

# **MONTOURSVILLE AREA SCHOOL DISTRICT**

## MINUTES FOR BOARD ORGANIZATIONAL MEETING High School

**TUESDAY, December 5, 2017**  
**7:00 PM**

Call to Order-Board President  
Roll call-Board Secretary  
Open with Pledge to the Flag

MEMBER

<u>x</u>	Daniel L. Albert
<u>x</u>	Susan Beery
	Denise M. Johns
<u>x</u>	Scott W. Konkle, Vice President
<u>x</u>	Robert B. Logue
<u>x</u>	Jennifer L. Marriott

**MEMBER**

<u>  x  </u>	Dottie M. Mathers
<u>  x  </u>	William S. Ruffing
<u>  x  </u>	Ronald E. Snell, President
_____	*Benjamin Landon, Solicitor
<u>  x  </u>	*Christina Bason, Superintendent
<u>  x  </u>	*Brandy N. Smith, Business Mgr./Bd. Secretary
_____	*(Non-Voting Member)

OTHERS

_____	Feerrar, Darin – Elementary School Principal
_____	Fessler, Jack - Food Service Supervisor
<u>  x  </u>	Gnoffo, Joseph - Supervisors of Buildings and Grounds
<u>  x  </u>	King, Christopher- Assistant High School Principal
<u>  x  </u>	Myers, Curtis – Assistant Middle School Principal
_____	Smith, Paul – Technology Coordinator
<u>  x  </u>	Taormina, Daniel – High School Principal
<u>  x  </u>	Williamson, Michele – Supervisor of Special Education
<u>  x  </u>	Residents    x    Media    x    Students

### Appointment of Temporary Board President

Mr. Snell appointed Mr. Ruffing to Temporary President.  
Mr. Ruffing took the chair of the Temporary President.

### Nominations for Board President

Mr. Ruffing called for nominations for the 2018 President of the Montoursville Area School Board. Mr. Snell nominated Mr. Ruffing. Mr. Ruffing nominated Mr. Konkle. Mr. Ruffing called for any additional nominations. No additional nominations were made.

Roll call vote for Mr. Ruffing.

Motion: Snell Second: Marriott  
Yes: Konkle  
No: Albert, Beery, Logue, Marriott, Mathers, Ruffing, Snell  
Absent: Johns  
Result: **Motion Failed**

Roll call vote for Mr. Konkle.

Motion: Ruffing                                  Second: Albert  
Yes: Albert, Beery, Logue, Marriott, Mathers, Ruffing, Snell  
No: None

---

Absent: Johns  
Abstain: Konkle  
Result: **Motion Carried**

Mr. Konkle took the chair of President.

#### Nominations for Board Vice President

Mr. Konkle called for nominations for the 2018 Vice President of the Montoursville Area School Board. Mrs. Marriott nominated Mr. Ruffing. Mr. Konkle called for any additional nominations. Mr. Snell nominated Mr. Albert; Mr. Logue seconded the nomination.

Roll call vote for Mr. Ruffing.

Motion: Marriott

Second: Mathers

Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing

No: Logue, Snell

Absent: Johns

Result: **Motion Carried**

#### President's Appointment of Committees

Mr. Konkle requested the board members to email him considerations for which committees they wish to serve on.

#### Meeting Place, Time, and Dates

Mr. Konkle announced that the regular meeting of the Board of School Directors will be held the second Tuesday of each month at 7:00 p.m. and work sessions will be the fourth Tuesday of each month. All meetings will be held at the Montoursville Area High School in the Broad Street Conference Room. He announced that a schedule will be made with no work sessions in the summer months of June, July, and August as well as November and December. Mr. Snell requested that meeting location alternate between the high school and Loyalsock Valley Elementary School. Mr. Konkle announced that a vote would take place on the schedule at the next board meeting, January 9, 2018, in the Broad Street Conference Room. Mrs. Smith questioned whether to advertise for the January 9, 2018 meeting only or to advertise for all meetings held in 2018. Mr. Konkle opened the room for discussion on the subject. Dr. Mathers commented on the costs. Mr. Smith and Mr. Gnoffo responded. Mr. Ruffing commented on the request to have meetings at Loyalsock Valley. Mr. Snell responded to Mr. Ruffing. Mr. Logue also responded to the location of the meeting discussion. Mr. Konkle requested Mr. Logue to make a motion.

