

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**July 12, 2016
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on July 12, 2016 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Ronald E. Snell, called the meeting to order at 7:00 p.m.

Call to Order

Directors Present: Mr. Hagemeyer, Mrs. Johns, Mr. Konkle, Mr. Logue, Mrs. Marriott, Mr. McCleary, Mr. Ruffing, Mr. Snell, Mrs. Wright and the solicitor, Mr. Landon

Roll Call

Administration Present: Dr. Urzillo, Mr. Feerrar, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, Mr. Taormina, and Mrs. Williamson

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

FLAG SALUTE

All present pledged allegiance to the flag.

Flag Salute

APPROVAL OF MINUTES

A motion was made by Mrs. Johns and seconded by Mr. Hagemeyer to approve the minutes of the June 14, 2016 regular school board meeting. All members present voted yes, the motion carried.

Approval of Minutes

RECOGNITION

Mr. Snell recognized the FBLA accomplishments. Mr. Ruffing also recognized the FBLA taking tenth in the nation.

Recognition

PRIOR PRESENTATION

Minister Bob Hine, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

Prior Presentation

EXECUTIVE SESSION

The president, Mr. Snell, announced an executive session was held on June 15, 2016, June 16, 2016, June 27, 2016, and July 12, 2016 relating to personnel matters.

Executive session

PUBLIC COMMENT

The president, Mr. Snell, announced public comments would be received by the board regarding agenda items for a maximum period of one-half hour and a maximum of three minutes per speaker.

Public Comment

Mr. Dale Ulmer commented on a personal matter. Dr. Urzillo and Mrs. Smith addressed the comment. **Mr. Dale Ulmer** commented on PlanCon Part I.

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mrs. Smith presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending June 30, 2016; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending June 30, 2016.

Presentation of Treasurer's Reports and Invoices

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the treasurer's reports for the General Fund and Cafeteria Fund for the month ending June 30, 2016; as well as approval of the payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending June 30, 2016. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, Yes; Mr. Logue, Yes; Mrs. Marriott, Yes; Mr. McCleary, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. All members present voted yes, the motion carried.

**Approve
Treasurer's
Report and
Payment of
Invoices**

REPORT OF THE SUPERINTENDENT

Dr. Urzillo presented a recommendation for the approval of:

- the appointment to the professional staff of **Eli Skinner**, School Counselor, Montoursville Area High School, at the first step of the master's scale, \$47,997, effective for the 2016-2017 school year; and
- the appointment to the professional staff of **Michelle Simpson**, 5th Grade Teacher, C. E. McCall Middle School, at the first step of the master's scale, \$46,274, effective for the 2016-2017 school year.

**Appointment
of E. Skinner**

**Appointment
of M. Simpson**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the recommendation. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, Yes; Mr. Logue, Yes; Mrs. Marriott, Yes; Mr. McCleary, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. All members present voted yes, the motion carried.

Dr. Urzillo presented a recommendation for the approval of two extra days for **Mrs. Ronda Albert** and **Mr. Eli Skinner** for the orientation for Mr. Skinner to orient him to credit checks, scheduling and the student information system. Each counselor will be paid \$24.00 per hour, at a total cost of \$672.00. A motion was made by Mrs. Marriott and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

**Approve two
extra days**

Dr. Urzillo presented a recommendation for the appointment of **Ryan Piselli**, technology facilitator, at a salary of \$35,000, 240 days, pending receipt of clearances, effective July 13, 2016. A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Appointment
of R. Piselli**

Dr. Urzillo presented a recommendation for the resignation of **Daisy Easton**, night custodian, effective July 5, 2016. A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Resignation of
D. Easton**

Dr. Urzillo presented a recommendation for the appointment to the support staff of **Earl Hampton**, night custodian, Loyalsock Valley Elementary School, 8 hours per day, at an hourly rate of \$13.34 per hour, effective July 13, 2016. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Appointment
of E. Hampton**

Dr. Urzillo presented a recommendation for the approval of:

- the addition to the coaching staff for the 2016-2017 school year of **Nathan Kimble**, assistant cross country coach, at a stipend of \$1,900, pending the receipt of clearances; and
- the addition to the coaching staff for the 2016-2017 school year of **Christopher Molino**, volunteer football coach, pending receipt of clearances.

