

# MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD MEETING  
Loyalsock Valley Elementary School

Thursday, September 14, 2017  
7:04 PM

Call to Order - Board President  
Executive session announced  
Roll call - Board Secretary  
Open with Pledge to the Flag

## MEMBER

Denise M. Johns  
 Scott W. Konkle  
 Robert B. Logue  
 Jennifer L. Marriott

## MEMBER

William S. Ruffing  
 Ronald E. Snell, President  
 Karen L. Wright  
 \*Benjamin Landon, Solicitor  
 \*Christina Bason, Superintendent  
 \*Brandy N. Smith, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

## OTHERS

Feerrar, Darrin – Elementary School Principal  
 Fessler, Jack - Food Service Supervisor  
 Gnoffo, Joseph - Supervisors of Buildings and Grounds  
 King, Christopher- Assistant High School Principal  
 Myers, Curtis – Assistant Middle School Principal  
 Smith, Paul – Technology Coordinator  
 Taormina, Daniel –High School Principal  
 Williamson, Michele – Supervisor of Special Education  
 Residents  Media  Students

### Recognition/Awards/Presentations

Mrs. Marriott congratulated Gavin Hoffman for winning the bronze medal at the Cadet World Wrestling Championships in Athens, Greece.

### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, August 8, 2017

Motion: Marriott            Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

### Prior Presentation

- A. Harry Boyer, Elder Chairman, Community Baptist Church, offered a blessing.

Public Comment Regarding Agenda Items  
(No Comments)

Business Manager's Report

A. General Fund, Cafeteria Fund, Capital Projects Fund, Middle School Student Activity Fund and High School Activity Fund.

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

B. Budgetary Transfers

Motion: Snell Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

C. Presentation of Bills (Roll Call)

General Fund	– \$1,635,809.23
Cafeteria Fund	– \$ 11,733.91
Capital Project	– \$1,212,902.77

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

D. Business  
Current Suspension Costs \$473,647.46.

Superintendent's Report

Staff in-service days were August 22, 2017 – August 25, 2017.

Mr. Gnoffo and his staff were commended for their hard work to prepare the buildings for the first day of school.

Third day enrollment will be presented at the October board meeting.

Miss Rebekah Lundy, along with the high school Key Club, is running a children's book drive for those affected by hurricane Harvey. Gavin Hoffman was recognized for his wrestling accomplishments. Mr. Ruffing thanked Gavin for being a positive reflection on the school district.

The second annual Thanksgiving dinner for senior citizens will be held November 16, 2017 at C.E. McCall Middle School. Mrs. Bason reviewed the 2014 feasibility study that was provided to all board members at the last board meeting. The study outlined what was to be done at the high school as well as Loyalsock Valley. Mrs. Bason asked the board if they have any questions about the study. Mr. Snell commented that using Plan Con for such a small dollar amount, such as an electrical project at Loyalsock Valley, would be an unwise tactic. Mrs. Bason mentioned using a phase-in approach that money would be given for up to two years. A recommendation was made by Mr. Jim Vogel, Plan Con administrator, to have a comprehensive plan to look at all aspects, how it will be funded, and what period of time does the district want to lay that out so it can be affordable. Mrs. Bason asked if there were any more questions or comments on which direction the board would like to take before announcing to return to this matter at the next meeting. A letter was received from the Department of Education stating that the district is fully compliant with I.D.E.A.

## Agenda Items

Motion to add Supplemental

Motion: Snell Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- General

G-12 Accept the resignation of Region 1 School Director. (Roll Call)

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**  
Mr. Snell commented Mr. Hagemeyer was a big advocate for LCTC.

