

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING High School

Tuesday, August 9, 2022  
7:00 PM

Pledge to the flag  
Call to Order - Board President  
Roll call - Board Secretary  
Executive Session for safety

#### MEMBER

x Daniel L. Albert  
    Todd A. Badger  
x Susan Beery  
x Joseph B. LeCrone  
x Dottie M. Mathers, Vice President  
x David Shimmel, President

#### MEMBER

x Ronald E. Snell  
x Dale Ulmer  
x David J. Young  
    \*Richard Galtman, Solicitor  
    \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
    \*(Non-Voting Member)

#### OTHERS

x Feerrar, Darrin - Elementary School Principal  
x Gnofo, Joseph - Supervisor of Buildings and Grounds  
x Hanner, Timothy - Supervisor of Special Education  
x Johnson, Matthew - High School Principal  
    King, Christopher - Assistant Middle/High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian -  
x Taormina, Daniel - Assistant Superintendent  
x Residents x Media x Students

#### Awards and Recognitions

Zach Smith reported about 96 students have attended the 2022 band camp. The Band will perform a free show in Memorial Stadium called "We Built This Band on Rock and Roll" presented in marching band style.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, July 12, 2022
- Motion: Mathers Second: LeCrone  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

Executive Sessions on 7/27/22 and 8/9/22 were held for purposes of personnel, safety, and security.

#### Approval for Supplemental Agenda P11 and P12

Motion: Ulmer Second: Snell  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

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## Public Comment

Pastor Larry Leland offered an attitude of prayer.

Mr. Feerrar thanked Pastor Larry for and Faith United Methodist Church for providing Kinder Camp for the District.

Jack Callahan shared pictures of the 1957 Prom, 1932 commencement, Elvis Presley, and James Dean.

Pamala Nelson requested the board give details on G-10 before voting.

Mr. Shimmel shared an update with the community on the evaluation of security, health, and safety. The Board is continuing to review this and is awaiting results from the PA State Police on a risk and vulnerability study that is conducted on the facilities at the Montoursville Area Scholl District. The results may contribute to elementary school projects. The Districts Communications Committee will meet privately with the Board, polling questions will be sent through the school messenger regarding school safety.

## Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Dale Second: Young

Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Badger

Result: **Motion Carried**

B. Budgetary Transfers – None

C. Presentation of Bills (Roll Call)

Motion: Ulmer Second: Mathers

Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Badger

Result: **Motion Carried**

Mr. Snell asked if the Ford van purchased on check #63115 was a transit van and if another van was traded in its place. Mr. Taormina and Mrs. Smith verified the new van is similar to the other 9 passengers. The district owns the van and it was not a trade.

Mrs. Smith explained the older van needs re-evaluated due to high mileage it may need to remain in the County.

Mr. Snell also inquired about check #63132 Frontline Technologies asking if it was a new program.

Mrs. Smith confirmed it was approved before last year and is a program that over time will help create a more detailed view of the budget.

Mr. Snell inquired about the McCormick Law Firm invoice date on check #63227.

Mrs. Smith referenced the service provided and the date reflects the beginning of the service, not the end.

Mr. Taormina also commented that the project Mr. Snell is referencing was just finalized.

D. Business

Mrs. Smith shared the update on Free and Reduced lunch applications. The direct certification files have been updated and we are currently at 33.6% for free and reduced lunches. A text message alert will be going out to parents to apply later this week. Letters and emails will be sent the following week. Incomes and situations have changed and as a result, everyone should apply. Once we get over 40% eligibility, we can do free lunches for everyone the following year.

Mrs. Smith continued her update on the auditing process. The Auditors spent a week doing preliminary reviews of procedures to ensure they are complete and being followed. They will return when the books are closed and conclude the audit in late October.

She also shared Tyler training is going well and a lot has been manually loaded. Mrs. Smith went on to thank Jessica Reich for the countless hours, nights, and weekends she has spent working on Tyler and her everyday job responsibilities. Mrs. Smith also expressed her pride and appreciation for the District Office team coming together to get things prepared.

Mr. Snell asked if the final numbers are in for the cafeteria fund.

