Claim** arising out of the actual or alleged disclosure or theft of **Protected Information** resulting from a **Network Security Failure**.

14. Antitrust or Unfair Trade Practices

alleging, based upon, arising out of or attributable to any price fixing, restraint of trade, monopolization, interference with economic relations (including interference with contractual relations or with prospective advantage), unfair competition, unfair business or unfair trade practices, or any violation of the Federal Trade Commission Act, the Sherman Anti-Trust Act, the Clayton Act, or any other federal statutory provision involving anti-trust, monopoly, price fixing, price discrimination, predatory pricing, restraint of trade, unfair competition, unfair business or unfair trade practices, and any amendments thereto or any rules or regulations promulgated thereunder, amendments thereof, or any similar federal, state, or common law. However, this exclusion shall not apply to:

- a. solely with respect to Insuring Agreement E, a **Claim** resulting directly from a violation of **Privacy or Cyber Laws**; or
- b. solely with respect to Insuring Agreement F, a **Claim** for a **Media Incident** as defined in paragraph g of such definition.

15. Consumer Protection Laws

alleging, based upon, arising out of or attributable to any violation by an **Insured** of the Truth in Lending Act, Fair Debt Collection Practices Act, or the Fair Credit Reporting Act or any amendments thereto or any rules or regulations promulgated thereunder, including the Fair and Accurate Credit Transactions Act, and any amendments thereto or any rules or regulations promulgated thereunder, amendments thereof, or any similar federal, state or common law. However, solely with respect to Insuring Agreement E, this exclusion shall not apply to a **Claim** arising out of the actual or alleged disclosure or theft of **Protected Information** resulting from a **Cyber Incident**.

16. ERISA or Securities Law Violation

alleging, based upon, arising out of or attributable to an **Insured's** violation of:

- a. the Employee Retirement Income Security Act of 1974, as amended;
- b. the Securities Act of 1933, the Securities Exchange Act of 1934, the Investment Company Act of 1940, the Investment Advisors Act, or any other federal, state or local securities law,

and any amendments thereto or any rules or regulations promulgated thereunder, amendments thereof, or any similar federal, state or common law. However, solely with respect to Insuring Agreements A or E, paragraph a, immediately above, shall not apply.

17. Discrimination or Employment Practices

alleging, based upon, arising out of or attributable to any illegal discrimination of any kind, or any employment relationship, or the nature, terms or conditions of employment, including claims for workplace torts, wrongful termination, dismissal or discharge, or any discrimination, harassment, breach of employment contract or defamation. However, solely with respect to Insuring Agreement E, this exclusion shall not apply to that part of any **Claim** alleging employee-related invasion of privacy or employee-related wrongful infliction of emotional distress in the event such **Claim** arises out of the actual or alleged disclosure or theft of **Protected Information** resulting from a **Cyber Incident**.

18. Unsolicited Communications

alleging, based upon, arising out of or attributable to any unsolicited electronic dissemination of faxes, e-mails or other communications by or on behalf of an **Insured**, including actions brought under the Telephone Consumer Protection Act, any federal or state anti-spam statutes, or any other federal or state statute, law, rule, regulation or common law relating to a person's or entity's right of seclusion. However, solely with respect to Insuring Agreement E, this exclusion shall not apply to a **Claim** resulting from a **Cyber Incident** as defined under subparagraph 1(c) of such definition.

19. Unlawful Use or Collection of Protected Information

alleging, based upon, arising out of or attributable to the unlawful use or collection of **Protected Information**, or the failure to provide adequate notice that such information is being collected or used, by an **Insured**, with knowledge of any **Control Group Member**.

20. Intentional Failure to Disclose

alleging, based upon, arising out of or attributable to an **Insured's** intentional failure to disclose the loss of **Protected Information** in violation of any law or regulation. However, this exclusion will not apply when an **Insured's** failure to disclose occurs pursuant to an order from a law enforcement or government authority in the course of a criminal investigation. Solely with respect to Insuring Agreement E, only facts pertaining to and knowledge possessed by any **Control Group Member** shall be imputed to other **Insureds**.

B. EXCLUSIONS APPLICABLE TO SPECIFIC INSURING AGREEMENTS

In addition to the Exclusions in Section IIIA above, the **Insurer** shall not be liable for **Costs, Damages, or Claims Expenses** on account of any **Incident** or any **Claim**:

1. Force Majeure

solely with respect to Insuring Agreements B and C, alleging, based upon, arising out of or attributable to fire, smoke, explosion, lightning, wind, flood, earthquake, volcanic eruption, tidal wave, landslide, hail, act of God (which does not include acts by actors purporting to be God), nature or any other physical event, however caused and whether contributed to, made worse by, or in any way results from any such events. This exclusion applies regardless of any other contributing or aggravating cause or event that contributes concurrently with or in any sequence to the **Costs, Damages, or Claims Expenses** on account of any **Incident** or any **Claim**.

2. Governmental Authority

solely with respect to Insuring Agreements C and D, alleging, based upon, arising out of, or attributable to any action of a public or governmental authority, including the seizure, confiscation or destruction of an **Insured's Computer System, a Shared Computer System or an Insured's Digital Data**.

3. Insured v. Insured

solely with respect to Insuring Agreements E and F, brought or maintained by, on behalf of, or in the right of any **Insured**. Provided, however, solely with respect to Insuring Agreement E, this exclusion shall not apply to that part of any **Claim** alleging employee-related invasion of privacy or employee-related wrongful infliction of emotional distress in the event such **Claim** arises out of the loss of **Protected Information** resulting from a **Cyber Incident**.

4. Licensing Entities

solely with respect to Insuring Agreement F, alleging, based upon, arising out of or attributable to any action brought by or on behalf of the Federal Trade Commission, the Federal Communications Commission, or any other federal, state, or local government agency or ASCAP, SESAC, BMI or other licensing or rights entities in such entity's regulatory, quasi-regulatory, or official capacity, function or duty.

5. False Advertising or Misrepresentation

solely with respect to Insuring Agreement F, alleging, based upon, arising out of or attributable to any inaccurate, inadequate, or incomplete description of the price of goods, products or services, disclosure of fees, representations with respect to authenticity of any product, or the failure of any goods, product or services to conform with advertised quality or performance.

6. Contest or Game of Chance

solely with respect to Insuring Agreement F, alleging, based upon, arising out of or attributable to any gambling, contest, game of chance or skill, lottery, or promotional game, including tickets or coupons or over-redemption related thereto.

#### IV. SPOUSES, COMMON LAW PARTNERS, ESTATES AND LEGAL REPRESENTATIVES

Coverage under this **Policy** shall extend to any **Claim** for any **Incident** made against:

- A. the lawful spouse or domestic partner of a natural person **Insured** solely by reason of such spouse's or domestic partner's status as a spouse or domestic partner, or such spouse's or domestic partner's ownership interest in property which the claimant seeks as recovery in such **Claim**; or
- B. the estate, heirs, legal representatives or assigns of a natural person **Insured** if such natural person **Insured** is deceased, or the legal representatives or assigns of a natural person **Insured** if such natural person **Insured** is legally incompetent, insolvent or bankrupt,

provided that:

- 1. no coverage is provided for any act, error, or omission of an estate, heir, legal representative, assign, spouse or domestic partner; and
- 2. all of the terms and conditions of this **Policy** including, without limitation, all applicable Retentions shown in Item 4 of the Declarations apply to such **Claim**.

#### V. EXTENDED REPORTING PERIOD

- A. Solely with respect to Insuring Agreements A, E, and F, if the **Insurer** terminates or does not renew this **Policy** (other than for failure to pay a premium when due), or if the **Named Insured** terminates or does not renew this **Policy** and does not obtain replacement coverage as of the effective date of such termination or nonrenewal, the **Named Insured** shall have the right, upon payment of the additional premium shown in Item 7A of the Declarations and subject to the terms specified in Subsections B-E directly below, to a continuation of the coverage granted by this **Policy** for an **Extended Reporting Period** shown in Item 7B of the Declarations following the effective date of such termination or non-renewal.
- B. Coverage for the **Extended Reporting Period** shall be only for **Claims** first made or **Incidents** first discovered during such **Extended Reporting Period** and arising from **Incidents** taking place prior to the effective date of such termination or non-renewal. This right to continue coverage shall lapse unless written notice of such election is given by the **Named Insured** to the **Insurer**, and the **Insurer** receives payment of the additional premium shown in Item 7A of the Declarations, within thirty (30) days following the effective date of termination or non-renewal.
- C. The **Extended Reporting Period** is non-cancelable and the entire premium for the **Extended Reporting Period** shall be deemed fully earned and non-refundable upon payment.
- D. The **Extended Reporting Period** shall not increase or reinstate any Limits of Insurance. The Limits of Insurance as shown in Item 3 and Item 4 of the Declarations shall apply to both the **Policy Period** and the **Extended Reporting Period**, combined.
- E. A change in **Policy** terms, conditions, exclusions or premiums shall not be considered a non-renewal for purposes of triggering the rights to the **Extended Reporting Period**.

#### VI. LIMITS OF INSURANCE

Regardless of the number of Insuring Agreements purchased under this **Policy**, or the number of **Incidents**, **Insureds** against whom **Claims** are brought, **Claims** made or persons or entities making **Claims**:

##### A. MAXIMUM POLICY AGGREGATE LIMIT OF INSURANCE

The **Insurer's** maximum limit of insurance under all Insuring Agreements resulting from all **Claims** first made and **Incidents** first discovered during the **Policy Period** is shown in Item 3B of the Declarations, Maximum Policy Aggregate Limit of Insurance.

##### B. AGGREGATE LIMIT FOR ALL INCIDENTS OR CLAIMS UNDER ANY ONE INSURING AGREEMENT

The **Insurer's** maximum limit of insurance for all **Incidents** or **Claims** under any one Insuring Agreement shall be the applicable Aggregate Limit for all **Incidents** or **Claims** shown in Item 4 of the Declarations,

which shall be part of, and not in addition to, the Maximum Policy Aggregate Limit of Insurance shown in Item 3B of the Declarations.

C. **MAXIMUM LIMIT OF INSURANCE FOR EACH INCIDENT OR CLAIM UNDER ANY ONE INSURING AGREEMENT**

The **Insurer's** maximum limit of insurance for each **Incident** or **Claim** under any one Insuring Agreement shall be the applicable Each **Incident** or **Claim** Limit shown in Item 4 of the Declarations, which shall be part of, and not in addition to, the applicable Aggregate Limit for all **Incidents** or **Claims** shown in Item 4 of the Declarations, and the Maximum Policy Aggregate Limit of Insurance shown in Item 3B of the Declarations.

D. **MAXIMUM LIMIT OF INSURANCE FOR ALL INTERRELATED INCIDENTS AND CLAIMS**

All **Claims** arising out of the same **Incident** and all **Interrelated Incidents** shall be deemed to be one **Claim**, and such **Claim** shall be deemed to be first made on the date the earliest of such **Claims** is first made, regardless of whether such date is before or during the **Policy Period**.

All **Interrelated Incidents** shall be deemed to be one **Incident**, and such **Incident** shall be deemed to be first discovered, on the date the earliest of such **Incidents** is first discovered, regardless of whether such date is before or during the **Policy Period**.

The maximum limit of insurance for all **Interrelated Incidents** and **Claims** arising out of such **Interrelated Incidents** shall be the Maximum Single **Incident** or **Claim** Limit of Insurance shown in Item 3A of the Declarations, regardless of whether **Costs**, **Damages** or **Claims Expenses** from a single **Incident** or **Claim** are covered under more than one Insuring Agreement. Notwithstanding anything in this paragraph to the contrary, in no event shall the **Insurer** pay more than the applicable:

1. Maximum Policy Aggregate Limit of Insurance shown in Item 3B of the Declarations,
2. Aggregate Limit for all **Incidents** or **Claims** under any one Insuring Agreement shown in Item 4 of the Declarations, and
3. Each **Incident** or **Claim** Limit under any one Insuring Agreement shown in Item 4 of the Declarations.

E. **Costs, Damages and Claims Expenses** shall be part of and not in addition to the applicable Limit of Insurance shown in the Declarations, and shall reduce such applicable Limit of Insurance. If the applicable Limit of Insurance is exhausted by payment of **Costs, Damages and Claims Expenses**, the obligations of the **Insurer** under this **Policy** shall be completely fulfilled and extinguished.

F. Any sub-limits shown in the Declarations or added by endorsement to this **Policy** shall be part of and not in addition to the applicable Limit of Insurance shown in the Declarations, and shall reduce such applicable Limit of Insurance.

VII. **RETENTION**

A. The liability of the **Insurer** shall apply only to that part of **Costs, Damages, and Claims Expenses** which is in excess of the applicable Retention amount shown in Item 4 of the Declarations. Such Retention shall be borne uninsured by the **Named Insured** and at the risk of all **Insureds**.

B. With respect to Insuring Agreement B, the **Insurer** will pay the actual **Business Interruption Loss, Contingent Business Interruption Loss** and **Extra Expenses** incurred by an **Insured**:

1. once the applicable **Waiting Period** shown in Item 4B of the Declarations has expired; and
2. which is in excess of the applicable Retention amount shown in Item 4B of the Declarations.

The **Waiting Period** and Retention amounts shall be computed as of the start of the **Interruption in Service**.

Any **Business Interruption Loss** or **Contingent Business Interruption Loss** incurred by an **Insured** during the **Waiting Period**, and resulting from an **Interrelated Incident** with **Extra Expenses**, shall reduce and may exhaust any applicable Retention.

C. A single Retention amount shall apply to **Costs, Damages, and Claims Expenses**, arising from all **Incidents** or **Claims** alleging an **Interrelated Incident**.

- D. If a single **Incident** or **Claim**, or **Interrelated Incidents** are subject to different Retentions, the applicable Retention shall be applied separately to each part of the **Costs**, **Damages**, and **Claim Expenses**, but the sum of such Retentions shall not exceed the largest applicable Retention.

## VIII. NOTICE

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- A. Urgent crisis management assistance by the **Cyber Incident Response Coach** is available at the hotline number shown in the Declarations. Use of the services of the **Cyber Incident Response Coach** for a consultation DOES NOT constitute notice under this **Policy** of a **Cyber Incident** or **Claim**. In order to provide notice under this **Policy**, such notice must be given in accordance with and is subject to Subsections B-D of this Section VIII.

- B. An **Insured** shall, as a condition precedent to such **Insured's** rights under this **Policy**, give to the **Insurer** written notice of any **Incident** or **Claim** as soon as practicable after any **Control Group Member** discovers such **Incident** or becomes aware of such **Claim**, but in no event later than:

1. if this **Policy** expires (or is otherwise terminated) without being renewed with the **Insurer**, ninety (90) days after the effective date of such expiration or termination; or
2. the expiration of the **Extended Reporting Period**, if applicable,

provided that if the **Insurer** sends written notice to the **Named Insured**, stating that this **Policy** is being terminated for nonpayment of premium, an **Insured** shall give to the **Insurer** written notice of such **Claim** prior to the effective date of such termination.

- C. If, during the **Policy Period**, any **Control Group Member** first becomes aware of any specific **Incident** which may reasonably give rise to a future **Claim** under this **Policy**, and written notice is given to the **Insurer** during the **Policy Period**, of the:

1. nature of the **Incident**;
2. identity of the **Insureds** allegedly involved;
3. circumstances by which the **Insureds** first became aware of the **Incident**;
4. identity of the actual or potential claimants;
5. foreseeable consequences of the **Incident**; and
6. nature of the potential **Damages**;

then any **Claim** which arises out of such **Incident** shall be deemed to have been first made at the time such written notice was received by the **Insurer**. The **Insurer** will not pay for **Damages** or **Claims Expenses** incurred prior to the time such **Incident** results in a **Claim**.

- D. All notices under any provision of this **Policy** shall be given as follows:

1. Notice to the **Insureds** may be given to the **Named Insured** at the address shown in Item 1 of the Declarations.
2. Notice to the **Insurer** of any **Incident** or **Claim** shall be given to the **Insurer** at the physical address or email address shown in Item 9A of the Declarations.
3. All other notices to the **Insurer** under this **Policy** shall be given to the **Insurer** at the physical address shown in Item 9B of the Declarations.

Notice given as set out above shall be deemed to be received and effective upon actual receipt thereof by the addressee, or one day following the date such notice is sent, whichever is earlier. When any such notices are sent to a physical address, such notices shall be sent by prepaid express courier or certified mail properly addressed to the appropriate party.

## IX. DEFENSE AND SETTLEMENT

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- A. Except as provided in Subsection B of this Section IX, the **Insurer** shall have the right and duty to defend any **Claim** brought against an **Insured** even if such **Claim** is groundless, false or fraudulent.

The **Insurer** shall consult and endeavor to reach an agreement with the **Insured** regarding the appointment of counsel, but shall retain the right to appoint counsel and to make such investigation and defense of a **Claim** as it deems necessary.

- B. The **Insurer** shall have the right, but not the duty, to defend any **Regulatory Proceeding**. For such **Claims**, the **Insured** shall select defense counsel from the **Insurer's** list of approved law firms, and the **Insurer** reserves the right to associate in the defense of such **Claims**.
- C. No **Insured** shall settle any **Claim**, incur any **Claims Expenses**, or otherwise assume any contractual obligation or admit any liability with respect to any **Claim** without the **Insurer's** written consent, which shall not be unreasonably withheld.
- D. The **Insurer** shall not settle any **Claim** without the written consent of the **Named Insured**. If the **Named Insured** refuses to consent to a settlement recommended by the **Insurer** and acceptable to the claimant, then the **Insurer's** applicable Limit of Insurance under this **Policy** with respect to such **Claim** shall be reduced to:
1. the amount of **Damages** for which the **Claim** could have been settled plus all **Claims Expenses** incurred up to the time the **Insurer** made its recommendation to the **Named Insured**; plus
  2. eighty percent (80%) of all subsequent covered **Damages** and **Claims Expenses** in excess of such amount referenced in paragraph (1) immediately above, which amount shall not exceed that portion of any applicable Limit of Insurance that remains unexhausted by payment of **Costs**, **Damages**, and **Claims Expenses**. The remaining twenty percent (20%) of all subsequent covered **Damages** and **Claims Expenses** shall be borne by the **Insureds** uninsured and at their own risk. However, this provision does not apply to any potential settlement that is within the Retention.
- E. The **Insurer** shall not be obligated to investigate, defend, pay or settle, or continue to investigate, defend, pay or settle any **Claim** after any applicable Limit of Insurance has been exhausted by payment of **Costs**, **Damages**, or **Claims Expenses**, or by any combination thereof, or after the **Insurer** has deposited the remainder of any unexhausted applicable Limit of Insurance into a court of competent jurisdiction. In either such case, the **Insurer** shall have the right to withdraw from the further investigation, defense, payment or settlement of such **Claim** by tendering control of such **Claim** to the **Insured**.
- F. The **Insureds** shall cooperate with the **Insurer** and provide to the **Insurer** all information and assistance which the **Insurer** reasonably requests including attending hearings, depositions and trials and assistance in effecting settlements, securing and giving evidence, obtaining the attendance of witnesses and conducting the defense of any **Claim** covered by this **Policy**. The **Insured** shall do nothing that may prejudice the **Insurer's** position. The **Insureds** shall immediately forward to the **Insurer**, at the address shown in Item 9A of the Declarations, every demand, notice, summons, or other process or pleading received by an **Insured** or its representatives.
- G. With the exception of paragraph 6 of the **Cyber Incident Response Expenses** definition, an **Insured** has the right to incur **Cyber Incident Response Expenses** without the **Insurer's** prior consent. However, the **Insurer** shall, at its sole discretion and in good faith, pay only for such expenses that the **Insurer** deems to be reasonable and necessary.

