

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD ORGANIZATIONAL MEETING
High School Library School

TUESDAY, December 6, 2016
7:00 PM

Call to Order-Board President
Roll call-Board Secretary
Open with Pledge to the Flag

MEMBER

George E. Hagemeyer
 Denise M. Johns
 Scott W. Konkle
 Robert B. Logue
 Jennifer L. Marriott (7:53)
 William D. McCleary, Vice President

MEMBER

William S. Ruffing
 Ronald E. Snell, President
 Karen L. Wright
 *Benjamin Landon, Solicitor
 *Christina Bason, Superintendent
 *Brandy N. Smith, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

Feerrar, Darrin – Elementary School Principal
 Fessler, Jack - Food Service Supervisor
 Gnoffo, Joseph - Supervisors of Buildings and Grounds
 King, Christopher- Assistant High School Principal
 Kurtz, Craig – Elementary School Principal
 Moore, Jeff – Middle School Principal
 Myers, Curtis – Assistant Middle School Principal
 Sauers, Kim – Curriculum Director
 Smith, Paul – Technology Coordinator
 Taormina, Daniel –High School Principal
 Williamson, Michele – Supervisor of Special Education
 Residents Media Students

Appointment of Temporary Board President

Mr. Snell appoints Mrs. Marriott to Temporary President.
Mrs. Marriott took the chair of the Temporary President.

Nominations for Board President

Mrs. Marriott called for nominations for the 2017 President of the Montoursville Area School Board. Mr. Hagemeyer nominated Mr. Ronald E. Snell. Mrs. Marriott called for any additional nominations. No additional nominations were made. Mrs. Marriott called for a roll call vote.

Motion: Mr. Hagemeyer Second: Mrs. Johns

Yes: Hagemeyer, Johns, Marriott, McCleary, Snell, Wright

No: Ruffing

Absent: Konkle, Logue

Result: Motion Carried

Mr. Snell took the chair of President.

Nominations for Board Vice President

Mr. Snell called for nominations for the 2017 Vice-President of the Montoursville Area School Board. Mr. Hagemeyer nominated Mr. McCleary. Mr. Snell called for any additional nominations. No additional nominations were made. Mr. Snell called for a roll call vote.

Motion: Mr. Hagemeyer Second: Mrs. Wright
Yes: Hagemeyer, Johns, McCleary, Snell, Wright
No: Marriott, Ruffing
Absent: Konkle, Logue
Result: Motion Carried

President's Appointment of Committees

Mr. Snell announced the appointment to the following committees:

Policy – Mr. Ruffing and Mr. Hagemeyer
IU #17 Board Representative – Mr. Ruffing
Lyco CTC Representative – Mr. Hagemeyer
P.S.B.A. Legislative Representative – Mr. McCleary
Memorial Gardens Committee – Mr. Konkle
Citizens Advisory Committee – Mr. Logue and Mr. Konkle

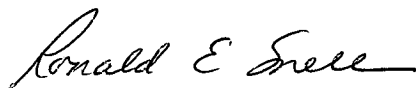
Meeting Place, Time, and Dates

Mr. Snell announced that the regular meeting of the Board of School Directors would be held the second Tuesday of each month at 7:00 p.m. and work sessions will be advertised as needed. Starting in January all odd month meetings will be held at Loyalsock Valley Elementary and the even month meetings will be held at the Montoursville Area High School.

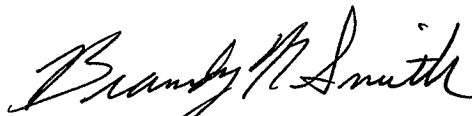
January 10, 2017 – Loyalsock Valley Elementary
February 14, 2017 – Montoursville Area High School
March 14, 2017 – Loyalsock Valley Elementary
April 11, 2017 – Montoursville Area High School
May 9, 2017 – Loyalsock Valley Elementary
June 13, 2017 – Montoursville Area High School
July 11, 2017 – Loyalsock Valley Elementary
August 8, 2017 – Montoursville Area High School
September 12, 2017 – Loyalsock Valley Elementary
October 10, 2017 – Montoursville Area High School
November 14, 2017 – Loyalsock Valley Elementary
December 5, 2017 – Montoursville Area High School

