

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**September 8, 2015
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on September 8, 2015 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

Call to Order

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mr. Konkle, Mrs. Marriott, Mr. McNamara, Mr. Ruffing, Mr. Schans, Mr. Ulmer, and the solicitor, Mr. Holland

Roll Call

Administration Present: Dr. Bowers, Mr. King, Mr. Kunze, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Smith, Mr. Taormina, and Mrs. Williamson

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

FLAG SALUTE

All present pledged allegiance to the flag.

Flag Salute

EXECUTIVE SESSION

The president, Mr. McNamara, announced that an executive session was held on August 31, 2015 relating to a legal matter and an executive session was held immediately preceding the meeting related to a real estate matter.

Executive Session

APPROVAL OF MINUTES

The president, Mr. McNamara, presented the minutes of the August 11, 2015 regular board meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

Approval of Minutes

PRIOR PRESENTATION

Montoursville Presbyterian Church Pastor David Smith, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

Prior Presentation

PUBLIC COMMENT

The president, Mr. McNamara, announced public comments related to items listed in the agenda would be received by the board. There were no public comments regarding agenda items.

Public Comment

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending August 31, 2015; as well as approval of the payment of invoices for the General Fund and Cafeteria Fund for the period ending August 31, 2015. A motion was made by Mr. Hagemeyer and seconded by Ulmer to approve the recommendation. During deliberation, a motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to exclude approval of check numbers 48897, 48904, 48939, and 49063. All members present voted yes, the motion carried. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the treasurer's reports and payment of all bills except check numbers 48897, 48904, 48939, and 49063. All members present voted yes, the motion carried.

Treasurer's Reports and Payment of Invoices

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of:

Approval of:

Professional
employee
contracts

Leave of
absence

Resignation

Long-term
substitute
appointments

Change in
maternity
leave dates

Support staff
resignations

Change of
working hours

Extra duty
assignment

Co-curricular
staff
appointments

Appointments
to the support
staff

Appointments
to the
coaching staff

Additions for
the substitute
support staff

- the extension of a professional employee contract, including tenure, to **Stephanie Beadle**, Elementary, C. E. McCall Middle School; **Alicia Betz**, English, Montoursville Area High School; **Ashley Heckrote**, Special Education, C. E. McCall Middle School; **Alissa Martin**, English, Montoursville Area High School; **Venessa Mauro**, Art, Montoursville Area High School; **Christopher Liddic**, Industrial Arts, C. E. McCall Middle School; and **Shealei Long**, Special Education, Montoursville Area High School;
- a leave child rearing leave of absence for **Andrea Tira**, Montoursville Area High School, from on or before November 8, 2015 to June 3, 2016;
- the resignation from the professional staff of **Marc Walter**, elementary, C. E. McCall Middle School, effective September 8, 2015;
- the approval of long-term substitute assignments for **Sadie Fellingner**, elementary, C. E. McCall Middle School, from September 9, 2015 until a permanent replace for Marc Walter is appointed and **Julien Deljanovan**, elementary, Lyter Elementary School, from October 1, 2015 to January 29, 2016;
- a change in maternity leave of absence for **Natalie Smith**, Chemistry, Montoursville Area High School, from return date of October 5, 2015 to a return date of September 21, 2015;
- resignations from the support staff of **Connie Dubiel**, cafeteria worker, Lyter Elementary School, effective August 10, 2015 and **Karma Keeth**, cafeteria worker, Lyter Elementary School, effective September 11, 2015;
- an increase of hours for **Patricia Shaffer**, cafeteria worker, Lyter Elementary School, from 3.5 hours to 4.5 hours per day, effective September 9, 2015;
- an extra-curricular duty assignment for **Luiza Reynolds**, bus duty, C. E. McCall Middle School, at a stipend of \$1,000, effective for the 2015-2016 school year;
- appointments to the co-curricular staff effective for the 2015-2016 school year of **Ronda Albert**, freshman class advisor, at a stipend of \$221.00; **Linda Rolley**, freshman class advisor, at a stipend of \$221.00; **Patty Confer**, student council co-advisor, C. E. McCall Middle School, at a stipend of \$210.00; **Erin Bennett**, student council co-advisor, C.E. McCall Middle School, at a stipend of \$210.00; and **Ashley Heckrote**, student council co-advisor, C. E. McCall Middle School, at a stipend of \$210.00;
- appointments to the support staff of **Carol Myers**, cafeteria worker, Lyter Elementary School, 3.5 hours per day, at an hourly rate of \$8.15, effective September 9, 2015 and **Tricia Moser**, cafeteria worker, Lyter Elementary School, 3.5 hours per day, at an hourly rate of \$8.15, effective September 25, 2015, pending receipt of clearances;
- appointments to the coaching staff for the 2015-2016 school year of **Kerri Datres**, girls' junior varsity basketball coach, at a stipend of \$3,200, pending receipt of clearances; **Michael Musto**, boys' soccer volunteer coach, pending receipt of clearances; **Michael Shaffer**, junior high softball volunteer coach, pending receipt of clearances; **Paige Pietrangelo**, girls' soccer volunteer coach; **Paige Pietrangelo**, 7th grade girls' basketball coach, at a stipend of \$2,600; **Steve Lehman**, 7th grade boys' basketball coach, at a stipend of \$2,600; and **Tammy Carey**, cross country volunteer coach;
- additions to the substitute support staff list for the 2015-2016 school year of **James McCourt**, building security; **Mary Baker**, cafeteria worker, pending receipt of clearances; **Brandon Fedoriw**, event security, pending receipt of clearances; and **Christine Hunsberger**, cafeteria worker, pending receipt of clearances;