Motion for the board meetings to be held at the Broad Street Conference Room on the second Tuesday of every month at 7:00pm. (Roll Call)

Motion: Logue

Second: Ruffing


Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing

No: Snell

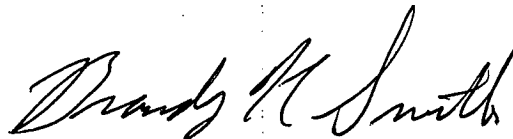
Absent: Johns

Result: **Motion Carried**

#### ADJOURNMENT OF THE ORGANIZATIONAL MEETING 7:18 PM



Scott W. Konkle, President



Brandy N. Smith, Board Secretary

# 

## 

### 

#### 

##### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

###### 

######

## Business Manager's Report

### A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

### B. Budgetary Transfers

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

### C. Presentation of Bills (Roll Call)

General Fund	- \$1,974,988.89
Cafeteria Fund	- \$ 79,430.71
Capital Project	- \$ 895,140.06

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

### D. Business

Mrs. Smith mentioned that Mr. Randy DiPalo from Larson Kellett had to leave but was to present the audit report for the school year ending June 30, 2017. Board members were given the audit report and letter. Mrs. Smith mentioned that questions concerning the audit may be forwarded to him.

The Board received a tentative schedule for the 2018-2019 budget. The dates could change if the budget process moves along faster than expected.

### Superintendent's Report

Mrs. Bason thanked those who helped make the Senior Citizen Thanksgiving Dinner a success. She announced the Christmas concerts and events going on in December. Mrs. Bason also congratulated Gavin Hoffman for signing with Ohio State University as part of the wrestling program, as well as Josh Dinges for signing with Saint Frances to be on their track and field team.

Mrs. Bason announced that teachers are reviewing the PVAAS data to support the creation of all tier 2 groups at the middle school for ELA and math. Continuing to collect data for the special education plan that is due May 2018.

## Agenda Items

### • General

- G-1 Acknowledgement of the Montoursville Area School District's financial statements for the year ending June 30, 2017, as well as the related audit report from Larson, Kellett and Associates, PC.

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

- G-2 Approval to purchase the McGraw Hill Wonders and Wonderworks programs to support grades K-5, English Language Arts. (Roll call)

Motion: Marriott Second: Snell  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

Mr. Ruffing asked about the costs. Mrs. Bason respond that the cost, if purchased by December 15, 2017, will be around \$175,000. The cost will increase to around \$230,000 after December 15, 2017. Mrs. Bason explained that calculations equal \$25.12 per household in additional taxes. Mr. Logue asked about the current program. Mrs. Bason responded. Mr. Logue responded to the comments. Mrs. Marriott responded that the district needs the program. Mr. Snell commented that this is a minimal investment to ensure the students preparation for later grades. Mr. Konkle commented that the current program is twelve years old. Mr. Konkle opened the discussion to the public. One attender commented that the continuity would equal to achievement. Mrs. Marriott commented on the importance of the continuity within elementary schools.

- G-3 Approval of a request from Lenny Newton, Cub Scout Pack 21, to use C. E. McCall Middle School wood shop, December 16, 2017, 9:00 AM to 12:00 PM. (Attachment)

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

Dr. Beery commented on the Cub Scouts having liability insurance. Mrs. Smith responded. Mr. Konkle commented.

- G-4 Approval of a request from Alison Stroop, LKW Dance Center, to use Montoursville Area High School auditorium, March 17 and 18, 2018, 2:00 to 6:00 PM. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

- **Personnel**

P-1 Approval of the following addition to the professional staff, effective December 11, 2017:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Replacement</u>
Daniel Heinrichs	High School Biology	\$44,000 (1 <sup>st</sup> step of the bachelor's scale) pro rata	David Myers

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-2 Approval of the following addition to the substitute support staff for the 2017-2018 school year:

<u>Substitute</u>	<u>Position</u>
Marc Guthrie	Custodian

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-3 Approval of the following addition to the coaching staff for the 2017-2018 school year:

<u>Coach</u>	<u>Position</u>	<u>Sport</u>	<u>Stipend</u>	<u>Replacement</u>
Scott Dempsey	Volunteer	Wrestling	NA	NA
Ashley Burger	Volunteer	Girls' basketball	NA	NA

Motion: Albert Second: Mathers  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

- **Academics**

A-1 Approval for student, 210520, to be expelled from C. E. McCall Middle School until adequate progress at the alternative placement is recommended.

Motion: Snell Second: Marriott  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

A-2 Approval for student, 191140, to be expelled from Montoursville Area High School.

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

- **Building and Grounds**

B-1 Approval for the following change orders.

	<u>Company</u>	<u>Change Order</u>	<u>Reason</u>	<u>Amount</u>
Add:	Sanso		Covering replacement of the Arch Street sidewalk along the Venema property damaged over the last few years by school bus traffic and construction vehicles. Approximately half of this cost is offset by a check in the amount of \$946.39 from Lobar plus work performed in-kind two summers ago to temporarily even the sidewalk to satisfy Montoursville Borough.	\$2,286.50
	Farfield	COR42	Covering complete flush-out of the hydronic system on a time and material basis.	\$4,597.00
	Farfield	COR43	Covering the re-piping of the humidifier drain line at the choral room.	\$1,079.00
	Lobar	COR170	Covering repair work in the auxiliary gym/wellness center area discussed in CRA email, dated July 19, 2017.	\$3,126.07
	Lobar	COR172	Covering the furnishing only of two circular pads to surround the round columns at the south edge of the basketball court.	\$1,132.60
	Farfield	COR36	Covering the fabrication and installation of return air duct extensions in the metal shop and in the wood shop as indicated on supplemental Drawing M-28	\$3,378.00
	Farfield	COR40	Covering the replacement of the supply air plenum that had been installed exiting RTU B2-1 with a new fitting consisting of a 90-degree elbow and transition section.	\$3,310.00
	Fairfield	COR41	Covering the replacement of the existing 54" x 20" 90-degree elbow over the auditorium with a 54" x 20"/ 54" x 42" 90-degree elbow.	\$1,824.00

