

MONTOURSVILLE AREA SCHOOL DISTRICT  
50 NORTH ARCH STREET  
MONTOURSVILLE, PA 17754

June 14, 2016  
BOARD MEETING MINUTES

A meeting of the Montoursville Area School District Board of School Directors was held on June 14, 2016 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Ronald E. Snell, called the meeting to order at 7:02 p.m.

Call to Order

Directors Present: Mr. Hagemeyer, Mrs. Johns, Mr. Konkle, Mr. Logue, Mrs. Marriott, Mr. McCleary, Mr. Snell, Mrs. Wright and the solicitor, Mr. Landon

Roll Call

Administration Present: Dr. Bowers, Mr. Feerrar, Mr. King, Mr. Moore, Mr. Myers, Mr. Smith, Mr. Taormina, and Mrs. Williamson

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

**FLAG SALUTE**

All present pledged allegiance to the flag.

Flag Salute

**APPROVAL OF MINUTES**

A motion was made by Mrs. Johns and seconded by Mr. McCleary to approve the minutes of the May 10, 2016 regular school board meeting and the May 24, 2016 work session meeting. All members present voted yes, the motion carried.

Approval of Minutes

**PRIOR PRESENTATION**

Our Lady of Lourdes Father Manno, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

Prior Presentation

**EXECUTIVE SESSION**

The president, Mr. Snell, announced an executive session was held on June 8, 2016 and June 14, 2016, relating to personnel matters

Executive session

**RECOGNITION**

Mr. Snell thanked the Class of 2016 for their respect and class. Mr. Hagemeyer congratulated the graduates from Lyco CTC.

Recognition

**PUBLIC COMMENT**

The president, Mr. Snell, announced public comments would be received by the board regarding agenda items for a maximum period of one-half hour and a maximum of three minutes per speaker.

Public Comment

**Ms. Sue Masley** commented on graduation, assurances with the board, and change orders. Mr. McCleary responded. **Ms. Pamela Nelson** commented on personnel issues. **Mr. Moore** thanked Dr. Bowers for his service at Montoursville Area School District.

**TREASURER'S REPORT AND PAYMENT OF INVOICES**

Mrs. Smith presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending May 31, 2016; for approval of treasurer's reports for the high school and middle school activity funds for the quarter ending March 31, 2016; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending May 31, 2016.

Presentation of Treasurer's Reports and Invoices

A motion was made by Mr. Hagemeyer and seconded by Mr. McCleary to approve the treasurer's reports for the General Fund and Cafeteria Fund for the month ending May 31, 2016; for the approval of treasurer's reports for the high school and middle school activity funds for the quarter ending March 31, 2016; as well as approval of the payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending May 31, 2016. All members present voted yes, the motion carried.

### REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of:

- the employment agreement of **Robert L. Urzillo**, acting superintendent, effective July 1, 2016; **Appointment of R. Urzillo**
- the retirement of **Stanley Burke**, Health and Physical Education, Montoursville High School, effective June 13, 2016; **Retirement of S. Burke**
- the resignation of **Jonathan Adams**, Technology Facilitator, effective June 6, 2016; **Resignation of J. Adams**
- the appointment of **Sarah Keiser**, Business Office Specialist, effective June 26, 2016, pending receipt of clearances; **Appointment of S. Keiser**
- the transfer of **Teresa Kessler**, cafeteria aide, C. E. McCall Middle School to paraprofessional, C. E. McCall Middle School, 4.0 hours per day, \$10.60 per hour effective for the 2016-2017 school year; **Approve transfer of T. Kessler**
- the transfer of **Stephanie Lundy**, paraprofessional, Loyalsock Valley Elementary School to Lyter Elementary School, 5.0 hours per day effective for the 2016-2017 school year; **Approve transfer of S. Lundy**
- the appointment to the support staff of **Darri Bailey**, cafeteria worker, C. E. McCall Middle School, 3.75 hours per day, at an hourly rate of \$8.40 per hour, effective 2016-2017 school year; **Appointment of D. Bailey**
- the appointment to the support staff of **Tammi Logue**, cafeteria worker, Loyalsock Valley Elementary School, 2.5 hours per day, at an hourly rate of \$8.40 per hour, effective 2016-2017 school year; **Appointment of T. Logue**
- the appointment to the support staff of **Heather Turner**, cafeteria worker, C. E. McCall Middle School, 3.75 hours per day, at an hourly rate of \$8.40 per hour, effective 2016-2017 school year; **Appointment of H. Turner**
- the appointment to the support staff of **Daisy Easton**, night custodian, Loyalsock Valley Elementary School, 8 hours per day, at an hourly rate of \$12.84 per hour, effective June 29, 2016; **Appointment of D. Easton**
- a maternity leave of absence for **Alissa Martin**, English, Montoursville Area High School, from August 22, 2016 until October 28, 2016; **Maternity leave of absence**
- the appointment to the 2016 summer school program for **Rich DeLong**, CSS, Montoursville Area High School, at an hourly rate of \$24; **Appointment of R. DeLong**
- the appointment to the 2016 summer school program for **Justin Jones**, World History, Montoursville Area High School, at an hourly rate of \$24; **Appointment of J. Jones**
- the addition to the substitute support staff list for the 2015-2016 school year of **Earl Hampton**, night custodian, pending receipt of clearances; **Appointment of E. Hampton**
- the resignation of **Sarah Tiede**, Music, C. E. McCall Middle School, effective at the end of the 2015-2016 school year; **Resignation of S. Tiede**

