

MONTOURSVILLE AREA SCHOOL DISTRICT  
50 NORTH ARCH STREET  
MONTOURSVILLE, PA 17754

December 29, 2015  
BOARD MEETING MINUTES

A special meeting of the Montoursville Area School District Board of School Directors was held on December 29, 2015 in the Library of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Ronald E. Snell, called the meeting to order at 6:30 p.m.

**Call to Order**

Directors Present: Mr. Hagemeyer, Mrs. Johns, Mr. Kaplan, Mr. Konkle, Mr. Logue, Mrs. Marriott, Mr. McCleary, Mr. Ruffing, Mr. Snell and the solicitor, Mr. Landon

**Roll Call**

Administration Present: Dr. Bowers, Mr. Smith, and Mr. Taormina

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

**EXECUTIVE SESSION**

The president, Mr. Snell, announced that an executive session would be held following the meeting related to legal matters.

**Executive Session**

**READING OF NOTICE OF MEETING**

Mr. Saul read the notice of the meeting that was published in the legal advertisement section of the Williamsport Sun Gazette on Thursday, December 24, 2015.

**Reading of Notice of Meeting**

**PUBLIC COMMENT**

The president, Mr. Snell, announced public comments would be received by the board, which would not to exceed three (3) minutes per person or a total period of thirty (30) minutes. **Mr. Dan Mathers** addressed the board regarding land development and finance matters. **Mr. Carl Wentzler** addressed the board regarding property taxes and social media. **Mr. Dave Shimmel** made remarks regarding the additions and renovations to Montoursville Area High School. **Ms. Lauri Steinbacher** addressed the board regarding Loyalsock Valley Elementary School and standardized testing. **Ms. Tara Crebs** shared that individuals were unable to hear the school board and public comments. Finally, **Ms. Karen Wright** made comments regarding a drug and alcohol education program.

**Public Comment**

Mr. Ruffing presented questions to Mr. Snell and Mr. McCleary regarding items that were approved at the December 7, 2015 school board meeting.

**AGENDA ITEMS**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve a revision of school board policy 006, Meetings, for first reading. Following deliberation of the matter, the president, Mr. Snell, called for a vote on the motion. All members present voted yes, except Mr. Konkle, Mrs. Marriott, and Mr. Ruffing voting no, the motion carried.

**Approve revised school board policy**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Johns to approve payment of invoices placed on the table for additional review during the December 7, 2015 school board meeting including, general fund check number 49606 and capital project fund checks numbered 1013 through 1020. Following deliberation of the matter, the President, Mr. Snell, called for a vote on the motion. All members present voted yes, the motion carried.

**Approve payment of invoices**

Mrs. Marriot presented a question to Mr. Snell regarding the amount of time board members have to deliberate on motions. Mr. Snell provided an explanation.

Mr. Konkle requested a copy of the agreement or scope of work for the value engineering study being complete by Bassett Engineering. Mr. Snell indicated it would be provided as requested.

Mr. Britt Bassett, **Bassett Engineering**, provided an update regarding the value engineering study on the additions and alterations to Montoursville Area High School. First he reviewed the team he assembled to conduct the study. Then Mr. Bassett highlighted the steps that had been taken and provided initial findings from the structural engineer, architect, HVAC engineer, sprinkler consultant, electrical engineer, and the site and civil engineer. He explained that the scope of project was to review the physical condition of existing space, then determine educational space requirements to ensure educational spaces meet the educational needs. Mr. Bassett announced his final report would be presented to the Board during the January 26, 2016 work session meeting. Finally, Mr. Bassett answered questions from board members.

**Presentation  
by B. Bassett**

Mr. Dick Castner, **Crabtree, Rohrbaugh and Associates**, provided an update regarding the additions and alterations to Montoursville Area High School. A copy of his presentation is attached to and made a part of these minutes.

**Presentation  
by D. Castner**

Mrs. Marriott indicated there may not have been discussion permitted prior to voting on a motion during the December 7, 2015 school board meeting. Mrs. Marriott then asked questions regarding the appointment of the school solicitor. The board deliberated the topic.