G-13 Accept the resignation of Region 2 School Director. (Roll Call)

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- Personnel

P-13 Approval to dismiss employee 101826, effective August 23, 2017. (Roll Call)

Motion: Konkle Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- General

G-1 Recommend the nomination and election of a Vice President. (Roll Call)

Mr. Snell opened nominations.  
Mr. Konkle was nominated by Mr. Ruffing.  
Mr. Snell asked for any other nominations.  
Mrs. Marriott motioned to close nominations. Mr. Ruffing seconded the motion.  
Motion: Ruffing Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-2 Recommend the nomination and election of a Treasurer. (Roll Call)  
Mr. Snell opened nominations.  
Mrs. Marriott was nominated by Mr. Ruffing.  
Mr. Snell asked for any other nominations.  
Mr. Ruffing motioned to close nominations. Mr. Konkle seconded the motion.  
Motion: Ruffing Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-3 Approval of a resolution approving authorized bank account signers for Montoursville Area School District bank accounts.  
Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-4 Approval of PSBA Officers:  
President Elect – Otto Voit III  
Vice-President – Gary Smedley  
Treasurer – Mike Gossert  
Central at Large – Larry Augustine  
PSBA Insurance Trust Trustees – Michael Faccinetto  
  
Motion: Marriott Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**  
Mr. Snell asked about the tallying.

G-5 Approval of agreement between Montoursville Area School District and Lycoming College for the purpose of placing student teachers for the 2017-2018 school year. (Attachment)  
Motion: Snell Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**  
Mr. Snell asked if Lycoming College is the only college the district receives student teachers from.  
Mrs. Bason responded.

G-6 Approval of a proposal between Montoursville Area School District and Conrad Siegel Actuaries for the 2017-2018 school year. (Attachment)  
Motion: Snell Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**  
Mrs. Wright asked what the proposal entails. Mr. Bason responded.

G-7 Approval of an agreement between Montoursville Area School District and Larson, Kellett & Associates.  
(Attachment)

Motion: Snell Second: Marriott  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-8 (Removed)

G-9 Approval to accept a grant, in the amount of \$1,000 from Sullivan County Rural Electric Cooperative, Inc.  
These funds will assist the Montoursville Area High School Science Department. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

Mr. Snell commented that Sullivan County REC would like a report as to how the funds are used.  
Mr. Snell asked if there was a plan for how the money would be put to use. Mrs. Bason responded.

G-10 Approval of an agreement between Montoursville Area School District and Justice Works Youth Care.  
(Attachment)

Motion: Marriott Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-11 Approval of a resolution to extend a KOZ abatement for Timberend Park partial 12-325-119D and 12-235-119-Z. (Attachment)

Motion: Snell Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

Mr. Fink spoke in regard to the KOZ. Mrs. Bason responded to Mr. Fink's comments.  
Mr. Snell commented he wanted to learn more about it. Mr. Ruffing commented.

Mr. Ruffing commented that the policy committee typically has three members and recommended Mr. Konkle to be part of the policy committee.

- **Personnel**

P-1 Approval of the extension of a Professional Employee Contract, including tenure, to the following members of the professional staff who have completed three years of satisfactory service on a Temporary Professional Contract:

<b>Employee</b>	<b>Subject Area</b>	<b>Building</b>
Kristin Albaugh	Elementary	Loyalsock Valley Elementary
Briana Kish	Special Education	Lyter Elementary
Kelly Kimble	Elementary	Loyalsock Valley Elementary

Motion: Marriott      Second: Konkle  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-2 Approval of the following additions to fill long term positions:

<b>Employee</b>	<b>Position</b>	<b>Salary</b>	<b>Replacement</b>
Andrea Burleigh	One year Music	\$44,000	Emily Warunek
Richelle Sandford	Elementary	Sub pay	Maternity Leave
Dawn Hoffman	Elementary	Sub pay	Maternity Leave
Rachel Smith	Music	Sub pay	Maternity Leave

Motion: Marriott      Second: Ruffing  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-3 Approval to accept the resignation of Travis Wurster, head baseball coach, Montoursville Area High School, effective August 9, 2017.

Motion: Snell      Second: Konkle  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-4 Approval to accept the resignation of Candi Leisenring, assistant cheer coach, Montoursville Area School District, effective August 16, 2017.