*(Report of the Superintendent)*

- the appointment to the professional staff of **Emily Haywood**, Special Education, C. E. McCall Middle School, on the first step of the Bachelor's scale, \$43,874, effective 2016-2017 school year; and
- the appointment to the professional staff of **Krista Wise**, Special Education, Montoursville Area High School, on the ninth step of the Master's scale, \$59,746, effective 2016-2017 school year.

**Appointment  
of E. Haywood**

**Appointment  
of K. Wise**

A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools. The camp will consist of 8 sessions with a maximum of 16 hours. All costs for KinderCamp will be covered by Faith United Methodist Church. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. Following deliberation, the president, Mr. Snell, called for the vote. All members present voted yes, the motion carried.

**Approve  
KinderCamp**

Dr. Bowers presented a recommendation for the approval of:

- the revised policy No 808, Food Services, for the second reading;
- the new policy No 827, Conflict of Interest, for the second reading;
- the new policy No 626, Federal Fiscal Compliance, for the second reading; and
- the new policy No 626.1, Travel Reimbursement – Federal Programs, for the second reading.

**Approve  
second  
reading of  
school board  
policy**

A motion was made by Mrs. Marriott and seconded Mr. Snell to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of revised policy No 815, Acceptable Use of Digital Technologies, for first reading. A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the recommendation and wave the second reading. Following deliberation, the president, Mr. Snell, called for the vote. All members present voted yes, the motion carried.

**Approve first  
and second  
reading of  
school board  
policy**

Mr. Scott Cousins and Mr. Dick Castner, Crabtree, Rohrbaugh and Associates, made a presentation to the school board regarding agenda action item VI-B-6(a) through VI-B-6(o).

**Presentation**

A motion was made by Mrs. Johns and seconded by Mr. McCleary to rescind the motion approved at the May 24, 2016 meeting approving a change order in the credit amount of \$186,298.55 to Weatherproofing Technologies Incorporated and to approve a change order to Weatherproofing Technologies Incorporated in the credit amount of \$77,450.89, contingent upon PDE approval of Plan Con Part I. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, No; Mr. Logue, No; Mrs. Marriott, No; Mr. McCleary, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried.

**Approve  
rescinding  
May 24, 2016  
change order**

A motion was made by Mr. Hagemeyer and seconded by Mr. Snell for the approval of a change order in the credit amount of \$24,500.00 to Lobar Incorporated for elimination of the press box filming platform, contingent upon PDE approval of Plancon Part I. Following deliberation, the president, Mr. Snell, called for a vote. All members voted yes, except Mr. Konkle, Mr. Logue, and Mrs. Marriott voted no. The motion carried.

**Approve  
change order**

A motion was made by Mr. McCleary and seconded by Mr. Snell for the approval of a change order in the credit amount of \$11,127.00 to Lobar Incorporated to revise two sets of seating in the rear of the auditorium from moveable, retractable bleachers to fixed, retractable bleachers. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, No; Mrs. Johns, No; Mr. Konkle, No; Mr. Logue, No; Mrs. Marriott, No; Mr. McCleary, No; Mr. Snell, No; and Mrs. Wright, No. The motion was defeated.

