

**MONTOURSVILLE AREA SCHOOL DISTRICT  
50 NORTH ARCH STREET  
MONTOURSVILLE, PA 17754**

**May 12, 2015  
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on May 12, 2015 in the Auditorium of the Montoursville Area High School, 100 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

**Call to Order**

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mr. Konkle, Mrs. Marriott, Mr. McNamara, Mr. Ruffing, Mr. Schans, Mr. Ulmer, and the solicitor, Mr. Holland

**Roll Call**

Administration Present: Dr. Bowers, Mr. Briggs, Mr. Feerrar, Mr. King, Mr. Kunze, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, and Mr. Taormina

Students Present: Miss Stoner and Miss Wood

Others Present: see the list of "School Board Attendance Record" attached.

**FLAG SALUTE**

All present pledged allegiance to the flag.

**Flag Salute**

**APPROVAL OF MINUTES**

The president, Mr. McNamara, presented the minutes of the April 14, 2015 regular board meeting and the April 28, 2015 work session meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

**Approval of  
Minutes**

**PRIOR PRESENTATION**

Twin Hills Church of the Nazarene Pastor Owen White, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

**Prior  
Presentation**

**TREASURER'S REPORT AND PAYMENT OF INVOICES**

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending April 30, 2015; for approval of treasurer's reports for the high school and middle school activity funds for the quarter ending March 31, 2015; as well as approval of payment of invoices for the General Fund and Cafeteria Fund for the period ending April 30, 2015. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Treasurer's  
Reports and  
Payment of  
Invoices**

**REPORT OF THE SUPERINTENDENT**

Dr. Bowers presented a recommendation for the approval of:

**Approval of:**

- the resignation of **Rebecca Russell**, elementary, Lyter Elementary School, effective at the end of 2014-2015 school year and the resignation of **Megan Smith**, elementary, C.E. McCall Middle School, effective at the end of 2014-2015 school year;
- the resignation of **Tracey Ulmer**, cafeteria worker, Lyter Elementary School, effective at the end of 2014-2015 school year and the resignation of **Jennifer Crossen**, aide, C.E. McCall Middle School, effective May 15, 2015;
- the resignation of **Daniel Jury**, bus duty, C.E. McCall Middle School, effective at the end of 2014-2015 school year;

**Resignations  
of R. Russell  
and M. Smith**

**Resignations  
of T. Ulmer  
and J. Crossen**

**Resignation  
from bus duty**

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|--|---|
| • requests for maternity leaves of absence from <b>Joy Snyder</b> , Speech and Language Therapist, from April 17, 2015 until the end of the 2014-2015 school year and <b>Sandra Trick</b> , English, Montoursville High School, from August 20, 2015 to June 6, 2016;  | <b>Maternity leaves of absence</b>        |
| • a change of maternity leave return date for <b>Ashley Heckrote</b> , special education, C.E. McCall Middle School, from May 25, 2015 to May 18, 2015;  | <b>Change of leave date</b>               |
| • unpaid leaves of absence for <b>Delores Shaffer</b> , aide, Loyalsock Valley Elementary School, effective April 29, 2015 to May 6, 2015 and <b>Savanna Teed</b> , aide, Lyter Elementary School, effective May 4, 2015 to the end of the 2014-2015 school year;  | <b>Unpaid leaves of absence</b>           |
| • the appointment of <b>Jannine Monness</b> , cafeteria worker, Montoursville Area High School, 3.5 hours per day, at an hourly rate of \$7.95, effective May 12, 2015.  | <b>Cafeteria staff appointment</b>        |
| • appointments to the coaching staff for the 2015-2016 school year of <b>Jesse Spaar</b> , boys' soccer assistant coach, at a stipend of \$2,100, pending receipt of clearances; <b>Candi Leisenring</b> , Jr high cheerleading coach, at a stipend of \$2,100, pending receipt of clearances; <b>Leslie Nields</b> , JV assistant cheerleading coach, at a stipend of \$2,500, pending receipt of clearances; and <b>Mike Mussina</b> , varsity baseball volunteer coach; | <b>Coaching staff appointments</b>        |
| • additions to the teacher substitute list for the 2014-2015 school year of <b>Becca Baier</b> , Lock Haven University, Early Childhood and Special Education K-8, <b>Kenneth Greene</b> , West Chester University, Music, <b>Julien Deljanovan</b> , Lock Haven University, Early Childhood;  | <b>Teacher substitute additions</b>       |
| • an addition to the guest teacher substitute list for the 2014-2015 school year of <b>Bobbi-Jo Lundy</b> ; and  | <b>Guest teacher additions</b>            |
| • additions to the substitute support staff list for the 2014-2015 school year of <b>Alana Myers</b> , teacher aide, <b>Penny Bechelli</b> , health care aide, pending receipt of clearances, <b>Debra Bachman</b> , health care aide, pending receipt of clearances, and <b>Samantha Carey</b> , health care aide, pending receipt of clearances.   | <b>Support staff substitute additions</b> |