Motion: Konkle      Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-5 Approval of the following maternity leave change in dates for a member of the professional staff:

<u>Employee</u>	<u>Leave Dates</u>
101489	September 5, 2017 to October 31, 2017 (previously November 14, 2017)

Motion: Snell                      Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-6 Approval of an addition of a choreography position for cheerleading for the 2017-2018 school year only.

Motion: Konkle                      Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**  
 Mrs. Marriott commented on cost to district. Mrs. Bason responded.

P-7 Approval for the following changes/additions to the coaching staff, effective for the 2017-2018 school year:

<u>Coach</u>	<u>Position</u>	<u>Sport</u>	<u>Stipend</u>	<u>Replacement</u>
Jeremy Eck	Head Coach	Baseball	\$3,840.00	Travis Wurster
John McKenna	Volunteer	Girls' Soccer	-	-
Amber Lowery	From Assistant to JV Assistant	Cheerleading	\$2,700	Candi Leisenring
Justin Manly-Smith	From Volunteer to Choreographer (1 year position)	Cheerleading	\$1,500	
Chris Reeder	Assistant Coach	Cross Country	\$1,900	Nate Kimble
Jonathan Weaver	Head Coach	Girls' Basketball	\$3,900	Travis Heap

Motion: Marriott                      Second: Wright  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-8 Approval of the following addition to the support staff:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Annual Hours Worked</u>	<u>Effective</u>	<u>Replacement</u>
Stephen Betts	Building Security	\$11.40	up to 4 hrs/day	August 22, 2017	John McKenna
Stephen Betts	Crossing Guard	\$13.05	.5 hour/day	September 5, 2017	Dan Ayers
Deborah Williams	Custodian	\$13.64	8 x 260 = 2080 prorated	September 13, 2017	Christopher Lowell

Motion: Marriott                      Second: Konkle  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-9 Approval of the following addition to the substitute teacher list effective for the 2017-2018 school year:

<u>Substitute Teacher</u>	<u>Substitute Certification</u>
Amber Baxter	Elementary and Special Education
Abigail Lazorka	Elementary PK-4

Motion: Snell Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

P-10 Approval of the following guest teacher list effective for the 2017-2018 school year:

<u>Guest Teacher</u>	<u>Guest Teacher</u>
Erin Barone	Susan Martin
Barbara Calaman	John Mott
Donna Carey	Taylor Nedurian
Gretchen Carpenter	Angela Nicholas
Benjamin Comfort Sr	Annette Pennella
Benjamin Comfort Jr	Quaid Richart
Emily Comley	Glenn Rightmire
Dana Culver	Richard Saylor
Maria DeBrody	Marc Shaeffer
Matthew Derrick	Joseph Shimko
Morgan Fenstermacher	Zach Sloan
Rachael Fowler	Don Smith
Jodi Fox	Shirley Smith
Carl Coettel	Diane Souter
Elizabeth Haldeman	Christina Staccone
Michele Hazel	Cammy Stevens
Sheri Hitesman	Maja Susanj
Robert Horne	Robert Thomas
Christy Johnson	Harriet Villiarimo
Susan Kainz	Sarah Weiss
Gary Lamoreaux	Kurt Wertz
Diane Langley	Haley Wojtaszek

Motion: Marriott Second: Snell  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**



P-11 Approval of the following addition to the support staff substitute list for the 2017-2018 school year:

<b>Substitute Aide</b>	<b>Substitute Position</b>
Wendy O'Malley	Secretary

Motion: Marriott      Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

P-12 Approval of School Bus Drivers and Monitors for the 2017-2018 school year. (Attachment)

Motion: Snell      Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- **Policy**

PY-1 Approval for school board new policy 823 Naloxone, for the first reading. (Attachment)

Motion: Marriott      Second: Snell  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- **Building and Grounds**

B-1 Approval for the following change orders.