(Report of the Superintendent continued)

- additions to the guest teacher list for the 2015-2016 school year of **Jonathan Delker, Matthew Derrick, Elizabeth Haldeman, Laura Holcombe, Anthony Kopp, Pepper McLaughlin, and Larisa Yakut**; and
- additions to the substitute teacher list for the 2015-2016 school year of **Lindsay Martin**, art, Millersville University; **Sarah Richards**, elementary, Susquehanna University; **Dawn Reeder**, elementary, Lock Haven University; **Megan DeSanto**, elementary, Lock Haven University; and **Amanda Laird**, physical education, Lock Haven University.

Additions to the guest teacher list

Additions to the substitute teacher list

A motion was made by Mr. Schans and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Schans and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

Approve student participation

Dr. Bowers presented a recommendation for approval to waive admission fees required under School Board Policy #904 for the Friday, October 9, 2015 football game against Milton at Memorial Stadium, thereby providing a Community Night to allow free admission to the football game, the band, and to walk the turf and track. A motion was made by Mr. Konkle and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approve athletic event fee waiver

Dr. Bowers initiated discussion regarding the concept of conducting a groundbreaking ceremony for the additions and alterations to Montoursville Area High School. During discussion, a motion was made by Mr. Ulmer and seconded by Mr. Konkle to conduct a groundbreaking ceremony tentatively scheduled for Friday, October 9, 2015, beginning at 5:00 pm. All members present voted yes, except Mr. Hagemeyer voting no and Mrs. Kaplan who abstained, the motion carried.

Approve groundbreaking ceremony

REPORT OF THE BUSINESS MANAGER

Mr. Saul presented a recommendation for the approval of an amendment to the agreement with **Coca-Cola Refreshments USA, Inc.** that extends the terms of the original agreement for an additional two (2) years, until June 30, 2017 and a scoreboard advertising agreement with **NRG Controls North, Inc.** A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approve agreements with Coca-Cola and NRG Controls North

Mr. Saul presented a recommendation for the approval of:

Approval of use of facilities

- allowing the administration to approve use of facilities requests from **Brownies, Girl Scouts, Cub Scouts, and Boy Scouts** that qualify under Group 1 of school board policy #707 – Use of School Facilities to conduct meetings and recruitment evenings during the 2015-2016 school term;
- a request from **Tammy Carey**, Lyter Elementary Wellness Committee, for use of the Lyter Elementary School gymnasium to conduct after-school exercise classes during the 2015-2016 school year; and
- a request from Kimberly Tucker, **Montoursville AYSO Soccer**, for use of the Lyter Elementary School facilities to conduct practice from November 2015 to March 2016.

