

# MONTOURSVILLE AREA SCHOOL DISTRICT

## MINUTES FOR WORK SESSION

Online Zoom Webinar

Tuesday, June 23, 2020

7:10 PM

Call to Order - Board President

Roll Call - Board Secretary

Announcement of Executive Session

### MEMBER

x Daniel L. Albert  
x Susan Beery  
x Scott W. Konkle  
x Jennifer L. Marriott  
x Dottie M. Mathers, Vice President  
x William S. Ruffing

### MEMBER

x David Shimmel, President  
x Ronald E. Snell  
x Dale Ulmer  
x \*Fred Holland, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

### OTHERS

x Breon, Amy - Elementary School Principal  
x Feerrar, Darrin - Elementary School Principal  
x Gnoffo, Joseph - Supervisors of Buildings and Grounds  
x King, Christopher - Assistant High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian - Lead Network Administrator  
x Taormina, Daniel - High School Principal  
x Williamson, Michele - Supervisor of Special Education  
x Residents x Media \_\_\_ Students

### Prior Presentation

Mrs. Smith provided a budget update. Mrs. Smith highlighted changes since the proposed final budget presentation.

Mr. Snell shared his thoughts on using the fund balance and not increasing taxes.

Dr. Mathers brought up the amount of uncertainty surrounding the upcoming year and the costs that could come with it.

Mr. Shimmel shared that he was satisfied with where the fund balance will end up. He also stated that if there are not tax increases the money would have to be found another way next year through some type of permanent cut.

### Public Comment

No public comment.

### Agenda Items

Motion to add supplemental agenda item G-7.

Motion: Marriott            Second: Konkle  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

- **General**

G-1      Approval of the law firm Murphy, Butterfield, and Holland to become the board solicitor in accordance with the engagement letter that the firm has provided.

Motion: Ulmer            Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-2      Approval of an agreement between Montoursville Area School District and Beacon Light Behavioral Health System. (Attachment)

G-3      Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17, Hosted Datacenter Services Agreements. (Attachment)

G-4      Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17, Website Hosting Agreements. (Attachment)

Motion: Marriott            Second: Mathers  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-5      Approval of a letter of engagement presented by Larson, Kellett & Associates, P.C. that summarized the significant terms and conditions of the annual financial audit for the year ending June 30, 2020. (This is the second year of a five-year agreement approved on August 14, 2018.) (Attachment)

Motion: Ulmer            Second: Snell  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-6      Approval the nomination and election of Jennifer Marriott as Treasurer for the 2020-2021 school year.

Motion: Konkle            Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

- **Personnel**

- P-1 Approval of the following changes in positions for a member of the support staff, effective for the 2020-2021 school year:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Replacement for:</u>
Kevin Carl	From Paraprofessional to Building Security	\$11.40	Stephen Betts

- P-2 Approval of the following addition to the support staff, effective for the 2020-2021 school year:

<u>Employee</u>	<u>Position</u>	<u>Replacement for:</u>
Daniel Ayers	Crossing Guard at Lyter	Stephen Betts

Motion: Marriott      Second: Snell  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- P-3 Approval to promote Dr. Amy Breon from Assistant Elementary Principal to Principal at Loyalsock Valley Elementary School, effective 2020-2021 school year.

Motion: Marriott      Second: Ruffing  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- **Transportation**

- T-1 Approval for James Campbell to provide student transportation for inter-district trips at a cost of \$100.00 per round trip. Field trips and extracurricular transportation will be calculated at a rate of \$3.35 per mile with a minimum of \$165.00 per trip. Trips lasting longer than four hours will incur an additional hourly rate of \$23.00 per hour. The contract will be in effect from August 1, 2020 to June 30, 2021.

- T-2 Approval of transportation costs of \$260.00 per day for the Montoursville Area High School students enrolled in the Health Science Course to travel to the onsite learning labs at Geisinger Medical Center once a week depending on the day cycle.

Motion: Konkle      Second: Ruffing  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

T-1 & T-2 – Dr. Mathers asked how the proposed rates compared to the previous year's rates.

- **Budget and Finance**

BF-1 Approval of the final General Fund budget in the amount of \$30,708,717 for the fiscal year 2020-2021. (Attachment)

- Real Estate Tax Millage 16.23
- Earned Income Tax 1.5%
- Real Estate Transfer Tax 1/2%

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Ulmer  
No: Snell  
Absent: None  
Result: **Motion Carried**

Mr. Ulmer thanked Mrs. Smith, Mrs. Bason, and the Administrative Team for their work on the budget.

BF-2 Approval to award bid for the 2020-2021 fiscal year (Attachment):

- Paper supplies in the amount of \$13,904.31
- Athletic supplies and equipment in the amount of \$26,541.23

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked how many bidders there were for the paper and athletic bids.

BF-3 Approval of the 2020 Homestead and Farmstead Exclusion Resolution. (Attachment)

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked if there was any increase or decrease from last year.

BF-4 Approval of the following financial institutions to be used as depositories for 2020-2021:

- Muncy Bank and Trust Company
- FNB Bank
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- RBC Capital Markets
- Citizens & Northern Bank

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

BF-5 Approval of the attached bank signatories for school district accounts as listed for the 2020-2021 fiscal year. (Attachment)

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-7 Approval of the Montoursville Area School District Athletic Health and Safety Plan. (Attachment)

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked if the plan needed to be approved by the PDE before it is implemented.

#### Informational Items

Mrs. Bason shared that the District Health Plan is still being worked on, but they are planning to propose it for approval on July 14<sup>th</sup>.

Mrs. Bason announced the second round of feasibility study meetings. These meetings will allow for the options created by the architects to be shared with the public. The meeting dates will be July 15<sup>th</sup> and July 22<sup>nd</sup>.

#### Public comment

No public comment.

#### ADJOURNMENT OF THE REGULAR MEETING 7:59 PM

Motion: Marriott Second: Konkle  
Voice Vote: Unanimous



David Shimmel, President



Brandy N. Smith, Board Secretary