	<u>Company</u>	<u>Change Order</u>	<u>Reason</u>	<u>Amount</u>
Add:	Lobar	COR 144	Covering locating and preserving the time capsule.	\$417.75
	Lobar	COR 24	To install a fire-rated gypsum wallboard assembly where masonry could not be extended to the underside of the roof deck in the tech-ed building.	\$2,828.55
	Lobar	COR 110 COR 155	Covering a value previously included in the savings associated with the election of Alternate GC-18. This material was ordered prior to the work stoppage. The school district owns the fabricated materials that Alumi-glass has been housing. Some materials will be used on the Arch St side of the building. The original amount was included in savings but not accurately. This is related to savings. <b>Suspension related.</b>	\$13,433.69 \$12,685.00
	Lobar	COR 118	Covers additional masonry required for miscellaneous chases to cover rerouted piping in several locations as described.	\$4,391.07
	Lobar	COR 137	Covering the construction of a bulkhead at the northeast corner of the cafeteria.	\$1,050.78
	Lobar	COR 154	Covering the excavation and creation of an exit-way from the existing boiler room to remove existing equipment.	\$11,400.00
	Lobar	COR 19 (revised)	Covering the removal of dampers in the ductwork serving fume hoods as directed by CK-COG as a condition for occupancy last spring.	\$3,907.00
	Lobar	COR 19 (revised)	Covering the provision of additional smoke detectors and controls specific to activating smoke dampers in smoke-tight compartments forming science labs as directed by CK-COG as a condition for occupancy last spring.	\$9,627.00
	Silvertip	COR 31	To furnish and install a replacement sink in the concession area near the gym.	\$926.37

Motion: Wright Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

Mr. Snell asked about COR 31. Mrs. Bason responded to the comments.  
 Mr. Castner responded to the comments.

B-2 Approval to issue a no-cost change order to each of the prime contractors extending the contract time to November 3, 2017. (Attachment)

Motion: Konkle Second: Marriott  
 Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
 No: None  
 Absent: Johns  
 Result: **Motion Carried**

- **Discussion Items**

D-1 1931 Stone – Mr. Snell commented the stone was for a 1931 building not a 2017 building. Mr. Snell would like to have them displayed in the hallway where people would see it. Mr. Konkle asked if could wait until next meeting. Mr. Snell responded if it is a display it can wait. Mrs. Marriott thought it should be displayed. Mr. Ruffing commented it is historical. Two audience members responded. Mr. Logue responded it should be displayed.

D-2 New Corner Stone – Mrs. Wright would like to see it in between the two stone pillars on Arch St. side. Mr. Snell commented. Mr. Castner responded. Mr. Konkle responded. Mr. Taormina responded to the comments. Mr. Konkle commented he would like it in the District Office. Announcement for community input to submit items for the new time capsule.

D-3 Opening of the Time Capsule – Mr. Ruffing suggested opening during the open house of the new school. Mr. Snell prefers the two events be kept separate. Mrs. Wright mentioned senior citizens would not want to wait until winter months for the open house to see the time capsule opening. Mr. Konkle suggested homecoming. Mr. Logue and Mrs. Marriott responded that it would take away from the students and not as many would be at the homecoming game. A suggestion was made for the annual Thanksgiving dinner. November 16, 2017 was decided upon to open the time capsule at the Thanksgiving dinner.

D-4 Jeremy Eck – Mr. Eck gave insight on the baseball field. He commented on how it has deteriorated over the years and is unplayable due to wet spring conditions. Mr. Eck is asking for approval, with private donations from several donors, to make improvements to the field.

G-14 Approval to accept anonymous donation to improve baseball field.

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

- **Board Member Interviews**

Mr. Snell asked Region 2 candidates asked to go to the library.  
Mr. Albert was asked the interview questions.  
Mr. Fulton was asked the interview questions.  
Mr. Hoffman was asked the interview questions.  
Mrs. Mathers was asked the interview questions.

