

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**December 7, 2015
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on December 7, 2015 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Ronald E. Snell, called the meeting to order immediately following an organizational board meeting, at 8:15 p.m.

Call to Order

Directors Present: Mr. Hagemeyer, Mrs. Johns, Mr. Kaplan, Mr. Konkle, Mr. Logue, Mrs. Marriott, Mr. McCleary, Mr. Ruffing, Mr. Snell, and the solicitor, Mr. Holland

Roll Call

Administration Present: Dr. Bowers, Mr. Kunze, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, Mr. Taormina, and Mrs. Williamson

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

The president, Mr. Snell announced to forego the roll call and flag salute for this meeting.

APPROVAL OF MINUTES

The president, Mr. Snell, presented the minutes of the November 10, 2015 regular board meeting. A motion was made by Mr. Kaplan and seconded by Mr. Hagemeyer to approve the minutes of the November 10, 2015 regular board meeting. All members present voted yes, the motion carried.

**Approval of
minutes**

MEETING AGENDA REVISION

A motion was made by Mr. Snell and seconded by Mr. McCleary, to revise the agenda to include the building project and discuss a change in the Montoursville Area School District Solicitor. All members present voted yes, except Mr. Konkle, Mrs. Marriott, and Mr. Ruffing voting no, the motion carried.

**Approve
agenda
revision**

PRIOR PRESENTATION

The President, Mr. Snell, presented a recognition plaque on behalf of the Montoursville Area School District to Mrs. Dora Pioli for her service to the District as board member and employee. Mrs. Jill Kaplan presented flowers to Dora on behalf of all of the 5 Common Sense Candidates.

**Prior
presentations**

First Christian Church of Montoursville Pastor Bob Hine, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

PUBLIC COMMENT

The president, Mr. Snell, announced public comments would be received at the beginning of the meeting and reviewed the parameters for the public comment period. Ms. Renee Carey expressed her concerns with halting the current building project and encouraged the board to explore the ramifications before halting the project; Ms. Mathers congratulated the new board members and shared her concerns for stopping the building project; Ms. Carrie Pauling shared that she hoped the new board would "make good decisions that benefit the students; Ms. Jami Cordell conveyed she moved to the district for a good education for her kids and was concerned about the board's future decisions; Ms. Pamela Nelson conveyed her desire to move forward together and find solutions that would make the district better; Ms. Danielle Smith shared her concerns about what would happen to the wood, metal and agricultural shop students since equipment was removed from the old shops, but had not been moved to the newly constructed building; and Ms. Cheyenne Wood conveyed she learned as much from extra-curricular activities as she did regular education and hoped the board would approve the agenda items for FBLA.

**Public
comment**

A motion was made by Mr. Kaplan and seconded by Mr. McCleary to change the school board solicitor to **Benjamin Landon, Esq.** of the firm McNerney, Page, Vanderlin, and Hall at an hourly rate of \$150.00. The President, Mr. Snell, called for a roll call vote on the motion. Mr. Hagemeyer, yes; Mrs. Johns, yes; Mr. Kaplan, yes; Mr. Konkle, no; Mr. Logue, yes; Mrs. Marriott, no; Mr. McCleary, yes; Mr. Ruffing, no; and Mr. Snell, yes, the motion carried. Mr. Landon assumed the seat of the Solicitor.

**Approval of
new school
board Solicitor**

Mr. Holland departed the meeting at this time, 8:39 p.m.

A motion was made by Mr. McCleary and seconded by Mr. Hagemeyer to hire **Bassett Engineering** and its team of professionals to conduct a value engineering study of the high school project at an estimated cost set at \$60,000.00 and all Montoursville Area School District employees shall give their full cooperation to the team, allowing the team full access to all areas of school properties. The President, Mr. Snell, called for a roll call vote on the motion. Mr. Hagemeyer, yes; Mrs. Johns, yes; Mr. Kaplan, yes; Mr. Konkle, no; Mr. Logue, yes; Mrs. Marriott, no; Mr. McCleary, yes; Mr. Ruffing, no; and Mr. Snell, yes, the motion carried.