ADJOURNMENT OF THE ORGANIZATIONAL MEETING 7:05 PM

Motion: Mr. McCleary Second: Mr. Hagemeyer
Voice Vote: Unanimous



Ronald E. Snell, President



Brandy N. Smith, Board Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT

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Recognition/Awards/Presentations

Mrs. Bason, Mr. Taormina, and Mr. Keefer recognized the achievements of the football team this year and presented certificates to the team.

Mrs. Bason, Mr. Taormina, and Mr. Gorini recognized the achievements of the soccer team this season and presented certificates to the team.

Student Representative Presentation

Miss Bre Ulmer had nothing for the board this evening.

Approval of minutes for the following meetings:

- Regular Board Meeting, Tuesday, November 8, 2016

Motion: Mr. Hagemeyer Second: Mrs. Marriott
Yes: Hagemeyer, Johns, Marriott, McCleary, Snell, Wright
No: Ruffing
Absent: Konkle, Logue
Result: Motion Carried

Mr. Ruffing commented on the affidavits entered into the board minutes. Mr. McCleary and Mr. Snell responded to the comments. Mr. Ruffing asked that an affidavit be entered into the board minutes.

Prior Presentation

A. Rev. Mike McCormick, Our Lady of Lourdes, offered a blessing.

Public Comment Regarding Agenda Items

Pamela Nelson asked for clarification on agenda items G-3, G-4, P-1, and P-2 before the board votes. Mrs. Nelson also commented on when the Treasurer position is filled.

Business Manager's Report

A. General Fund, Cafeteria Fund, and Capital Projects Fund

Motion: Mr. Hagemeyer Second: Mrs. Marriott
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

B. Budgetary Transfers –

One correction, the first transfer explanation should be to equip 6 science lab and a math or writing lab.

Motion: Mr. Hagemeyer Second: Mr. Snell
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

C. Presentation of Bills (Roll Call)

- Motion to remove check 0052009 and be voted on separately.

Motion: Mr. Ruffing Second: Mrs. Marriott
Ruffing removed the request.

- Original Motion

General Fund	– \$1,988,122.19
Cafeteria Fund	– \$ 78,597.26
Capital Project	– \$1,325,429.81

Motion: Mrs. Marriott Second: Mr. Hagemeyer
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

D. Business

Current Suspension Costs \$374,164.26. There has been no change to the amount since the last board meeting.

Superintendent's Report

Montoursville Marching Band went to Disney World to perform for Thanksgiving.

The Christmas Drama will be held December 9th, 10th, and 11th in the High School Auditorium please come out to the musical.

The Annual Financial Report is complete and will be available on the website.

We will be discussing the 2017-2018 budget in future meetings.

Mr. Ruffing commented on the calendars the drama club is selling and the district's music program. Mr. Snell commented on the video of the band performing in Disney.

Agenda Items

General

G-1 Approval of a request from Jonathan Evans, YMCA Basketball, for use of C. E. McCall Middle School and Lyter Elementary School Gymnasiums to conduct practices for 6th grade boys' basketball, November to December from 5:30 to 7:30 PM. (Group 1 – Free) (Attachment)

G-2 Approval of a request from Todd Wentzler, Cub Scout Pack 21, for use of C. E. McCall Middle School wood shop to conduct building pinewood derby cars, Saturday, December 17, 2016, from 9:00 AM to 12:00 PM (Group 1 – Free) (Attachment)

G-3 Approval of a resolution limiting the 2016-2017 real estate tax increase to the limits established under the Act 1 of Special Session 2006. (Attachment)

G-4 Approval of a resolution authorizing Montoursville Area School District to incur non-electoral debt with the issuance of General Obligation Note, Series of 2017.