Mrs. Smith responded no; they are closer.

### Superintendent's Report

Mr. Myers wished luck to all the fall student-athletes. He reported Mc Call band and chorus numbers are looking nice this year. 50 band and chorus students are participating from 5<sup>th</sup> grade. A Musical will be led by Ms. Burleigh this year. He also shared training will be held next week for Invention Land and thanked Mr. Taormina for his support. Inservice dates are August 22- August 24 and the meet the teacher open house is held on August 24, 2022. Mr. Myers concluded by thanking the custodial and maintenance staff for unifying McCall.

Mr. Feerrar thanked Joe Gnoffo and the team for Lyter looking great and being ready for students. August 23<sup>rd</sup> is meet the teacher night and open house at both elementary schools. He is looking forward to a good year.

Mr. Hanner referred back to the last board meeting when training for QPS (Quality Behavior Solutions) had just begun. The training is finishing with 35 staff trained including paraprofessionals, classroom and general education teachers, special education teachers, guidance counselors, the school psychologist, school nurses, and administrators. Each building will have a team of QBS-certified staff that can respond to any student that needs to be de-escalated as well as any physical management techniques. Mr. Hanner shared that special education and the 504 service agreements in the District have had a lot of movement. To date, eight students moved into Montoursville with those supports in place and fifteen students have moved out with those supports in place. The in-service focus for special education will be general strategies for de-escalating elementary students and a universal learning design.

Mr. Johnson shared schedules are being tweaked and meetings with staff are wrapping up as well as meeting with teachers. He met with the magistrate concerning attendance and tightening protocols. 9<sup>th</sup>-grade orientation will be on August 23<sup>rd</sup> from 6-8:00 p.m. Mr. Johnson echoed the band is sounding good and complicated Mr. Morgan's efforts with the students. He commented on joining a focus group at Penn College concerning dual enrollment and partnering with additional partners for co-oping opportunities. He concluded with his excitement for the new school year and by thanking maintenance, custodial, Mrs. Albert, and Mrs. Earl for their efforts over the summer.

Mr. Peipher shared all the smartboards are installed for grades K-8 and training was held on August 3, 2022. An additional day of training will be held during the in-service. He is confident that the staff will be ready to take off with using the smartboards. Working on devices and the One-on-One program continues to move forward. The team has been working on collecting and cleaning devices for the start of the new school year.

Mr. Taormina followed with the quality of the smartboards the committee selected and how they will be a fantastic tool for teachers. He went on to echo that Montoursville Area School District is ready for the 2022-2023 school year. The Professional development schedule set is with training that has already happened and will happen. The math pilot will be starting with training in the coming weeks. He also concluded by praising everyone for working hard to welcome a normal school year.

## Agenda Items

### • General

G-1 Approval for an agreement between Montoursville Area School District and BLaST IU#17 for Technology Services. This is an increase of \$5.00 per hour. (Attachment)

G-2 Approval of the 2022-2023 Montoursville Area School District Faculty Handbooks. (Available online)

G-3 Approval of the 2022-2023 Montoursville Area School District Student Handbooks. (Available online)

G-4 Approval of the 2022-2023 Montoursville Area School District Athletic Handbook. (Available online)

Motion: Mathers Second: LeCrone

Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Badger

Result: **Motion Carried**

G-5 Approval of the substitutes for the following list for the 2022-2023 school year: (Attachment)

<b><u>Position</u></b>
Professional Substitute Teachers (Exclusive, secondary, special areas, and elementary)
Substitute Paraprofessionals
Substitute Custodians
Substitute Building and Event Security
Substitute Health Care Aides

Motion: Le Crone Second: Beery

Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Badger

Result: **Motion Carried**

G-6 Approval to purchase iReady Classroom Mathematics, grades K-6, at a cost not to exceed \$315,000 for the 2022-2023 school year. ESSERS ARP Funds will be used to pay for this program.