A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of graduation for those members of the senior class of 2015 who will have met all state and district requirements as of June 1, 2015. A motion was made by Mr. Konkle and seconded by Mrs. Kaplan to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of revised policy No. 218.3, Bullying/Cyberbullying, for the first reading. A motion was made by Mrs. Marriott and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

#### REPORT OF THE BUSINESS MANAGER

Mr. Saul presented a recommendation for the approval of the student transportation proposal from **James A. Campbell** to provide trips between the Montoursville Area School District's buildings and facilities (e.g. high school, middle school, and elementary schools) at a fixed price of \$100.00 per round-trip (one-way trips will be paid at one-half of the round trip rate) and to provide trips (excluding trips among the Montoursville Area School District's buildings and facilities) at a price of \$3.30 per mile with a minimum of \$160.00 per trip and an additional \$20.00 per hour for trips over four hours, both for the period from August 1, 2015 to June 30, 2016. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

**Approve extra student transportation trips**

**Approve graduation of class of 2015**

**Approve revised school board policy**

**Approve student participation**

Mr. Saul presented a recommendation for the approval of the 2015-2016 Proposed Final Budget, which was a work-in-progress budget that would be made available for public inspection in the format prescribed by the **Pennsylvania Department of Education** no later than twenty (20) days before adoption of the Final Budget, as well as approval to provide public notice of the intent to adopt the Final Budget no less than ten (10) days prior to the proposed final budget adoption date, June 9, 2015. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. The president called for a roll call vote: Mr. Bergen – Yes; Mr. Hagemeyer – No; Mrs. Kaplan – No; Mr. Konkle – Yes; Mrs. Marriott – Yes; Mr. McNamara – Yes; Mr. Ruffing – Yes; Mr. Schans – Yes; Mr. Ulmer – Yes; the motion carried.

**Approve  
proposed final  
2015-2016  
general budget**

Mr. Saul presented a recommendation for the approval of a resolution authorizing the incurrence of non-electoral indebtedness of the Montoursville Area School District by the issuance of **General Obligation Bonds, Series A of 2015**. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. The president called for a roll call vote: Mr. Bergen – Yes; Mr. Hagemeyer – No; Mrs. Kaplan – No; Mr. Konkle – Yes; Mrs. Marriott – Yes; Mr. McNamara – Yes; Mr. Ruffing – Yes; Mr. Schans – Yes; Mr. Ulmer – Yes; the motion carried.

**Approve  
resolution  
authorizing the  
incurrence of  
non-electoral  
indebtedness**

Mr. Saul presented a recommendation for the approval of a resolution authorizing the incurrence of non-electoral indebtedness of the Montoursville Area School District by the issuance of **General Obligation Bonds, Series B of 2015**. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. The president called for a roll call vote: Mr. Bergen – Yes; Mr. Hagemeyer – No; Mrs. Kaplan – No; Mr. Konkle – Yes; Mrs. Marriott – Yes; Mr. McNamara – Yes; Mr. Ruffing – Yes; Mr. Schans – Yes; Mr. Ulmer – Yes; the motion carried.

