

**MONTOURSVILLE AREA SCHOOL DISTRICT  
50 NORTH ARCH STREET  
MONTOURSVILLE, PA 17754**

**August 09, 2016  
BOARD MEETING MINUTES**

**Call to Order**

A meeting of the Montoursville Area School District Board of School Directors was held on August 9, 2016 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Ronald E. Snell, called the meeting to order at 7:06 p.m.

**Roll Call**

Directors Present: Mr. Hagemeyer, Mrs. Johns, Mr. Konkle, Mr. Logue, Mrs. Marriott, Mr. McCleary, Mr. Ruffing, Mr. Snell, Mrs. Wright and the solicitor, Mr. Landon

Administration Present: Dr. Urzillo, Mr. Feerrar, Mr. King, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, and Mr. Taormina

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

**FLAG SALUTE**

**Flag Salute**

All present pledged allegiance to the flag.

**EXECUTIVE SESSION**

**Executive Session**

The president, Mr. Snell, announced that an executive session was held prior to the meeting related to personal matters. Mr. Snell then announced the board was returning to executive session at 7:07 p.m. The board was called back to order at 7:13 p.m.

**APPROVAL OF MINUTES**

**Approval of Minutes**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Johns to approve the minutes of the July 12, 2016 regular school board meeting. All members present voted yes, the motion carried.

**PRIOR PRESENTATION**

**Prior Presentation**

Faith United Methodist Pastor Jake Waybright, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

**PUBLIC COMMENT**

**Public Comment**

The president, Mr. Snell, announced public comments would be received by the board regarding agenda items for a maximum period of one-half hour and a maximum of three minutes per speaker. No public comments were made.

**TREASURER'S REPORT AND PAYMENT OF INVOICES**

**Presentation of Treasurer's Reports and Invoices**

Mrs. Smith presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending July 31, 2016; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending July 31, 2016.

**Approve Treasurer's Report and Payment of Invoices**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. Following deliberation a motion was made by Mr. Ruffing and seconded by Mr. Konkle to pull check number 51186 from the bills to be paid. The president, Mr. Snell, Called for a roll call vote. Mr. Hagemeyer, No; Mrs. Johns, No; Mr. Konkle, Yes; Mr. Logue, No; Mrs. Marriott, Yes; Mr. McCleary, No; Mr. Ruffing, Yes; Mr. Snell, No; and Mrs. Wright, No. The motion failed. The president, Mr. Snell, called for a roll call vote on the original motion. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, No; Mr. Logue, Yes; Mrs. Marriott, Yes; Mr. McCleary, Yes; Mr. Ruffing, No; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried.

## REPORT OF THE SUPERINTENDENT

Dr. Urzillo presented a recommendation from the supplemental agenda for the approval of **Christina Bason**, Superintendent, Montoursville Area School District, effective September 1, 2016. A motion was by Mr. Hagemeyer and seconded by Mrs. Johns to approve the recommendation. A motion was made by Mr. Snell and seconded by Mrs. Marriott to remove "or with any better benefits available to any other District employee, as appropriate, in the Superintendent's sole discretion" from page four under item 7A of the contract. The president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, Yes; Mr. Logue, Yes; Mrs. Marriott, Yes; Mr. McCleary, Yes; Mr. Ruffing, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried. Following deliberation the president, Mr. Snell, called for a roll call vote on the amended motion. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, No; Mr. Logue, Yes; Mrs. Marriott, Yes; Mr. McCleary, Yes; Mr. Ruffing, No; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried.

**Appointment  
of C. Bason**

Dr. Urzillo presented a recommendation from the supplemental agenda for the approval for the completion of an agreement with **Dr. Robert Urzillo**, Acting Superintendent, effective September 1, 2016. A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Completion of  
R. Urzillo**

Dr. Urzillo presented a recommendation from the supplemental agenda for the appointment of **John McKenna**, building security, Montoursville Area High School, pending receipt of clearances. A motion was made by Mrs. Marriott and seconded by Mr. Ruffing to approve the recommendation. All members present voted yes, the motion carried.

**Appointment  
of J. McKenna**

Dr. Urzillo presented a recommendation for the approval of:

- the addition to the substitute support staff list for the 2016-2017 school year of **Stephen Betts**, building and event security, pending the receipt of clearances;
- the addition to the substitute support staff list for the 2016-2017 school year of **David Phillips**, building and event security, pending the receipt of clearances; and
- the addition to the substitute support staff list for the 2016-2017 school year of **John Houseknecht**, building and event security, pending the receipt of clearances.