Motion: Mr. Hagemeyer Second: Mr. McCleary
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

Mrs. Bason addressed the questions asked during public comment on G-3 and G-4.

Personnel

P-1 Approval to accept the resignation of Denise Beltz paraprofessional member at C. E. McCall Middle School, effective November 18, 2016.

P-2 Approval of the following changes to the coaching staff effective 2016-2017 school year:

Approved Employee	Position	Sport	Stipend	Replacing Employee
Edward Frame	Assistant Coach	Baseball	\$2,000	Zac Martin
Tim Strein	Volunteer	Band		

P-3 Approval of the following addition to the substitute teacher list effective for the 2016-2017 school year:

Employee	Substitute Certification
Richelle Sandford*	Elementary, Early Childhood, Special Education

*pending receipt of clearances

P-4 Approval of the following additions to the guest teacher list effective for the 2016-2017 school year:

Guest Teacher
Tyler Mausteller
Quaid Richart
Bharat Vasudevan
Sarah Weiss

Motion: Mrs. Marriott Second: Mr. Hagemeyer
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright

No: None
 Absent: Konkle, Logue
 Result: Motion Carried

Policy

P-1 Approval for school board revised Policy 918, Title I Parental Involvement, for the second reading and adoption. (Attachment)

P-2 Approval for school board revised Policy 006, Meetings, for the second reading and adoption. (Attachment)

Motion: Mr. Snell Second: Mr. Hagemeyer
 Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
 No: None
 Absent: Konkle, Logue
 Result: Motion Carried

Mrs. Bason addressed the questions asked during public comment on P-1 and P-2.

Academics

A-1 Approval for student, 171140, to be expelled for the remainder of the 2016-2017 school year.

Motion: Mr. Hagemeyer Second: Mrs. Marriott
 Yes: Hagemeyer, Johns, Logue, Marriott, McCleary, Ruffing, Snell, Wright
 No: None
 Absent: Konkle
 Result: Motion Carried

Buildings and Grounds

B – 1 Approval for the following change orders: (Attachments)

<u>Company</u>	<u>Request #</u>	<u>Information</u>	<u>Total Amount</u>
Silvertip	21	Covering additional amount for work necessary to extend natural gas piping in the maintenance building to serve gas-fired heating units provided by the owner.	\$837.24
Lecce	6	Deductive amount covering a reduction of scope for IT cabling as described in the change request.	(\$8,559.00)
Lobar	2	Recommend approval of issuance of a change order in the deductive amount of \$3,880.00 to close out structural repairs in the boy's locker room. This is the difference between the originally-approved Change Order 2 for general construction in the amount of \$9,961.12 versus actual costs of \$6,081.12 performed by T & M	(\$3,880.00)
Lobar	94	Covering additional amount to make-up adjustment for previously-approved COR 5.	\$1,391.57
Lobar		Recommend approval of a no cost change order to provide VCT flooring instead of the EPX3 floor coating in the science labs, science prep rooms, corridor science storage room, art rooms and art storage rooms for consideration of the acceptance of Nystrom smoke vents instead of Bilco smoke vents.	

Motion: Mr. Snell Second: Mr. Hagemeyer
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

Supplemental

G-5 Approval of an MOU agreement between Montoursville Area Education Association and Montoursville Area School District. (Attachment)

G-6 Approval of an MOU agreement between Montoursville Area Education Support Professionals Association and Montoursville Area School District. (Attachment)

G-7 Approval of an MOU agreement between Montoursville Area Non-Union Employees and Montoursville Area School District. (Attachment)

Motion: Mrs. Marriott Second: Mr. Hagemeyer
Yes: Hagemeyer, Johns, Marriott, McCleary, Ruffing, Snell, Wright
No: None
Absent: Konkle, Logue
Result: Motion Carried

Other Reports

A. Committee Reports

- Policy – Mr. Ruffing & Mr. Hagemeyer - nothing
 - Intermediate Unit Representative – Mr. Ruffing – nothing
 - LCTC Representative – Mr. Hagemeyer commented that the dining room is closed.
 - PSBA – Mr. McCleary – nothing
 - Memorial Gardens – Mr. Konkle – Absent
 - Citizen Advisory Committee – Mr. Konkle & Mr. Logue - Absent
- Mr. Castner gave an update on the building project.