G-7 Approval of an agreement between Montoursville Area School District and New Story. (Attachment)

G-8 Approval of an agreement between Montoursville Area School District and PA-Etep (staff evaluations) in the amount of \$9,417. (Attachment)

G-9 Approval of a Use of Facilities request from Jeremy Eavenson, Montoursville Youth Football and Cheer, Montoursville Stadium, September 10, October 1, 2, 9, 16, 22, 23, 2022, 8:00 AM to 4:00 PM. (Attachment)

G-10 Approval of an agreement between Montoursville Area School District and Luzerne County Community College. (Attachment)

Motion: Le Crone Second: Beery

Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: Badger

Result: **Motion Carried**



Mr. Taormina G10 Luzerne County Community College agreement is a 5-year agreement that is up for renewal that allows the college to have field placement here for K through grade four. It includes observation, pre-student teaching, and student teaching.

Mr. Snell asked for clarification on G8.

Mr. Taormina explained the program is used to streamline the evaluation of staff and it will be a reoccurring cost year to year. The State has changed evaluations through act 13. The program will allow communication between the administrator and the teacher to be faster and more meaningful. Teachers will be given more input on how they are evaluated. Administrators will be more present in classrooms for the evaluation process.

Dr. Mathers inquired about the cost of G6.

Mr. Taormina and Mr. Feerrar broke down the agreement and the cost of the agreement covering the seven years.

- **Personnel**

P-1 Approval of the following resignation from a member of the Support Staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Shalea Aikey	Paraprofessional	July 12, 2022

P-2 Approval of the following additions to the Support Staff effective for the 2022-2023 school year:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay/hours</u>	<u>Replacement for:</u>
Christina Eavenson	Paraprofessional	\$12.75/5.5 hours per day	New IU position
Tara Kleppinger	Paraprofessional	\$12.75/5.0 hours per day	New IU position
Courtney McCoy	Paraprofessional	\$12.75/5.5 hours per day	New IU position
Alyssa Noll	Paraprofessional	\$12.75/5.5 hours per day	Marty Diaz
Patrick Wright	Custodian	\$15.54/8 hours per day	Doug Sauter
Kia Pfleegor	Health Care Aide	\$14.25/7.5 hours per day	Lauren Guinter

P-3 Approval of the following leave from a member of the Professional Staff:

<u>Employee</u>	<u>Leave Dates</u>
101980	September 26, 2022, through December 16, 2022

P-4 Approval of the following addition to filling long-term position:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>	<u>Replacement for:</u>
Kaylie Schans	English	August 22, 2022, to June 8, 2023	101701
Rebecca Hall	English	August 22, 2022, to June 8, 2023	Mindy Apsokardu

P-5 Approval of the following support staff to move from one building to another effective for the 2022-2023 school year:

<u>Employee</u>	<u>From Building/hours</u>	<u>To Building/hours</u>	<u>Replacement for:</u>
Misty Emick	Lyter/5.5	High School/5.5	Linda Rolley

Motion: Ulmer Second: LeCrone  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion Carried**

- P-6 Approval of a mandated School Safety and Security Coordinator for the 2022-2023 school year, under the requirements of Act 44 of 2018:

<u>Employee</u>	<u>Stipend</u>
Curtis Myers	\$4,000

Motion: Le Crone Second: Mathers  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion Carried**

- P-7 Approval of Curtis Myers as the Summer School Coordinator for the 2020-2021 school year and 2021-2022 school year, at a stipend of \$2,000 each year retroactively.

Motion to table for more information

Motion: Snell Second: LeCrone  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion TABLED**

- P-8 Approval of the following additions to the Professional Staff:

<u>Employee</u>	<u>Certification</u>	<u>Rate of Pay</u>	<u>Effective</u>	<u>Replacement for:</u>
Joshua Haley	Business-Computer Info Tech PK-12	Bachelor's Step 1 \$50,200	August 10, 2022	Linda Kieser
Lauren Caputo	Special Education/Elementary	Master's Step 2 \$54,284	22-23 School Year	New Position Instructional Support
Erica Hepburn	Elementary	Bachelor's Step 2 \$51,884	22-23 School Year	New Position Instructional Support

- P-9 Approval of the following resignation from a member of the Administrative Team:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Jamie Yonkin	Principal	July 31, 2022