**X. PROOF OF LOSS FOR FIRST PARTY INSURING AGREEMENTS**

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- A. Requests for payment or reimbursement of **Costs** incurred by an **Insured** shall be accompanied by a proof of loss with full particulars as to the computation of such **Costs**. Such proof of loss will include in detail how the **Costs** were calculated, and what assumptions have been made, and shall include documentary evidence, including any applicable reports, books of accounts, bills, invoices and other vouchers or proofs of payment made by an **Insured** in relation to such **Costs**. Furthermore, the **Insureds** shall cooperate with, and provide any additional information reasonably requested by, the **Insurer** in its review of **Costs**, including the right to investigate and audit the proof of loss and inspect the records of an **Insured**.
- B. With respect to Insuring Agreement B, the **Business Interruption Loss** or **Contingent Business Interruption Loss** will be determined taking full account and due consideration of an **Insured's** proof of loss and in addition, the trends or circumstances which affect the profitability of the business and would have affected the profitability of the business had the **Business Interruption Loss** or **Contingent Business Interruption Loss** not occurred, including all material changes in market conditions or adjustment expenses which would affect the net profit generated. However, the **Insurer's** adjustment will not include the **Insured's** increase in income that would likely have been earned as a result of an increase in the volume of business due to favorable business conditions caused by the impact of a **Malicious Computer Act** on others.



## **XI. ALLOCATION**

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If a **Claim** includes both covered and uncovered matters, then coverage shall apply as follows:

- A. **Claims Expenses:** One hundred percent (100%) of **Claims Expenses** incurred by any **Insured** on account of such **Claim** shall be considered covered provided that the foregoing shall not apply with respect to: (i) a **Regulatory Proceeding**; or, (ii) any **Insured** for whom coverage is excluded pursuant to Exclusion III.A.1 or Section XIV, Subsection C. With respect to a **Regulatory Proceeding**, amounts for covered **Claims Expenses** and for uncovered fees, costs and expenses shall be allocated based upon the relative legal and financial exposures of, and the relative benefits obtained by, the parties to such matters.
- B. **Loss other than Claims Expenses:** all remaining loss incurred by such **Insured** from such **Claim** shall be allocated between covered **Damages** and uncovered damages based upon the relative legal and financial exposures of, and the relative benefits obtained by, the parties to such matters.

## **XII. OTHER INSURANCE**

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If any **Costs, Damages or Claims Expenses** covered under this **Policy** are covered under any other valid and collectible insurance, then this **Policy** shall cover such **Costs, Damages or Claims Expenses**, subject to the **Policy** terms and conditions, only to the extent that the amount of such **Costs, Damages or Claims Expenses** are in excess of the amount of such other insurance whether such other insurance is stated to be primary, contributory, excess, contingent or otherwise, unless such other insurance is written only as specific excess insurance over the Limits of Insurance provided by this **Policy**.

## **XIII. MATERIAL CHANGES IN EXPOSURE**

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### **A. ACQUISITION OR CREATION OF ANOTHER ENTITY**

If, during the **Policy Period**, the **Named Insured**:

- 1. acquires voting securities in another entity or creates another entity, which as a result of such acquisition or creation becomes a **Subsidiary**; or
- 2. acquires any entity by merger into or consolidation with the **Named Insured**;

then, subject to the terms and conditions of this **Policy**, such entity and its natural person **Insureds** shall be covered under this **Policy** but only with respect to **Claims** for **Incidents**, or **Incidents**, as applicable, taking place after such acquisition or creation, unless the **Insurer** agrees to provide coverage by endorsement for **Claims** for **Incidents**, or **Incidents**, as applicable, taking place prior to such acquisition or creation.

### **B. ACQUISITION OF THE NAMED INSURED**

If, during the **Policy Period**, any of the following events occurs:

- 1. the acquisition of the **Named Insured**, or of all or substantially all of its assets, by another entity, or the merger or consolidation of the **Named Insured** into or with another entity such that the **Named Insured** is not the surviving entity; or
- 2. the obtaining by any person, entity or affiliated group of persons or entities of the right to elect, appoint or designate at least fifty percent (50%) of the directors, trustees, managers, members of the Board of Managers, management or executive committee members or equivalent positions of the **Named Insured**;

then coverage under this **Policy** will continue in full force and effect until termination of this **Policy**, but only with respect to **Claims** for **Incidents**, or **Incidents**, as applicable, taking place before such event. Coverage under this **Policy** will cease as of the effective date of such event with respect to **Claims** for **Incidents**, or **Incidents**, as applicable, taking place after such event. This **Policy** may not be cancelled after the effective time of the event, and the entire premium for this **Policy** shall be deemed earned as of such time.

### **C. TERMINATION OF A SUBSIDIARY**

If, before or during the **Policy Period**, an entity ceases to be a **Subsidiary**, coverage with respect to such **Subsidiary** and any **Insured** (as defined in paragraphs 3, 4 and 5 of such definition) of the **Subsidiary** shall continue until termination of this **Policy**. Such coverage continuation shall apply only with respect to **Claims for Incidents**, or **Incidents**, as applicable, taking place prior to the date such entity ceased to be a **Subsidiary**.

#### XIV. REPRESENTATIONS

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- A. In granting coverage to any **Insured**, the **Insurer** has relied upon the declarations and statements in the **Application** for this **Policy**. Such declarations and statements are the basis of the coverage under this **Policy** and shall be considered as incorporated in and constituting part of this **Policy**.
- B. The **Application** for coverage shall be construed as a separate **Application** for coverage by each **Insured**. With respect to the declarations and statements in such **Application**, no knowledge possessed by a natural person **Insured** shall be imputed to any other natural person **Insured**.
- C. However, in the event that such **Application** contains any misrepresentations made with the actual intent to deceive or contains misrepresentations which materially affect either the acceptance of the risk or the hazard assumed by the **Insurer** under this **Policy**, then no coverage shall be afforded for any **Incident** or **Claim** based upon, arising from or in consequence of any such misrepresentations with respect to:
  - 1. any natural person **Insured** who knew of such misrepresentations (whether or not such natural person knew such **Application** contained such misrepresentations); or
  - 2. an **Organization**, if any past or present **Control Group Member** knew of such misrepresentations (whether or not such **Control Group Member** knew such **Application** contained such misrepresentations).
- D. The **Insurer** shall not be entitled under any circumstances to void or rescind this **Policy** with respect to any **Insured**.

#### XV. TERMINATION OF THIS POLICY

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- A. This **Policy** shall terminate at the earliest of the following times:
  - 1. the effective date of termination specified in a prior written notice by the **Named Insured** to the **Insurer**;
  - 2. sixty (60) days after receipt by the **Named Insured** of a written notice of termination from the **Insurer** for any reason allowed by applicable insurance laws or regulations, other than failure to pay premium when due;
  - 3. twenty (20) days after receipt by the **Named Insured** of a written notice of termination from the **Insurer** for failure to pay a premium when due, unless the premium is paid within such twenty (20) day period;
  - 4. upon expiration of the **Policy Period** as shown in Item 2 of the Declarations; or
  - 5. at such other time as may be agreed upon by the **Insurer** and the **Named Insured**.
- B. If the **Policy** is terminated by the **Named Insured** or the **Insurer**, the **Insurer** shall refund the unearned premium computed *pro rata*. Payment or tender of any unearned premium by the **Insurer** shall not be a condition precedent to the effectiveness of such termination, but such payment shall be made as soon as practicable.

#### XVI. TERRITORY AND VALUATION

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- A. Coverage provided under this **Policy** shall extend to **Incidents** and **Claims** taking place, brought or maintained anywhere in the universe. Any provision in this **Policy** pertaining to coverage for **Incidents** or **Claims** made or **Damages** or **Claims Expenses** sustained anywhere outside the United States of America shall only apply where legally permissible.

- B. All premiums, limits, retentions, **Costs, Damages, Claims Expenses** and other amounts under this **Policy** are expressed and payable in the currency of the United States of America. If judgment is rendered, settlement is denominated or another element of loss under this **Policy** is stated in a currency other than United States of America dollars, or if **Extortion Expenses** are stated in a currency, including Bitcoin or other cryptocurrency(ies), other than United States of America dollars, payment under this **Policy** shall be made in United States dollars at the applicable rate of exchange as published in *The Wall Street Journal* as of the date the final judgment is reached, the amount of the settlement is agreed upon or the other element of loss is due, respectively, or, if not published on such date, the next date of publication of *The Wall Street Journal*. If there is no applicable rate of exchange published in the *Wall Street Journal*, then payment under this **Policy** shall be made in the equivalent of United States of America dollars at the actual rate of exchange for such currency.

#### **XVII. CYBER INCIDENT RESPONSE FUND PROVISIONS**

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- A. With respect to the **Cyber Incident Response Team** or a **Non-Panel Response Provider**:
1. The **Insureds** are under no obligation to contract for services with the **Cyber Incident Response Team**. However, if an **Insured** elects to use any **Non-Panel Response Providers** for any **Cyber Incident Response Expenses**, the applicable Limits of Insurance shown in Item 4A2 of the Declarations will apply.
  2. The **Insurer** shall not be a party to any agreement entered into between any **Cyber Incident Response Team** service provider and an **Insured**.
  3. **Cyber Incident Response Team** service providers are independent contractors, and are not agents of the **Insurer**. The **Insureds** agree that the **Insurer** assumes no liability arising out of any services rendered by a **Cyber Incident Response Team** service provider. The **Insurer** shall not be entitled to any rights or subject to any obligations or liabilities set forth in any agreement entered into between any **Cyber Incident Response Team** service provider and an **Insured**. Any rights and obligations with respect to such agreement, including billings, fees and services rendered, are solely for the benefit of, and borne solely by such **Cyber Incident Response Team** service provider and such **Insured**, and not the **Insurer**.
  4. The **Insurer** has no obligation to provide any of the services provided by the **Cyber Incident Response Team**.
- B. With respect to any other third party vendor, the **Insurer** may provide the **Named Insured** with a list of third-party privacy and network security loss mitigation vendors whom the **Named Insured**, at its own election and at the **Named Insured's** own expense, may retain for cyber risk management to inspect, assess, and audit the **Named Insured's** property, operations, systems, books, and records, including the **Named Insured's** network security, employee cyber security awareness, incident response plans, services provider contracts, and regulatory compliance. Any loss mitigation inspection, assessment, or audit purchased by the **Named Insured**, and any report or recommendation resulting therefrom, shall not constitute an undertaking at the request of or for the benefit of the **Insurer**.

#### **XVIII. SUBROGATION**

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- A. The **Insurer** shall have no rights of subrogation against any **Insured** under this **Policy** unless Exclusion III.A.1 or Section XIV, Subsection C, applies.
- B. In the event of payment under this **Policy**, the **Insureds** must transfer to the **Insurer** any applicable rights to recover from another person or entity all or part of any such payment. The **Insureds** shall execute all papers required and shall do everything necessary to secure and preserve such rights, including the execution of such documents necessary to enable the **Insurer** to effectively bring suit or otherwise pursue subrogation rights in the name of the **Insureds**.
- C. If prior to the **Incident** or **Claim** connected with such payment an **Insured** has agreed in writing to waive such **Insured's** right of recovery or subrogation against any person or entity, such agreement shall not be considered a violation of such **Insured's** duties under this **Policy**.

## **XIX. ACTION AGAINST THE INSURER AND BANKRUPTCY**

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Except as provided in Section XXII, Alternative Dispute Resolution, no action shall lie against the **Insurer**. No person or entity shall have any right under this **Policy** to join the **Insurer** as a party to any action against any **Insured** to determine the liability of such **Insured** nor shall the **Insurer** be impleaded by any **Insured** or its legal representatives. Bankruptcy or insolvency of any **Insured** or of the estate of any **Insured** shall not relieve the **Insurer** of its obligations nor deprive the **Insurer** of its rights or defenses under this **Policy**.

## **XX. AUTHORIZATION CLAUSE**

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By acceptance of this **Policy**, the **Named Insured** agrees to act on behalf of all **Insureds** with respect to the giving of notice of **Incident** or **Claim**, the giving or receiving of notice of termination or non-renewal, the payment of premiums, the receiving of any premiums that may become due under this **Policy**, the agreement to and acceptance of endorsements, consenting to any settlement, exercising the right to the **Extended Reporting Period**, and the giving or receiving of any other notice provided for in this **Policy**, and all **Insureds** agree that the **Named Insured** shall so act on their behalf.

## **XXI. ALTERATION, ASSIGNMENT, AND HEADINGS**

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- A. Notice to any agent or knowledge possessed by any agent or by any other person shall not affect a waiver or a change in any part of this **Policy** nor prevent the **Insurer** from asserting any right under the terms of this **Policy**.
- B. No change in, modification of, or assignment of interest under this **Policy** shall be effective except when made by a written endorsement to this **Policy** which is signed by an authorized representative of the **Insurer**.
- C. The titles and headings to the various parts, sections, subsections and endorsements of the **Policy** are included solely for ease of reference and do not in any way limit, expand, serve to interpret or otherwise affect the provisions of such parts, sections, subsections or endorsements.
- D. Any reference to the singular shall include the plural and vice versa.

## **XXII. ALTERNATIVE DISPUTE RESOLUTION**

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- A. The **Insureds** and the **Insurer** shall submit any dispute or controversy arising out of or relating to this **Policy** or the breach, termination or invalidity thereof to the alternative dispute resolution ("ADR") process set forth in this Section.
- B. Either an **Insured** or the **Insurer** may elect the type of ADR process discussed below. However, such **Insured** shall have the right to reject the choice by the **Insurer** of the type of ADR process at any time prior to its commencement, in which case the choice by such **Insured** of ADR process shall control.
- C. There shall be two choices of ADR process:
  - 1. non-binding mediation administered by any mediation facility to which the **Insurer** and an **Insured** mutually agree, in which such **Insured** and the **Insurer** shall try in good faith to settle the dispute by mediation in accordance with the then-prevailing commercial mediation rules of the mediation facility; or
  - 2. arbitration submitted to any arbitration facility to which an **Insured** and the **Insurer** mutually agree, in which the arbitration panel shall consist of three disinterested individuals.

In either mediation or arbitration, the mediator or arbitrators shall have knowledge of the legal, corporate management, or insurance issues relevant to the matters in dispute. In the event of arbitration, the decision of the arbitrators shall be final and binding and provided to both parties, and the award of the arbitrators shall not include attorneys' fees or other costs. In the event of mediation, either party shall have the right to commence a judicial proceeding. However, no such judicial proceeding shall be commenced until at least sixty (60) days after the date the mediation shall be deemed concluded or terminated. In all events, each party shall share equally the expenses of the ADR process.

- D. Either ADR process may be commenced in New York or in the state shown in Item 1 of the Declarations as the principal address of the **Named Insured**. The **Named Insured** shall act on behalf of each and every **Insured** in connection with any ADR process under this Section.

#### XXIII. INTERPRETATION

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The terms and conditions of this **Policy** shall be interpreted and construed in an even-handed fashion as between the parties. If the language of this **Policy** is deemed to be ambiguous or otherwise unclear, the issue shall be resolved in the manner most consistent with the relevant terms and conditions, without regard to authorship of the language, without any presumption or arbitrary interpretation or construction in favor of either the **Insureds** or the **Insurer**, and without reference to the reasonable expectations of either the **Insureds** or the **Insurer**.

#### XXIV. COMPLIANCE WITH TRADE SANCTIONS

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This insurance does not apply to the extent that trade or economic sanctions or other similar laws or regulations prohibit the providing of such insurance.

## Cyber Crime Endorsement

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**Chubb Cyber Enterprise Risk Management Policy  
Chubb DigiTech® Enterprise Risk Management Policy**

It is agreed that solely with respect to the coverage provided by this endorsement, the **Policy** is amended as follows:

1. Item 4. of the Declarations is amended to include the following:

Cyber Crime Insuring Agreements	<u>Each Loss Limit of Insurance</u>	<u>Aggregate Limit of Insurance</u>	<u>Each Loss Retention</u>
<input checked="" type="checkbox"/> Funds Transfer Fraud Limit of Insurance	\$250,000	\$250,000	\$25,000
<input checked="" type="checkbox"/> Computer Fraud Limit of Insurance	\$250,000	\$250,000	\$25,000
<input checked="" type="checkbox"/> Social Engineering Fraud Limit of Insurance	\$250,000	\$250,000	\$25,000

2. Section I, INSURING AGREEMENTS, is amended by adding the following:

### CYBER CRIME INSURING AGREEMENTS

#### Funds Transfer Fraud

The **Insurer** will pay for loss of **Money** or **Securities** sustained by an **Insured** resulting directly from **Funds Transfer Fraud** committed by a third party which is **Discovered** during the **Policy Period**.

#### Computer Fraud

The **Insurer** will pay the **Insured** for loss of **Money**, **Securities** or **Property** sustained by an **Insured** resulting directly from **Computer Fraud** committed by a third party which is **Discovered** during the **Policy Period**.

#### Social Engineering Fraud

The **Insurer** shall pay the **Insured** for loss of **Money** or **Securities** sustained by an **Insured** resulting directly from **Social Engineering Fraud** committed by a person purporting to be a **Vendor**, **Client** or an **Employee** who was authorized by the **Insured** to instruct other **Employees** to transfer **Money** or **Securities** which is **Discovered** during the **Policy Period**.

Hereinafter, the above Insuring Agreements shall be collectively referred to as the "Cyber Crime Insuring Agreements".

3. Section II, DEFINITIONS, is amended to include the following:

**Client** means a customer of an **Organization** to whom such **Organization** provides goods or services under written contract or for a fee.

**Computer Fraud** means the unlawful taking of **Money**, **Securities** or **Property** resulting from a **Computer Violation**.

**Computer Violation** means the unauthorized entry into, or transmission of corrupting or harmful software code into the **Insured's Computer System** which is directed against an **Insured**.

**Cryptocurrency** means a digital or electronic medium of exchange, operating independently of a central bank, in which encryption techniques are used to regulate the generation of units and to verify the transfer of such units.

**Discovery or Discovered** means knowledge acquired by a **Control Group Member** of an **Insured** which would cause a reasonable person to believe a covered loss has occurred or an occurrence has arisen that may subsequently result in a covered loss. This includes loss:

1. sustained prior to the inception date of any coverage under this endorsement;
2. which does not exceed the Retention set forth in in Item 4. of the Declarations; or
3. the exact amount or details of which are unknown.

**Employee** means any natural person in the regular service of an **Insured** in the ordinary course of such **Insured's** business, whom such **Insured** governs and directs in the performance of such service, including a part-time, seasonal, leased and temporary employee, intern or volunteer. Any natural person that otherwise meets the foregoing definition shall be considered an **Employee** even if such person's title is that of partner, principal, director, officer, or if such person is a **Control Group Member**.

**Funds Transfer Fraud** means fraudulent electronic, telegraphic, cable, teletype, facsimile, telephone or written instructions (other than forgery), purportedly issued by an **Insured**, and issued to a financial institution directing such institution to transfer, pay or deliver **Money** or **Securities** from any account maintained by such **Insured** at such institution, without such **Insured's** knowledge or consent.

**Money** means currency, coin, bank notes and bullion. However, **Money** does not mean **Securities** or any **Cryptocurrency**.

**Official Authorization** means a valid signature of an actual **Employee** or an electronic record of entry and approval into a wire transfer system, accounting system, or similar system which is capable of maintaining and reproducing an audit trail which demonstrates that an actual **Employee** approved a transaction within their authority. A forgery is not an **Official Authorization**. **Official Authorization** shall not include a typed name in any form (including but not limited to email, letterhead or pre-printed material), but shall include electronic reproductions of hand-written signatures in any form.

**Property** means any tangible property other than **Money** and **Securities**. **Property** does not include **Digital Data**.

