

December 2018 Lyter PTO Meeting Minutes

December 13, 2018

Board and Co-Chair Attendance: Ellen Dunkleberger, Jessica Clayton, Stephanie Pickering, Meghan Maeulen, Connie Dawes, Katie Farley, Misty Emick, Rebecca Alexander, Katie Garber

Guests/Parents Attendance: None

Principal: Mr. Feerrar

Administrative Business (M. Emick)

- Approved October 2018 and November 2018 meeting minutes
- End of year giving donations:
 - \$100 from Kiwanis
 - \$100 from Superintendent's Corporation (thank you needs to be sent)
 - \$5000 grant from Heim foundation, deposited in November (another \$5000 was given in December)
- Reviewed and approved the November 2018 Treasurer's Report
- Open Board Positions
 - Spring Fling Coordinator
 - Special Events Chair
 - Teacher Appreciation Luncheon
 - End of the year picnic
 - Movie nights (Bobbi Jo currently coordinating)
 - PTO will not have to coordinate PSSA snacks. The teachers will be informed it is up to them to ensure snacks are provided.
 - April 12: PSSA breakfast will be provided by the PTO

Welcome/Principal's Update (D. Feerrar)

- Santa Visit:
 - Santa will arrive at Lyter on December 21st on the fire truck, the students can visit with Santa. Classes will be called down individually like last year.
 - PTO assistance needed from 10-12am on Friday, December 21st
- Discussed upcoming snow make up date for November 15 will be on March 15. There is only one other built in snow day in the calendar. All other snow days will be added at the end of the year.
- Spring Assembly: HesheyPark America Traveling Zoo - April 4
- Parent Teacher Conferences - April 5 (as needed basis)
- Kindergarten Registration - Friday, April 5th as well
- PSSA kickoff breakfast will be April 12th

Technology Purchase (M. Emick/D. Feerrar)

- Special meeting to be scheduled in January to discuss the best use of the \$10k grant from the Heim foundation. Tentatively scheduled for January 24th at 6:30pm.
 - Darrin to coordinate with Ms. Bason and the teachers to attend and/or solicit feedback

Field Trip Representatives

- Kindergarten - Jessica Clayton
- First Grade - Bobbi Jo Lundy
- Second Grade - Meghan Maeulen
- Third Grade - May not have a PTO funded field trip. Misty looking into potential third grade field trip
- Fourth Grade - Ellen Dunkleberger

Spring Fling

- Concern regarding the food truck, that the prices will be too high
- Discussed feasibility of Spring Fling without a Spring Fling coordinator. Meghan and Misty both offered to step in to be the acting Spring Fling Coordinator
- Misty/Meghan drafting a letter to recruit someone for Spring Fling Coordinator. Suggested deadline of mid-February in order to make a final call on whether to have Spring Fling or not by March 2019.

Fundraising

- Gift card Recap - final gift card order picked up today
- Craft Fair/Flag Sale Recap - Sold six flags at the craft fair, sold a few in the office. Email will go out to sell them, they will also be sold in the concession stand at the high school
- Tee shirt Orders
 - Tee shirts inventoried. We have a hodgepodge of shirts left. A flier will be sent home indicating they are available for anyone interested in purchasing them
- 3-6-9 Organization/Chair
 - February 4th the deadline for the paperwork to go out.
 - February 11th (three weeks prior to Dr. Suess' birthday is the kickoff)
 - Paperwork to be reviewed to make the fundraising requirements more clear

Committee Reports

- Walk-A-Thon - 2nd Grade pizza party complete, K, 3rd and 4th grade parties are scheduled. Waiting to hear back from Mrs. Breon for the 1st grade party.
- Classroom activities
 - Gloves were separated out, there are a lot left for next year. Stephanie will determine exactly how many we have and what we need to purchase.
 - Generally we look for gloves that are around \$.50
 - Stephanie will call Molly (Pamela's mother) to see if she is interested in purchasing gloves again for PTO this year (for next year's Christmas)
- Yearbook - Facebook post made to remind parents to submit pictures for the yearbook

- Communications - Movie Night - January 2019. Will likely be Incredibles 2 as there a limited selection right now.
- Beautification
 - Undecorating date not yet provided. Darrin indicated as long as the trees were removed from the hallway, there is no rush to remove the other decorations.
 - Rebecca will let us know a date
- Special Events - Chorus Concert Recap - The cookies from the cafeteria were delicious. Nicole was instrumental in assisting us with the cookie delivery (Thank you Nicole!)

Meeting adjourned at 7:44

Upcoming Meetings

12/21/18 - Santa Visit and Holiday Parties - 10:00 AM on - Lyter School

1/9/19 - PTO Board Meeting, 6:00 PM - Lyter School Library

1/24/19 - Technology Grant Meeting, 6:30 PM - Lyter School Library

Respectfully Submitted By:

Ellen Dunkleberger, Recording Secretary