**Appointment  
of S. Betts**

**Appointment  
of D. Phillips**

**Appointment  
of J. Houseknecht**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval of the following change in the return date for a maternity leave from a member of the professional staff, **Alissa Martin**, English, Montoursville Area High School, from a return date of October 31, 2016 to a return date of November 14, 2016. A motion was made by Mrs. Johns and seconded by Mr. Snell to approve the recommendation. All members present voted yes, the motion carried.

**Change in  
Maternity  
Leave A.  
Martin**

Dr. Urzillo presented a recommendation for the approval of a total of \$3,582.00 covering the following addition work items:

- Add \$245.00 to remove and reinstall welding arms at the architect's direction;
- Add \$349.00 to prepare existing tech ed for demolition;
- Add \$1,974.00 to incorporate design changes in ductwork serving the agriculture lab finishing room as shown on Supplemental Sketch M-10; and
- Add \$1,014.00 to incorporate mechanical design coordination changes in the tech ed building as shown on Supplemental Sketch M-14.

**Approve tech  
ed change  
orders**

A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Approve time extension**

Dr. Urzillo presented a recommendation for the approval of a time extension of 60 days for the Loyalsock Valley well project from **TRA Electric and Masters Excavating**, from the original date of August 5, 2016. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Resignation of M. Baker**

Dr. Urzillo presented a recommendation to approve the resignation of **Mary Baker**, cafeteria worker, C.E.McCall Middle School, effective the end of the 2015-2016 school year. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Appointment of E. Warunek**

Dr. Urzillo presented a recommendation for the approval of the appointment to the professional staff of **Emily Warunek**, music, C. E. McCall Middle School, at the 1<sup>st</sup> step of the bachelor's scale, \$43,874, effective for the 2016-2017 school year. A motion was made by Mr. Snell and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval of:

**Appointment of M. Fortin**

- the addition to the support staff of **Matthew Fortin**, paraprofessional, Montoursville Area High School, 4.5 hours per day, at an hourly rate of \$10.60, pending receipt of clearances; and
- the addition to the support staff of **Connie Dubiel**, paraprofessional, Montoursville Area High School, 4.5 hours per day, at an hourly rate of \$10.60, pending receipt of clearances.

**Appointment of C. Dubiel**

A motion was made by Mrs. Johns and seconded by Mrs. Marriott to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Appointment of J. Clark**

Dr. Urzillo presented a recommendation for the following long-term substitute assignment of **Jessica Clark**, English, Montoursville Area High School, from August 22, 2016 to October 28, 2016. A motion was made by Mrs. Johns and seconded by Mrs. Marriott to approve the recommendation. Following deliberation, a motion was made by Mr. Snell and seconded by Mrs. Johns to amend the October 28, 2016 date to November 14, 2016. All members present voted yes, the motion carried. The president, Mr. Snell, called for a vote on the amended motion. All members present voted yes, motion carried.

**Professional staff split teaching assignments for the 2016-2017 school year**

Dr. Urzillo presented a recommendation for the following professional staff split teaching assignments for the 2016-2017 school year of **Debra Taylor**, Elementary Art, Lyter and Loyalsock Valley; **Joan Baier**, Nurse, McCall and Lyter; **Teresa Hill**, Nurse, High School and Loyalsock Valley; **Alice Weiler**, Counselor, Loyalsock Valley and Lyter; **John "Alex" Mazzante**, Spanish, High School and McCall; **Paula Pulizzi**, Librarian, Lyter and Loyalsock Valley; **Michael Cillo**, Physical Education, Lyter and Loyalsock Valley; **Adam Wright**, Music, High School and McCall; **Ashley Heckrote**, Emotional Support, Lyter, Loyalsock Valley and McCall School; **Jaclyn Gilbert**, Music, Loyalsock Valley, Lyter and High School; **Michelle Metzger**, Remedial Reading, Loyalsock Valley and Lyter; **Jo Ellen Shearer**, remedial reading, Loyalsock Valley and Lyter; **Patty Confer**, gifted, High School, McCall, Loyalsock Valley, and Lyter and **Joy Snyder**, Speech, High School, McCall, Loyalsock Valley and Lyter. A motion was made by Mrs. Johns and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, all members present voted yes, motion carried.