**Securities** means negotiable and nonnegotiable instruments or contracts representing either **Money** or property including revenue and other stamps (whether represented by actual stamps or unused value in a meter) in current use, casino chips, tokens and tickets, provided that **Securities** does not include **Money** or any **Cryptocurrency**.

**Social Engineering Fraud** means the intentional misleading of an **Employee**, through misrepresentation of a material fact which is relied upon by an **Employee**, believing it be genuine which results in the transferring, payment or delivery of **Money** or **Securities**.

**Vendor** means any entity or natural person that has provided goods or services to an **Insured** under a legitimate pre-existing arrangement or written agreement. However, **Vendor** does not include any financial institution, asset manager, broker-dealer, armored motor vehicle **Insurer**, or any similar entity.

4. The definition of **Insured** set forth in Section II, DEFINITIONS, is deleted and replaced with the following:

**Insured** means the **Named Insured** and its **Subsidiaries**.

5. Section III, EXCLUSIONS, is deleted and replaced with the following:

A. No coverage will be available for:

1. loss due to kidnap, ransom or any other extortion payment surrendered to any person as a result of a threat to do bodily harm to any person or a threat to do damage to any property;
2. loss involving:
  - a. the disclosure of an **Insured's** or another entity or person's confidential or personal information while in the care, custody or control of an **Insured**, including but not limited to patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any similar type of non-public information;
  - b. loss involving the use of another entity or person's confidential or personal information while in the care, custody or control of an **Insured**, including but not limited to patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any similar type of non-public information; or
  - c. fees, costs, fines, penalties or any other expenses incurred by an **Insured** which result, directly or indirectly, from the access to or disclosure of another entity or person's confidential or personal information, including but not limited to patents, trade secrets, processing methods, customer lists, financial information, credit card information, health information or any similar type of nonpublic information,

provided that this Exclusion 2. a. and b. shall not apply to loss that is otherwise covered under any Cyber Crime Insuring Agreement;

3. loss or damage due to declared or undeclared war, civil war, insurrection, rebellion, revolution, military, naval or usurped power, governmental intervention, expropriation or nationalization, or any act or condition incident to any of the foregoing;
  4. loss or damage due to nuclear reaction, nuclear radiation or radioactive contamination, or any act or condition incident to any of the foregoing;
  5. loss of income not realized as the result of a covered loss;
  6. indirect or consequential loss of any kind;
  7. fees, costs or expenses incurred or paid in defending or prosecuting any legal proceeding or claim;
  8. loss sustained by one **Insured** to the advantage of any other **Insured**;
  9. loss or damage due to **Computer Fraud** or **Funds Transfer Fraud** or other fraudulent, dishonest or criminal act committed by any authorized representative of an **Insured**, whether acting alone or in collusion with others.
- B. With respect to the Funds Transfer Fraud and Computer Fraud Insuring Agreements, no coverage will be available for loss resulting from any transfer, payment or delivery of **Money, Securities or Property** approved by an **Employee**, or arising out of any misrepresentation received by any **Employee**, agent, independent contractor or other representative of the **Insured**, whether such transfer, payment or delivery was made in good faith or as a result of trick, artifice, fraud or false pretenses.

C. With respect to the Social Engineering Fraud Insuring Agreement, the **Insurer** shall not be liable for:

1. loss or damage to **Money** or **Securities** as a result of **Computer Fraud** or **Funds Transfer Fraud**;
2. loss due to any investment in **Securities**, or ownership in any corporation, partnership, real property, or similar instrument, whether or not such investment is genuine;
3. loss due to the failure of any party to perform, in whole or in part, under any contract;



4. loss due to the extension of any loan, credit or similar promise to pay;
5. loss due to any party's use of or acceptance of any credit card, debit card or similar instrument, whether or not genuine;
6. loss due to any person purporting to be a representative of any financial institution, asset manager, broker-dealer, armored motor vehicle company, or any similar entity;
7. loss of **Money** or **Securities** while in the mail or in the custody of any carrier for hire, including but not limited to any armored motor vehicle company;
8. loss due to the failure, malfunction, inadequacy or illegitimacy of any product or service;
9. loss of or damage to any **Property**;
10. loss due to any gambling, game of chance, lottery or similar game;
11. loss in excess of \$50,000, unless the transferring, payment or delivery of **Money** or **Securities** is made:
  - a. by a **Control Group Member**, or
  - b. by any **Employee** (other than a **Control Group Member**), agent, independent contractor or other representative of the **Insured**, after receiving **Official Authorization** from:
    - i. a **Control Group Member**, or
    - ii. an **Employee** acting in a supervisory capacity.

D. In addition to the amended Section III, no coverage will be available for:

1. loss unless sustained by any **Insured** at any time, and **Discovered** during the **Policy Period** and prior to the termination of the coverage provided by this endorsement as to such **Insured**;
2. loss unless sustained by any **Insured** at any time, and **Discovered** during the **Policy Period** and prior to the termination of any Cyber Crime Insuring Agreement or any particular coverage offered under any Cyber Crime Insuring Agreement;
3. loss unless sustained by any **Insured** at any time, and **Discovered** during the **Policy Period** and prior to the termination of the coverage provided by this endorsement in its entirety,

provided that in no event will coverage be available under this coverage for such loss if such loss is covered under any renewal or replacement of this coverage or any Cyber Crime Insuring Agreement or any particular coverage offered under any Cyber Crime Insuring Agreement.

6. Section V, EXTENDED REPORTING PERIOD, is deleted.

7. Section VI, LIMITS OF INSURANCE, is deleted and replaced with the following:

The **Insurer** will pay for loss sustained by an **Insured** at any time and **Discovered** during the **Policy Period**.

The **Insurer's** maximum liability for each loss shall not exceed the limit of insurance applicable to such loss, as set forth in Item 4 of the Declarations for this **Policy**, as amended by this endorsement, regardless of the number of **Insureds** sustaining such loss.

The **Insurer's** maximum liability shall not exceed the limit of insurance:

1. Applicable to the Funds Transfer Fraud Insuring Agreement: for all loss or losses resulting from any act, casualty or event, any series of related acts, casualties or events, or any act or series of acts committed by one natural person or entity, or in which the same group of natural persons or entities acting together are implicated, regardless of whether such act, casualty or event or series of acts, casualties or events was committed or occurred before or during the **Policy Period**.
2. Applicable to the Computer Fraud Insuring Agreement: for all loss or losses resulting from any act, casualty or event, any series of related acts, casualties or events, or any act or series of acts committed

by one natural person or entity, or in which the same group of natural persons or entities acting together are implicated, regardless of whether such act, casualty or event or series of acts, casualties or events was committed or occurred before or during the **Policy Period**.

3. Applicable to the Social Engineering Fraud Insuring Agreement: for all loss or losses resulting from any act, casualty or event, any series of related acts, casualties or events, or any act or series of acts committed by one natural person or entity, or in which the same group of natural persons or entities acting together are implicated, regardless of whether such act, casualty or event or series of acts, casualties or events was committed or occurred before or during the **Policy Period**.

If a loss is covered under more than one Cyber Crime Insuring Agreement, the maximum amount payable under this **Policy** shall not exceed the largest applicable limit of insurance of any such Cyber Crime Insuring Agreement.

The **Insurer's** total cumulative liability for all loss **Discovered** during the **Policy Period** shall not exceed the applicable Cyber Crime Aggregate Limit of Insurance as set forth in Item 4. of the Declarations. Such amount shall be part of and not in addition to the Maximum Policy Aggregate Limit of Insurance as stated in Item 3. of the Declarations. Each payment made under the terms of this endorsement shall reduce the unpaid portion of the applicable Cyber Crime Aggregate Limit of Insurance and the Maximum Policy Aggregate Limit of Insurance until they are exhausted.

On exhausting the applicable Cyber Crime Aggregate Limit of Insurance by such payments the **Insurer** shall have no further liability for loss or losses regardless of when **Discovered** and whether or not previously reported to the **Insurer**; and the unpaid portion of the applicable Cyber Crime Aggregate Limit of Insurance and Maximum Policy Aggregate Limit of Insurance shall not be increased or reinstated by any recovery made and applied in accordance with Section XVIII. Recoveries (as amended in paragraph 17 of this endorsement). In the event that a loss of **Securities** is settled by indemnity in lieu of payment, then such loss shall not reduce the unpaid portion of the applicable Cyber Crime Aggregate Limit of Insurance or Maximum Policy Aggregate Limit of Insurance.

8. Section VII, RETENTION, is deleted and replaced with the following:

- A. The **Insurer's** liability under this **Policy** shall apply only to that part of each loss which is in excess of the applicable Retention set forth in item 4 of the Declarations for this **Policy**.
- B. If an **Insured** receives payment under another policy or bond, after applying a deductible or retention, for loss also covered hereunder, then the applicable Retention set forth in Item 4 of the declarations as amended by this endorsement shall be reduced by the deductible or retention previously applied to such loss.

Notwithstanding the foregoing, if an **Insured** receives payment under another policy or bond, including but not limited to the **Other Crime Policy**, as set forth in paragraph 13., amended Section XII., Other Insurance, of this endorsement, after applying a deductible or retention, for loss also covered hereunder, then the Retention set forth in Item 4 of the Declarations shall be reduced, up to the amount of such Retention, by the sum of:

1. the deductible or retention amount previously applied to such loss, and
2. any amount paid with respect to such loss under such other policy or bond.

9. Section VIII, NOTICE, is deleted and replaced with the following:

Section VIII. NOTICE AND PROOF OF LOSS

- A. Knowledge possessed by any **Insured** or **Discovery** shall be deemed knowledge possessed by or **Discovery** by all **Insureds**.
- B. It is a condition precedent to coverage hereunder that, upon **Discovery**, the **Named Insured** will:
  1. give written notice to the **Insurer** as soon as practicable but in no event later than 90 days after such **Discovery**;

2. furnish affirmative proof of loss with full particulars to the **Insurer** as soon as practicable but in no event later than 180 days after such **Discovery**;
3. submit to examination under oath at the **Insurer's** request;
4. produce all pertinent records at such reasonable times and places as the **Insurer** shall designate; and
5. provide full cooperation with the **Insurer** in all matters pertaining to a loss or claim.

No Claim will be denied for failure to submit a written notice of Claim within the required amount time, unless this failure operates to prejudice the rights of the Insurer.

- C. The **Insured** may offer a comparison between an **Insured's** inventory records and actual physical count of its inventory to prove the amount of loss only where an **Insured** establishes wholly apart from such comparison that it has sustained a covered loss caused by a third party.

10. Section IX, DEFENSE AND SETTLEMENT, is deleted in its entirety.
11. Section X, PROOF OF LOSS FOR FIRST PARTY INSURING AGREEMENTS, is deleted.
12. Section XI, ALLOCATION, is deleted.
13. Section XII, OTHER INSURANCE, is deleted and replacing with the following:

If an **Insured** or any other party at interest in any loss covered by this **Policy** has any crime insurance, bond, indemnity or similar insurance (the "**Other Crime Policy**"), which would cover such loss in whole or in part in the absence of this **Policy**, then this **Policy** shall be null and void to the extent of the amount recoverable or received under the **Other Crime Policy**; but this **Policy** shall cover such loss, subject to its exclusions, conditions and other terms, only to the extent of the amount of such loss in excess of the amount recoverable or received under the **Other Crime Policy**.

Nothing in this endorsement is meant nor shall it be construed to obligate the **Insurer** to comply with the terms and conditions of any other insurance policy or bond including but not limited to the **Other Crime Policy**.

14. Section XIII, MATERIAL CHANGES IN EXPOSURE, is deleted and replaced with the following:

A. ACQUISITION OR CREATION OF ANOTHER ORGANIZATION

If, during the **Policy Period**, the **Named Insured**:

1. acquires voting securities in another organization or creates another organization, which as a result of such acquisition or creation becomes a **Subsidiary**; or
2. acquires any organization by merger into or consolidation with the **Named Insured**;

then, subject to the terms and conditions of this **Policy**, such organization shall be covered under this **Policy** but only with respect to loss resulting directly from **Computer Fraud, Funds Transfer Fraud** or **Social Engineering Fraud** sustained after such acquisition or creation, unless the **Insurer** agrees to provide coverage by endorsement for **Computer Fraud, Funds Transfer Fraud** or **Social Engineering Fraud** which took place prior to such acquisition or creation.

B. ACQUISITION OF THE NAMED INSURED

If, during the **Policy Period**, any of the following events occurs:

1. the acquisition of the **Named Insured**, or of all or substantially all of its assets, by another entity, or the merger or consolidation of the **Named Insured** into or with another entity such that the **Named Insured** is not the surviving entity; or
2. the obtaining by any person, entity or affiliated group of persons or entities of the right to elect, appoint or designate at least 50% of the directors of the **Named Insured**;

then coverage under this **Policy** will continue in full force and effect until termination of this **Policy**, but only with respect to loss resulting directly from **Computer Fraud, Funds Transfer Fraud or Social Engineering Fraud** sustained before such event. Coverage under this **Policy** will cease as of the effective date of such event with respect to loss resulting directly from **Computer Fraud, Funds Transfer Fraud or Social Engineering Fraud** sustained after such event. This **Policy** may be cancelled by the **Named Insured** on or after the effective time of the event, and the **Insurer** shall refund the unearned premium computed *pro rata*, calculated as of the date on which the **Insurer** receives a communication from the **Insured** requesting cancellation of this **Policy**. The **Insurer** will be under no obligation to accept requests to retroactively cancel this **Policy**.

C. Termination of a **Subsidiary**

If before or during the **Policy Period** an organization ceases to be a **Subsidiary**, coverage with respect to the **Subsidiary** shall continue until termination of this **Policy**. Such coverage continuation shall apply only with respect to loss resulting directly from **Computer Fraud, Funds Transfer Fraud or Social Engineering Fraud** sustained prior to the date such organization ceased to be a **Subsidiary**.

15. Section XIV, REPRESENTATIONS, is deleted and replaced with the following:

Section XIV. CONCEALMENT, MISREPRESENTATION OR FRAUD

This **Policy** is void in any case of fraud by the **Insured** as it relates to this **Policy** at any time. It is also void if any **Insured**, at any time, intentionally conceals or misrepresents a material fact concerning:

1. this **Policy**;
2. the property covered under this **Policy**;
3. the **Insured's** interest in the property covered under this **Policy**; or
4. a claim under this **Policy**.

16. Section XVI, TERRITORY AND VALUATION, is deleted and replaced with the following:

The **Insurer** shall pay:

1. the actual market value of lost, damaged or destroyed **Securities** at the closing price of such **Securities** on the business day immediately preceding the day on which a loss is **Discovered**; or the cost of replacing **Securities**, whichever is less, plus the cost to post a Lost Instrument Bond;
2. the cost of blank books, pages or tapes or other blank materials to replace lost or damaged books of account or other records;
3. the least of:
  1. the actual cash value of the **Property**; or
  2. the cost to repair or replace **Property**, other than precious metals, with that of similar quality and value, at the time the **Insured** complies with Section VIII, Notice and Proof of Loss, regarding the furnishing of proof of loss;
4. the United States of America dollar value of foreign currency based on the rate of exchange published in The Wall Street Journal on the day loss involving foreign currency is **Discovered**; or
5. the United States of America dollar value of any precious metals based on the rate of exchange published in The Wall Street Journal Cash Prices, Precious Metals, on the day loss involving foreign currency is **Discovered**.

17. Section XVIII, SUBROGATION, is deleted and replaced with the following:

Section XVIII. RECOVERIES

Recoveries for any loss under this coverage, whether effected by the **Insurer** or by an **Insured**, less the cost of recovery, shall be distributed as follows:

1. first, to an **Insured** for the amount of such loss, otherwise covered, in excess of the applicable Limits of Insurance;
2. second, to the **Insurer** for the amount of such loss paid to an **Insured** as covered loss;
3. third, to an **Insured** for the Retention applicable to such loss;
4. fourth, to an **Insured** for the amount of such loss not covered under this endorsement.

Recovery from reinsurance or indemnity of the **Insurer** shall not be deemed a recovery hereunder.

18. Section XX, AUTHORIZATION CLAUSE, is amended by adding the following after the term **Claim** in the second line of the first sentence:

or the notice of a loss pursuant to the Cyber Crime Insuring Agreements,

19. The following Sections are added:

#### OWNERSHIP

The **Insurer's** liability under this **Policy** will apply only to **Money, Securities or Property** owned by the **Insured** or for which the **Insured** is legally liable, or held by the **Insured** in any capacity whether or not the **Insured** is liable.

#### NON-ACCUMULATION OF LIABILITY

- A. When there is more than one **Insured**, the maximum liability of the **Insurer** for loss sustained by any or all **Insureds** shall not exceed the amount for which the **Insurer** would be liable if all loss was sustained by any one **Insured**.
- B. Regardless of the number of years this coverage remains in effect and the total premium amounts due or paid, whether under this **Policy**, any prior bond or policy, or any renewal or replacement of this **Policy**, the liability of the **Insurer** with respect to any loss shall not be cumulative from year to year or from **Policy Period to Policy Period**.

#### TERMINATION OF PRIOR BONDS OR POLICIES

Any prior bonds or policies issued by the **Insurer** or any subsidiary or affiliate of Chubb shall terminate, if not already terminated, as of the inception of this **Policy**.

All other terms and conditions of this **Policy** remain unchanged.

## **Policyholder Notice Cyber Services for Incident Response**

This Policyholder Notice shall be construed as part of your **Policy** but no coverage is provided by this Policyholder Notice nor can it be construed to replace any provisions of your **Policy**. While no coverage is provided by this Policyholder Notice, bolded terms in this Policyholder Notice shall have the meaning set forth in your **Policy**. You should read your **Policy** and review your Declarations page for complete information on the coverages you are provided.

This Notice provides information concerning access to cyber services for incident response.

### **Cyber Incident Response Team**

The **Cyber Incident Response Team** is a list of approved service providers available to provide the services set forth in the definition of **Cyber Incident Response Expenses** in your **Policy**. The list of approved service providers is available on the Chubb website. These providers have been carefully selected by Chubb and are reviewed on a periodic basis. The service providers have capabilities in various disciplines for a **Cyber Incident** response that include, but are not limited to, the following:

1. Computer Forensics
2. Public Relations
3. Notification and Identity Services
4. Call Center Services
5. Cyber Extortion and Ransom Services
6. Legal and Regulatory Communications
7. Business Interruption Services

In the event of a **Cyber Incident**, a copy of the **Cyber Incident Response Team** list can also be obtained from any **Cyber Incident Response Coach**. In the event of a **Cyber Incident**, contact the **Cyber Incident Response Coach** as indicated on the Declarations Page and referenced throughout the **Policy**.

### **Please note the following:**

1. Should you experience a cyber related incident, you may choose to call the **Cyber Incident Response Team** Hotline listed in your **Policy** for immediate triage assistance. Please be aware that the hotline service is provided by a third-party law firm. If you engage this service, it is billable to you at the standard rate per hour outlined in the Chubb **Cyber Incident Response Team** Panel Guidelines. Calling the hotline does NOT satisfy the claim notification requirements of your **Policy**.
2. Chubb shall not be a party to any agreement entered into between any **Cyber Incident Response Team** service provider and the policyholder. It is understood that **Cyber Incident Response Team** service providers are independent contractors, and are not agents of Chubb. The policyholder agrees that Chubb assumes no liability arising out of any services rendered by a **Cyber Incident Response Team** service provider. Chubb shall not be entitled to any rights or subject to any obligations or liabilities set forth in any agreement entered into between any **Cyber Incident Response Team** service provider and the policyholder. Any rights and obligations with respect to such agreement, including but limited to billings, fees and services rendered, are solely for the benefit of, and borne solely by such **Cyber Incident Response Team** service provider and the policyholder, and not Chubb.

