

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**August 11, 2015
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on August 11, 2015 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

Call to Order

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mr. Konkle, Mrs. Marriott, Mr. McNamara, Mr. Ulmer, and the solicitor, Mr. Holland

Roll Call

Administration Present: Dr. Bowers, Mr. Feerrar, Mr. Kunze, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, Mr. Taormina, and Mrs. Williamson

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

FLAG SALUTE

All present pledged allegiance to the flag.

Flag Salute

PRIOR PRESENTATION

Faith United Methodist Director of Student Ministries Jared Hetherington, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

**Prior
Presentation**

APPROVAL OF MINUTES

The president, Mr. McNamara, presented the minutes of the July 14, 2015 regular board meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

**Approval of
Minutes**

PUBLIC COMMENT

The president, Mr. McNamara, announced public comments would be received at the beginning of the meeting. The solicitor, Mr. Holland, explained that this public comment period would be for comments directly related to items on the meeting agenda, then reviewed the parameters for the public comment period. Mr. Paul Rinker, Mr. Ron Snell, and Ms. Amy Norton commented on the approval of the Montoursville Area High School Additions and Renovations project.

**Public
Comment**

PRESNTATION

Dr. Bowers introduced **Mr. Paul Taylor** and **Mr. Scott Cousin** of **Crabtree, Rohrbaugh and Associates Architects**. Mr. Scott Cousin reviewed the a tabulation of the base bids and alternate bids opened on July 23, 2015 for the Montoursville Area High School Additions and Renovations project. Then Mr. Cousin provided a description of each of the bid alternates being recommended by the administration for the school board's consideration of approval. Afterward, Mr. Cousin answered questions from the school board related to the recommended alternates. Next, Mr. Paul Taylor reviewed in detail the Pennsylvania Department of Education PlanCon Part F Attachment C and PlanCon Part G documents. Finally, Mr. Taylor answered questions from the school board and public regarding the Montoursville Area High School Additions and Renovations project.

**Presentation
regarding the
Montoursville
Area High
School
Additions and
Renovations
project**

Dr. Bowers presented a recommendation from the supplemental agenda for the approval of the Montoursville Area High School Additions and Renovations PlanCon Part F Attachment C document and authorized **Crabtree, Rohrbaugh and Associates** to submit the document to the **PA Department of Education** for review and approval. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. The president, Mr. McNamara called for a roll call vote, Mr. Bergen, yes; Mr. Hagemeyer, no; Mrs. Kaplan, no; Mr. Konkle, yes; Mrs. Marriott, yes; Mr. McNamara, yes; and Mr. Ulmer, yes; the motion carried.

Approval to submit PDE PlanCon documentation

The solicitor, Mr. Holland, recommended that the board authorize any representative of **Pennoni Associates Inc.** to sign and return a letter to concur to conditions imposed by the **Montoursville Borough Council** regarding conditional approval of the Alternate Final Land Development Plan for the Montoursville Area High School. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the solicitor's recommendation. All members present voted yes, except Mr. Hagemeyer voting no, the motion carried.

Approval to authorize Pennoni Associates, Inc. to issue letter

Dr. Bowers presented a recommendation from the supplemental agenda for approval to award bids for the Montoursville Area High School Additions and Renovations project to the lowest responsible bidders, authorize **Crabtree, Rohrbaugh and Associates** to issue letters of intent to award, generate construction contracts, and issue notices to proceed, and authorize the School Board President or Vice-President to sign contracts after review by Administration and legal counsel; all contingent upon PlanCon Part F and Part G approvals by the **Pennsylvania Department of Education**: 1. General Construction contract to **Lobar, Inc.** including alternates GC-6, GC-7, GC-10, GC-11, GC-13, and GC-17; 2. HVAC Construction contract to **The Farfield Company** including alternates HC-1c and HC-3; 3. Plumbing Construction contract to **Silvertip, Inc.**; 4. Electrical Construction contract to **Lecce Electric, Inc.** alternates EC-9, EC-10, EC-11, EC-12, and EC-13; 5. Roofing Construction contract to **Weatherproofing Technologies, Inc.**; and 6. HVAC Controls contract to **NRG Controls North, Inc.** A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. The president, Mr. McNamara called for a roll call vote, Mr. Bergen, yes; Mr. Hagemeyer, no; Mrs. Kaplan, no; Mr. Konkle, yes; Mrs. Marriott, yes; Mr. McNamara, yes; and Mr. Ulmer, yes; the motion carried.