Mr. Ruffing made comments regarding the appointment of the solicitor.

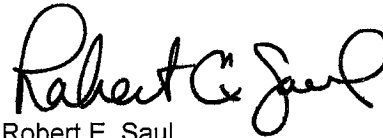
#### **ADJOURNMENT**

A motion was made by Mr. Kaplan and seconded by Mrs. Johns to adjourn the meeting. All members present voted yes, except Mr. Konkle, Mrs. Marriott, and Mr. Ruffing, the meeting ended at 7:35 p.m.

**Adjournment**



Ronald E. Snell  
President



Robert E. Saul  
Secretary



## Crabtree, Rohrbaugh & Associates

### Architects

401 East Winding Hill Road  
Mechanicsburg, Pennsylvania 17055  
phone: (717) 458-0272 - fax: (717) 458-0047

## CONSTRUCTION REPORT 5

### **SCHOOL BOARD MEETING**

**December 29, 2015**

Montoursville Area High School Additions and Renovations Project

Montoursville Area School District Stadium Project

Loyalsock Valley Elementary School Water Service

#### High School Additions and Renovations

Since the school board meetings November 10 and December 7, additional progress has been made on Building Sections A and E (Tech Ed). Testing and monitoring of construction activity has been continuing through the process, including tasks relating to placing of backfill and placing of concrete footings, concrete strength testing and mortar strength testing for masonry and observation for steel erection. The masonry subcontractor has brought the Tech Ed masonry to bearing height and interior masonry partitions are 80% complete. Face brick is complete at Tech Ed. Roof joists and decking are installed at Tech Ed, as well as the concrete floor slab. Installation of roofing at the Tech Ed is complete except the animal lab. In Building Section A, footings are nearly complete and masonry is extending to lintel height, both at the perimeter and interior walls. Installation of underground plumbing and electrical in Building Section A is keeping pace with construction progress. Further construction in this building has been suspended by the school board as of the School Board Meeting held December 7. Written notice given to the contractors December 8, 2015. Limits of work in areas associated with the suspension are being coordinated with Bassett Engineering. The following activities are expected for the near future:

1. Install roof top HVAC units and gas-fired unit heaters in Tech Ed.
2. Install Animal Lab roofing at Tech Ed.
3. Continue installation of electrical panel back boxes in Tech Ed.
4. Continue installation of above-grade mechanical, plumbing and electrical rough-ins in Tech Ed.
5. Paint in-place mock-ups for approval and start application of block filler in Tech Ed.
6. Install aluminum window frames and glazing at Tech Ed.
7. Continue the shop drawing submittal process.
8. Provide winterization construction according to scope for the three-story addition.

#### Stadium Project

This project is now completed with no further punch list. Recent vandalism to the track is repaired.

#### Loyalsock Valley Elementary School Water Service RFP

Receipt of proposals took place, with Bassett Engineering submitting the only proposal. Total proposed fee \$36,310. It appeared that all facets of the RFP were properly addressed within the proposal. Project awarded to Bassett Engineering during School Board Meeting held December 7, 2015. Bassett Engineering advised to submit appropriate contract form for review and execution by the school district.