3. Chubb has no obligation to provide any of the legal, computer forensics, public relations, notification and identity services, call center services, cyber extortion and ransom, legal and regulatory communications, and business interruption advice and services provided by the **Cyber Incident Response Team**.
4. The policyholder is under no obligation to contract for services with **Cyber Incident Response Team** service providers, except as may be amended by the **Policy**.
5. Solely with respect to the services provided by the **Cyber Incident Response Team**:
  - a. Failure to comply with any one or more of the requirements of the **Cyber Incident Response Team** will preclude coverage under the applicable limit(s).
  - b. Chubb may, at its sole discretion and only as evidenced by Chubb's prior written approval, on or before the effective date of the **Policy**, permit the policyholder to retain alternative service providers to provide services comparable to the services and rates offered by the **Cyber Incident Response Team**.
  - c. If, during the **Policy Period**, either (i) any of the **Cyber Incident Response Team** service providers is unable to or does not provide the services covered and as defined in the definition of **Cyber Incident Response Expenses** or (ii) there is a change of law or regulation that prevents service providers selected exclusively from the **Cyber Incident Response Team** from providing the legal, computer forensic, notification, call center, public relations, crisis communications, fraud consultation, credit monitoring, and identity restoration advice and services sought by the policyholder, Chubb may, at its sole discretion and only as evidenced by Chubb's prior written approval, permit the policyholder to retain alternative service providers to provide services comparable to the services offered by the **Cyber Incident Response Team**.
  - d. The maximum rate Chubb will pay for **Cyber Incident Response Expenses** shall be no more than the rates outlined in the 'Chubb **Cyber Incident Response Team** Panel Guidelines' for such services.



## Policyholder Notice Cyber Services for Loss Mitigation

This Policyholder Notice shall be construed as part of your **Policy** but no coverage is provided by this Policyholder Notice nor can it be construed to replace any provisions of your **Policy**. While no coverage is provided by this Policyholder Notice, bolded terms in this Policyholder Notice shall have the meaning set forth in your **Policy**. You should read your **Policy** and review your Declarations page for complete information on the coverage you are provided.

As a Chubb policyholder, you have cyber services available to you, as described in this Notice.

### Loss Mitigation Services

Chubb provides "pre-event" cyber security services as a benefit to help our policyholders analyze key cyber exposures and help limit the exposures to a potential loss. These services, which complement our post incident cyber services, have been created based on our claim and industry experience. These services have been carefully selected by Chubb and are reviewed on a periodic basis. These services include, but are not limited to, the following:

1. Online Web Portal
2. Incident Response Readiness
3. Security Awareness
4. Information Governance
5. Security Risk Ratings
6. Cyber Security Standards
7. Encryption
8. User Access Controls
9. Regulatory and Standards Compliance
10. Password Management

Services shall be provided by a panel of Chubb pre-approved vendors at preferred rates and must be rendered during the **Policy Period**.

### Policyholder Reimbursements

In order to assist the **Insured** in reducing exposure to covered **Costs, Damages and Expenses** under the **Policy**, Chubb can authorize contributions to the cost of qualified services from a pre-approved vendor or a vendor that is reviewed and approved in writing by Chubb. Such contribution shall take the form of a matched reimbursement of the cost of a qualified service up to a maximum of \$3000 per **Policy Period**. Reimbursements must be authorized by Chubb and will be made for only those services rendered 90 days prior to the **Policy** expiration or renewal date.

### Please note the following:

1. Chubb does not endorse vendors or their respective services. Before you engage any of these vendors, we urge you to conduct your own due diligence to ensure the companies and their services meet your needs.



Unless otherwise indicated or approved, payment for services provided by these companies is the responsibility of the **Insured**.

2. The web portal is currently powered by eRisk Hub®, a 3<sup>rd</sup> party web-based loss prevention portal managed by NetDiligence®. Do not share portal access instructions with anyone outside your organization. You are responsible for maintaining the confidentiality of the Chubb Access Code provided to you. An unlimited number of individuals from your organization may register and use the portal.

**Chubb Producer Compensation  
Practices & Policies**

Chubb believes that policyholders should have access to information about Chubb's practices and policies related to the payment of compensation to brokers and independent agents. You can obtain that information by accessing our website at <http://www.aceproducercompensation.com> or by calling the following toll-free telephone number:

1-866-512-2862.



A Chubb Company

## **U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice to Policyholders**

This Policyholder Notice shall not be construed as part of your policy and no coverage is provided by this Policyholder Notice nor can it be construed to replace any provisions of your policy. You should read your policy and review your Declarations page for complete information on the coverages you are provided.

This Notice provides information concerning possible impact on your insurance coverage due to directives issued by OFAC. **Please read this Notice carefully.**

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous:

- Foreign agents;
- Front organizations;
- Terrorists;
- Terrorist organizations; and
- Narcotics traffickers;

as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's web site – <http://www.treas.gov/ofac>.

In accordance with OFAC regulations, if it is determined that you or any other insured, or any person or entity claiming the benefits of this insurance has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, this insurance will be considered a blocked or frozen contract and all provisions of this insurance are immediately subject to OFAC. When an insurance policy is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments also apply.

## **TRADE OR ECONOMIC SANCTIONS ENDORSEMENT**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This insurance does not apply to the extent that trade or economic sanctions or similar laws or regulations prohibit us from providing insurance, including, but not limited to, the payment of claims. All other terms and conditions of policy remain unchanged.

**Additional Insured – Blanket Pursuant to a Contract – Cyber ERM**  
**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**  
**Chubb Cyber Enterprise Risk Management Policy**

It is agreed that the **Policy** is amended as follows:

Section II, Definitions, **Insured**, is amended by adding the following:

**Insured** also means any natural person or entity for whom an **Organization** is required by written contract or agreement to provide insurance coverage under this **Policy** (hereinafter "**Additional Insured**"), but only with respect to **Claims**:

- a. arising out of any **Incident** committed after the **Organization** and the **Additional Insured** entered into such written contract or agreement;
- b. for any **Incident** committed by, on behalf of, or at the direction of the **Organization**; and
- c. subject to the lesser of the limits of insurance required by such written contract or agreement between the **Organization** and the **Additional Insured**, or the applicable Limits of Insurance of this **Policy**.

However, no natural person or entity shall be an **Additional Insured** with respect to any **Claim** arising solely out of such natural person's or entity's independent act, error, or omission. In the event of a disagreement between the **Named Insured** and the natural person or entity as to whether the **Claim** arises solely out of such natural person's or entity's independent act, error, or omission, it is agreed that the **Insurer** shall abide by the determination of the **Named Insured** on this issue, and such determination shall be made by the **Named Insured** within 20 days of the notification of the applicable **Claim**.

Section III, Exclusions, Subsection B, EXCLUSIONS APPLICABLE TO SPECIFIC INSURING AGREEMENTS, is amended by deleting paragraph 3. Insured v. Insured, and replacing it with the following:

**Insured v. Insured**

solely with respect to Insuring Agreements E and F, brought or maintained by, on behalf of, or in the right of any **Insured** other than an **Additional Insured** as defined in this endorsement. Provided, however, solely with respect to Insuring Agreement E, this exclusion shall not apply to that part of any **Claim** alleging employee-related invasion of privacy or employee-related wrongful infliction of emotional distress in the event such **Claim** arises out of the loss of **Protected Information** resulting from a **Cyber Incident**.

All other terms and conditions of this **Policy** remain unchanged.

**Breach Response Indemnatee – Blanket Pursuant to a Contract**  
**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**Chubb Cyber Enterprise Risk Management Policy**  
**Chubb DigiTech® Enterprise Risk Management Policy**

It is agreed that Section II, DEFINITIONS, is amended as follows:

1. The following definition is added:
  - **Breach Response Indemnatee** means any natural person or entity whom an **Organization** has agreed via written contract or agreement to indemnify for **Cyber Incident Response Expenses** arising out of any actual or reasonably suspected failure by an **Insured**, or any independent contractor for whom or for which an **Insured** is legally responsible (other than the **Breach Response Indemnatee**), to properly handle, manage, store, destroy, protect, use or otherwise control **Protected Information**.
2. The definition of **Insured** is amended to include the following:
  - solely with respect to Insuring Agreement A, a **Breach Response Indemnatee**, but only with respect to **Cyber Incident Response Expenses**:
    - a. arising out of any **Cyber Incident** as described under 1.b. of such definition which is committed after the **Organization** and the **Breach Response Indemnatee** entered into the written contract or agreement described in the definition of **Breach Response Indemnatee**;
    - b. arising out of such **Cyber Incident** committed by, on behalf of, or at the direction of the **Organization**;
    - c. that are subject to the applicable indemnification provisions of such written contract or agreement; and
    - d. that are subject to the lesser of the limits of insurance required by such written contract or agreement between the **Organization** and the **Breach Response Indemnatee**, or the applicable Limits of Insurance of this **Policy**.

However, no natural person or entity shall be a **Breach Response Indemnatee** with respect to any **Cyber Incident Response Expenses** arising solely out of such natural person's or entity's independent act, error, or omission. In the event of a disagreement between the **Named Insured** and the natural person or entity as to whether such **Cyber Incident** arises solely out of such natural person's or entity's independent act, error, or omission, it is agreed that the **Insurer** shall abide by the determination of the **Named Insured** on this issue, provided such determination is made within a reasonable amount of time.

All other terms and conditions of this **Policy** remain unchanged.

## PROTECTIVE SAFEGUARDS EXCLUSION

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY  
CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY

It is agreed that the **Policy** is amended as follows:

1. Section III, Exclusions, subsection B, Exclusions Applicable To Specific Insuring Agreements, is amended by adding the following:

- Protective Safeguards

solely with respect to Insuring Agreements A-E, alleging, based upon, arising out of, or attributable to any **Cyber Incident** that reasonably could have been avoided had the **Insured** not failed to:

☐ maintain **Specified Cyber Security Safeguards**.

☒ remediate **Known Cyber Vulnerabilities** which the **Insurer** specifically communicated to the **Insured** prior to the effective date of this **Policy**.

However, this exclusion shall not apply to **Costs, Claims Expenses**, or the **Insurer's** duty to defend any such **Claim**, unless the **Insurer** obtains information that such **Cyber Incident** reasonably could have been avoided but for the **Insured's** failure, at which time the **Insured** shall reimburse the **Insurer** for any **Costs** or **Claims Expenses** paid by the **Insurer**. Provided that:

- i. if a criminal proceeding is brought against any natural person **Insured** other than a **Control Group Member** ("Suspected Individual"), alleging conspiracy to commit or assist others in committing a **Malicious Computer Act** against other **Insureds**, then no such failure or act of such Suspected Individual shall be imputed to any other **Insured** for purposes of this exclusion; and
- ii. any conduct pertaining to any past, present, or future **Control Group Member**, other than a Rogue Actor, shall be imputed to an **Organization**. For purposes of this exclusion, "Rogue Actor" means a **Control Group Member** acting outside his or her capacity as such.

2. Section II, Definitions, is amended by adding the following:

**Specified Cyber Security Safeguards** means the following:

--

**Known Cyber Vulnerabilities** means the following:

CVE-2021-44228 (Log4Shell vulnerability)
--

3. Section IX, Defense and Settlement, subsection F, is deleted and replaced with the following:

F. The **Insureds** shall cooperate with the **Insurer** and provide to the **Insurer** all information and assistance which the **Insurer** reasonably requests, including attending hearings, depositions, and trials, and assistance in effecting settlements, securing and giving evidence, obtaining the attendance of witnesses, and conducting the investigation and defense of any **Claim** covered by this **Policy**. Further, the **Insureds** shall provide the **Insurer** a signed statement of the **Insureds'** complete and truthful responses to any requests for information and produce all pertinent records at such reasonable times and places as the **Insurer** shall designate. The **Insured** shall do nothing that may prejudice the **Insurer's** position. The **Insureds** shall forward to the **Insurer** as soon as practicable, at the address shown in Item 10A of the Declarations, every demand, notice, summons, or other process or pleading received by an **Insured** or its representatives.

4. Section X, Proof of Loss for First Party Insuring Agreements, subsection A, is amended by adding the following:

Further, the **Insureds** shall provide the **Insurer** a signed statement of the **Insureds'** complete and truthful responses to any requests for information and produce all pertinent records at such reasonable times and places as the **Insurer** shall designate.

All The title and any headings in this endorsement/rider are solely for convenience and form no part of the terms and conditions of coverage.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.



## General Enhancement Endorsement – Cyber

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**Chubb Cyber Enterprise Risk Management Policy**

It is agreed that the **Policy** is amended as follows:

1. Section II, **DEFINITIONS**, is amended as follows:

A. Paragraph 3 of the definition of **Claim** is deleted and replaced with the following;

3. arbitration, mediation, or other alternative dispute resolution proceeding against any **Insured** seeking monetary damages or non-monetary or injunctive relief, commenced by the receipt of a written demand, or service of a complaint or similar pleading;

B. The definition of **Computer System** is deleted and replaced with the following:

**Computer System** means computer hardware, software, **Telephone System**, firmware, and the data stored thereon, as well as associated input and output devices, data storage devices, mobile devices, networking equipment and storage area network or other electronic data backup facilities. The terms referenced herein include Industrial Control Systems.

C. Paragraph 2 of the definition of **Cyber Incident Response Expenses** is deleted and replaced with the following:

2. retaining the services of third party forensic firms, including a Payment Card Industry (PCI) Forensic Investigator, to determine the cause and scope of a **Cyber Incident**;

D. Paragraph 5.c. of the definition of **Cyber Incident Response Expenses** is deleted and replaced with the following:

- c. call center services, mailing services or costs, and other related services for notification as required by law; or

E. The definition of **Cyber Incident Response Team** is amended by replacing the term “**Pre-Approved Service Providers**” with “**Pre-Approved Response Providers**”.

F. The definition of **Damages** is amended by inserting the phrase “**Regulatory Fines**,” after “**Payment Card Loss**,”.

G. Paragraph 2 of the definition of **Damages** is amended by inserting the word “directly” before “imposed”.

H. The definition of **Network Extortion Threat** is deleted and replaced with the following:

**Network Extortion Threat** means any credible threat or series of related threats directed at an **Insured** to:

1. release, divulge, disseminate, destroy or use **Protected Information**, or confidential corporate information of an **Insured**, as a result of the unauthorized access to or unauthorized use of an **Insured’s Computer System** or **Shared Computer System**;
2. cause a **Network Security Failure**;
3. alter, corrupt, damage, manipulate, misappropriate, encrypt, delete or destroy **Digital Data**; or
4. restrict or inhibit access to an **Insured’s Computer System** or **Shared Computer System**;

where a demand is made for the **Insured** to make a payment or a series of payments, or otherwise meet a demand, in exchange for the mitigation or removal of such threat or series of related threats.

Furthermore, **Network Extortion Threat** includes a threat or series of related threats connected to any of the acts above that have already commenced.

- I. The definition of **Payment Card Loss** is deleted and replaced with the following:

**Payment Card Loss** means monetary assessments, fines, penalties, chargebacks, reimbursements, and fraud recoveries, including card reissuance costs, which an **Insured** becomes legally obligated to pay as a result of an **Insured's** actual or alleged failure:

1. of **Network Security**; or
2. to properly protect, handle, manage, store, destroy, or otherwise control **Payment Card** data, including **Protected Information**;

where such amount is determined pursuant to a payment card processing agreement between an **Organization** and a **Payment Card Brand**, or a merchant agreement between an **Organization** and a payment services provider, including for mobile payment services, or demanded in writing from an issuing or acquiring bank that processes **Payment Card** transactions, due to an **Insured's** actual or alleged non-compliance with applicable **Payment Card Industry Data Security Standards**, EMV specifications, or mobile payment security requirements. **Payment Card Loss** shall not include:

1. subsequent fines or assessments for non-compliance with the **Payment Card Industry Data Security Standards**, EMV Specifications, or a mobile payment services merchant agreement unrelated to a specific **Claim**; or
2. costs or expenses incurred to update or improve privacy or network security controls, policies or procedures to a level beyond that which existed prior to the applicable **Cyber Incident** or to be compliant with applicable **Payment Card Industry Data Security Standards**, EMV Specifications, or a mobile payment services merchant agreement.

- J. The definition of **Pre-Approved Response Provider** is amended by replacing both instances of the word "service" with "response".

- K. The definition of **Property Damage** is deleted and replaced with the following:

**Property Damage** means physical injury to, or destruction of, tangible property, including the resulting loss of use thereof.

- L. The definition of **Protected Information** is amended by deleting the word "unpublished".

- M. The definition of **Protected Information** is further amended by deleting Paragraph 2.a. and replacing it with the following:

- a. that is not available to or known by the general public; or

- N. The definition of **Regulatory Proceeding** is amended by inserting ", notice," after "complaint".

- O. The definition of **Retroactive Date** is amended by adding the following:

If Item 5 of the Declarations is left blank or contains the phrases "Full Prior Acts", "N/A", "Not Applicable", or "None", then **Retroactive Date** means the beginning of time.

2. Section III, EXCLUSIONS, subsection A, EXCLUSIONS APPLICABLE TO ALL INSURING AGREEMENTS, is amended as follows:

- A. Exclusion 1. Conduct is amended by deleting the word "dishonest".

- B. Exclusion 3. Pending or Prior Proceedings, paragraph a., is amended by inserting the word "written" before "demand".

- C. Exclusion 4. Prior Notice is deleted and replaced with the following:

4. Prior Notice

alleging, based upon, arising out of, or attributable to:

- a. any **Incident**, fact, circumstance or situation which has been the subject of any written notice given and accepted under any other policy of which this **Policy** is a direct or indirect renewal or replacement; or

- b. any other **Incident**, whenever occurring, which, together with an **Incident** which has been the subject of such notice pursuant to paragraph a. immediately above, would constitute **Interrelated Incidents**.
- D. Exclusion 11. Contract is deleted and replaced with the following:
  - 11. Contract

for breach of any express, implied, actual or constructive contract, warranty, guarantee, or promise, including any actual or alleged liability assumed by an **Insured**, unless such liability would have attached to the **Insured** even in the absence of such contract, warranty, guarantee, or promise. However, this exclusion shall not apply to:

    - a. an **Insured's** contractual obligation to maintain the confidentiality or security of **Protected Information**;
    - b. an unintentional violation by an **Insured** to comply with an **Organization's** Privacy Policy;
    - c. solely with respect to Insuring Agreement E, **Payment Card Loss**; or
    - d. solely with respect to Insuring Agreement F, misappropriation of idea under implied contract.
- E. Exclusion 13. Intellectual Property is deleted and replaced with the following:
  - 13. Intellectual Property

alleging, based upon, arising out of or attributable to any infringement of, violation of, misappropriation of, or assertion of any right to or interest in a patent or **Trade Secret** by any **Insured**. However, this exclusion shall not apply to:

    - a. solely with respect to Insuring Agreements A-D, the actual or alleged theft of a third party's **Trade Secret** resulting from a **Cyber Incident**; provided, however, this exclusion shall still nevertheless apply to any **Costs, Damages or Claims Expenses** on account of any **Cyber Incident** or **Claim** for the economic or market value of **Trade Secrets**; or
    - b. solely with respect to Insuring Agreement E, any **Claim** arising out of the actual or alleged disclosure or theft of **Protected Information** resulting from a **Network Security Failure**.
- F. Exclusion 16. ERISA or Securities Law Violation is deleted and replaced with the following:
  - 16. Securities Law Violation

alleging, based upon, arising out of or attributable to an **Insured's** violation of the Securities Act of 1933, the Securities Exchange Act of 1934, the Investment Company Act of 1940, the Investment Advisors Act, or any other federal, state or local securities law, and any amendments thereto or any rules or regulations promulgated thereunder, amendments thereof, or any similar federal, state or common law.
- G. The last sentence of Exclusion 18. Unsolicited Communications is deleted and replaced with the following:
 

However, solely with respect to Insuring Agreement E, this exclusion shall not apply to a **Claim** resulting from a **Cyber Incident** as defined under subparagraphs 1(a) or 1(c) of such definition.
- H. Exclusion 19. Unlawful Use or Collection of Protected Information is deleted and replaced with the following:
  - 19. Unlawful Use or Collection of Protected Information

alleging, based upon, arising out of or attributable to:

    - a. the unlawful collection or unlawful intentional use of **Protected Information**; or
    - b. the failure to provide adequate notice that **Protected Information** is being collected or used, by an **Insured**, with knowledge of any **Control Group Member** at the time of the **Incident**.
- I. Exclusion 20. Intentional Failure to Disclose is deleted.