**Appointment
of N. Kimble**

**Appointment
of C. Molino**

A motion was made by Mr. Konkle and seconded by Mr. Ruffing to approve the recommendation. All members present voted yes, the motion carried.

(Report of the Superintendent)

Dr. Urzillo presented a recommendation for the approval of the appointment to the professional staff of **Tyler Woolever**, technology education, Montoursville Area High School, at the ninth step of the bachelor's scale, \$57,346, effective for the 2016-2017 school year, pending receipt of clearances. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Appointment
of T. Woolever**

Dr. Urzillo presented a recommendation for the approval for **Anna Plotnikova**, South Williamsport student to enroll in a high school AP Bio and AP Physics course for the 2016-2017 school year. These courses are not provided in South Williamsport School District and she will provide her own transportation. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Approve AP
courses**

Dr. Urzillo presented a recommendation for the approval for **Jeffrey Moore** to attend the PA Principals Association Conference in State College, PA on October 30, 2016 to November 1, 2016. A motion was made by Mr. Konkle and seconded by Mr. Ruffing to approve the recommendation. Following deliberation, the president, Mr. Snell, called for a vote. All members present voted yes, the motion carried.

**Approve PA
Principal
Association
Conference**

Mr. Dick Castner, Crabtree, Rohrbaugh and Associates, made a presentation to the school board regarding the update on the building project and agenda action item VI-A-6(b).

Presentation

Dr. Urzillo presented a recommendation for the approval to issue a purchase order in the amount of \$3,547.00 to **Belcher's Fence Company, Inc.** to furnish all labor, material and equipment to provide an eight-foot high three-sided (with top) fencing enclosure using black vinyl-coated mesh, fittings and posts, all in accordance with the company's proposal, dated April 1, 2016, as submitted to the school district. A motion was made by Mrs. Marriott and seconded by Mr. Konkle to approve the recommendation. Following deliberation, the president, Mr. Snell, called for a vote. All members present voted yes, the motion carried.

**Approve
Purchase
Order**

REPORT OF THE BUSINESS MANAGER

Mrs. Smith presented the recommendation for the approval of:

- a request from Kevin Fry, **FC Montour Soccer Club**, for use of the fields at C.E. McCall Middle School to conduct soccer games from August to November 2016;
- a request from Kimberly Tucker, **Montoursville AYSO Soccer**, for the use of six (6) classrooms and gymnasium at Lyter Elementary School from August 5, 2016 to August 7, 2016; and
- a request from JoAnn Reeves, **Montoursville High School Girls Tennis**, for the use of the tennis courts at C.E. McCall Middle School to conduct a youth tennis camp fundraiser on July 25 to July 29, 2016.

**Approve FC
Montour
Soccer Club
Approve
Montoursville
AYSO**

**Approve Girls
Tennis**

A motion was made by Mrs. Marriott and seconded by Mr. Ruffing to approve the recommendation. All members present voted yes, the motion carried.

Mrs. Smith presented the recommendation for the approval of:

- the letter of engagement presented by **Larson, Kellett & Associates, P.C.** that summarizes the significant terms and conditions of the annual financial audit for the year ended June 30, 2016;
- the acknowledgement of receipt of **PLANCON Part I: Interim Reporting** (May 24, 2016 Board action) for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated June 23, 2016; and
- the acknowledgement of receipt of **PLANCON Part I: Interim Reporting** (June 14, 2016 Board action) for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated June 23, 2016.

Approve
engagement letter
– Larson, Kellett &
Associates, P.C.

Acknowledgement
PLANCON Part I
(May 24, 2016)

Acknowledgement
PLANCON Part I
(June 14, 2016)

A motion was made by Mr. Snell and seconded by Mrs. Marriott to approve the recommendation. Following deliberation, the president, Mr. Snell, called for a vote. All members present voted yes, the motion carried.