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Karen Simms	1209 Cherry St-
2	Dale Utner	1060 Yeager Rd
3	Bob Larson	MTV
4	Dore Shimmel	1201 Spruce St
5	Sandra Baylor	348 White Birch Ln Trout Run, PA 17771
6	Kline	1009 Tule Street Montoursville
7	Nicole Dame	Lycoming Mall Dr. Montoursville
8	Aara Barnes	1207 Haltham Rd Montoursville
9	Anne Strein	320 Chestnut St
10	Tim Strein	" " "
11	Tanya Shaffer	26 S. Montour Street,
12	Mark Trueman	5328 Rose vaucl Road.
13	Rick Walker	1612 Quaker St Rd
14	Tammie Walker	" " " "
15	Dore Dottie Mathews	57 Gendy Lane
16	JIM RODRIGUES	1220 PARKVIEW DR.
17	KEITH RODRIGUES	600 Tule St.
18	Margaret Capps	43 Arch MTN
19	Jack Colburn	
20		
21	William Keith	319 Bennett St.
22	Julia Chris Muse	1085 Elm St.
23	Andrew Klemm	Broad St.
24	GREGORY BLACK	995 MAIN ROAD / MONTOURSVILLE
25	Cory Twigg	1208 Nicky Ave.
26	Catelyn Fairhead	Sun Gabelle
27	Butt Good	88 Woodland Ct. Montoursville
28	Carie Pauling	ca. 312 Tule St
29	BRAD PERAZ	431 CITRUS MTN
30	Tara Grebs	216 Broad St. Mntsvile PA
31	MIKE LUNA	1020 WILSON ST
32	Mindy Umsted	1209 Allen St. mont. Pa
33	Karen Menange	>1200 Fairview Dr.
34	Josh Mensinger	
35	Janet Nelsa	205 Bennett St
36	Jason Cott	915 Spruce Street
37	George A. Parke	1103 Good Shepherd Rd. Mont
38	Heane Parke	1123 Good Shepherd Rd. Mont
39	Maryanne Manotti	159 Herr Lane Montoursville
40	Donnie Garisky	1112 Elm St. Montoursville 17754
41	Michelle Johnson	1129 Walnut St. Mtsvl.
42	Jay Moore	921 Arthur Rd
43	Ronela Albert	1326 Calvert Rd
44	GLORIA SHURGE	65 SCOTT LN
45	Chuyenne Wood	1135 Quaker State Rd.

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	Judy Hams	1194 Wellis Run Rd Trout Run Pa
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48	Jim Welch	408 Elm St.
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50	Sandy Platt	420 Elm St.
51	Anna Kump	V. Fairfield
52	Sharon Spurr	Hilltown Rd
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SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
676	Candy Wentzler	90 Quaker State Rd
677	Todd Wentzler	"
678	Sathy Pfaff	24 Woodland Ct
679	Scott Pfaff	"
680	Brad Shoemaker	1113 Locust St
681	Kenora Parke	319 Mall Road
682	Joshua Walker	1612 Quaker State Road
683	Scotty Work	17K Old Cement Rd.
684	John	
685	Crystal Hartsack	468 Gentry Lane
686	Dennis Connor	209 Contair Parkway
687	Keneel Carey	429 Cherry St.
688	Steph Graham	790 Harney Rd.
689		705 Broad St
690	Victoria Connor	924 Mulberry St.
691	RW Davis	Trout Run, PA
692	Diane O'H	424 Jordan ave mntv
693	Tom O'H	424 Jordan ave
694	Jon Hlotz	1860 Lick Run Rd.
695	Shen Ruffing	Arch St.
696	JEFF Johns	212 Arch St
697	Jenny Ecl	500 Bennett St
698	Anne Reiner	502 Gazette
699	Lisa Good	88 Woodland Ct.
700	Ben King	125 N Wash St
701	Chris King	"
702	Jami Corderl	1020 Arthur Rd.
703	Bryan Peering	312 Tule Street
704	Peery Kniss	
705	Judith Deacon	431 Cherry St.
706	Damon Clark	110 Winter Lane Coogan Station
707	Karen Avery	100 N. Arch St / 2276 Green Valley Road
708	Lon Linn	1020 Weldon St
709	Charly Ball	3760 Lyco Mill Dr Mt.
710	Chase Kelch	2836 Brushy Ridge Rd.
711	Amy Kelch	2836 Brushy Ridge Rd.
712	Tim Bolton	1207 SPRUCE ST
713	Brian Kieffer	747 Broad
714	Corina Monrey	916 Elm St.
715	Amy M. Fry	212 N WASHINGTON ST.
716	Leslie Nields	
717	Emily Nields	1013 Mountain Rd. Montoursville
718	Philip Nields	
719	BENJAMIN HERBURN	692 Pomeroy Hill Rd Williamsport
720		