**Approve  
resolution  
authorizing the  
incurrence of  
non-electoral  
indebtedness**

Mr. Saul presented a recommendation for approval to submit to the **Pennsylvania Department of Education** PlanCon Part F – Construction Documents – as part of the Montoursville Area School District's reimbursement application for the Montoursville Area High School addition and renovation project. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve  
submission of  
PlanCon Part F**

Mr. Saul presented a recommendation for the approval of a revised **Development Improvement Agreement** with the Borough of Montoursville for site improvements to be done in connection with the construction and renovation of the Montoursville Area High School. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve a  
Development  
Improvement  
Agreement**

Mr. Saul presented a recommendation for approval to publish an advertisement for bids related to the Additions and Alterations to the Montoursville Area High School for three consecutive weeks, in two newspapers of general circulation, and authorize **Crabtree, Rohrbaugh and Associates** to release bid documents related to the Additions and Alterations to the Montoursville Area High School. A motion was made by Mr. Konkle and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve  
advertisement  
and release of  
bid documents**

Mr. Saul presented a recommendation for the approval to publish an advertisement for bids related to the Asbestos Abatement in the Montoursville Area High School for three consecutive weeks, in two newspapers of general circulation, and authorize the release of bid documents related to the Asbestos Abatement in the Montoursville Area High School. A motion was made by Mr. Schans and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve  
advertisement  
and release of  
bid documents**

Mr. Saul presented a recommendation for approval to establish a special board meeting to receive and approve bids related to the Additions and Alterations to the Montoursville Area High School, as well as conduct any and all other business that may come before the board, to be held at the Montoursville Area High School on June 23, 2015 starting at 7:30 pm. A motion was made by Mr. Konkle and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

Approve  
special board  
meeting to  
receive and  
approve bids

Mr. Saul presented a recommendation for the approval of an agreement with **BLaST Intermediate Unit #17** for the 2015-2016 IDEA Component III funding. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approve IDEA  
funding  
agreement

Mr. Saul presented a recommendation for the approval of an agreement with **BLaST Intermediate Unit #17** to provide special education services during the 2015-2016 school term for Montoursville Area School District. A motion was made by Mr. Hagemeyer and seconded by Mrs. Kaplan to approve the recommendation. All members present voted yes, the motion carried.

Approve IU  
services  
agreement

Mr. Saul presented a recommendation for the approval of an agreement with **BLaST Intermediate Unit #17** to provide on-call technology services during the 2015-2016 fiscal year. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approve IU  
technology  
services  
agreement

Mr. Saul presented a recommendation for the approval of a resolution adopting the 2015-2016 **Lycoming Career & Technology Center** Budget. A motion was made by Mrs. Kaplan and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approve LCTC  
budget

Mr. Saul presented a recommendation for approval to award the Montoursville Area School District's insurance coverage for the commercial package, umbrella, and school leaders' legal liability to **Liberty Mutual Insurance** at a total cost of \$73,413 for the period July 1, 2015 through June 30, 2016. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

Approve  
insurance  
coverage for  
2015-2016

Mr. Saul presented a recommendation for approval to award the Montoursville Area School District's insurance coverage for the workers' compensation to **Pennsylvania Insurance Consortium for Schools (PICS)** at a total cost of \$53,736 for the period July 1, 2015 through June 30, 2016. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Approve  
workers  
compensation  
insurance for  
2015-2016

Mr. Saul presented a recommendation for approval to award the student accident insurance plan to **Liberty Mutual Accident & Health** for the period August 1, 2015 through July 31, 2016. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approve  
student  
accident  
insurance

Mr. Saul presented a recommendation for the approval of an additional one year extension to the agreement dated July 1, 2011 between **Geisinger Clinic** and Montoursville Area School District to provide school physician services for the 2015-2016 fiscal year at a cost of \$10,800. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Approve  
extension of  
agreement  
with Geisinger  
Clinic

Mr. Saul presented a recommendation for the approval of a **Medical Healthcare Premium Payment Resolution** to permit non-union support staff to select the Consumer Driven Health Plan-1 healthcare plan. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Approve  
Medical  
Healthcare  
Premium  
Payment  
Resolution