A motion was made by Mr. Ulmer and seconded by Mr. Kaplan to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of school bus contractors, drivers, aides, and monitors for the 2015-2016 school term as listed on attachment VI-C-4(a). A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approval of school bus personnel

Mr. Saul presented a recommendation for the approval of authorizing the Superintendent or Business Manager to approve day-to-day change orders for additions and renovations to the Montoursville Area High School up to \$25,000.00 per change order. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve
authorization
to execute
change orders**

Mr. Saul presented a recommendation for the approval of acknowledging receipt of an approval letter from the **Pennsylvania Department of Education** (PDE) for PlanCon Part K: Project Refinancing, related to PDE lease number 153485. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Acknowledge
receipt of PDE
PlanCon
approval letter**

Mr. Saul presented a recommendation for the approval of acknowledging receipt of approval letters from the **Pennsylvania Department of Education** (PDE) for PlanCon Part E: Design Development; PlanCon Part F: Construction Documents; and PlanCon Part G: Project Accounting Based on Bids, all related to PDE project 3804, Additions and Alterations to Montoursville Area High School. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Acknowledge
receipt of PDE
PlanCon
approval
letters**

COMMITTEE REPORTS

Buildings & Grounds – Mr. Dick Castner of Crabtree, Rohrbaugh and Associates Architects provided an update regarding the Memorial Stadium turf and track installation and the additions and alterations to Montoursville Area High School.

**Committee
Reports**

Co-Curricular – No Report

Finance – No Report

LCTC Representative – Mr. Hagemeyer provided information regarding LCTC.

Intermediate Unit Representative – No Report

Student Representatives – No Report

INFORMATIONAL ITEMS

Dr. Bowers reviewed –

- third-day enrollment figures for the 2015-16 school year;
- a five year comparison of third-day enrollment figures, 2011-2012 to 2015-2016;
- third-day enrollment figures comparison, 2014-2015 and 2015-2016;
- conference approvals for the professional and administrative staff;
- a report from the Supervisor of Curriculum and Instruction;
- a report from the Technology Coordinator;
- relevant information on federally funded programs; and
- reports from the building principals.

**Informational
Items**

Mrs. Kaplan inquired about the status of connecting the newly developed well to Loyalsock Valley Elementary School.

PUBLIC COMMENT

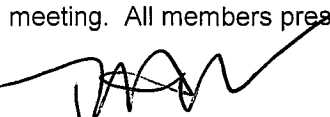
The president, Mr. McNamara, announced public comments would be received regarding general matters the public wished to bring before the school board. The solicitor, Mr. Holland, reviewed the parameters for the public comment period. **Mr. Dave Shimmel** provided information about Montoursville Area High School graduates.

**Public
Comment**

ADJOURNMENT

A motion was made by Mr. Ulmer and seconded by Mr. Konkle to adjourn the meeting. All members present voted yes, the meeting ended at 8:48 p.m.

Adjournment


Thomas P. McNamara
President


Robert E. Saul
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 9/8/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Anne Strein	320 Chestnut St. Montoursville
2	Wendy Durant	Confair Pkwy. Montoursville
3	Joseph LeCiope	503 N. Washington Street
4	Caroline LeCiope	212 N Montour St Montoursville
5	Dave Shymmel	1201 Spruce St Montour
6	Steve Bank	1326 Clarence F. St Mont
7	David Conner	119 N Washington St Montoursville
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9	Mont. Belz	Eldred Turncho
10	Allen Kaplan	270 QSR 17754
11	Bill Chapman	2686 Brushy Ridge Rd
12	Cindy Wentzler	90 Quaker Stated Montv. I.
13	Allen Corwin	601 W. Montour St
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 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 9/8/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	RON SNELL	BARBOURS
47	Denise Johns	212 N. Arch St
48	Jason Cott	915 Spruce Street
49	Sue Snyder	243 Meadowview Dr
50	Alexander Hall	281 Katie Lane
51	Apple Prosser	442 Cherry St
52	Frank Nelson	229 Bennett St
53	Scott Pfaff	24 Woodland Ct Mtav
54	R. McCreary	14 Faircrest Rd
55	Brian + Melissa Stutzman	90 Sechler Dr.
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