**Approval to
engage
Bassett
Engineering**

A motion was made by Mrs. Johns and seconded by Mr. McCleary to temporarily suspend any and all construction of the new three story building, to stop any demolition of the existing high school structures, and to halt all acquisition and/or delivery of materials and equipment until further action by the board, with the only exception to the suspension being the winterization of the present structures and finishing work on the new tech building and all work shall be approved by Bassett Engineering before being done. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approval of
temporary
suspension to
high school
project**

A motion was made by Mr. Logue and seconded by Mr. Hagemeyer that effective immediately, the board rescind the Montoursville Area School District administration's ability to approve change orders for the high school construction project and designate that change orders for construction must be approved by the school board president and/or the chairman of the buildings and grounds committee. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approve
revision to
change order
approval
process**

A motion was made by Mr. Hagemeyer and seconded by Mr. McCleary to form an academic evaluation team headed up by **Mrs. Jill Kaplan**, who is volunteering her time, and all Montoursville Area School District employees shall give her and her team their full cooperation and allow her full access to all areas of school properties. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approve
academic
evaluation
team**

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Kunze presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending November 30, 2015; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending November 30, 2015. A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to vote separately on each fund. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Treasurer's
Reports and
Payment of
Invoices**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer for the approval of the General Fund invoices for the period ending November 30, 2015. During discussions, Mr. Kaplan made a request to table check number 49606 for further review. A motion was made by Mr. Snell and seconded by Mr. Kaplan to withdraw the initial motion to approve the General Fund invoices. A motion was made by Mr. Snell and seconded by Mr. McCleary to pay all General Fund invoices with the exception of check number 49606 for the period ending November 30, 2015. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approve
general fund
invoices**

A motion was made by Mr. Snell and seconded by Mr. Hagemeyer for the approval to pay the Cafeteria Fund invoices for the period ending November 30, 2015. All members voted yes, the motion carried.

**Approve
cafeteria fund
invoices**

A motion was made by Mr. Snell and seconded by Mr. McCleary for the approval of the Capital Project Fund invoices for the period ending November 30, 2015. During discussions, a motion was made by Mr. Kaplan and seconded by Mr. Logue to table Capital Project Fund checks 1013 through 1020, pending further review. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried. A motion was made by Mr. Snell and seconded by Mr. Hagemeyer to approve the payment of the Capital Project invoices, excluding checks numbered 1013 through 1020, for the period ending November 30, 2015, until further review. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approve
capital project
fund invoices**

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of:

Approval of:

- the retirement of **Michael Laychur**, Industrial Arts, Montoursville Area High School, effective for the end of 2015-2016 school year;
- the appointment to the support staff of **Mary Baker**, cafeteria worker, C.E. McCall Middle School, 3.5 hours per day, at an hourly rate of \$8.15 per hour, effective December 8, 2015;
- an FMLA leave of absence for **Debra McCandless**, aide, Loyalsock Valley Elementary School, effective from November 11, 2015 up to 26 weeks;
- additions to the coaching staff for the 2015-2016 school year of **Christian Atherhold**, girls' basketball volunteer coach; **Joshua Berwanger**, elementary wrestling volunteer coach; **Greg Fisher**, elementary wrestling volunteer coach and **Keith Johns**, elementary wrestling volunteer coach, pending receipts of clearances, and
- the addition to the teacher substitute list for the 2015-2016 school year of **Cheryl Lucas**, English, pending receipt of clearances.

**Employee
retirement**

**Support staff
appointment**

**FMLA leave of
absence**

**Coaching staff
additions**

**Teacher
substitutes**

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Konkle and seconded by Mrs. Marriott to approve the recommendation. A motion was made by Mr. Hagemeyer and seconded by Mr. Kaplan to table the FBLA State Conference in Hershey due to the cost of the event. The board discussed whether any fundraising was done to help offset the cost of the state conference. Mrs. Keiser conveyed that there is fundraising, but only for the regional FBLA Regional conference. Mr. Snell requested that fundraising be done as a group to help offset the cost of future FBLA events. Upon further discussion, Mr. Hagemeyer withdrew the motion to table the FBLA State Conference due to the timing of when final registration and conference fees are due. Following the deliberation, the President, Mr. Snell, called for the vote on the original motion. All members present voted yes, the motion carried.

**Approve
student
participation**

Dr. Bowers presented a recommendation for the approval of an agreement between **The American National Red Cross** and the Montoursville Area School District for the use of the District's facilities as an emergency shelter during a disaster. Mr. Kaplan made a recommendation to have available over-night facilities on-site, in all buildings, in the event of an emergency. Dr. Bowers indicated he would discuss overnight provisions with the American Red Cross. A motion was made by Mr. Hagemeyer and seconded by Mr. Snell to approve the recommendation. All members present voted yes, the motion carried.

**Approve
emergency
agreement**

Dr. Bowers presented a recommendation for the approval of the acceptance of an EITC grant from **First Community Foundation Partnership** in the amount of \$4,426.91 to be applied toward the writing training costs at Montoursville Area High School. A motion was made by Mr. Konkle and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Approve
acceptance of
EITC grant**

Dr. Bowers presented a consideration for the approval of a proposal from **Bassett Engineering Inc.** for mechanical consulting engineering services at Loyalsock Valley Elementary School as outlined in the proposal dated November 17, 2015 at a total cost of \$36,310.00. A motion was made by Mr. Hagemeyer and seconded by Mr. Kaplan to approve the recommendation. All members present voted yes, except Mr. Konkle and Mrs. Marriott voting no, the motion carried.