Mr. Saul presented a recommendation for the approval of a request from J.C. Keefer, **Montoursville Football**, for use of the school district facilities to conduct a youth football clinic on July 31, 2015. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Approve request for use of facilities**

Mr. Saul presented a recommendation for the approval of the nomination and election of **James L. Bergen** as Treasurer for the 2015-2016 fiscal year. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

**Approve board treasurer**

Mr. Saul presented a recommendation for the approval of bank signatories for school district accounts as listed under agenda item VI-C-4(b) for the 2015-2016 fiscal year. A motion was made by Mrs. Marriott and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

**Approve authorized bank account signers**

Mr. Saul presented a recommendation for the approval of **Santander Bank, FNB Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and RBC Capital Markets** as bank depositories to be used for checking, savings, and investments of school district funds for the 2015-2016 fiscal year. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Approve bank depositories**

Mr. Saul presented a recommendation for the approval of a \$0.05 increase to the school lunch prices effective for the 2015-2016 school term. A motion was made by Mrs. Marriott and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer and Mr. Ulmer voting no, the motion carried.

**Approve school lunch price increase for 2015-2016**

Mr. Saul presented a recommendation for approval of the District Superintendent to sign a non-binding letter-of-agency with **BLaST Intermediate Unit #17** to agree to be part of the BLaST Intermediate Unit #17 Regional Wide Area Network (RWAN) consortium. A motion was made by Mrs. Kaplan and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Approve IU#17 RWAN participation**

Mr. Saul presented a recommendation for approval of Tammy Rockwell to serve as a school bus aide for **Promised Land Bussing**. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

**Approve school bus aide**

### **COMMITTEE REPORTS**

Buildings & Grounds – Mr. Konkle thanked the Montoursville Area High School Key Club for participating in the Montoursville Memorial Gardens spring cleanup

**Committee Reports**

Mr. Bergen informed the board that private funding representing 50% of the \$1.2 million eliminated Memorial Stadium track and synthetic turf installation costs was secured. A motion was made by Mr. Bergen and seconded by Mr. Ulmer to reinstate the Memorial Stadium track and synthetic turf installation project using the private funds and supplementing the cost of the project with district funds. All members present voted yes, except Mr. Hagemeyer and Mrs. Kaplan voting no, the motion carried.

**Approve reinstatement of Memorial Stadium track and synthetic turf installation**

Co-Curricular – No Report

Finance – No Report

LCTC Representative – Mr. Hagemeyer provided an update regarding LCTC activities.

Intermediate Unit Representative – No Report

Student Representatives – No Report

### **INFORMATIONAL ITEMS**

Dr. Bowers reviewed –

- conference approvals for the professional and administrative staff;
- a report from the Supervisor of Curriculum and Instruction;
- a report from the Technology Coordinator;
- relevant information on federally funded programs; and
- reports from the building principals.

**Informational Items**

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to extend the meeting for one (1) additional thirty-minute period. All members present voted yes, the motion carried.

**Meeting  
extension**

**PUBLIC COMMENT**

The president, Mr. McNamara, announced the floor would be opened for public comment. The following individuals addressed the school board regarding the proposed high school renovation project: Mr. Ron Snell, Mr. Paul Rinker, Miss Autumn Hall, and Mrs. Denise Fulton.

**Public  
Comment**

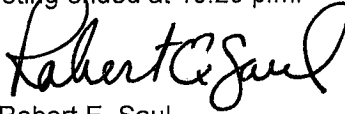
**ADJOURNMENT**

A motion was made by Mr. Ulmer and seconded by Mr. Schans to adjourn the meeting. All members present voted yes, the meeting ended at 10:20 p.m.