3. Section VII, RETENTION, is amended by deleting subsection B and replacing it with the following:

B. With respect to Insuring Agreement B, the **Insurer** will pay:

1. the actual **Business Interruption Loss** and **Contingent Business Interruption Loss** incurred by an **Insured**:
  - a. once the applicable **Waiting Period** shown in Item 4B of the Declarations has expired; and
  - b. which is in excess of the applicable Retention amount shown in Item 4B of the Declarations;and
2. **Extra Expenses** incurred by an **Insured**:
  - a. as of the start of the **Interruption In Service**; and
  - b. which are in excess of the applicable Retention amount showed in Item 4B of the Declarations.

The **Waiting Period** and Retention amounts shall be computed as of the start of the **Interruption in Service**.

Any **Business Interruption Loss**, **Contingent Business Interruption Loss**, or **Extra Expenses** incurred by an **Insured** during the **Waiting Period** shall reduce and may exhaust any applicable Retention.

4. Section VIII, NOTICE, is amended at subsection B by adding the following at the end thereof:

If the **Insured** is unable to provide notification required under this **Policy** due a prohibition by any law enforcement or governmental authority, the **Insured** will use its best efforts to provide the **Insurer** with information to make the **Insurer** aware of a potential or actual **Incident** or **Claim** until written notice can actually be provided. Notwithstanding the foregoing, there shall be no coverage for any such **Incident** or **Claim** if the information withheld relating to such **Incident** or **Claim** was:

- a. both (i) known to the **Insured** prior to the **Policy** Inception Date set forth in Item 2 of the Declarations, and (ii) not disclosed in the **Application**; or
- b. not disclosed in writing to the **Insurer** within a reasonable time period after the prohibition on disclosing the information was revoked or no longer necessary.

5. Section XV, TERMINATION OF THIS POLICY, is amended by deleting Paragraph A.2.

6. Section XXIII, INTERPRETATION, is deleted.

All other terms and conditions of this **Policy** remain unchanged.

## **Educational Institutions Endorsement**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**Chubb Cyber Enterprise Risk Management Policy  
Chubb DigiTech® Enterprise Risk Management Policy**

It is agreed that, Section II, Definitions, is amended as follows:

1. The following definitions are added:

- **Educational Executive** means an **Executive** of the **Educational Institution** or a **Subsidiary**.
- **Educational Institution** means the institution of learning named in Item 1 of the Declarations.
- **Employee** means any natural person whose services or labor is engaged and directed by, and who is acting solely within the scope of his or her employment with, the **Educational Institution**, including any:
  1. principal, assistant principal, chancellor, provost, dean, personnel director, risk manager, university counsel, administrator, chaplain, guidance counselor, faculty member, student teacher, teaching assistant, faculty aid, or any other full-time, part-time, seasonal, leased or temporary employee or volunteer; provided, however, that with respect to any volunteer, such person shall be considered an “**Employee**” solely in the event that at the time of the **Incident**, he or she: (i) had already been provided with the **Educational Institution’s** policies and procedures regarding the protection of **Protected Information**; (ii) was in full compliance with such policies and procedures; and (3) there are no allegations that he or she was not in full compliance with any such policies and procedures with respect to such **Incident**;
  2. student of the **Educational Institution** while serving in a supervised internship program in satisfaction of course requirements; or
  3. independent contractors who are natural persons, but only with respect to:
    - a. services performed by the independent contractor on behalf of the **Educational Institution** or **Subsidiary** thereof, and
    - b. those independent contractors whom the **Educational Institution** is required to indemnify based upon written contract or indemnity agreement which was executed by both the **Educational Institution** or **Subsidiary** and the independent contractor prior to the **Incident** for which indemnity is being sought.
- **Executive** means any natural person who was, now is or shall become a duly elected or appointed director, officer, trustee, manager, in-house general counsel, governor, duly constituted committee member (or the functional equivalent of such positions).
- **Insured Educators** means:
  1. all persons who were, now are or shall be an **Educational Executive**;
  2. all persons who were, now are or shall be lawfully elected or appointed members of the board of education or board of regents of the **Educational Institution**;
  3. **Employees** of the **Educational Institution**;
  4. student teachers and volunteers while acting solely for or on behalf of, and at the written request and under the direction of, the **Educational Institution**; provided however that with respect to any volunteer, such person shall be considered an “**Employee**” solely in the event that at the time of the **Incident**, he or she: (i) had already been provided with the **Educational Institution’s** policies and procedures regarding the protection of **Protected Information**; (ii) was in full compliance with such policies and procedures; and (3) there are no allegations that he or she was not in full compliance with any such policies and procedures with respect to such **Incident**;

5. commissions, boards, or other units, and members and **Employees** thereof, operated by and under the jurisdiction of such **Educational Institution** and within an apportionment of the total operating budget indicated in the application for this **Policy**;
6. elected or duly appointed **Educational Executives** and **Employees** of the **Educational Institution** while acting at the written request of the **Educational Institution** in their capacity as a duly appointed official of a governmentally-recognized outside tax exempt entity; or
7. elected or duly appointed **Educational Executives** and **Employees** of the **Educational Institution** while acting at the written request of the **Educational Institution** and in their capacity as a director or officer of a **Not-for-Profit Entity** for their involvement in any **Incident** in their respective capacities as a director or officer of such **Not-for-Profit Entity**, provided that:
  - a. the appointment of the elected or duly appointed official or **Employee** to such **Not-for-Profit Entity** is based solely upon the person's being an elected or duly appointed **Educational Executive** or **Employee** of the **Educational Institution**; and
  - b. such elected or duly appointed **Educational Executive** or **Employee** is directed in writing by the **Educational Institution** to serve as a director or officer of such **Not-for-Profit Entity** prior to beginning such service.

Coverage afforded under this **Policy** to the above **Insured Educators** applies only to the extent such persons are acting solely in their capacities as legally authorized representatives, and solely within the scope, of their employment with or representation of the **Educational Institution**.

- **Not-for-Profit Entity** means a non-profit corporation, community chest, fund, foundation or other entity that is not included in the definition of **Educational Institution** and that is exempt from federal income tax as an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.
2. **Insured** is deleted and replaced with the following:
    - **Insured** means the **Educational Institution**, **Subsidiaries** and any **Insured Educators**.
  3. **Named Insured** is deleted and replaced with the following:
    - **Named Insured** means **Educational Institution**.
  4. **Control Group Member** is deleted and replaced with the following:
    - **Control Group Member** means, as applicable, any superintendent, school board member, principal or assistant principal of an **Insured**, or **Educational Executive**.

All other terms and conditions of this **Policy** remain unchanged.

**CHUBB®**

**SIGNATURES**

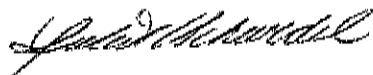
Named Insured Montoursville Area School District			Endorsement Number
Policy Symbol CYB	Policy Number F16438650 001	Policy Period 01-14-2023 to 01-14-2024	Effective Date of Endorsement 01-14-2023
Issued By (Name of Insurance Company) ACE American Insurance Company			

THE ONLY COMPANY APPLICABLE TO THIS POLICY IS THE COMPANY NAMED ON THE FIRST PAGE OF THE DECLARATIONS.

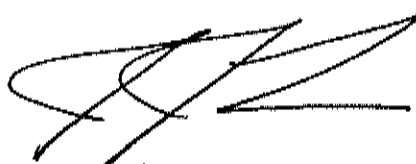
By signing and delivering the policy to you, we state that it is a valid contract.

**INDEMNITY INSURANCE COMPANY OF NORTH AMERICA** (A stock company)  
**BANKERS STANDARD INSURANCE COMPANY** (A stock company)  
**ACE AMERICAN INSURANCE COMPANY** (A stock company)  
**ACE PROPERTY AND CASUALTY INSURANCE COMPANY** (A stock company)  
**INSURANCE COMPANY OF NORTH AMERICA** (A stock company)  
**PACIFIC EMPLOYERS INSURANCE COMPANY** (A stock company)  
**ACE FIRE UNDERWRITERS INSURANCE COMPANY** (A stock company)  
**WESTCHESTER FIRE INSURANCE COMPANY** (A stock company)

436 Walnut Street, P.O. Box 1000, Philadelphia, Pennsylvania 19106-3703



JULIET SCHWEIDEL, Secretary



JOHN J. LUPICA, President

\_\_\_\_\_  
Authorized Representative

## **Amendatory Endorsement – Pennsylvania**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**

**This endorsement modifies insurance provided under the following:**

**Chubb Cyber Enterprise Risk Management Policy**

**Chubb DigiTech® Enterprise Risk Management Policy**

IF THERE IS ANY CONFLICT BETWEEN THE **POLICY**, OTHER ENDORSEMENTS TO THE **POLICY** AND THIS ENDORSEMENT, THE TERMS PROVIDING THE BROADEST COVERAGE INSURABLE UNDER APPLICABLE LAW SHALL PREVAIL.

It is agreed that:

1. Paragraph B. of Section V. EXTENDED REPORTING PERIOD is amended by replacing the term “thirty (30)” with “sixty (60)”.
2. Section VI. LIMITS OF INSURANCE is amended by adding the following to such section:

Notwithstanding anything to the contrary in the **Policy** or any endorsement, to the extent that Pennsylvania applies, pre-judgment interest shall not be part of the applicable Limit of Insurance shown in the Declarations, and shall not reduce such applicable Limit of Insurance.

3. The second sentence of Paragraph B. of Section XV. TERMINATION OF THIS POLICY is deleted and replaced with the following:

Payment or tender of any unearned premium by the **Insurer** shall not be a condition precedent to the effectiveness of such termination, but such payment shall be made (i) not later than thirty (30) days after the effective date of termination, if this policy is terminated by the **Named Insured**; or (ii) not later than ten (10) business days after the effective date of termination if this **Policy** is terminated by the **Insurer**.

4. Section XV. TERMINATION OF THIS POLICY is amended by adding the following to such section:

Notice of cancellation by the **Insurer** will include the reason for and the effective date of such termination, and will be delivered or mailed, by first class or registered mail, to the **Named Insured** at its last known address.

In the event of cancellation or nonrenewal by the **Insured**, the **Named Insured** will have the right to request loss information under this **Policy** by submitting a written request to the **Insurer** within ten (10) days after receipt of the notice or termination. The **Insurer** will provide the requested information within thirty (30) days after receipt of the **Named Insured's** written request.

All other terms and conditions of this **Policy** remain unchanged.



## GENERAL AMENDATORY ENDORSEMENT

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY  
CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY**

It is agreed that the **Policy** is amended as follows:

1. Section II, Definitions, is amended as follows:

- a. The definition of **Act of Cyber-Terrorism** is deleted in its entirety.
- b. The definition of **Shared Computer System** is deleted in its entirety and replaced with the following:

**Shared Computer System** means a **Computer System**, other than an **Insured's Computer System**, operated for the benefit of an **Insured** by a third party under written agreement or contract with an **Insured** to provide data hosting, cloud services or computing, co-location, data back-up, data storage, data processing, platforms-as-a-service, software-as-a-service, infrastructure-as-a-service, or any similar type of outsourced computing services. However, **Shared Computer System** shall not include **Infrastructure**.

- c. The following definitions are added:

**Indecent Content** means words, phrases, postings, pictures, advertisements, or any other material that:

1. is sexually explicit and is in violation of a statute prohibiting such content;
2. is sexually explicit and posted without the consent of the natural person(s) depicted in the material;
3. encourages, facilitates, incites, or threatens abuse, molestation, or sexual exploitation, including human trafficking or human sex trafficking; or
4. encourages, facilitates, incites, or threatens physical violence, self-inflicted violence, or any other related harm, including terrorism.

**Infrastructure** means any of the following operated or supplied by a third party:

1. electricity, gas, fuel, energy, water, telecommunications, or other utility;
2. Internet infrastructure, including any Domain Name System (DNS), Certificate Authority, or Internet Service Provider (ISP);
3. satellite; or
4. financial transaction or payment process platform, including a securities exchange.

2. Section III, Exclusions, is amended as follows:

- a. Subsection A, Exclusions Applicable To All Insuring Agreements, is amended as follows:

- i. Exclusion 8, Infrastructure Outage, is deleted in its entirety and replaced with the following:

8. Infrastructure

alleging, based upon, arising out of, or attributable to any failure, interruption, disturbance, degradation, corruption, impairment, or outage of **Infrastructure**.

However, this exclusion shall not apply to Insuring Agreement T, if applicable, or any **Limited Impact Event**.

- ii. Exclusion 9, War, is deleted in its entirety and replaced with the following:

9. War

alleging, based upon, arising out of, or attributable to:

- a. any **Malicious Computer Act** or any hostile event or act, or series of similar or related events or acts (each a "Hostile Act"), committed or made, in whole or in part, by or on behalf of a sovereign State or state-sponsored actor or group (each a "Belligerent") that results in or is cited as a reason in a formal declaration of war by the U.S. Congress or responsible governmental body of any other sovereign State (each a "Governmental Authority") against a sovereign State;
  - b. any **Malicious Computer Act** committed or made, in whole or in part, by or on behalf of a Belligerent that results in the U.S. President or any Governmental Authority ordering actions that constitute the use of force against a sovereign State;
  - c. any **Malicious Computer Act** committed or made, in whole or in part, by or on behalf of a Belligerent that results in or is cited as a reason in a resolution or other formal action by the United Nations Security Council authorizing the use of force or economic sanctions against a sovereign State, or that results in the use of force by the North Atlantic Treaty Organization or any other equivalent international intergovernmental military or political alliance, against a sovereign State;
  - d. any Hostile Act or **Malicious Computer Act** committed by a Belligerent subsequent to any Hostile Act or **Malicious Computer Act** described in paragraphs a-c immediately above, which together with a Hostile Act or **Malicious Computer Act** described in paragraphs a-c immediately above, has as a common nexus any act, fact, circumstance, situation, event, transaction, cause, or series of related acts, facts, circumstances, situations, events, transactions, or causes; or
  - e. civil war, rebellion, revolution, or insurrection.
- iii. The following exclusion is added:
- Communications Decency  
alleging, based upon, arising out of, or attributable to the failure of any **Insured**, or others for whom an **Insured** is legally responsible, to prevent the publication or dissemination of **Indecent Content**.
- b. Subsection B, Exclusions Applicable To Specific Insuring Agreements, is amended as follows:
- i. Exclusion 1, Force Majeure, is deleted in its entirety and replaced with the following:
    - 1. Force Majeure  
solely with respect to Insuring Agreements B and C, alleging, based upon, arising out of, or attributable to fire, smoke, explosion, lightning, wind, flood, earthquake, volcanic eruption, electromagnetic pulse or radiation, tidal wave, landslide, hail, act of God (which does not include acts by actors purporting to be God), nature, or any other physical event, however caused and whether contributed to, made worse by, or in any way resulting from any such events. This exclusion applies regardless of any other contributing or aggravating cause or event that contributes concurrently with or in any sequence to the **Costs, Damages, or Claims Expenses** on account of any **Incident** or any **Claim**.
  - ii. Exclusion 2, Governmental Authority, is deleted in its entirety and replaced with the following:
    - 2. Governmental Authority  
solely with respect to Insuring Agreements B, C, and D, alleging, based upon, arising out of, or attributable to any public or governmental authority, foreign enemy, military, or usurped power:
      - a. seizing or confiscating an **Insured's Computer System**, a **Shared Computer System**, or an **Insured's Digital Data**; or
      - b. mandating the restriction of operations, closure, or shutdown of (i) any entity or person operating a **Computer System** or (ii) any **Computer System**;

provided, however, this exclusion shall not apply to any such actions of a government directed solely against the **Insured's Computer System** in response to a **Malicious Computer Act** also directed solely against such **Insured's Computer System**.

iii. The following exclusion is added:

- False Claims Act

solely with respect to Insuring Agreements E and F, and T, as applicable, alleging, based upon, arising out of, or attributable to any actual or alleged violation by the **Insured** of the False Claims Act (31 U.S.C. §§ 3729-3733), and amendments thereto or any rules or regulations promulgated thereunder, amendments thereof, or any similar federal, state, or common law anywhere in the world.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.

## NEGLECTED SOFTWARE EXPLOIT ENDORSEMENT

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

**CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY**  
**CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY**

It is agreed that the **Policy** is amended as follows:

- Item 4 of the Declarations is amended by adding the following:

Sub-Limited Coverage Extension for Neglected Software Exploits		
Period of Neglect	Coinsurance	Limit of Insurance per Policy Period
0 – 45 days	0%	\$1,000,000
46 – 90 days	5%	\$500,000
91 – 180 days	10%	\$250,000
181 – 365 days	25%	\$100,000
Longer than 365 days	50%	\$50,000

- Section II, Definitions, is amended by adding the following:

**Neglected Software Exploit** means a **Cyber Incident** involving the exploitation of a vulnerability in software, which as of the first known date of such exploitation:

- such software has been withdrawn, is no longer available, or is no longer supported by, or has reached end-of-life or end-of-support status with, the vendor that developed it; or
- such vulnerability has been listed as a Common Vulnerability and Exposure (CVE) in the National Vulnerability Database operated by the National Institute of Standards and Technology; and for which a patch, fix, or mitigation technique is available to the **Insured**, but has not been applied by such **Insured**,

for the applicable number of days shown as ranges in the Sub-Limited Coverage Extension for **Neglected Software Exploits** set forth in Item 4 of the Declarations, as amended by this endorsement.

- Section VI, Limits of Insurance, is amended by adding the following:

- NEGLECTED SOFTWARE EXPLOIT SUBLIMIT**

Notwithstanding anything in this **Policy** to the contrary, solely with respect to Insuring Agreements A-E, the **Insurer's** maximum limit of insurance for **Costs** incurred in response to a **Cyber Incident** arising out of a **Neglected Software Exploit** shall be the applicable **Neglected Software Exploit** Sublimit shown in Item 4 of the Declarations, as amended by this endorsement.

The **Neglected Software Exploit** Sublimit shall be part of and not in addition to: 1. the applicable limits of insurance shown in Items 4A-E of the Declarations; 2. the Maximum Single Limit of Insurance set forth in Item 3A of the Declarations; and 3. the Maximum Policy Aggregate Limit of Insurance set forth in Item 3B of the Declarations.

- Section VII, Retention, is amended by adding the following:

- NEGLECTED SOFTWARE EXPLOIT COINSURANCE**

Notwithstanding anything in this **Policy** to the contrary, solely with respect to a **Cyber Incident** covered under Insuring Agreements A-E that arises out of a **Neglected Software Exploit**, and after satisfaction of any applicable Retention amount, the **Insureds** shall bear uninsured and at their own risk the percentage of all **Costs** set forth in the **Neglected Software Exploit** Coinsurance shown in Item 4



of the Declarations, as amended by this endorsement, and applied to Insuring Agreements A-E, combined. Payments of any **Costs** by an **Insured** under the **Neglected Software Exploit** Coinsurance percentage shall not reduce the Limits of Insurance applicable to Insuring Agreements A-E, including the **Neglected Software Exploit** Sublimit, or the Maximum Policy Limits of Insurance. Only the portion of any such **Costs** paid by the **Insurer** shall reduce the foregoing limits of insurance.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.