Approval to award base and alternate bids, submit PDE PlanCon documentation, and execute contracts

Dr. Bowers presented a recommendation from the supplemental agenda for the approval of the Montoursville Area High School Additions and Renovations PlanCon Part G documents and to authorize **Crabtree, Rohrbaugh and Associates** to submit the documents to the **PA Department of Education** for review and approval. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

Approval to submit PDE PlanCon documentation

Dr. Bowers presented a recommendation from the supplemental agenda for the approval of an agreement with **QA+, Inc.** to administer the District's quality assurance program for the Montoursville Area High School Additions and Renovations project consisting of testing and inspection activities at a cost not to exceed \$372,734. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

Approval of any agreement with QA+, Inc. to administer quality assurance program

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending July 31, 2015; for approval of treasurer's reports for the high school and middle school activity funds for the quarter ending June 30, 2015; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending July 31, 2015. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Treasurer's Reports and Payment of Invoices

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation from the regular and supplemental agendas for the approval of:

- the appointment of **Kelsey Rippey**, English, C. E. McCall Middle School, on the 1st step of the bachelor's scale, \$43,818 and **Paige Pietrangelo**, English, C. E. McCall Middle School, on the 1st step of the master's scale, \$46,218, both effective for the 2015-2016 school year;
- the approval of a maternity leave of absence for **Danielle Logue**, elementary, Lyter Elementary School, from September 30, 2015 to January 29, 2016;
- the appointment of **Jessica Clark**, full time substitute, English, Montoursville Area High School, from August 20, 2015 to June 3, 2016, effective for the 2015-2016 school year;
- an increase in hours for **Valarie Mowery**, aide, Loyalsock Valley Elementary School, from 4.5 hours to 5.75 hours, effective for the 2015-2016 school year;
- additions and changes to the coaching staff effective for the 2015-2016 school year of **Jesse Spaar**, from boys' soccer first assistant coach to boys JV soccer coach, at a stipend of \$2,100; **Ben Hazen**, boys' soccer first assistant coach, at a stipend of \$2,100, pending receipt of clearances; **Curtis Jacobson**, from boys' basketball coach to girls' basketball first assistant coach, at a stipend of \$3,400;
- the resignations of **James Campbell**, event security, effective August 5, 2015 and **James McCourt**, building security, C. E. McCall Middle School, effective July 31, 2015;
- the appointment of **Kevin Carl**, building security, C. E. McCall Middle School, 4.0 hours per day, \$11.00 per hour, pending receipt of clearances, effective for the 2015-2016 school year;
- professional staff split teaching assignments for the 2015-2016 school year of **Debra Taylor**, Elementary Art, Lyter and Loyalsock Valley; **Joan Baier**, Nurse, McCall and Lyter; **Teresa Hill**, Nurse, High School and Loyalsock Valley; **Alice Weiler**, Counselor, Loyalsock Valley and Lyter; **John "Alex" Mazzante**, Spanish, High School and McCall; **Paula Pulizzi**, Librarian, Lyter and Loyalsock Valley; **Michael Cillo**, Physical Education, Lyter and Loyalsock Valley; **Adam Wright**, Music, High School and McCall; **Shealei Long**, Emotional Support, Lyter, Loyalsock Valley and High School; **Dennis Carpenter**, Music, Loyalsock Valley, Lyter and McCall; **Michelle Metzger**, Remedial Reading, Loyalsock Valley and Lyter; **Jo Ellen Shearer**, Title I Reading, Loyalsock Valley and Lyter and **Dawn Cott**, Special Education, Loyalsock Valley and Lyter;
- per diem substitute payments for the 2015-2016 school year of \$90.00 per day for substitute teachers (\$100/day starting with day 31), an hourly rate of \$8.00 for substitute aides, an hourly rate of \$8.00 substitute cafeteria works, an hourly rate of \$8.00 for substitute custodians, and an hourly rate of \$12.00 for substitute health care aides; and
- secondary, special areas, elementary, teacher aide, cafeteria aid, office aide, building security, custodial and guest teacher substitute lists for the 2015-2016 school year.