**Adjournment**



Thomas P. McNamara  
President



Robert E. Saul  
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 5/12/2015

SCHOOL BOARD ATTENDANCE RECORD

|    | NAME                    | ADDRESS                               |
|----|-------------------------|---------------------------------------|
| 1  | Maureen Rogers          | 418 Montour St.                       |
| 2  | Gay M. Juegg            | 1208 Nicely Ave.                      |
| 3  | Haven L. Simms          | 1209 Cherry St.                       |
| 4  | Barnie R. Ryde Scheeler | 797 Nicely Ave.                       |
| 5  | Mark Callahan           | 113 Rock St.                          |
| 6  | Alison Stoner           | 99 Stone Lane                         |
| 7  | Denise Kulta            | 156 Fairfield Church Rd               |
| 8  | Seanna Bragg            | Montourville                          |
| 9  | Monte J. Berg           | Eldred Township                       |
| 10 | Mary J. Berger          | Eldred Township                       |
| 11 | Wanda Dell              | Hopetown Rd. FK Creek                 |
| 12 | Julia Muz               | 1085 Elm St                           |
| 13 | William E. Hink         | 1601 Green Hollow Rd                  |
| 14 | Jack Dean               | 1126 Yeask. Rd                        |
| 15 | Sandra Baylor           | 348 White Birch Ln Trout Run, PA      |
| 16 | Teacher                 |                                       |
| 17 | Amigan D. Saul          | 907 Spruce St. Montour, 17754         |
| 18 | Bill McCleary           | 20 Cedarwood Ln Mont PA               |
| 19 | Bill Chapman            | 2686 Brushy Ridge Rd. Mtsu. PA 17254  |
| 20 | Ron Sner                | 1737 Lower Manor Rd.                  |
| 21 | Donnie Bair             | 2175 Stopper Dr Mtsu.                 |
| 22 | Maryanne Manotti        | 159 Herr Lane Montoursville, PA 17754 |
| 23 | Nancy Bergen            | 795 Weaver St. Montoursville          |
| 24 | Mike Hart               | 118 Fairview Dr. M.                   |
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MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 5/12/2015

SCHOOL BOARD ATTENDANCE RECORD

|    | NAME                    | ADDRESS                           |
|----|-------------------------|-----------------------------------|
| 46 | DAN TULKER              | 909 Weldon St.                    |
| 47 | Jason Erlandson         | 332 N Montour St                  |
| 48 | Wendy Durant            | 206 Contair Pkwy.                 |
| 49 | Paul Rinker             | 1102 Chestnut Street              |
| 50 | Joanne Rinker           | 1102 Chestnut St.                 |
| 51 | <del>Steve Thresh</del> | 1121 Franklin St                  |
| 52 | Sandy Trexler           | 1121 Franklin St                  |
| 53 | Gina Wentzler           | 90 Quaker State Rd Mont           |
| 54 | Ronda Albert            | 1326 Calvert Rd Trout Run PA      |
| 55 | Lydia Albert            | 1326 Calvert Rd Trout Run PA      |
| 56 | William O'Connor        | 651 Weaver Street                 |
| 57 | Glenn Parks             | 1103 Good Shepherd Rd. Mont.      |
| 58 | Steven Parks            | 1326 Clarence Fry Rd Mont         |
| 59 | Sandra Ambrose          | 31 Hoppers Run Rd Pleshette, Ohio |
| 60 | Denise Johns            | 212 N Arch St                     |
| 61 | Susan Shoemaker         | 1018 Quaker State Rd              |
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MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 5/12/2015

SCHOOL BOARD ATTENDANCE RECORD

|     | NAME             | ADDRESS                         |
|-----|------------------|---------------------------------|
| 91  | Jason Cott       | 915 Spruce St                   |
| 92  | Alay Metzger     | 188 Lick Run Rd Wmst            |
| 93  | Arthur Kaplan    | 281 OBER 17754                  |
| 94  | Charley Hall     | 3760 Lyco Mall Dr Mtv PA        |
| 95  | Rich DeLong      | 117 S Washington St 17754       |
| 96  | Reg Spodenaker   |                                 |
| 97  | Krista Wise      | 121 Katie Ln. Montoursville     |
| 98  | Rich Mott        | 14 Pleasant Rd                  |
| 99  | Jana Chubb       | 716 Broad St.                   |
| 100 | Kristine Conklin | 15 Cedarwood Lane Montoursville |
| 101 | Scott Papp       | 24 Woodland Ct Montoursville    |
| 102 | Steve Weyer      | Cheshm St mnt                   |
| 103 | Reg M Miller     | 217 Broad St                    |
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