# **RANSOMWARE ENCOUNTER SUBLIMIT, RETENTION, AND COINSURANCE ENDORSEMENT**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY  
CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY**

It is agreed that the **Policy** is amended as follows:

1. Item 4 of the Declarations is amended by adding the following:

<b>Ransomware Encounter Sublimit</b>	<b>\$1,000,000 Each Cyber Incident and in the Aggregate for all Cyber Incidents</b>
<b>Ransomware Encounter Retention</b>	<b>\$25,000 Each Cyber Incident</b>
<b>Ransomware Encounter Coinsurance:</b>	<b>Coinsurance Percentage: 0%</b>

2. Section II, Definitions, is amended by adding the following:

- **Ransomware Encounter** means a **Cyber Incident** involving malicious software which is designed to block access to a **Computer System** or **Digital Data**, or alter, corrupt, damage, manipulate, misappropriate, encrypt, delete, or destroy **Digital Data**, in order to extort a ransom payment from the **Insured** in exchange for restoring access to or decrypting such **Computer System** or **Digital Data**.

Further, **Ransomware Encounter** shall also include any credible threat, or series of credible threats, to release, divulge, disseminate, or use **Protected Information**, or confidential corporate information of an **Insured**, that has been exfiltrated as part of an event described in the paragraph immediately above.

3. Section VI, Limits of Insurance, is amended by adding the following:

- **RANSOMWARE ENCOUNTER SUBLIMIT**

Notwithstanding anything in this **Policy** to the contrary, solely with respect to Insuring Agreements A-E, the **Insurer's** maximum limit of insurance for all **Costs** incurred in response to a **Cyber Incident** arising out of a **Ransomware Encounter** shall be the **Ransomware Encounter** Sublimit shown in Item 4 of the Declarations, as amended by this endorsement.

The **Ransomware Encounter** Sublimit shall be part of and not in addition to: 1. the applicable limits of insurance shown in Items 4A-E of the Declarations; 2. the Maximum Single Limit of Insurance set forth in Item 3A of the Declarations; and 3. the Maximum Policy Aggregate Limit of Insurance set forth in Item 3B of the Declarations.

4. Section VII, Retention, is amended by adding the following:

- **RANSOMWARE ENCOUNTER RETENTION**

Notwithstanding anything in this **Policy** to the contrary, solely with respect to a **Cyber Incident** covered under Insuring Agreements A-E that arises out of a **Ransomware Encounter**, the liability of the **Insurer** shall apply only to that part of **Costs** which is in excess of the **Ransomware Encounter** Retention amount shown in Item 4 of the Declarations, as amended by this endorsement. Such Retention shall be borne uninsured by the **Named Insured** and at the risk of all **Insureds**.

- **RANSOMWARE ENCOUNTER COINSURANCE**

Notwithstanding anything in this **Policy** to the contrary, solely with respect to a **Cyber Incident** covered under Insuring Agreements A-E that arises out of a **Ransomware Encounter**, and after satisfaction of any applicable Retention amount, the **Insureds** shall bear uninsured and at their own risk the percentage of all **Costs** set forth in the **Ransomware Encounter** Coinsurance shown in Item 4 of the Declarations, as amended by this endorsement, and applied to Insuring Agreements A-E, combined. Payments of any **Costs** by an **Insured** under the **Ransomware Encounter** Coinsurance percentage shall not reduce the Limits of Insurance applicable to Insuring Agreements A-E, including the **Ransomware Encounter** Sublimit, or the Maximum Policy Limits of Insurance. Only the portion of any such **Costs** paid by the **Insurer** shall reduce the foregoing limits of insurance.

5. Section VIII, Notice, is amended by adding the following subsection:
- Notwithstanding anything in this **Policy** to the contrary, a **Ransomware Encounter** shall also be reported to law enforcement by or on behalf of an **Insured**.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.

## WIDESPREAD EVENT ENDORSEMENT

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY  
CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY**

It is agreed that the **Policy** is amended as follows:

1. Item 4 of the Declarations is amended by adding the following:

Sub-Limited Coverage Extensions for <b>Widespread Events</b>			
Type of <b>Widespread Event</b>	Retention	Coinsurance	Limit of Insurance per <b>Policy Period</b>
<b>Widespread Severe Known Vulnerability Exploit</b>	\$25,000	0%	\$1,000,000
<b>Widespread Software Supply Chain Exploit</b>	\$25,000	0%	\$1,000,000
<b>Widespread Severe Zero Day Exploit</b>	\$25,000	0%	\$1,000,000
<b>All Other Widespread Events</b>	\$25,000	0%	\$1,000,000

2. Section I, Insuring Agreements, is amended by adding the following at the beginning of such section:

All **Cyber Incidents** will be categorized as either a **Limited Impact Event** or **Widespread Event**. Coverage for any **Limited Impact Event** is afforded pursuant to those Insuring Agreements purchased, as shown in Items 4A-E of the Declarations; provided however that coverage for any **Widespread Event** shall apply as set forth in the "Definitions Pertaining To Limited Impact Events and Widespread Events" Subsection of Section II, as shown in paragraph 3 of this endorsement, and is subject to the applicable Retention, Coinsurance, and Limits of Insurance shown in the "Sub-Limited Coverage Extensions for **Widespread Events**" section of Item 4 of the Declarations, as amended by this endorsement. However, per Section VI, as amended by this endorsement, the terms set forth in the "Sub-Limited Coverage Extensions for **Widespread Events**" section of Item 4 of the Declarations shall only serve to reduce, and thus never increase, the Limits of Insurance set forth in Items 3 and 4A-E of the Declarations.

3. Section II, Definitions, is amended by adding the following subsection:

- **DEFINITIONS PERTAINING TO LIMITED IMPACT EVENTS AND WIDESPREAD EVENTS**

1. All **Cyber Incidents** will be categorized as either a **Limited Impact Event** or **Widespread Event**, which are defined as follows:

**Limited Impact Event** means a **Cyber Incident** that does not arise from a **Widespread Trigger**.

**Widespread Event** means a **Cyber Incident** arising from a **Widespread Trigger**.

**Widespread Trigger** means:

1. a single act or interdependent series of acts committed by an actor or coordinated actors who are outside of the **Organization**; or



2. a single error, omission, or failure, or interdependent series of errors, omissions, or failures, of a person or **Computer System** which is outside of the **Organization**,

which constitutes or causes both a **Cyber Incident** and an incident within a **Computer System** of any person or entity outside of the **Limited Impact Group**.

However, **Widespread Trigger** shall not include an act or interdependent series of acts which requires subsequent intervening deceitful manipulation of the actions of an **Authorized User** in order to constitute or cause the **Cyber Incident**.

2. The following are additional definitions relevant to a **Limited Impact Event** or **Widespread Event**:

**All Other Widespread Events** means a **Widespread Event** not arising from a **Widespread Severe Known Vulnerability Exploit**, **Widespread Software Supply Chain Exploit**, or **Widespread Severe Zero Day Exploit**.

**Authorized User** means any individual authorized by an **Organization** to access an **Insured's Computer System** or **Shared Computer System**.

**Breach Disclosure Incident** means a **Cyber Incident**, as defined in paragraph 1.b. of such definition, followed by written notification by the **Insured** to those natural persons whose **Protected Information** was wrongfully disclosed or otherwise compromised as a result of such **Cyber Incident**, but only if such notification by the **Insured** was:

1. required to comply with **Privacy or Cyber Laws**; or
2. made with the **Insurer's** prior consent.

**Custodian Breach** means any unlawful or unauthorized access, exposure, disclosure, loss, alteration, or destruction of **Protected Information**, or data breach as otherwise defined in **Privacy or Cyber Laws**, within a **Computer System** operated by a third party data custodian under written agreement or contract with an **Insured**.

**Limited Impact Group** means, collectively:

1. any **Insured** under this **Policy**, except **Additional Insureds**;
2. any person or entity, including any **Additional Insured**, which has a direct business relationship with an **Organization** (a "Relationship"), and:
  - a. is consequently affected by the **Cyber Incident** due solely to such Relationship; or
  - b. through which a **Cyber Incident** consequently arises due solely to such Relationship;
3. any other person or entity which is consequently affected by the **Cyber Incident** due solely to a direct or indirect business relationship with a person or entity described in sub-paragraph 2.a. immediately above; and
4. solely with respect to Insuring Agreements A and E, any "Impacted Party," meaning any person or entity, which has a direct business relationship with a third party data custodian, and where such data custodian experiences a **Custodian Breach**, provided that:
  - a. such **Custodian Breach** results in:
    - i. a **Breach Disclosure Incident**; and
    - ii. such Impacted Party to incur similar notification expenses in order to comply with **Privacy or Cyber Laws**; and
  - b. the act, error, omission, or failure, or interdependent series of acts, errors, omissions, or failures that constitutes or causes such **Custodian Breach** does not also cause additional data breaches of other third parties beyond any Impacted Party.

**Widespread Severe Known Vulnerability Exploit** means a **Widespread Trigger** involving the exploitation of a vulnerability in software, which as of the first known date of such exploitation is:

1. listed as a Common Vulnerability and Exposure (CVE) in the National Vulnerability Database operated by the National Institute of Standards and Technology; and
2. assigned a Base Score or Overall Score of 8.0 or greater according to the Common Vulnerability Scoring System (CVSS) version 2.0 or later.

**Widespread Severe Zero Day Exploit** means a **Widespread Trigger** involving the exploitation of a vulnerability in software, other than a **Widespread Severe Known Vulnerability Exploit**, which within 45 days of an associated **Cyber Incident** being reported to the **Insurer**:

1. becomes listed as a Common Vulnerability and Exposure (CVE) in the National Vulnerability Database operated by the National Institute of Standards and Technology; and
2. is assigned a Base Score or Overall Score of 8.0 or greater according to the Common Vulnerability Scoring System (CVSS) version 2.0 or later.

**Widespread Software Supply Chain Exploit** means a **Widespread Trigger** involving the introduction of malware, a backdoor, or other vulnerabilities into an **Insured's Computer System** or **Shared Computer System**, via malicious insertion of source code into software which is:

1. distributed to multiple customers of the software developer;
2. not custom-developed specifically for any single customer, including an **Insured**; and
3. designated as trusted by a digital certificate, such as a Software Publisher Certificate (SPC).

4. Section VI, Limits of Insurance, is amended by adding the following:

- **LIMITS OF INSURANCE FOR LIMITED IMPACT EVENTS AND WIDESPREAD EVENTS**

With respect to coverage afforded under Insuring Agreements A-E, and subject to this Section VI:

1. The **Insurer's** maximum limit of insurance for each **Cyber Incident** and all **Cyber Incidents** in the aggregate which constitute a **Limited Impact Event** under Insuring Agreements A, B, C, D, or E, shall be the applicable limits of insurance for such Insuring Agreement shown in Item 4 of the Declarations.
2. The **Insurer's** maximum limit of insurance for each **Cyber Incident** and all **Cyber Incidents** in the aggregate which constitute a **Widespread Event** shall be the applicable **Widespread Event** Limit of Insurance shown in Item 4 of the Declarations, as amended by this endorsement.
3. The **Widespread Event** Limits of Insurance shall be part of, and not in addition to, the applicable Limit of Insurance shown in Items 4A-E of the Declarations, and shall never serve to increase such Limits of Insurance, or add coverage under any Insuring Agreement for which no Limit of Insurance is provided.
4. The **Widespread Event** Limits of Insurance shall be part of, and not in addition to, the Maximum Policy Limit of Insurance shown in Item 3 of the Declarations.

5. Section VII, Retention, is amended as follows:

- a. The title of this section is amended by deleting the term "Retention" and replacing it with the phrase "Retention and Coinsurance".

- b. The following subsection is added:

- **COINSURANCE**

With respect to any Sub-Limited Coverage Extension for **Widespread Events** for which a Coinsurance percentage is shown in Item 4 of the Declarations, as amended by this endorsement, after satisfaction of any applicable Retention amount, the **Insureds** shall bear uninsured and at their own risk the applicable percentage of all **Costs, Damages, and Claims Expenses** set forth in the Coinsurance shown in Item 4 of the Declarations ("**Insured's** Coinsurance"), and the **Insurer's** liability for **Costs, Damages, and Claims Expenses** under such Insuring Agreement shall apply only to the remaining percent of such **Costs, Damages, and Claims Expenses**. Payments of any **Costs, Damages, or Claims Expenses** by an **Insured** under the **Insured's** Coinsurance

percentage shall not reduce the applicable Limits of Insurance or the Maximum Policy Limit of Insurance. Only the portion of any such **Costs, Damages, or Claims Expenses** paid by the **Insurer** shall reduce the foregoing limits of insurance. If Coinsurance applies to more than one type of **Widespread Event**, the lowest applicable limit of insurance shall apply for purposes of Coinsurance.

6. Section X, Proof of Loss For First Party Insuring Agreements, is deleted in its entirety and replaced with the following:

#### X. DUTIES IN THE EVENT OF A CYBER INCIDENT

In the event of a **Cyber Incident**, the **Insureds** shall take every reasonable step to mitigate loss, continue operations, preserve any contractual rights or remedies, and protect and preserve any property, **Computer Systems**, logs, books and records, reports or evidence (collectively, "Elements of Proof"), which may be reasonably necessary for examination in the adjustment of any **Cyber Incident**. To the extent that the **Insureds** incur expenses to protect and preserve any Elements of Proof, such expenses shall be covered under the definition of **Cyber Incident Response Expenses** with **Insurer's** prior consent.

##### A. PROOF OF LOSS

1. The **Insured** shall, upon request, render a sworn Proof of Loss to the **Insurer** outlining full particulars of any **Cyber Incident** as soon as practicable after such **Cyber Incident** is reported to the **Insurer** pursuant to Section VIII, Notice. If requested, such Proof of Loss shall include the written reports of any service providers who participated in the investigation or response to such **Cyber Incident**, including the **Cyber Incident Response Team** or any **Non-Panel Response Provider**, or any written reports or correspondence to or from any law enforcement, governmental authority or agency, industry regulatory body, or similar entity.
2. The Proof of Loss shall provide full details of any amounts requested for reimbursement or payment, and shall detail how such amounts were calculated, what assumptions have been made, and any relevant documentary evidence that substantiates the Proof of Loss.
3. The **Insureds** shall cooperate with, and provide any additional information reasonably requested by the **Insurer** in its investigation of any **Cyber Incident**, and shall permit and facilitate the **Insurer's** investigation and audit of any Elements of Proof relevant to the adjustment of any **Cyber Incident**, including any information requests from third party service providers on behalf of the **Insurer**.
4. In no event shall the **Insured** be obligated to provide information specifically subject to a Written Gag Order to the **Insurer**, while such Written Gag Order is in full force and effect. However, such information may be requested by the **Insurer** as part of the Proof of Loss, as soon as such Written Gag Order is no longer in full force or effect.

##### B. RIGHT TO INSPECT

The **Insurer** or a third party acting on behalf of the **Insurer** shall be permitted but not obligated to inspect, assess, and audit the **Insured's** Elements of Proof relevant to the adjustment of any **Cyber Incident**, provided this right to inspect shall not constitute any undertaking on behalf of, or to benefit, any **Insured**. Any additional expense related to such inspection shall be borne by the **Insurer** and will not erode any Limits of Insurance under this **Policy**.

##### C. ADJUSTMENT AND LOSS PAYMENT

1. The **Insurer** may rely on the Proof of Loss, Elements of Proof, and any independent evidence in determining whether any **Cyber Incident** constitutes a **Limited Impact Event** or **Widespread Event**. Such independent evidence may include information in the public domain or non-public information gathered in the **Insurer's** investigation, including any reports from relevant third parties, such as government agencies, computer service providers, or computer forensic firms, that detail or discuss the **Cyber Incident**, including its cause and scope. Any expense incurred to obtain any such independent evidence shall be borne by the **Insurer** and will not erode any Limits of Insurance under this **Policy**.

2. **Cyber Incident Response Expenses** shall be covered under Insuring Agreement A under the Limit of Insurance applicable to a **Limited Impact Event**, up until the earlier point in time that:

- a. the **Insured** obtains, or reasonably should have obtained, facts or evidence that would reasonably indicate that the **Cyber Incident** is a **Widespread Event**; or
- b. the **Insurer** actually determines a **Cyber Incident** to be a **Widespread Event** based upon Proof of Loss, Elements of Proof, or any independent evidence.

After such point in time, further **Cyber Incident Response Expenses** incurred shall be covered under Insuring Agreement A under the Limit of Insurance applicable to a **Widespread Event**.

3. If the **Insurer** determines that it is impossible or impracticable to reach a determination of whether a **Cyber Incident** constitutes a **Limited Impact Event** or **Widespread Event**, the **Insurer** may at any time, in its sole discretion, deem such **Cyber Incident** to be a **Limited Impact Event**, and adjust the **Cyber Incident** accordingly.
  4. With respect to Insuring Agreement B, the **Insurer** may rely on the Proof of Loss and any independent evidence, including the trends and circumstances which affect the profitability of the business and would have affected the profitability of the business had the **Cyber Incident** not occurred, all material changes in market conditions or adjustment expenses which would affect the net profit generated, and potential income derived from substitute methods, in determining coverage for any **Business Interruption Loss**, **Contingent Business Interruption Loss**, and **Customer Attrition Loss**, if such coverage has been purchased. However, the **Insurer's** adjustment will not include the **Insured's** increase in income that would likely have been earned as a result of an increase in the volume of business due to favorable business conditions caused by the impact of a **Malicious Computer Act** or **Non-Malicious Computer Related Act** on others.
  5. The **Insurer** will pay for covered **Costs** after receipt of the complete Proof of Loss, provided the **Insured** has complied with all the terms of this **Policy**, and the **Insurer** and the **Insureds** have agreed on the amounts due for reimbursement. So long as any relevant information is subject to a Written Gag Order, the adjustment of any such **Cyber Incident** shall be suspended, and the Proof of Loss shall be considered incomplete during this time.
  6. If the **Insurer** and the **Insureds** fail to agree on the amount of covered **Costs**, **Damages**, and **Claims Expenses** under this **Policy**, the **Insurer** may issue partial payment of any undisputed amounts, and the provisions set forth in Section XXII, Alternative Dispute Resolution, shall apply with respect to any disputed amounts.
- D. In the event that the **Insured** chooses not to provide a Proof of Loss or Elements of Proof to the **Insurer** in order for the **Insurer** to determine whether a **Cyber Incident** constitutes a **Limited Impact Event** or **Widespread Event**, the **Insured** and the **Insurer** agree that such **Cyber Incident** shall be considered a **Widespread Event** for purposes of coverage under this **Policy**. For purposes of this Subsection D, the **Insured's** failure to provide a Proof of Loss or Elements of Proof shall not be considered a violation of such **Insured's** duties under this **Policy**.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.