A motion was made by Mr. Konkle and seconded by Mrs. Kaplan to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation from the supplemental agenda for the approval of a request from Mr. and Mrs. Kimberling for enrollment and waiver of tuition of **Luis Ordas Alvarez**, a foreign exchange student from Spain, for the 2015-2016 school year. A motion was made by Mr. Hagemeyer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

Approval of:

Appointments
to the
professional
staff

Maternity
leave

Full time
substitute

Increase of
hours

Additions and
changes to the
coaching staff

Support staff
resignations

Support staff
appointments

Professional
staff split
teaching
assignments
for the 2015-
2016 school
year A. Gavitt

Substitute
rates for the
2015-2016
school year

Substitute lists
for 2015-2016

Approval of
the waiver of
tuition and
enrollment for
L. Alvarez

Dr. Bowers presented a recommendation for the approval of revised policy **No. 006, Local Board Procedures**, for the first reading. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation waiving second reading of the policy, but noting a typographical error where "flag salute" should be included as an agenda item. All members present voted yes, the motion carried.

Approval of revised school board policy

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Approval of student participation

Dr. Bowers presented a recommendation for the approval of:

Approval of agreements and handbooks

- an agreement between **Lycoming-Clinton Joinder Board** and Montoursville Area School District for the 2015-2016 school year;
- an agreement between **River Valley Regional YMCA** and Montoursville Area School District for the 2015-2016 school year;
- the 2015-2016 Montoursville Area School District Faculty Handbooks;
- the 2015-2016 Montoursville Area School District Student Handbooks; and
- the 2015-2016 Montoursville Area School District Athletic Handbook.

A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

REPORT OF THE BUSINESS MANAGER

Mr. Saul presented a recommendation to award the **Lycoming Career and Technology Center** student transportation for the 2015-2016 school year to **Richard J. Thompson** at a flat rate of \$150.00 per day with partial days paid pro-rata. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approval of LCTC transportation

Mr. Saul presented a recommendation for the approval of a request from Kenneth Tallman, **Montoursville Youth Football & Cheer**, for use of Memorial Stadium to conduct football games in September and October 2015 as listed on the attached schedule and a request from Kevin Fry, **FC Montour Soccer Club**, for use of the fields at C.E. McCall Middle School to conduct soccer games from August to November 2015. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Approval of use of facilities

COMMITTEE REPORTS

Buildings & Grounds – No Report

Co-Curricular – Mr. Bergen indicated the fall athletic season would begin Monday, August 17, 2015 and provided an update regarding the Memorial Stadium turf and track installation project.

Finance – No Report

LCTC Representative – No Report

Intermediate Unit Representative – No Report

Student Representatives – No Report

Committee reports

INFORMATIONAL ITEMS

Dr. Bowers reviewed –

- conference approvals for the professional and administrative staff;
- a report from the Supervisor of Curriculum and Instruction;
- a report from the Technology Coordinator;
- relevant information on federally funded programs; and
- reports from the building principals.

Informational items

PUBLIC COMMENT

Public Comment

The president, Mr. McNamara, announced public comments would be received regarding general matters the public wished to bring before the school board. The solicitor, Mr. Holland, reviewed the parameters for the public comment period. **Mr. Mike Cillo** submitted a request that Ray Stiner could be the first individual on the newly installed track surface; **Ms. Tina Kline** provided photographs to the school board and made comments regarding Loyalsock Valley Elementary School; **Ms. Pamela Nelson** requested clarification regarding bid alternates approved during the meeting specifically related to maintaining high school structure constructed in 1931; **Mrs. Dora Pioli** suggested to the school board and meeting attendees that the community should show support for the Montoursville Area School District students; **Mr. Ron Snell** requested clarification regarding maintaining the high school structure constructed in 1931; **Ms. Amy Norton** requested clarification regarding maintaining the high school structure constructed in 1931; and **Ms. Pamela Nelson** requested further clarification regarding maintaining the high school structure constructed in 1931.

Mrs. Kaplan inquired about the connection of the newly drilled water well to Loyalsock Valley Elementary School and about heating the Montoursville Area High School during the winter months.

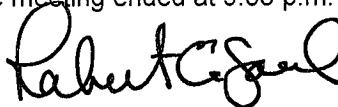
ADJOURNMENT

Adjournment

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to adjourn the meeting. All members present voted yes, the meeting ended at 9:55 p.m.