**Defeated  
change order**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Johns for the approval of a change order in the credit amount of \$47,250.00 to Lobar Incorporated to provide final cleaning, contingent upon PDE approval of Plancon Part I. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, Yes; Mr. Logue, Yes; Mrs. Marriott, No; Mr. McCleary, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried.

**Approve  
change order**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott for the approval of a change order in the credit amount of \$9,265.00 to Lobar Incorporated to provide to eliminate the ceiling clouds and provide acoustical roof deck in the commons area. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, No; Mr. Konkle, No; Mr. Logue, No; Mrs. Marriott, No; Mr. McCleary, No; Mr. Snell, No; and Mrs. Wright, No. The motion was defeated.

**Defeated  
change order  
Committee  
Reports**

A motion was made by Mr. Snell and seconded by Mr. McCleary for the approval of a change order in the credit amount of \$2,200 to Lobar Incorporated to provide sealed concrete flooring in lieu of VCT flooring in the Auditorium aisle and walkways. Following deliberation, the president, Mr. Snell, called for a roll call vote. Mr. Hagemeyer, Yes; Mrs. Johns, Yes; Mr. Konkle, No; Mr. Logue, No; Mrs. Marriott, No; Mr. McCleary, Yes; Mr. Snell, Yes; and Mrs. Wright, Yes. The motion carried.

**Approve  
change order**

A motion was made by Mr. McCleary and seconded by Mrs. Johns for the approval of a change order in the credit amount of \$2,500 to Lobar Incorporated to abandon existing underground utilities in place under the new classroom addition and for the approval of a change order in the credit amount of \$3,088.00 to Lecce Electric Incorporated to eliminate temporary underground electrical service. Following deliberation, the president, Mr. Snell, called for a vote. All members voted yes, motion carried.

**Approve  
change order**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer for the approval of a change order in the credit amount of \$6,950.40 to The Fairfield Company to eliminate filter status sensors from the DDC controls. Following deliberation, the president, Mr. Snell, called for a vote. All members voted yes, motion carried.

**Approve  
change order**

A motion was made by Mr. Hagemeyer and seconded by Mr. McCleary for the approval of a change order in the credit amount of \$4,633.60 to NRG Controls North, Inc. to eliminate 32 filter status sensors from the DDC controls. Following deliberation, the president, Mr. Snell, called for a vote. All members voted yes, motion carried.

**Approve  
change order**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer for the approval of a change order in the credit amount of \$14,097.64 to Silvertip Incorporated to provide manual flush valves in lieu of automatic hard wired sensor operated flush valves for all water closets and urinals, excluding toilet rooms in Building Area 'E' as defined in Alternate Bid PC-5. The president, Mr. Snell, called for a vote. All members voted yes, except Mr. Konkle, Mr. Logue, and Mrs. Marriott voted no. The motion carried.

**Approve  
change order**

A motion was made by Mrs. Johns and seconded by Mr. McCleary for the approval of a change order in the credit amount of \$2,050.00 to Lecce Electric Incorporated to provide manual hard wired sensor operated flush valves for all water closets and urinals, excluding toilet rooms in Building Area 'E' as defined in Alternate Bid EC-7. The president, Mr. Snell, called for a vote. All members voted yes, except Mr. Konkle, Mr. Logue, and Mrs. Marriott voted no. The motion carried.

**Approve  
change order**

A motion was made by Mr. Snell and seconded by Mr. McCleary for the approval of a change order in the credit amount of \$46,850 to Lobar Incorporated to eliminate the library furnishing items #500 through #509 scope of work and provide these items via State Contract, contingent upon PDE approval of Plancon Part I. Following deliberation, the president, Mr. Snell, called for a vote. All members voted no, motion was defeated.

**Defeated  
change order**

A motion was made by Mr. Snell and seconded by Mr. McCleary for the approval to pursue modifying the Auditorium diffusers for added costs to the HVAC prime contract. Following deliberation, the president, Mr. Snell, called for a vote. All members voted no, motion was defeated.

**Defeated  
change order**

A motion was made by Mr. Snell and seconded by Mr. McCleary for the approval of Plancon Part I for the approved credit change orders exceeding \$19,400. The president, Mr. Snell, called for a vote. All members voted yes, motion carried.