**COORDINATION OF COINSURANCE, RETENTION, AND LIMITS OF INSURANCE**  
**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**This endorsement modifies insurance provided under the following:**

**CHUBB CYBER ENTERPRISE RISK MANAGEMENT POLICY**  
**CHUBB DIGITECH® ENTERPRISE RISK MANAGEMENT POLICY**  
**CHUBB PROFESSIONAL ENTERPRISE RISK MANAGEMENT POLICY**

It is agreed that the following Section, is added to the **Policy**:

- **COORDINATION OF COINSURANCE, RETENTION, AND LIMITS OF INSURANCE**

Notwithstanding anything in the Policy to the contrary, if a **Widespread Event, Neglected Software Exploit, Ransomware Encounter, or Non-Malicious Computer Related Act** is covered under more than one Insuring Agreement or Coverage Extension, only the single lowest applicable limit of insurance shall apply with respect to such **Widespread Event, Neglected Software Exploit, Ransomware Encounter, or Non-Malicious Computer Related Act** and the coinsurance and retention applicable to such limit shall also apply.

All other terms, conditions and limitations of this **Policy** shall remain unchanged.

G-3

## The Daughter Dance

### General Info

Event ID:	2395684
Location:	Lyter Elementary
Status:	Requested
Created on:	11/7/2022
Schedules (1):	The Daughter Dance
Owner:	Sandra Trick - strick@montoursville.k12.pa.us
Category:	
Public:	Yes

Event ID: 2395684, Location: Lyter Elementary, Status: Requested, Created on: 11/7/2022

### Event Contacts

Name	Email	Phone
Sandra Trick	strick@montoursville.k12.pa.us	5702206772

### The Daughter Dance

Description:	The Arrowhead hosts an annual Daughter dance. All girls who attend Lyter or the Valley, grades K through 4th grade, are invited. This event is The Arrowhead's most lucrative fundraiser. My staff will need to begin set up for the dance at approximately 10:45 a.m. (The beginning of the first lunch period) on Friday, March 31. The dance will be the following day, April 1.
Upcoming Occurrences (1):	(Sa) 4/1/2023
Setup:	10:45 AM
Event Time:	6:30 PM-8:30 PM
Teardown:	10:30 PM
Number of People:	250

### Event Items

Name	Type	Setup In	Configuration	Note
Dining Area	Space			
Kitchen	Space			
Main Gym	Space			

## **C.E. McCall Middle School SKI CLUB Constitution**

### **Preamble**

We the members of the Ski Club, to provide as an integral part of the instructional program additional opportunities for middle school students to develop skills that promote winter activity and involvement in a life-long sport to enjoy alone or with others do ordain and establish this constitution.

### **Article I**

#### **Name**

The name of this organization will be the McCall Ski Club.

### **Article II**

#### **Officers**

**Section 1:** The officers of the Ski Club will consist of a President, and a Treasurer. The term of each office will be one year. The President of the Ski Club must be a returning member of the organization.

**Section 2:** The Treasurer, of the Ski Club shall only be required to be a member of the McCall Student body.

**Section 3:** An Officer's duties shall be those duties pertaining to his or her respective office.

### **Article III**

#### **Powers and Duties**

**Section 1:** The President of the ski club will:

- Preside at all meetings of Ski club.
- Vote only in case of a tie.
- Appoint all committees and serve as a member of these committees.
- Uphold and interpret the Constitution to the members.
- Prepare an agenda for all meetings.

**Section 2:** The Treasurer of Ski Club will:

- Receive and give the activity fund custodian school treasurer all money due will authorize the activity fund custodian to issue checks for payment from the Ski Club account with the approval of the Ski Club membership.
- Keep a detailed account of all transactions.
- Account in full for all money whenever Ski Club membership may ask and will also keep a clear and correct record of Ski Club finances, which will be read at each meeting.
- Attend all Ski Club meetings.

## **Article IV**

### **SKI CLUB Members**

- Section 1:** McCall Ski Club will consist of members who are enrolled in the Montoursville Area High School and Middle School.
- Section 2:** McCall Ski Club will consist of at least one faculty member who will serve as an advisor. Advisors will not be voting members of the organization. Advisors will be approved by the building Principal and Board of Education. Once advisor, the person will remain the advisor until he or she resigns.
- Section 3:** The president may appoint any high school student to serve on a committee.

## **Article VI**

### **Duties of McCall Ski Club Members**

- Section 1:** Each Ski Club member will participate in all meetings that they are able to attend.

## **Article VII**

### **Removal from Office**

- Section 1:** Any officer of McCall Ski club may be removed from office for repeated failure to attend meetings, for failure to fulfill their duties, or for any other actions, which are detrimental to the welfare and best interest of the school. The President and advisor will decide if an officer or member should be removed from Ski Club.
- Section 2:** If any officer of McCall Ski Club resigns or is removed from office, another person may be appointed by the President and/or advisor/s to fill his or her place. In case of a vacancy in the Presidency, the Treasurer will become President.

## **Article VIII**

### **Amendments**

- Section 1:** Whenever two-thirds of the voting members present at a meeting may deem necessary, a committee will be appointed by the President to review the Constitution and make proposed amendments.
- Section 2:** The proposed amendments will be presented to the McCall Ski Club Advisor(s) for discussion.
- Section 3:** At the next meeting, the amendments will be presented again for discussion. The amendment will be adopted by two-thirds vote of the members present.



**Section 4:** If the constitution has remained unchanged or has not been reviewed for 10 years, the membership of Ski Club may vote to rewrite the entire constitution without having to proceed through the amendment process. Should this occur, all articles and sections must be approved by a simple majority of the voting members present at a meeting of Ski Club and by the principal of the school.

#### **Ratification**

This constitution of McCall Ski Club was adopted by the affirmative vote of a simple majority of the Ski Club membership present this \_\_\_\_\_ day of \_\_\_\_\_. It shall remain in place until such time it shall be revised in accordance with the articles of this constitution.

Jessica Breon 11/3/2022

Mrs. Jessica Breon, Advisor

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Mr. Curtis Myers, Principal



## Terms of Service Agreement

### Rate

\$40.00/Hour

**\*\*Jobs lasting less than 2 hours will be charged at a two hour minimum**

### Fees

- **Cancellation/No show**

- Cancellations are to be made no less than one full business day prior to contracted time. Any cancellations made less than one business day prior will be billed in full. This includes any cancellations due to inclement weather, excluding county-wide reported weather emergencies.

- If a client, hearing or deaf does not show up for the contracted time, the interpreter will wait 30 minutes for any requests over 2 hours and 15 minutes for any requests under 2 hours. Payment is expected in full.

- If interpreter is unable to continue with service for requested job, the interpreter will provide prompt notice of illness/emergency, there will be no charge.

- **Overage**

- Any job that exceeds the contracted time will be charged \$10.00 per 15 minute increment over time.

- The interpreter reserves the right to stop services at the end of the contracted time.

- **Emergency**

- If services are requested with less than 24 hour notice, the emergency rate of \$50.00/hour will be charged.

- **Travel**

- Any job location 30 minutes or more from Williamsport, PA will be billed at \$40.00/hour per hour of driving.

## **Payment**

- Payment is due 30 days from the date of invoice.
- Invoices will be sent via email attachment on the Friday following the assignment.
- Any outstanding payments past net 30 incur a 5% late fee.

- **Remit payments to:** Paige Trottier  
231 Eldred St  
Williamsport, PA 17701

## **Service Policies**

- **Team Interpreting**

- For any job exceeding 1.5 hours a team interpreter must be provided, unless otherwise negotiated prior to the contracted time. In the event that a team is required for a job not exceeding 1.5 hours in length, the interpreter reserves the right to negotiate the need for a team interpreter. If a team is expected and/or necessary and is not provided, the interpreter reserves the right to work half the scheduled time without a team to prevent any injury.
  - A normal school day does not require a team interpreter

## **Request Protocol**

- Requests should be made as soon as you are aware the interpreting services will be needed, including weeks or months in advance.
- Requests may be made by email  
[paigetrottierinterpreting@gmail.com](mailto:paigetrottierinterpreting@gmail.com)
- Please provide the follow information at the time of your request:
  - Company name and address

- Contract information of service requester
- Names of clients both hearing and deaf
- Job date and time
- Job address
- Any necessary parking or entry instructions

\*The interpreter adheres to the Registry of Interpreters for the Deaf, Code of Professional Conduct that requires that all information remain confidential.

## **Signature/Date**

- The Parties hereby agree to the terms and conditions set forth in this agreement, such is demonstrated by the signatures below:

---

**Service Provider**

**Print name**

**Date**

---

**Company/Agency**

**Print name**

**Date**

**MONTOURSVILLE AREA SCHOOL DISTRICT  
2023-2024 Real Estate Tax Increase Resolution**

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Pennsylvania Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Montoursville Area School District index for the 2023-2024 fiscal year is 5.3%;

WHEREAS, the Montoursville Area School District Board of School Directors has made the decision that it shall not raise the rate of any tax for the support of the Montoursville Area School District for the 2023-2024 fiscal year by more than its index.

AND NOW, THEREFORE, BE IT RESOLVED by the Montoursville Area School District (hereinafter "District") Board of School Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2023-2024 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2023-2024 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2023-2024 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

ADOPTED, by the Montoursville Area School District Board of School Directors, this 6th day of December, 2022.

ATTEST:

Montoursville Area School District

---

Brandy N. Smith, Secretary

---

David Shimmel, President

**PROMISED LAND BUSING      DAILY RATES**  
**2022-2023 SCHOOL YEAR**

<u>BUS</u>	<u>AUG/SEP (1)</u>	<u>SEPT (2)</u>	<u>OCT (1)</u>	<u>OCT (2)</u>	<u>NOV (1)</u>	<u>NOV (2)</u>
20	\$ 335.80	\$ 341.09	\$ 363.43	\$ 412.20	\$ 477.07	\$ 395.14
21			\$ 333.48		\$ 295.12	
22	\$ 325.71	\$ 330.02	\$ 326.61	\$ 326.79	\$ 328.04	\$ 271.53
23	\$ 495.45	\$ 410.54	\$ 486.18	\$ 463.27	\$ 383.62	\$ 340.89
24	\$ 298.74	\$ 492.84	\$ 494.78	\$ 449.66	\$ 379.92	\$ 412.74
25	\$ 379.90	\$ 348.87	\$ 350.59	\$ 444.65	\$ 464.77	\$ 450.21
26	\$ 192.74	\$ 218.75	\$ 480.66		\$ 461.20	\$ 459.43
27	\$ 269.68	\$ 273.86	\$ 261.86	\$ 283.68	\$ 285.32	
28					\$ 165.18	
<b>TOTAL DAILY RATE</b>	<b>\$ 2,298.02</b>	<b>\$ 2,415.97</b>	<b>\$ 3,097.59</b>	<b>\$ 2,380.25</b>	<b>\$ 3,240.24</b>	<b>\$ 2,329.94</b>

## **ADMINISTRATIVE BOARD REPORTS**



# **MONTOURSVILLE AREA SCHOOL DISTRICT**

50 North Arch Street,  
Montoursville, Pennsylvania 17754-1900

Christina Bason  
District Superintendent  
(570) 368-2491 ext. 6100

Mrs. Brandy N. Smith  
Business Manager/Board Secretary  
(570) 368-2491 ext. 6200

## **Special Education School Board Report December 2022**

- **Extended School Year** – The IU will be hosting the Extended School Year Program at Schick Elementary School for the summer 2023. Due to their construction project at Schick Elementary School and the delayed start of the school year in the Loyalsock Township School District. The IU has not established a timeframe for the program. They are hoping to be able to share that information at the Coordinators Meeting in January.
- **Highly Qualified Paraprofessional Training** – Special education paraprofessionals must meet Pennsylvania's regulatory requirements contained in 22 Pa. Code §14.105, which include one of the following:
  - Have completed at least two years of postsecondary study.
  - Possess an associate degree or higher.
  - Meet a rigorous standard of quality as demonstrated through a state or local assessment.

On November 8, five of our newly hired Paraprofessionals attended the Highly Qualified Training at the IU. We have two of our Paraprofessionals that will be attending the same training offered on January 10.

- **December 1 Count Update** - This collection is the number of children with disabilities with a valid Individualized Education Program (IEP) as of December 1 of this school year. The data collection is required by the Individuals with Disabilities Education Act (IDEA), Section 618. At this time, the Montoursville Area School District currently provides services to 299 identified students. In addition, the Montoursville Area School District provides gifted services to 37 students and has 35 students with a 504 Service Agreement. Thank you to Mrs. Gina Uvari for maintaining accurate student records and efficiently submitting the December 1 Child Count.

Respectfully submitted,

Timothy Hanner  
Supervisor of Special Education

**TO:** Montoursville Area School District Board of Directors  
**FROM:** Darrin Fecrrar  
**RE:** December 2022- School Board Report for Lyter Elementary

- **Fall & Winter Decorations-**  
The inside and the outside of the school is once again looking fantastic! This is due to the effort of our P.T.O. volunteers. The Lyter PTO takes great pride in helping make our schools festive for the seasons and holidays of the year (even during a very different year when we cannot have our volunteers into the building). Thank you to all of these special parent volunteers.
- **Food Donation Drive-** In November our Lyter school community collected over **2,100** food items to donate to the Harvest of Hope Food Pantry/Backpack Program. What a generous act of kindness and thoughtfulness to support those in need of food security in our own community. Thank you!
- **Thank you to Carnegie Science Institute** for the fall assembly program at each elementary school. The educational assembly program was presented to show the students that learning is fun! Students learned about the science of the sport of hockey. Thank you to the PTO of each school for providing the educational program for the students.
- **The 4th Grade Chorus** will present their annual winter holiday concert on Monday, December 5<sup>th</sup> in the High School Auditorium at 7:00 PM.
- **Lyter Geographic Geo Bee** - In January the 4<sup>th</sup> graders will once again participate in the school's Geography Bee competition. National Geographic stopped conducting its annual National Geographic Bee in 2019. Lyter, however, will be conducting our own school-level Geographic Bee to crown our own school champion for 2022-2023.
- **A GIVING COMMUNITY**  
Every holiday season, we have numerous families and individuals donate food items, clothing, and gift cards to local families in need. For the Christmas season, a number of children will be provided with clothing, toys, and school supplies from various "elves" in our local community. We are blessed.
- **December Holiday Traditions-** Teachers and students will celebrate the December holidays and traditions throughout the month. The Lyter and LV PTO are working on a special event for December 18. Families will be provided an opportunity to take photos for the holiday season...with live reindeer from a local farm. Happy Holidays!

## MONTOURSVILLE AREA SCHOOL DISTRICT

### Loyalsock Valley Elementary School

3790 Route 87 Highway, Montoursville, Pennsylvania 17754-1900

570-435-0446 570-435-3214 (FAX)

**TO:** Montoursville Area School District School Board

**FROM:** Tyler Blaise, Principal

**DATE:** November 2022

As we close out November and head into the heart of the holiday season, here is a look at some things that took place at The Valley since our last meeting and things that are happening in the future.

- **On Thursday, December 1<sup>st</sup>, We had Mr. Greg Price from the Carnegie Science Center out of Pittsburgh put on an assembly for all of our students about "The Science of Hockey."** Special Thanks for **Mr. Feerrar** for doing all the ground work and booking the show for both schools. Overall, it was a very entertaining show and the students enjoyed it very much.
- **Thanksgiving Baskets** were given out to Valley families that needed a Thanksgiving meal. **With the help of local business and their donations, the Valley was able to donate 15 Turkey Baskets to families in need and Faith United Methodist Church donated 5 additional Turkey Baskets which helped feed 20 families for Thanksgiving.** Mrs. Emick, our school nurse help organize and call multiple businesses, she deserves a lot of credit for this project.
- **On December 5<sup>th</sup>, Loyalsock Valley and Lyter Elementary Schools will be putting on a combined Winter Holiday Chorus Concert at Montoursville Area School District at 7pm.** We are all excited to see the hard work of all the students and our teachers come together. **Mrs. Palazzo**, who is filling in for Mrs. Gist, has been working diligently and we are thankful for her help in filling in during Mrs. Gist's maternity leave.
- **The Valley's PTO will be holding its annual Ornament Day on December 9<sup>th</sup>.** Room parents and classroom teachers work together to create **2-3 different ornaments.** One ornament will go on the LVES Christmas tree that is on display in the hallway and the other ornament will be taken home so students can add it to their families' Christmas tree.
- **Starting December 7<sup>th</sup>, students and staff will be joining in on some holiday fun, 12 Days of Christmas.** Events include, but not limited to, Tree Topper Day, Ugly Sweater Day, Red and Green Day, and Pajama Day. The staff is doing a **Secret Santa Exchange.** Classrooms will be having their Christmas Parties on the 22<sup>nd</sup>.
- **On Thursday, December 22<sup>nd</sup>, Santa will be visiting The Valley and spreading his Christmas joy to all.** He will arrive at The Valley via Fire Truck and then will head inside and meet and greet will all the students and delivery candy canes.

**To: Montoursville Area School District Board of Directors**

**From: Curtis J. Myers – Principal**

**Ronda Albert – Assistant Principal**

**Re: December 2022 – School Board Monthly Report for C.E. McCall Middle School**

**McCall Book Fair:**

The fall Scholastic book fair was a huge success. Over \$2700 in Scholastic dollars was received. We purchased over \$650 in new books for the school at the fair.

**Holiday Chorus Concert:**

Our chorus concert will take place next Wednesday, December 14. Our 5th/6th grade students will perform at 6pm and 7th/8th students perform at 7:30pm.

**Holiday Band Concert:**

Our band concert will take place on Wednesday, December 21. Our 5th/6th grade students will perform at 6pm and 7th/8th students will perform at 7:30pm.

**Builders Club:**

Our Builders Club organized a food drive for the needy through Harvest of Hope. In a short 5 days, we collected over 750 food items donated to our local food bank.

The homeroom winners of the food competition were: Mrs. Miller (5th Grade) - 681 points and Mrs. Verrico(6th Grade) - 784 points.

These homerooms had a choice to pick one of the following parties: 1. Nothing but Desserts (brownies, cookies, cupcakes, etc), Donuts from Dunkin, Pizza Party, Ice Cream Sundae Party. Congratulations!

Thanks to everyone who participated in this great cause and especially our maintenance and custodial department for transporting over 500 pounds of food to our local food bank.

**Giving Thanks:**

Thank you to Builders Club students for making thankful puzzle books for the Valley View nursing home. They have also implemented care bins with hygiene products for students in the restrooms. Thank you to our McCall staff for donating \$216 for the purchase of Thanksgiving baskets for our community families in need.

### **Food Bank Support:**

On Wednesday Nov 9<sup>th</sup>, the following students went to the food bank: They were: Elyse Boyle, Brynn Connelly, Austin Davidson, Simon Dietrich, Adele Dunkleberger, Kaitlyn Dougherty, Rowan Fortin, Mason Fry, Reagan Gonzalez, Brody Hagemeyer, Avery Hannan, Catherine Hittle, Morgan Hood, Elsa Kehrer, Sydney Kuntz, Karli Lundy, Alex Martyniuk, Talon McKenna, Tori McKenna, Paige Rosenbaum, Becca Teffeteller, Colby Ulmer, Chloe Waggoner, Ruby Watts, Bryce Winslow, and Marissa Witmer

### **Thinking Cap Quiz Bowl:**

The following students participated in the Thinking Cap Quiz Bowl. They were: Elyse Boyle, Dahlia Campbell, Carter Erlandson, Isaac Erlandson, Rowan Fortin, Vivian Heivly, Cyrus Heddings, Evie Michael, Livia Michael, Noah Smith, Possibly Ruby Watts, Maxton Williamson, and Kyra Winski Congratulations to Team #1 for finishing 16<sup>th</sup> out of 63 teams!

### **MathCounts:**

The first round of MathCounts has occurred and 33 students will be moving onto round 2 to compete for the top 12 spots!

### **Student Council:**

Student Council will be sponsoring a door decorating contest from 12/5-12/19 with judging of the doors the 20-21st. Candy grams are going to be sold during PRIDE and LUNCH for the various grade levels. Finally, a snowball dance for all grade levels will occur on Friday, December 16th. Thank you to our Student Council for organizing these engaging positive activities for our students.