Dr. Urzillo presented a recommendation for the approval of:

- the addition to the coaching staff of **Abigail Lazorka**, volunteer boys soccer coach, pending receipt of clearances;
- the addition to the coaching staff of **Rob Reeves**, volunteer girls tennis coach, pending receipt of clearances;
- the addition to the coaching staff of **Stacey Bennett**, volunteer girls tennis coach, pending receipt of clearances;
- the addition to the coaching staff of **Eli Skinner**, volunteer football coach;
- the addition to the coaching staff of **Mark Hauck**, volunteer girls basketball coach, pending receipt of clearances;
- the addition to the coaching staff of **Quinten Persun**, volunteer girls basketball coach, pending receipt of clearances;
- the addition to the coaching staff of **Erica Logan**, volunteer girls basketball coach;
- the addition to the coaching staff of **Kasey Gardner**, first varsity assistant girls basketball coach, pending receipt of clearances, at a stipend of \$3,200; and
- the addition to the coaching staff of **Christian Atherholt**, head JV girls basketball coach, pending receipt of clearances, at a stipend of \$3,200.

**Appointment  
of A. Lazorka**

**Appointment  
of R. Reeves**

**Appointment  
of S. Bennett**

**Appointment  
of E. Skinner  
Appointment  
of M. Hauck**

**Appointment  
of Q. Persun**

**Appointment  
of E. Logan  
Appointment  
of K. Gardner**

**Appointment  
of C. Atherholt**

A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval of:

- the resignation from extra-curricular position of **Jaclyn Gilbert**, assistant musical director, effective at the end of the 2015-2016 school year; and
- the resignation from extra-curricular position of **Nathan Gilbert**, national honor society advisor, effective at the end of the 2015-2016 school year.

**Resignation  
from extra-  
curricular**

A motion was made by Mrs. Johns and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval of per diem substitute payments for the 2016-2017 school year of \$90.00 per day for substitute teachers (\$100/day starting with day 31), an hourly rate of \$8.00 for substitute aides, an hourly rate of \$8.00 substitute cafeteria works, an hourly rate of \$8.00 for substitute custodians, and an hourly rate of \$12.00 for substitute health care aides. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Substitute  
rates for the  
2016-2017  
school year**

Dr. Urzillo presented a recommendation for the approval of the secondary, special areas, elementary, teacher aide, cafeteria aide, office aide, building security, and custodial substitute lists for the 2016-2017 school year. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Substitute lists  
for 2016-2017**

Dr. Urzillo presented a recommendation for the approval of a request from **Ben Vollmayr Lee** for enrollment of Bernhard Alexander Vollmayr, grade 11, a foreign exchange student from Germany, for the 2016-2017 school year. Bernhard has applied for his F-1 Visa. Tuition has been paid to the district. He will be considered an international student. A motion was made by Mr. Hagemeyer and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Approval of  
the enrollment  
for B. Vollmayr**

Dr. Urzillo presented a recommendation for the approval for the acceptance of the 2016-2017 federal funding in the preliminary amount of \$271,726.00 under the **Title 1 and Title 2 programs**. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Approval of Title 1 and Title 2**

Dr. Urzillo presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mrs. Marriott and seconded by Mr. Konkle to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Approval of festivals and tournaments**

Dr. Urzillo presented a recommendation for the approval of:

- the 2016-2017 Montoursville Area School District Faculty Handbooks;
- the 2016-2017 Montoursville Area School District Student Handbooks; and
- the 2016-2017 Montoursville Area School District Athletic Handbook.

**Approval of handbooks**

A motion was made by Mrs. Johns and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval to purchase, store and the use of an "air soft" gun with plastic bee bees and a CO<sub>2</sub> propellant. A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Approval of 'Air Soft' gun**

Dr. Urzillo presented a recommendation for the approval of an agreement between **PATH Alternative Education Program** and Montoursville Area School District for the 2016-2017 school year. A motion was made by Mrs. Marriott and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Approval of agreement**

Dr. Urzillo presented a recommendation for the approval of an agreement between **The Meadows Psychiatric Center** and Montoursville Area School District for the 2016-2017 school year. A motion was made by Mrs. Johns and seconded by Mr. McCleary to approve the recommendation. All members present voted yes, the motion carried.

**Approval of agreement**

Dr. Urzillo presented a recommendation for the approval to acceptance of a grant from **First Community Foundation Partnership** in the amount of \$350.00. These funds will be applied toward technology to assist special education teachers with curriculum for autistic students at C. E. McCall Middle School. A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, all members present voted yes, the motion carried.