- P-10 Approval of the following additions/changes to the Coaching staff for the 2022-2023 school year:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Kaylie Schans	Girls Soccer	Volunteer Coach	NA	Kirsten O'Malley
Rebekah Lundy	Cheerleading	Volunteer Coach	NA	NA
Drew Arnold	Softball	Assistant Coach	\$2,400	Tom George
Kayla Zimmerman	Softball	Assistant Coach	\$1,500	Dan Fredericks
Payton Robbins	Softball	Volunteer Coach	NA	NA
Dan Fredericks	Softball	Volunteer Coach	NA	NA
Kaylie Schans	Softball	Volunteer Coach	NA	NA

Motion: Mathers Second: Le Crone  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion Carried**

Mr. Snell stated Mr. Yonkin did a great job for Montoursville Area School District.

P-11 Approval of addition to the Support Staff  
Motion: Ulmer Second: LeCrone  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

P-12 Approval of the addition to the District Administrative Team of Elementary Principal for Loyalsock Valley,  
Tyler Blaze  
Motion: Snell Second: Mathers  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

Mr. Blaze introduced himself to the Board.

Mr. Taormina made announcements of positions that are still open and praised the team for working hard to get the District fully staffed.

- **Policy**

PY-1 Approval of the second and final readings of the following Policies: (Attachment)

Policy 122.1 Participation in Extracurricular Activities and School-Sponsored Events

Policy 123.1 Ineligibility Based on Use of Controlled Substances or Criminal Activity

Motion: Le Crone Second: Mathers  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

PY-2 Approval of the first reading of the following Policies: (Available online)

Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students

Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff

Policy 252 Dating Violence

Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault

Policy 236.1 Threat Assessment

Policy 247 Hazing

Policy 249 Bullying/Cyberbullying

Policy 317.1 Educator Misconduct

Policy 805 Emergency Evacuation of Schools

Policy 824 Maintaining Professional Adult/Student Boundaries

Motion: Ulmer Second: LeCrone  
Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: Badger  
Result: **Motion Carried**

Mr. Snell requested policies state a specific time frame instead of using the words in a timely manner.

Mr. Snell would like to know what a timely manner is.

Mr. Shimmel stated the second reading will state a specific time frame.



- **Transportation**

T-1 Approval of the following addition to the School Bus Driver and Aide list for the 2022-2023 school year:

<b>Driver</b>	<b>Bus Contractor</b>
Nichelle Chamberlain	Promiseland Busing

Motion: Mathers Second: Young  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion Carried**

T-2 Approval of Promiseland Busing rates in the amounts of \$1,643.86 and \$1,874.20 for July 2022. (Attachment)

Motion: Ulmer Second: Young  
 Yes: Albert, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
 No: None  
 Absent: Badger  
 Result: **Motion Carried**

#### Other Reports

##### A. Committee Reports

- PSBA – Handout and link to Act 55 making changes to the School Code
- Policy Committee – Nothing to report
- IU Rep. – Did not meet in July
- LCTC Rep. – Met on July 21 hired people, reviewed handbooks, and policies. The tentative enrollment 359
- Memorial Gardens – Fundraising going well, scheduling work to begin on the walkway in September. Hemlock hedges on the east and west board will be removed, and the committee will meet every two weeks with financial updates from Mrs. Smith. Upcoming fundraisers include the Steel Wheels Car Show donating a portion of the proceeds.
- Budget – None
- Buildings and Ground – None
- Montoursville Foundation – Fundraising Event will be held on Nov. 9<sup>th</sup> Backyard Barbeque will be at Herman and Luther's
- Extra-Curricular Activities – None

Mr. Shimmel requested the record be corrected showing the executive session was held on July 27 instead of July 21 as previously stated at the beginning of the meeting.



Public Comment

Jack Callahan made comments about Linda Keiser retiring and that she did a good job. Jack would like to have a Saturday afternoon football game. He would like to see it return it drew a good crowd.

ADJOURNMENT OF THE REGULAR MEETING 8:15 PM

Motion: LeCrone      Second: Ulmer  
Voice Vote: all



David Shimmel, President



Brandy N. Smith, Board Secretary