**Approve  
change order**

#### **REPORT OF THE BUSINESS MANAGER**

Mrs. Smith presented a recommendation for the approval of awarding bids for the 2016-2017 fiscal year for Paper Supplies amounting to \$31,043.90 and for Athletic Supplies and Equipment amounting to \$42,902.67. A motion was made by Mr. Snell and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Approve paper  
and athletic  
bids**

Mrs. Smith presented a recommendation for the approval of a resolution adopting the 2016-2017 General Fund Operating Budget. A motion was made by Mr. Snell and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, except Mr. Hagemeyer voted no. The motion carried.

**Approve  
general fund  
operating  
budget**

Mrs. Smith presented a recommendation for the approval of a resolution to levy a 4.53 mill Real Estate Tax. A motion was made by Mrs. Marriott and seconded by Mr. Snell to approve the recommendation. All members present voted yes, except Mr. Hagemeyer voted no. The motion carried.

**Approve 14.53  
mill Real  
Estate Tax**

Mrs. Smith presented a recommendation for the approval of a resolution adopting the 2016-2017 Tax Levy. A motion was made by Mrs. Marriott and seconded by Mr. McCleary to approve the recommendation. All members present voted yes, except Mr. Hagemeyer voted no. The motion carried.

**Approve 2016-  
2017 Tax Levy**

Mrs. Smith presented a recommendation for the approval of:

- the 2016 Homestead and Farmstead Exclusion Resolution;
- the use of \$405,600 of the general fund committed fund balance, which was established to mitigate fluctuations in the Public School Employees' Retirement System (PSERS) employer contribution rate, during the 2016-2017 fiscal year; and
- the fiscal year 2016-2017 salaries and wages as set forth in the 2016-2017 Budget and Wage book.

**Approve  
Homestead**

**Approve  
committed  
fund balance**

**Approve  
wages**

A motion was made by Mr. Snell and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Mrs. Smith presented a recommendation for the approval of:

- the GASB 45/75 Valuation and Related Services Agreement with the Pennsylvania Trust for Conrad Seigel Actuaries to provide an actuarial valuation report to the Montoursville Area School District for compliance with the provisions of the GASB Statement #45;
- the agreement with BLaST Intermediate Unit #17 for the 2016-2017 IDEA Component III funding;

**Approve GASB  
45/75**

**Approve IDEA**

- the agreement with BLaST Intermediate Unit #17 to provide special education services during the 2016-2017 school term for Montoursville Area School District; and
- the resolution adopting the 2016-2017 Lycoming Career & Technology Center Budget.

**Approve  
BLaST**

**Approve Lyco  
CTC Budget**

A motion was made by Mrs. Marriott and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

Mrs. Smith presented a recommendation for the approval of the purchase and installation of a new district-wide Voice-Over-IP phone system from BLaST Intermediate Unit #17 at a total cost of \$43,758 to be paid from Capital Reserve and installed the summer 2016. A motion was made by Mr. Hagemeyer and seconded by Mrs. Johns to approve the recommendation. All members present voted yes, the motion carried.

**Approve Voice  
Over IP**

Mrs. Smith presented the recommendation for the approval of:

- a request from Marty Diaz, Teachers Fitness Class, for use of the Lyter Elementary gymnasium to conduct fitness classes throughout June and July 2016;
- a request from Jon Jean, Montoursville Youth Football and Cheer, for use of the Montoursville Area School District facilities to conduct youth football games throughout September and October 2016; and
- a request from Michael Tate, Lady Warriors Softball Team, for use of the softball field to conduct practice from June to August 2016.

**Approve  
Fitness Class**

**Approve Youth  
Football**

**Approve  
softball**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Mrs. Smith presented the recommendation for the acknowledgement of:

- receipt of PLANCON Part F: Construction Documents (revised per Part I submittal with May 10, 2016 Board action) for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated May 31, 2016; and
- receipt of PLANCON Part I: Interim Reporting for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated May 31, 2016.

**Acknowledge  
PLANCON Part  
F**

**Acknowledge  
PLANCON Part  
I**

A motion was made by Mr. Konkle and seconded by Mr. McCleary to approve the recommendation. All members present voted yes, the motion carried.

### **COMMITTEE REPORTS**

**Committee  
Reports**

Buildings & Grounds – Mr. Logue provided an update regarding the additions and renovations to Montoursville Area High School.

Co-Curricular – No Report

LCTC Representative – Mr. Hagemeyer provided an update regarding activities at the LCTC including graduation and awards.

Intermediate Unit Representative – No Report

Mr. Castner also provided an update regarding the high school project.