**Acceptance of Grant**

Dr. Urzillo presented a recommendation for the approval for the acceptance of an EITC grant from **First Community Foundation Partnership** in the amount of \$16,015.74. These funds will be applied toward the writing training costs at Montoursville High School and Balanced Literacy Program at Loyalsock Valley and Lyter Elementary School. A motion was made by Mrs. Johns and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Acceptance of Grant**

#### **REPORT OF THE BUSINESS MANAGER**

Mrs. Smith presented a recommendation to award the **Lycoming Career and Technology Center** student transportation for the 2016-2017 school year to **Richard J. Thompson** at a flat rate of \$150.00 per day with partial days paid pro-rata. A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Approval of LCTC transportation**

Mrs. Smith presented a recommendation for the approval of a request made by Billie Jean Tyler, **Montoursville Youth Football & Cheer**, for use of C. E. McCall Middle School Soccer field and restrooms on August 13, 2016 to conduct a Pep Rally and a request from Chad Larson, **Cub Scout Pack 88**, for use of Loyalsock Valley Elementary School all purpose room to conduct Cub Scout meetings on Tuesdays during the 2016-2017 school year. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Approval of  
use of  
facilities**

### COMMITTEE REPORTS

Buildings & Grounds – Mr. Logue commented on the building project moving along. Mrs. Johns commented on the 1931 building progress.

Co-Curricular – No Report

Finance – Mr. McCleary commented on the budget.

LCTC Representative – Mr. Hagemeyer commented on the amount of money a student can save on college credits if they attend LCTC. He also shared the yearbook.

Intermediate Unit Representative – Mr. Ruffing reported there was no meeting this month.

**Committee  
reports**

### INFORMATIONAL ITEMS

Dr. Urzillo reviewed conference approvals for the professional staff.

Mrs. Smith reviewed the current building project suspension costs of \$286,889.40.

**Informational  
Items**

### PUBLIC COMMENT

The president, Mr. Snell, announced public comments would be received by the board for a maximum period of three minutes per speaker.

**Public  
Comment**

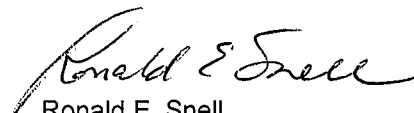
**Mrs. Sue Masley** commented on the use of the 1931 building and tax savings. Mr. Johns, Mr. McCleary and Mr. Snell responded to the comments. **Mr. Joe Lechrone** commented on the right to know requested. Mr. McCleary, Mrs. Smith and Mr. Snell responded to the comments. **Ms. Pamela Nelson** commented on local school districts sharing items not used often and right to know requests. Mr. Sauers responded to the comments. **Mrs. Sue Masley** commented on where she heard the 1931 structure would cost the district 2.2 million dollars. Mr. Snell and Mr. Castner responded to the comments. **Mr. Steve Bagwell** commented on the right to know. Mr. McCleary, Mr. Snell and Mr. Hagemeyer responded to the comments. **Ms. Pamela Nelson** commented on a retainer for an attorney.


Mr. Ruffing commented on the suspension costs. Mr. Snell responded to Mr. Ruffing's comments.

### ADJOURNMENT

A motion was made by Mr. Snell and seconded by Mrs. Johns to adjourn the meeting. All members present voted yes, the meeting ended at 8:59 p.m.

**Adjournment**

  
Ronald E. Snell  
President

  
Brandy N. Smith  
Secretary

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Kathy Pfaff	24 Woodland Ct. Mont.
2	Scott Pfaff	24 Woodland Ct Mont.
3	LORSON	MTV.
4	Dale Wilson	1000 Jewell Rd
5	BARB & Bill CHAPMAN	21880 Brushy Ridge Ad.
6	Joseph ALEXANDER LEONIE	505 N. WASHINGTON ST.
7	Ryan Eisell	Cogan Station
8	Mont. J. Bell	Eldred Twpshp
9	Thomas B. Stavel	442 Currier St
10	Sue Masly	1125 Walnut St
11	Retta Matasus	517 Gentry Lane
12	Bill Bazuch	101 N. Montour St
13	Fapelande Kon	225 Bennett St
14	Jason Cott	915 Spruce Street
15	Ceal Buder	18 Fann Ct. Mont.
16	Maryanne Marotti	159 Herr Lane Mont.
17	John Robin McKenna	Montoursville
18	Johnson	340 N. Washington Avenue
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SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	<del>John Callahan</del>	<del>143 ARCH ST. MONT</del>
47	<del>James</del>	<del>729 ARCH ST.</del>
48	Bill Madelyn Parn	
49	Bill Keate	319 Bennett St.
50	James Anthony	1067 Elm Street
51	Kris Conley	15 Cedarwood Lane Mont.
52	Jake Waybright	156 Brushy Ridge Rd. Mont.
53	Matt Hebburn	216 Barker Rd. Mont.
54	Dee Shell	4 Apple Street Mt. Pleasant
55	Myki Johnson	1129 Walnut
56	Loren Bagwell	101 N Montour St.
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58	Nellie + Bob Tolson	315 Cypress St.
59	Janae Best	716 Broad St
60	Tom	1141 Thimble Mt. Rd
61	TIM BOLTON	1209 SPRUCE
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