The Board went to executive session at 9:35 pm until 9:51 pm to discuss the candidates.

G-10 Appointment of a Region 1 School Director – Mr. Albert (Roll Call)

Motion: Marriott Second: Ruffing  
Yes: Konkle, Logue, Marriott, Ruffing, Snell, Wright  
No: None  
Absent: Johns  
Result: **Motion Carried**

G-11 Appointment of a Region 2 School Director – (Roll Call)

Mrs. Mathers was nominated by Mr. Ruffing, seconded by Mr. Konkle.  
Mr. Fulton was nominated by Mrs. Wright, seconded by Mr. Snell.  
Mrs. Marriott motioned to close nominations. Mr. Ruffing seconded the motion.  
Roll Call vote on Mrs. Mathers for School Director – Region 2

Motion: Ruffing Second: Konkle  
Yes: Konkle, Logue, Marriott, Ruffing  
No: Snell, Wright  
Absent: Johns  
Result: **Motion Carried**

Mrs. Wright commented that others shouldn't be discouraged to become involved and new people should step up with fresh ideas as board member's terms come to an end.

Mr. Castner reported on the placement of the stone.

Other Reports

A. Committee Reports

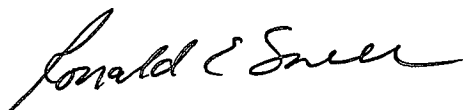
- Memorial Gardens meeting on Tuesday.

Public Comment

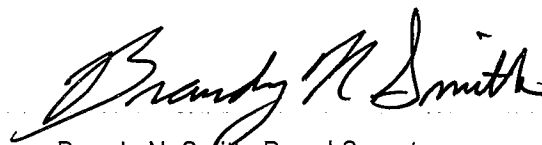
Dale Ulmer commented on his class having their high school 50<sup>th</sup> reunion. Thanked Mr. Taormina for his time to give a tour of the new facilities to him and his classmates. Mr. Taormina commented on the need of a LCTC representative. Mr. Snell asked if everyone is in agreement on the placement of the stone. Mr. Castner provided a diagram to show the location of the stone.

ADJOURNMENT OF THE REGULAR MEETING 10:05 PM

Motion: Marriott Second: Ruffing  
Voice Vote: Unanimous



Ronald E. Snell, President



Brandy N. Smith, Board Secretary

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Mary Strassner	Upper Fairfield
2	JOSEPH LECHE	503 N. Washington
3	Susan Beery	146 Woodland Ct
4	Donna Pongratz	437 Cherry Rd
5	Marion Rogers	415 MONTGOMERY
6	STEVE BACHEN	412 CHERRY MANTSD
7	John Swell	Upperstown Rd Proctor
8	Ray	1326 Calvert Rd Trout Run PA
9	Steve Kirk	501 Helen Ave Williamsport
10	Bob Larson	MTV
11	Joe Walsh	1125 Walnut St MTU
12	John Lundy	98 Tylor Lane
13	Wendy Durant	200 Confair Pkwy
14	Christie Gruenewald	88 Faircrest Rd. mtu
15	Jerome Fik	500 Bennett Street
16	EMILY MONTANA	1111 Montecarlo Ln
17	Jason Cott	915 Spruce Street
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MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 9/14/2017

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
91	Josh Young	603 Broad St.
92	Yvonne Eddy	515 Cherry
93		
94	Dotie Mathus	Fairfield Top
95	Dan Leathers	" "
96	Dale Usher	1060 Yeagle Rd
97	Frank Kopp	65 Kuhns Rd,
98	Mexican Jundy	98 Tyler Lane
99	Stephanie Jundy	98 Tyler Lane
100	U. Mansueti	5262 Northway Rd.
101	Tom W. Wentzler	90 Quaker State Rd
102	Carl Fultz	156 Fairfield Ct Rd units
103	David Haffner	123 Thanksgiving Ln units.
104	Pamela Nelson	225 Bennett St
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