### **PUBLIC COMMENT**

**Public  
Comment**

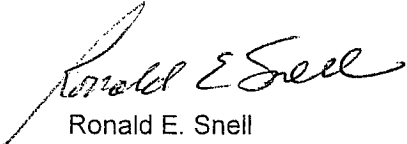
The president, Mr. Snell, announced public comments would be received by the board for a maximum period of three minutes per speaker.

Ms. Pamela Nelson commented on the report of Lyco CTC and the budget vote. Mr. Wayne Miller addressed the board with a concern about the construction and thanked the board. Ms. Cindy Wentzler commented on the suspension costs. Mrs. Smith addressed the comments. Mr. Steve Bagwell commented on board coarsen. Mr. Aormina introduced Krista Wise. Mr. Konkle and Mrs. Marriott commented on graduation. Mrs. Sue Masley commented on board coarsen. Mr. Snell and Mr. Logue responded to the comments. Mrs. Marriott congratulated Dr. Bowers.

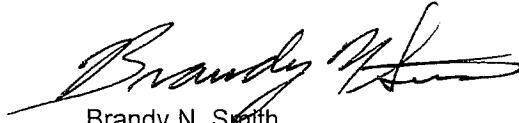
#### ADJOURNMENT

#### Adjournment

A motion was made by Mr. Snell and seconded by Mrs. Marriott to adjourn the meeting. All members present voted yes, the motion carried. The meeting ended at 8:45 pm.



Ronald E. Snell  
President



Brandy N. Smith  
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 6/14/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Josh Young	803 Broad St
2	Mallon Rogers	418 N. Montour St.
3	Mike Reuther	252 W. 4th St. Wmst.
4	Nicole Garman	
5	Dan & Doree Mathed	517 Mendota
6	Anne Strein	320 Chestnut
7	Michele Johnson	1129 Walnut St.
8	Karen Kiviatz	
9	ROBERT KIVOTZ	1212 Pleasant Hills RD
10	Ladon Kiviatz	
11	Jason Cott	915 Spruce Street
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MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 6/14/2016

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	Donna Pongrat	437 Cherry Road
47	Bonnie Starvsky	112 Elm St., Mt. 17754
48	Bub Carson	RD Montoursville
49	Cyril Messersmith	409 Fairfield Church Rd
50	Frank Calhoun	443 Lick St. Mt.
51	Marjorie Vanerberg	Elfred Township
52	Mat Stutz	Elfred Township
53	Katley Stutz	24 Woodland Ct
54	Debt Stutz	"
55	Jim & Sue Krise	119 N Arch St.
56	Rynn Mays	515 Broad St
57	Corinn Mowrey	916 Elm St.
58	David Mowrey	916 Elm St.
59	Matt Hepburn	218 Baxter St
60	<del>Don</del>	
61	Wendy Durant	206 Centaur Pkwy.
62	John & Helen Adlasky	315 Cypress St. Bord
63	Farrel Nelson	225 Bennett St Mtsvl
64	Jami Cordell	1020 Arthur Rd Mtswy
65	Michael Lepp	606 Tule St, Mtsvl
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67	Jon Klotz	1860 Lick Run Rd.
68	Bill Bagwell	201 N Montour St
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SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
136	Denise Jones	120 N Montour St
137	Shirley EDDLEY	SIS CHERBY
138	Christie Greenewald	88 Faircrest Rd
139	Shirley EDDLEY	412 Cherry St
140	Wally Brown	10620 Yeagle Rd Mtsv
141	Bill Kerye	319 Bennett St. Mtsv.
142	Sue Masten	1125 Walnut St Mtsv
143	Mary Strasser	Upper Fairfield
144	Meggy Strasser	↓
145	Erica Logan	Pine St
146	BILL Chapman	2686 Brushy Ridge Mtsv
147	Gilda Wentler	90 Quaker State Rd.
148	Ronda Albert	Calvet Rd
149	Krista Wise	121 Katie Lane
150	C Bruden	18 Faunus Ct.
151	A. McMan	111 Thales Ln Mtsv
152	A. McMan	
153	Dick DeLong	117 S. Washington St
154	Beth Rodrigues	1220 FAIRVIEW DRIVE
155	Jan Rodrigues	
156	Joanne Dougherty	101 N Montour St.
157	GLORIA SIVARIZ	65 SCOTTLN
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