Public Comment

Michael Kraft comment about the resolution, loan, and right to knows. Mrs. Bason responded to the comments. Steve Bagwell commented on the right to knows. Pamela Nelson commented on the solicitor.

ADJOURNMENT OF THE REGULAR MEETING 8:18 PM

Motion: Mrs. Marriott Second: Mr. Hagemeyer
Voice Vote: Unanimous


Ronald E. Snell, President


Brandy N. Smith, Board Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 12/6/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Todd Wentzler	90 Quaker State Rd Montoursville
2	Bonnie Stavisky	1112 Elm St., Montoursville 17754
3	Mindy Umsted	1209 Allen St Montoursville
4	Morgan Umsted	"
5	Michelle Johnson	1129 Walnut St. Montoursville
6	Elizabeth Nelson	225 Bennett St MTSV
7	J.C. Keefer	1208 Locust Ave Mont
8	DAVE MYERS	832 RADIO CLUB RD, MONTOURSVILLE, PA 17754
9	LORI KRAFT	71 Carriage Sq Mont. PA
10	BRAD DEACON	431 CHERRY
11	Michael Kraft	71 CARRIAGE SQ
12	Jason Cott	915 Spruce Street
13		
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CONSTRUCTION REPORT 19

SCHOOL BOARD MEETING

December 6, 2016

Montoursville Area High School Additions and Renovations Project

Three-Story Addition

Testing and monitoring of construction activity is continuing through the process, including tasks relating to placing of backfill and placing of concrete slabs and footings. Rough-ins for plumbing, HVAC and electrical are keeping pace with the progress of construction. Placing of footings is nearly complete within the new footprint. Construction of the concrete wall next to the existing building is continuing. Installation of ductwork on all floors is continuing. Roofing membrane is installed on the high roof of Building A and Building B. Erection of roof framing and deck for Building B is complete. Hanging and finishing of gypsum wallboard in first floor of Building A, three-story, is nearly complete and is progressing on the second and third floors. Painting of masonry and gypsum wallboard partitions and bulkheads is taking place on all floors of Building A and Building B. Installation of metal stud framing throughout Buildings A and B is continuing. Installation of aluminum window and door frames in Building A and B is continuing. Temporary site parking has been constructed in the footprint of future permanent parking. Ceiling grid installation is continuing in Building A. Construction of the new receiving area is underway, including the loading dock. Installation of ceramic tile in the administration area is complete. Installation of casework in science rooms has begun. Installation of the walk-in cooler and freezer is complete. Elevator equipment has been delivered.

The following activities are expected for the near future:

1. Continue rough-ins for plumbing, HVAC and electrical.
2. Continue masonry bearing walls at the auditorium portion of Building A.
3. Construct exterior stoops and landscape masonry walls.
4. Continue structural steel, joists and deck where possible at the auditorium.
5. Continue ceramic tile in Building A and begin this work in Building B.
6. Continue roofing wherever possible.
7. Continue installation of science casework.
8. Begin installation of carpet in high school administration and in the library.
9. Initiate permanent power and permanent water supply.

Existing Building Sections A, B and C

Additional demolition in the existing building took place in toilet rooms over Thanksgiving. All materials eligible for recycling in relation to LEED Certification are being handled accordingly. Classrooms were ready for temporary occupancy for classes August 25. Temporary marker boards were installed prior to classes beginning. Casework is installed in the trainer's room and in the classrooms. Preliminary punch list is being worked on now.

We are using the existing boiler plant this year along with the existing unit ventilators and controls in the classrooms. This equipment was checked prior to occupancy in August. Heat was turned on in mid-October and continues to operate satisfactorily.