**Approve
proposal from
Bassett
Engineering**

PRESENTATION

Mr. Britt Basset, from Bassett Engineering, presented the scope of work to be performed for the value added engineering study, previously approved, for the High School renovations and alterations project. Final recommendations will be returned to the board no later than the school board work session scheduled for January 26, 2016.

**Presentation
by Bassett
Engineering**

REPORT OF THE BUSINESS MANAGER

Mr. Kunze presented a recommendation for the approval of Mr. Ronald E. Snell, President; Mr. William D. McCleary, Vice President; Mr. George E. Hagemeyer, Treasurer; and Mr. Robert E. Saul, Secretary, as authorized bank account signers for the FNB Lockbox Checking, Muncy Bank Memorial Garden Fund, PSDLAF Capital Reserve Fund, PSDLAF Construction Fund, PSDLAF Investment Account, PSDLAF Payroll Fund, Santander Bank General Fund, and Santander Bank Food Service Fund bank accounts for the remainder of the 2015-2016 school year. A motion was made by Mr. Hagemeyer and seconded by Mr. Kaplan to approve the recommendation. All members present voted yes, except Mr. Konkle, Mrs. Marriott and Mr. Ruffing voting no, the motion carried.

**Approve
authorized
bank account
signers**

COMMITTEE REPORTS

Buildings & Grounds – No Report

Co-Curricular – No Report

Finance – No Report

LCTC Representative – Mr. Hagemeyer provided an update regarding LCTC.

Intermediate Unit Representative – No Report

Student Representatives – No Report

**Committee
reports**

INFORMATIONAL ITEMS

Dr. Bowers reviewed –

- conference approvals for the professional staff;
- a report from the Supervisor of Curriculum and Instruction; Mr. Sauers provided an update on the reauthorization of the Title I program at the federal level and the impact on comparability calculations it has for the district;
- a report from the Technology Coordinator;
- relevant information on federally funded programs; and
- reports from the building principals.

**Informational
items**

PUBLIC COMMENT

The president, Mr. Snell, announced public comments would be received regarding general matters the public wished to bring before the school board. **Mrs. Dora Pioli** made comments regarding the value of FBLA to the students and the district; **Ms. Amy Frey** invited the district to participate in the comprehensive community planning update occurring in January and February and stressed the value to the district; and **Mr. Danny Albert** questioned the board on what would need to be paid back by the taxpayers if the project were to be stopped.

**Public
Comments**

EXECUTIVE SESSION

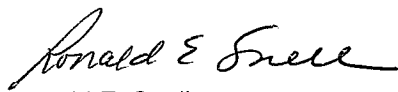
The president, Mr. Snell, announced an executive session would be held following the meeting regarding a legal matter.

**Executive
Session**

ADJOURNMENT

A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to adjourn the meeting. All members present voted yes, the meeting ended at 9:53 p.m.