COMMITTEE REPORTS

Buildings & Grounds – Mr. Logue commented on the work Mr. Dick Castner was doing on the additions and renovations to Montoursville Area High School. Mr. Feerrar gave an update on the well project at Loyalsock Valley Elementary School.

Co-Curricular – No Report

Finance – Mr. McCleary commented on the chair for the committee. Mr. McCleary was named the chair.

LCTC Representative – Mr. Hagemeyer provided an update regarding activities at the LCTC including the recent national competitions the students attended.

Intermediate Unit Representative – No Report

Committee
Reports

Dr. Urzillo commented on the districts progress with staffing needs. Mrs. Brandy Smith commented on the cost of the construction suspension at the Montoursville Area High School. The total cost currently is \$200,760.07.

Mr. Kim Sauers commented on a grant the district received.

PUBLIC COMMENT

The president, Mr. Snell, announced public comments would be received by the board for a maximum period of three minutes per speaker.

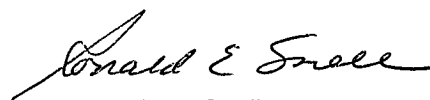
Ms. Pamela Nelson commented on use of the high school gymnasium. Mr. Snell responded to the comments. Dr. Robert Urzillo, Mr. McCleary, and Mrs. Johns commented on the use of the 1931 section of the high school building.

Public
Comment

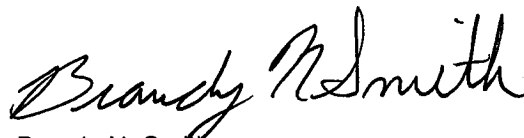
ADJOURNMENT

A motion was made by Mr. Snell and seconded by Mr. McCleary to adjourn the meeting. All members present voted yes, the motion carried. The meeting ended at 8:10 pm.

Adjournment



Ronald E. Snell
President



Brandy N. Smith
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 7/12/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Mallon Rogers	418 Montour St. Boro.
2	Mont J. Bell	Eldred Township
3	Monty J. Belzer	Eldred Township
4	Angela Schans Jeff	Eldredge Township
5	Bob Kiser	1200 Penn St. Williamsport
6	Cheryl	Wescopeck PA
7	Conklin	15 Cedarwood Lane
8	Joseph/Alexander/Emilia Lewand	505 N. WASHINGTON STREET
9	Wendy Durant	206 Confair Pkwy.
10	Sue Masley	1125 Walnut St
11	Kurtis Johnson	15 Warren St.
12	Robin Johnson	15 Warren ST.
13	Jelena Jularsky	315 Cypress St. Boro
14	Jason Cott	915 Spruce Street
15	Cindy Weitzel	90 Dyaker State Rd
16	Allen Larson	621 W. Montour St
17	Tara Krebs	716 Broad St MtSVI
18	Maryanne Manotti	159 Herr Lane
19	Doris Manucci	172 Bentley Lane
20	Tom Man	111 Montour MGE
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50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754

DATE: 7/12/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	Donald Forgy	437 Cherry St Boro
47	Wanda Soley	515 Cherry
48	Tyler Woolever	
49	Tiffini Woolever	
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MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 7/12/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
91	Mary Strassner	Upper Fairfield
92	Jacob Adams	
93	Jack Pollock	113 ARCH ST MONT
94	Kathy Pfaff	24 Woodland Ct.
95	Scott Pfaff	" " "
96	Nale Orman	1660 Yeagle Rd Montoursville
97	Boby Corson	Mont.
98	Steve Breeze	442 Cherry St Montoursville
99	Bill Keyte	319 Bennett St
100	Doris Messersmith	409 Fairfield Church Rd Mont.
101		
102	Dave Shimmel	1201 SPRUCE ST
103	Chandler	18 FURNACE CT.
104	Michele Johnson	1129 Walnut St.
105	Randa Albet	1326 Walnut Rd E.R.
106	Dick DeLong	117 S. Washington St
107	Joshua	340 N. Washington St
108	Paula Nelson	225 Bennett St
109	GLORIA SAURER	65 SCOTT LN
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