Thomas P. McNamara
President



Robert E. Saul
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 8/11/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Cindy Wentzler	90 Quaker State Rd
2	Todd Wentzler	
3	Bill Messersmith	409 Fairfield Church Rd
4	Bob Messersmith	" "
5	Mike Shillcock	4699 Lycoming Mall Dr.
6	John Shillcock	
7	Colleen & Tim Bolton	Mt. PA
8	Billy Damp	Mt. PA
9	Mike Lyon	MTSV
10	Susan Snyder	Montoursville
11	Jim Betmer	500 JORDAN AVE MONTOURSVILLE
12	Brian Nades	500 JORDAN AVE MONTOURSVILLE
13	David Debel	Harrisburg PA
14	Mike Baird	" "
15	Christa Landon	227 Charles St. MTSV
16	Bryan Marlety	" "
17	Wendy Durant	206 Contair Pkwy. Mtv.
18	William Bagwell	101 N. Montour St.
19	Scott Pfaff	24 Woodland Ct. Montou
20	Kathy Pfaff	"
21	Meghan Pfaff	"
22	Paul Rinker	1102 Chestnut Street
23	Joanne Rinker	" "
24	Jude Garris	100 Nicely Ave
25	Brian DeSant	MTSV
26	Vincent Hetherington	1200 Nicely Ave., Montoursville, PA
27	DAVE SHYMMEL	1201 Spruce St
28	Anne Strein	320 Chestnut St. Montoursville
29	Carl Furtan	156 Fairfield Church Rd
30	GARY WHITEMAN	317 BENDEN ST
31	LAUREN STEINBACHER	10511 Rt. 87 Highway
32	RON SWELL	
33	Rex Minium	479 Cedarwood Dr
34	Glen A. Parker	1103 Good Shepherd Rd
35	Bill Chapman	2686 Brushy Ridge Rd
36	Carl Wentzler	1479 Mt. 86th Hwy.
37	Bob Leiser	230 Weitzel Dr MTSV
38	Angail Saul	907 Service St. Montoursville
39	Kathy Kogus	1316 Kallie
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MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 8/11/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
46	Bonnie Stawsky	1112 Elm St. Mtv. 17754
47	Shirley Shannon	1104 Elm St. Mtsv. 17754
48	Autumn Hall	Fairfield township
49	Coreen Bagwell	1014 Montour St.
50	Michelle Hearn	Eldred Twp.
51	Randy Klein	Haus, Pa
52	Deb King	Nice Rd Ave Montoursville
53	Ruby Kimberling	Chapel Mt Rd.
54	Mika Gillo	1306 Spruce St. Mtv.
55	Dep Skell	1009 Tule St. Montoursville
56	Allen Larson	1009 Tule Street
57	Tina Marie Kline	1032 RADIO ROAD 17754
58	Shale Kline	225 Barnett St Mtsv
59	Vicki Knight	65 SCOTT LN MONTOURSVILLE
60	Patricia Nelson	212 N. WASHINGTON ST.
61	Gloria Shriver	Eldred Township
62	Amy M. Fry	501 N. WASHINGTON
63	Martin Belzer	1085 Elm St.
64	Joseph Lebowitz	Bayter Rd.
65	Gelia Cremo Muse	245 Colonial Dr
66	Karen Fry	716 Broad St Mtsv
67	Joe Dunne	14 Faircrest Pk.
68	Tara Krebs	332 N Montour
69	Rita Merritt	
70	Jason Erickson	
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 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 8/11/2015

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
181	JACK CALLAHAN	113 ARCH ST M.T.V.
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183	Denise Johns	212 N. Arch St
184	ALLEN KAPLAN	2171 Quaker St
185	Steve Drake	1736 CLARENCE Fry Rd
186	JOSH Meuninger	1200 Fairview Drive
187	Dora Piali	514 Arch
188	John R. Cotti	915 SPRUCE
189	Maryanne Manotti	159 HERR LN MONT -
190	JIM BETH RODRIGUEZ	159 Herr Lane Montoursville, PA 17051
191	Greg Quinn	1270 FAIRVIEW DRIVE MONTAUXSVILLE, PA 17054
192		698 Lyons Barn Rd, Mont.
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