Adjournment



Ronald E. Snell
President



Kurtis J. Kunze
Acting Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 12/7/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Bernice Kuhlman	Upper Fairfield - 3452 ST Rt 87
2	Edna W. P.	195 Wells Run Road
3	Marion Rogers	418 N. Montour St Montoursville
4	Donna Mongret	Cherry St Montoursville
5	Danielle Smith	236 Devil's End Rd
6	Norma Smith	236 Devil's End Rd
7	Mary Stresser	Colonial Dr. Upper Fairfield
8	Jamie Cordell	1020 Arthur Rd Montoursville
9	Brian + Missy Stutzman	90 Sechler Dr. Mtsv.
10	Ron Bowler	2229 LINCOLN STREET Williamsport, Pa
11	VERA G. EPPLEB	1968 STATE RT. 87, MONTOURSVILLE
12	Sharon M. Zeyer	717 Pine St, Montoursville, PA
13	Sandy Platt	420 Elm St, Montoursville, PA
14	Leah Platt	420 Elm St, Montoursville, PA
15	Bob Platt	6942 Rt 87 Mt. Washington, PA
16	Dennis Peppelman	1269 Logue Hill Rd Trout Run
17	Danilee Peppelman	"
18	Renee Carey	429 Cherry St. Montoursville
19	Sandra Keiser	High School Road Wabontown, PA 17777
20	Marion Harris	604 Jordan Ave
21	Linda Peterman	1016 Cedar St Mtsv.
22	Bob Carson	230 Weitzel Dr Mtsv.
23	Carmie Pauling	312 Tule St. Montoursville
24	Joseph LeClone	503 N. WASHINGTON,
25	Isam Davis Jr.	8 Eagle Ct. St
26	Donna Bixler + Neil	409 Warren St
27	Judy Harris	11194 Wells Run Rd Trout Run PA
28	Harry Royer	65 Kuhns Rd. Montoursville
29	Dylan J. Marlett	227 Charles St.
30	Bob Studer	582 Mosteller Rd TR
31	CARL R. WEATZLER	1479 RT 864 HWY
32	Loren W. W. W.	3079 Kehrer Hill Road
33	Marjorie Anne Bluff	Eldred Township
34	Monte J. Berger	Eldred Township
35	Andrew Kleppner	Broad St. Montoursville
36	Jackie Rogers	Gamble
37	Bob Lapp	Gamble
38	Pick Lapp	FAIRFIELD
39	Charles Engle	"
40	Michelle Guffe	FAIRFIELD
41	Glenn A. Park	Upper Fairfield
42	Joe Kahan	2171 Quaker State Rd
43	Lee Allen	425 Elm St
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 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 12/7/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	Tom Studler	582 Mosteller Rd TR
47	Ellie Hubbard	Wm SpA
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49	Dan Shimmel	1201 Spruce St
50	Mannah Shimmel	"
51	Susan Klepper	747 Broad
52	BARB CHAPMAN	2686 Brushy Ridge Rd.
53	BILLY CHAPMAN	2686 BRUSHY RIDGE RD.
54	Bob Hsu	1200 Penn St. Williamsport
55	KEITH SCHUCH	520 TULE ST. MONTOURSVILLE
56	Queen Daquell	101 N Montour St
57	William Bagwell	101 N Montour St.
58	Dora Purdie	514 Arch.
59	Cur Miller	617 BENNETT
60	Krista Wise	121 Katie Ln.
61	Jessica Knittu	960 Pleasant Hills Rd Wmpt
62	Kecia Zarnen	269 Hilltown Rd Montou
63	READ DATHAN	431 CHERPT
64	EMILY DIETRICH	BAXTER Rd., Montoursville
65	Amy M. Fry	212 N. WASHINGTON ST.
66	Caroline Leone	212 N MONTOUR ST MONTOURSV. PA
67	Michael Smet	
68	William Hall	
69	Shirley Snyder	Edred Twp.
70	Allen Corson	MONTOUR ST
71	REX MINNION	Mt. S.
72	Sandra Bayler	348 White Birch Ln Trout Run PA 17771
73	Charley Hall	3766 Lyco Mall Dr Mt. PA 17754
74	Maryanne Manoffi	159 Herr Lane
75	Paul Rucke	1102 Chestnut Street
76	JAMES BEAMER	500 JORDAN AVE MONTOURSVILLE
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 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 12/7/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
91	JEFF HARRIS	11194 Waffles Run Rd Trout Run
92	Laura Steinbacher	10511 Rt. 91 Highway Wm Lpt.
93	Bonnie Starisky	1112 Elm St. Mt V 17754
94	JEFF Johnson	212 ARCH ST Mount.
95	TIM BOLTON	1207 SPRUCE ST
96	Anne Strein	320 Chestnut
97	Tim Strein	320 Chestnut
98	Cond. Wenzel	90 Quaker State Rd.
99	Wendy Durant	201 Confair Pkwy.
100	Dorothy Mathews	517 Gentry Lane
101	Jack Callahan	117 Ash St
102	Kris Conklin	15 Cedarwood Lane
103	Frederick Nelson	225 Bennett St
104	Terence Nelson	"
105	Beth Russell	405 Walnut St.
106	Bob Russell	" " "
107	Tim Ludgate	2025 Ketter Hill Rd
108	Scott Pratt	24 Woodland Ct Mt V
109	Red Skell	1000 3rd St
110	Stephen BARNER	1152 Cherry St
111	Jason Cott	915 Spruce Street
112	Joe Mulberger	302 Bennett St
113	Cheyenne Wood	1135 Quaker State Rd
114	Tim	1000 3rd St
115	GLORIA SHURGE	65 SCOTT LN 17754
116	Joanne Rinker	1102 Chestnut St.
117	Ronda Albert	1326 Calvert Rd
118	Daniel Albert	1326 Calvert Rd
119	Tina Marie Kline	1009 Tule Street Montoursville
120	Jonathan Klotz	1860 Lick Run Rd. 17701
121	Denise Connor	209 Confair Parkway
122	BT H Bassett	752 L. BARD OUS Rd
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