### **Limo Ride to Pudgies:**

On November 18th, students who were the top sellers for the fundraiser took a limo ride around Montoursville and to Pudgies for lunch. These students were: Kenna Woodling, Cord Sholder, Addie Fox, Adam Dreese, Grayson Stroble, Neil Schweikart, Wade Smith, Kyra Winski, Noah Coffman, Raylan Rhone, Raven Gardner, Braylon Dreese, Emerson Metzger, Matt Meyer, Emma Trimble, Donovan Farver, Elianna Emert. Congratulations to our top sellers!

# **MONTOURSVILLE AREA HIGH SCHOOL**

## **BOARD REPORT: DECEMBER 1, 2022**

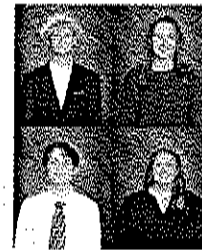
**To:** Montoursville Area School District Board of Directors  
**From:** Matthew Johnson, High School Principal  
**Re:** December 1, 2022 - School Board Monthly Report for MAHS

### ***Celebrations & Thanks***

- *Professional Development:* Thank you to Mr. Hanner and Mr. Taormina for providing an avenue of professional learning prior to Thanksgiving break for our staff. Topics covered were *Universal Design for Learning*, and *De-Escalation Strategies*. Feedback was positive from participants.
- *Academic Conferences:* Our high school faculty held academic conferences for students/parents. We celebrated the upcoming break with a baked potato bar which certainly hit the spot.

### ***Student Shout Outs***

- Montoursville Area High School recognizes Simon Ramsey and Gabrielle Shearer as the Montoursville Lions Club Students of the Month and Bec Bradley and Drew Seese as the Warrensville Students of the Month for November.



### ***Curriculum, Instruction, & Assessment***

- Course catalog for 22-23 revisions almost complete
- We are beginning to prepare for student scheduling process for 23-24
- Department discussions ongoing regarding programming, offerings, and student pathways
- Continued conversations around assessment and grading with future professional development in the works.
- Continued work on a full-featured and robust induction program to support our new teachers.

### ***Athletics***

- Winter Sports are beginning and we are excited to see our athletes back at it representing MAHS.

### ***Considerations & Needs***

- Continued support from the board as we strive to make the right decisions for our students, our educators, and our community.
- Future considerations for investment in programming that provides some unique and relevant opportunities for students.

### ***Follow MAHS on the Following:***

**Twitter:** @mahs\_warriors

**Instagram:** @mahs\_warriors

**Facebook:** MAHSWarriors



**Montoursville Area High School**

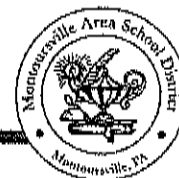
700 Mulberry Drive

Montoursville, PA 17754

570.368.2611

# Montoursville Area High School

700 Mulberry Street | Montoursville, Pennsylvania 17754-1900  
570-368-2611 | 570-368-2768 (fax)



## Board Report

November 29, 2022

Chris King, Assistant Principal

- ∞ Interim progress reports are due on **December 12<sup>th</sup>**.
- ∞ Winter sports have begun. We have **100+** students participating this year.
- ∞ Tutoring is being offered to the students for any student struggling with a subject.
- ∞ Saturday School is scheduled for **December 3<sup>rd</sup> & 17<sup>th</sup>**.
- ∞ The **Band and Choir Winter Concert** is Scheduled for **December 19<sup>th</sup> @ MAHS Auditorium**
- ∞ The **Craft Show** this year will be held **December 3<sup>rd</sup>**.
- ∞ **Lyco CTC** will be presenting their programs to our **9<sup>th</sup> graders** on **December 7<sup>th</sup>**.
- ∞ The **Academic Decathlon** will compete on **January 10<sup>th</sup>** here at MAHS.

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING High School

Tuesday, November 8, 2022  
7:01 PM

Pledge to the flag  
Call to Order - Board President  
Roll call - Board Secretary  
Executive Session for safety

#### MEMBER

x Daniel L. Albert  
x Todd A. Badger  
x Susan Beery (7:12)  
x Joseph B. LeCrone  
Dottie M. Mathers, Vice President  
x David Shimmel, President

#### MEMBER

x Ronald E. Snell  
x Dale Ulmer  
x David J. Young  
\*Richard Galtman, Solicitor  
\*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

x Albert, Ronda - Assistant Middle School Principal  
x Blaise, Tyler - Elementary School Principal  
x Feerrar, Darrin - Elementary School Principal  
x Gnoffo, Joseph - Supervisor of Buildings and Grounds  
x Hanner, Timothy - Supervisor of Special Education  
x Johnson, Matthew - High School Principal  
King, Christopher - Assistant High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian - Director of Technology  
x Taormina, Daniel - Assistant Superintendent  
x Residents x Media x Students

#### Awards and Recognitions

Mr. Shimmel recognized and thanked members of the board and audience members that serve/served in the Military.

Mr. Snell served 3 years in the Military stationed in Germany.

Mr. Badger served 24 years in the Air Force and served all over the world.

Mr. Callahan served for two years in Alabama.

Zach Smith reported the Academic Decathlon is set to compete in the first competition of the year, Thursday, November 10, 2022.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, October 11, 2022
- Work Session, Tuesday, October 25, 2022

Motion: LeCrone Second: Young

Yes: Albert, Badger, LeCrone, Shimmel, Snell, Ulmer, Young

No: None

Absent: Beery, Mathers

Result: **Motion Carried**

Mr. Shimmel reported that an executive session was held on November 1, 2022, to discuss safety and security.

Mr. Snell made note Dr. Beery was recorded as voting yes and no on October 25<sup>th</sup>, page 3 of the meeting minutes.



Mr. Snell requested that the air quality report be added to the district website.

**Approval of adding the supplemental agenda item.**

Motion: LeCrone Second: Snell

Yes: Albert, Badger, LeCrone, Shimmel, Snell, Ulmer, Young

No: None

Absent: Beery, Mathers

Result: **Motion Carried**

Public Comment

Jack Callahan made comments on a volleyball team, Mr. Routnom, pep buses, and pep bands.

Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer Second: Badger

Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young

No: None

Absent: Mathers

Result: **Motion Carried**

B. Budgetary Transfers – None.

C. Presentation of Bills (Roll Call)

Motion: Ulmer Second: Badger

Yes: Albert, Badger, LeCrone, Shimmel, Ulmer, Young

No: Snell, Beery

Absent: Mathers

Result: **Motion Carried**

Mr. Snell would like the description of the bills to be added to the report from the new software system. Mr. Snell would like to table the vote of paying invoices until the description is added.

D. Business

Mrs. Smith reported the Auditors are now working on the single audit. The Business Office has completed the first full month with the new Tyler software.

Superintendent's Report

Mr. Feerrar gave an update on the canned food drive for the Harvest of Hope food pantry that supports Lyter's backpack program. The students call it "The Turkey Trot" and have a friendly competition tracking the classroom that donates the most food items. He also shared the Veteran's Day program will be a combined program held in the High School auditorium.

Mr. Myers thanked everyone for making Mrs. Albert the Assistant Vice Principal at the Middle School. He looks forward to working with Mrs. Albert. He also touched on the McCall Veteran's Day program as well as PBIS rewards day. He encouraged everyone to stop by and check out the Scarecrows.

Mr. Blaise recapped Loyalsock Valley's Trunk or Treat activities. He shared the after-school program had 104 kids sign up for the various clubs. The clubs meet every Tuesday and Thursday for the next 4 weeks.

Mr. Johnson shared that the marking period one report cards went live without any problems. He gave dates for parent-teacher conferences. Mr. Johnson thanked the Board for supporting the relationship between Montoursville Area School District and Commonwealth College admissions. He concluded the report with the pep rally and course selections for next year.

Mr. Hanner shared the dates and details for the transition meeting with local intermediate units and students. The meeting is designed to discuss the next steps for eleventh and twelfth-grade special education students. This meeting brings local agencies in to help students understand what services are available to them to shape their

future after high school graduation. He concluded with details of upcoming professional development training as well as conferences and training that Patty Confer and Wendy Baker have attended and the content of the training. Mrs. Albert thanked the Admin. team and McCall Middle School in general for the warm welcome. Mr. Peipher gave an update on the time frame for moving the board meetings to the Zoom platform. Mr. Gnoffo gave an update on various projects throughout the District.

#### Agenda Items

- **General**

**G-1 Approval of a Use of Facilities requests from Andrea Tira, Montoursville Key Club, C. E. McCall Middle School Commons, February 27, 2023, from 3:30 to 8:30 PM. (Attachment)**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-2 Approval of Act 57 resolution of 2022. (Attachment)**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-3 Approval to waive an admission fee to a "Teddy Bear Toss" event at a home Boys' Basketball Game on Tuesday, December 13, 2022, if bringing a stuffed animal to the game.**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-4 Approval of a Use of Facilities request Courtney Petroski, MYFC, Lyter Elementary School Gym, November 9, 2022, to March 9, 2023, 5:00 PM to 7:30 PM. (Attachment)**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-5 Approval of an agreement between Montoursville Area School District and Navigate360. At a price of \$23,701.20, to come out of PCCD school safety and security grant funds. (Attachment)**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-6 Approval of an agreement between Montoursville Area School District and Newsela. At a price of \$3,500, to come out of ESSER funds. (Attachment)**

Motion: Ulmer Second: LeCrone

Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**G-7 Approval of an agreement between Montoursville Area School District and EnvisionEdPlus. At a price of \$55,000, to come out of PA Smart Advancing Grant. (Attachment)**

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

Mr. Snell inquired about yearly costs after the initial investment in G5 and G7.

- **Personnel**

**P-1 Approval of the following addition Substitute Teacher List:**

Employee	Certification	Effective
Kelly Reynolds	PK-3	October 31, 2022

Motion: LeCrone Second: Young  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**P-2 Approval of the following retirement from a member of the Support Staff:**

Employee	Position	Years of Service	Effective
Margaret Blackwell	Head Cook	27	End of 2022-2023 School Year

Motion: LeCrone Second: Young  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**P-3 Approval of the following additions/changes to the Extracurricular Activity and Extra Duty positions for the 2022-2023 school year:**

Employee	Position	Stipend	Replacement for:
Christopher Morgan	Band Director	\$4,000	Adam Wright
Andrea Burleigh	Assistant Band Director	\$1,000	Ben Kutay

Motion: LeCrone Second: Young  
Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Mathers  
Result: **Motion Carried**

**P-4 Approval of the following addition to the Substitute Support Staff list for the 2022-2023 school year:**

Employee	Position
Shannon Oeler	Substitute Nurse/Health Care Aide

Motion: LeCrone Second: Young  
 Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Mathers  
 Result: Motion Carried

**P-5 Approval of the following addition to the Coaching Staff, effective for the 2022-2023 school year:**

Coach	Sport	Position	Stipend	Replacement for:
Lenny Weisbrod	Boys Basketball	Volunteer	NA	NA

Motion: LeCrone Second: Young  
 Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Mathers  
 Result: Motion Carried

**P-6 Approval of the following addition to the Professional Staff, effective December 2, 2022:**

Employee	Position	Rate of Pay	Replacement for
George Barron	Business Education Teacher	Master's Degree 7 <sup>th</sup> Step \$62,704 pro rata	Joshua Haley

Motion: Young Second: Badger  
 Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Mathers  
 Result: Motion Carried

- Transportation**

**T-1 Approval of Promiseland Bussing Rates in the amounts of \$3,097.59 and \$2,380.25 for October 2022. (Attachment)**

Motion: Ulmer Second: LeCrone  
 Yes: Albert, Badger, Beery, LeCrone, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Mathers  
 Result: Motion Carried

- Policies**

**PY-1 Approval of the second and final readings of the following Policies: (Attachment)**

Policy 805.1 Relations with Law Enforcement Agencies  
 Policy 805.2 School Security Personnel

Motion: Young Second: LeCrone  
 Yes: Albert, Badger, LeCrone, Shimmel, Snell, Ulmer, Young  
 No: Beery  
 Absent: Mathers  
 Result: Motion Carried

Mr. Snell would like to know when the Board will vote will for or against armed security.  
 Mr. Taormina gave the options for the process.

**PY-2 Approval of the following changes to Policy 008 – Organization Chart. (Attachment)**

Motion: Ulmer Second: Badger  
Yes: Albert, Badger, LeCrone, Shimmel, Snell, Ulmer, Young  
No: Beery  
Absent: Mathers  
Result: Motion Carried

#### Other Reports

##### A. Committee Reports

- PSBA – None
- Policy Committee – None
- IU Rep. – IU Technology offering new services. The first is if a teacher calls 911 the exact location is given instead of just the school address. The second is an alert for any exterior doors that are propped open.
- LCTC Rep. – The new executive director gives email updates and Mr. Shimmel will forward the emails. A feasibility study will be conducted next month.
- Memorial Gardens – Fundraising continues, and renovations have begun.
- Budget – None
- Buildings and Ground – None
- Montoursville Foundation – Basket raffles, and 50/50 tickets will be available at the fundraiser being held on November 9, 2022.
- Extra-Curricular Activities – None

#### Elementary School Building project discussion:

Mr. Shimmel has moved to option zero based on enrollment numbers and the need to close Loyalsock Valley sooner rather than later.

Dr. Berry would like to re-evaluate and discuss this annually. She would also like the Board to agree on an enrollment number that would determine it fiscally irresponsible to maintain two elementary schools.

Dr. LeCrone asked Mr. Gnoffo if we need to do something to the buildings sooner rather than later.

Mr. Young evaluated the residents' surveys and concluded that residents want Loyalsock Valley to remain open. He also spoke about the cost of the project.

Mr. Albert feels we are in different times and need to sit tight.

Mr. Badger thinks it would be financially irresponsible to go ahead with a building project.

Mr. Ulmer would like the building project re-evaluated annually with a decision being made in October 2024. Mr. Ulmer would like to look at enrollment numbers and the functional building capacity at McCall Middle School and consider moving 4<sup>th</sup> grade to McCall.

Mr. Snell does not agree enrollment is going down. Mr. Snell is disappointed that a decision has not been made sooner.

#### Public Comment

Mr. Callahan would like to know if PA history is being taught and would like the McCall gym expanded.

#### ADJOURNMENT OF THE REGULAR MEETING 8:15 PM

Motion: LeCrone Second: Beery  
Voice Vote: All

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR SPECIAL MEETING High School

Tuesday, November 15, 2022  
7:05 PM

Pledge to the Flag  
Moment of Silence  
Call to Order - Board President  
Roll Call - Board Secretary

#### MEMBER

☒ Daniel L. Albert  
☒ Todd A. Badger  
☒ Susan Beery  
☒ Joseph B. LeCrone (7:22)  
☒ Dottie M. Mathers, Vice President  
☒ David Shimmel, President

#### MEMBER

☒ Ronald E. Snell  
☒ Dale Ulmer  
☒ David J. Young  
\_\_\_\_\_\*Richard Galtman, Solicitor  
\_\_\_\_\_\*Christina Bason, Superintendent  
☒\*Brandy N. Smith, Business Mgr./Bd. Secretary  
\_\_\_\_\_(Non-Voting Member)

#### OTHERS

\_\_\_\_ Albert, Ronda - Assistant Middle School Principal  
\_\_\_\_ Blaise, Tyler - Elementary School Principal  
\_\_\_\_ Feerrar, Darrin - Elementary School Principal  
\_\_\_\_ Gnoffo, Joseph - Supervisor of Buildings and Grounds  
\_\_\_\_ Hanner, Timothy - Supervisor of Special Education  
\_\_\_\_ Johnson, Matthew - High School Principal  
\_\_\_\_ King, Christopher - Assistant High School Principal  
\_\_\_\_ Myers, Curtis - Middle School Principal  
\_\_\_\_ Peipher, Sebastian - Director of Technology  
\_\_\_\_ Taormina, Daniel - Assistant Superintendent  
☒ Residents ☒ Media ☒ Students

#### Public Comment

None

#### Agenda Items

##### • Personnel

##### P-1 Approval of the hiring of armed Security Guards for all Montoursville District School Buildings.

Motion: Young Second: Badger  
Yes: Albert, Badger, LeCrone, Shimmel, Snell, Young  
No: Beery, Mathers, Ulmer  
Absent: None  
Result: Motion Carried

Mr. Ulmer agrees building security is needed, but he is not convinced armed security is needed. He would prefer to secure the buildings and take further measures to access internal threats. Mr. Ulmer believes Montoursville Area School District is in a unique position having three buildings located within minutes of two separate law enforcement

units. He concluded that he is in favor of securing buildings, accessing internal threats, and depending on local law enforcement.

Mr. Young stated that depending on local law enforcement would limit bodily injury, not stop bodily injury. Depending on local law enforcement does not guarantee a quick response. Mr. Young said a 30 to 60-second response will save lives. He concluded that his approach is to stop or mitigate a problem before it begins.

Mr. Snell stated a year ago he would not have been in favor of armed security at the Montoursville Area School District, but further research and community input has changed his view. He is not comfortable with limiting a shooter, he is comfortable with stopping a shooter.

Dr. Beery referenced studies and research over a 20–25-year period on school shootings and the effect armed guards had on the outcome. The second point Dr. Beery discussed was the collateral damage of an armed guard reacting to a toy gun and shooting a student in error.

Mr. Shimmel would like to look past studies and research and ask why the studies have been conducted. He would like an immediate response to a threat and not a wait-and-see approach. He further explained the armed guards would be expected to and trained to eliminate the threat.

Dr. LeCrone asked Mr. Young to give further information and the training that would be given on a toy gun situation.

Mr. Young gave examples of what the law states in scenarios where a toy gun is used with intent to make a victim believe it is real. He went on to say there is a difference between bringing a gun to school would be handled differently than displaying and pointing a gun at school.

Mr. Taormina spoke to the conversations held during the interview process about using non-deadly force as well as the need to use deadly force.

Dr. Mathers concluded that so much more could be done to prevent violence that would help students. She would rather hire psychologists for the buildings. Spending money on armed security takes funds away from education and mental health for students.

Mr. Albert inquired how a psychologist would prevent a student from getting a gun and bringing it to school.

Dr. Mathers would like to focus on the data supporting working on the mental health of students to prevent a shooting.

Mr. Young agrees that mental health is connected to violence, and it is the District's responsibility to address both mental health and safety.

Mr. Badger agreed with Mr. Ulmer, Dr. Mathers, and Mr. Young. He would like the mental health of students addressed, and students to have the immediate safety of armed security.

**P-2 Approval of the following additions to the School Security Guard, effective January 3, 2023 (Paid training in December 2022):**

<b>Employee</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Replacement for:</b>
Edward Dammer	Full-Time Security Personnel	\$32.00/hour 188 days	New Position
William Holmes	Full-Time Security Personnel	\$32.00/hour 188 days	New Position
John Whipple	Full-Time Security Personnel	\$32.00/hour 188 days	New Position
James Wool	Part-Time Security Personnel	\$32.00/hour on an as-needed basis	New Position

Motion: Young Second: Badger

Yes: Albert, Badger, LeCrone, Shimmel, Snell, Ulmer, Young

No: Beery, Mathers

Absent: None

Result: **Motion Carried**

Mr. Snell asked for clarification on job postings.

The Board continued to discuss the hours and need for part-time vs. full-time coverage as well as extracurricular activities.

Mr. Shimmel recommends the Board adjourn the regular meeting to go into executive session to discuss the details of personnel.

Public Comment

None

ADJOURNMENT OF THE REGULAR MEETING TO EXECUTIVE SESSION 8:20 PM

Motion: LeCrone Second: Young

Voice Vote: All

David Shimmel, President

Brandy N. Smith, Board Secretary