Mr. Snell requested to vote on change orders only and exclude the add order from Sanso.

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

Approval for add order to Sanso for \$2,286.50.

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing  
 No: Snell  
 Absent: None  
 Result: **Motion Carried**

Mr. Snell commented that the board was made aware of the damage done to the resident's sidewalk due to construction and traffic. He does not agree with replacing the whole sidewalk and just to fix the damaged area. Mr. Castner responded to the comments stating the entire sidewalk had been effected.

**Motion to add the supplemental.**

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-5 Approval of an agreement between P & A Administrative Services, Inc. and Montoursville Area School District. (Attachment)

Motion: Marriott Second: Snell  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-6 Approval of the school board president, vice president, secretary, and treasurer as authorized signers for the following school district bank accounts for the remainder of the 2017-2018 fiscal year:

FNB Lockbox Checking  
Muncy Bank and Trust co. Memorial Garden Care Fund  
PSDLAF Capital Reserve Fund  
PSDLAF Capital Project Fund  
PSDLAF Investment Account  
PSDLAF Payroll Fund  
PSDLAF Financial Security Account  
PSDLAF 2016 Bond Proceeds Account  
Santander Bank General Fund  
Santander Bank Food Service Fund  
Citizen & Northern Bank 2017 Bond Proceeds Account

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

P-4 Approval of the following long-term substitute:

<b>Substitute</b>	<b>Position</b>	<b>Effective</b>	<b>Replacement</b>
Richelle Sanford	Elementary	December 4, 2017 to March 2, 2018	100036

Motion: Marriott Second: Albert  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**



P-5 Approval of the following addition to the substitute teacher list for the 2017-2018 school year:

Substitute Teacher	Substitute Certification
Brett Powell	Physics 7-12

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

P-6 Approval of the resolution and terms of the adjudication regarding employee 100730 as provided by the law offices of Mitchell Gallagher. (Roll call)

Motion: Marriott Second: Mathers  
Yes: Albert, Konkle, Logue, Marriott, Mathers, Ruffing  
No: Snell  
Absent: None  
Abstain: Beery  
Result: **Motion Carried**

Mr. Snell made a motion for the Superintendent to administer a lesser sanction in lieu of dismissal. Mr. Konkle commented that it is a personnel matter and there will be an executive session.

B-2 Approval to conduct limited indoor air quality/indoor environmental quality evaluations at Loyalsock Valley Elementary School, at a cost not to exceed \$800.00, from SSM Spotts, Stevens and McCoy. (Roll call)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**

Dr. Mathers asked about doing an outdoor test along with the indoor test. Mr. Gnoffo responded. Mr. Snell asked about the property line. Mr. Gnoffo responded. Mr. Ruffing inquired about the date of the evaluation. Mr. Gnoffo responded.

#### Other Reports

Jakob Riedy, student representative, reported winter sports are starting up soon. He also announced the winter talent show will be December 22, 2017. Senior, Katelyn Loss qualified for nationals for Thespian Society.

Mr. Taormina presented Mr. Dick Castner with a diploma to show the district's appreciation for his work throughout the building project.

#### A. Committee Reports

- Policy Committee – Mrs. Marriott commented that there was a meeting. Mrs. Bason commented that they are determining direction.
- LCTC Representative – Mr. Logue went to first meeting. Enjoyed the meeting and is enthusiastic about LCTC.
- Memorial Gardens – Mr. Konkle mentioned a meeting with Ettingers.

Mr. Logue commented that Mr. Snell is a true representative of his area, he admires him and his perseverance in his mission.

Motion to hold work session meetings every fourth Thursday of the month, with the exception of June, July, August, November, and December at 7:00pm in the Montoursville Area High School Broad Street Conference Room.

Motion: Marriott                      Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Snell  
No: None  
Absent: Johns  
Result: **Motion Carried**


Public Comment

One resident commented on a very well run meeting. Ms. Bonnie Baier thanked the board for approving the reading program.

Executive session very the board meeting was announced.

ADJOURNMENT OF THE REGULAR MEETING 8:14 PM

Motion: Konkle                      Second: Ruffing  
Voice Vote: Unanimous



Scott W. Konkle, President



Brandy N. Smith, Board Secretary