

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**February 10, 2015
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on February 10, 2015 in the Library of the Montoursville Area High School, 50 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:15 p.m.

Call to Order

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mr. Konkle, Mrs. Marriott, Mr. McNamara, Mr. Ruffing, Mr. Ulmer, and the solicitor, Mr. Rowe

Roll Call

Administration Present: Dr. Bowers, Mr. Briggs, Mr. Feerrar, Mr. King, Mr. Kunze, Mr. Kurtz, Mr. Myers, Mr. Sauers, and Mr. Taormina

Students Present: Miss Stoner and Miss Wood

Others Present: see the list of "School Board Attendance Record" attached.

FLAG SALUTE

All present pledged allegiance to the flag.

Flag Salute

EXECUTIVE SESSION

The president, Mr. McNamara, announced that an executive session was held prior to the meeting related to a student matter.

Executive Session

APPROVAL OF MINUTES

The president, Mr. McNamara, presented the minutes of the January 13, 2015 regular board meeting and the January 27, 2015 work session meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

Approval of Minutes

PRIOR PRESENTATION

Our Lady of Lourdes Church Father Manno, representing the Montoursville Ministerium, addressed the Board of School Directors and offered his blessings to the District.

Prior Presentation

EXECUTIVE SESSION

The president, Mr. McNamara, announced the meeting would adjourn to an executive session regarding a student matter. The meeting adjourned at 8:21 pm.

Executive Session

The president, Mr. McNamara, called the meeting back to order at 8:28 pm.

A motion was made by Mrs. Marriott and seconded by Mr. Hagemeyer to adopt the adjudication of the Board relating to a confidential student discipline matter. All members present voted yes, the motion carried.

Adopt Adjudication

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending January 30, 2015; for approval of treasurer's reports for the high school and middle school activity funds for the quarter ending December 31, 2014; as well as approval of payment of invoices for the General Fund and Cafeteria Fund for the period ending January 30, 2015. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Treasurer's Reports and Payment of Invoices

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of:

- the retirements of **Rhonda Schreiter**, Elementary, Lyter Elementary School, effective at the end of 2014-2015 school year; **Roseanne Stroup**, Elementary, Lyter Elementary School, effective at the end of 2014-2015 school year; and **Cheryl Lucas**, English, C.E. McCall Middle School, effective 14 days after the start of the 2015-2016 school year;
- the resignation of **Darri Bailey**, cafeteria, Montoursville Area High School, effective January 23, 2015;
- the appointment of **Deanna Eisley**, cafeteria worker, C. E. McCall Middle School, 3.5 hours per day, at an hourly rate of \$7.95, effective February 13, 2015;
- an unpaid leave of absence for **Savanna Teed**, aide, Lyter Elementary School, effective March 1, 2015 to May 4, 2015;
- the addition to the teacher substitute list for the 2014-2015 school year of **Corey Harvey**, Clarion University, Early Childhood;
- the addition to the guest teacher list for the 2014-2015 school year of **Richard Hill**; and
- the creation of a new position, guidance secretary, Montoursville Area High School, 5.0 hours per day, at an hourly rate of \$12.24.

A motion was made by Mr. Hagemeyer and seconded by Mr. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of:

- new policy No. 309, **Assignment and Transfer**, for the first reading;
- revised policy No. 317, **Conduct/Disciplinary Procedure**, for the first reading;
- new policy No. 317.1, **Educator Misconduct**, for the first reading;
- revised policy No. 302, **Employment of Superintendent**, for the first reading;
- new policy No. 304, **Employment of District Staff**, for the first reading;
- new policy No. 305, **Employment of Substitutes**, for the first reading;
- new policy No. 306, **Employment of Summer School Staff**, for the first reading;
- new policy No. 307, **Student Teachers/Interns**, for the first reading;
- revised policy No. 818, **Contract Services**, for the first reading; and
- revised policy No. 806, **Child/Student Abuse**, for the first reading.

A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approval of:

Professional
staff
retirements

Support staff
resignation

Support staff
appointment

Unpaid leave
of absence

Additions to
the substitute
and guest
teacher lists

Creation of a
new position

Approval of
new and
revised school
board policies
on first
reading

Approve
student
participation

REPORT OF THE BUSINESS MANAGER

Mr. Saul presented recommendations for the approval of a resolution adopting the **BLaST Intermediate Unit #17** 2015-2016 general operations budget. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

**Approve
BLaST IU#17
Budget**

Mr. Saul presented recommendations for approval to authorize the solicitor to execute documents necessary to enter into a settlement of the assessment appeal filed by **Weis Markets, Inc.** in Lycoming County as Docket no. 13-02703. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Approval for
solicitor to
enter into
assessment
settlement**

Mr. Saul presented recommendations for the approval of a request from Sarah Tiede on behalf of the **Pennsylvania Music Educators Association** for use of the C.E. McCall Middle School facilities to host a middle school chorus festival on May 1, 2015; a request from Kevin Fry, **FC Montour Soccer Club**, for use of the soccer fields at C.E. McCall Middle School to conduct soccer practice and games from March to June 2015; and a request from Bailey Snyder, **The River Valley Regional YMCA**, for use of the Loyalsock Valley Elementary School facilities to house the before and after school child care program for the 2015-2016 school term. A motion was made by Mr. Hagemeyer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

**Approval of
use of
facilities**

COMMITTEE REPORTS

Buildings & Grounds –

**Committee
Reports**

Mr. Paul Taylor and **Mr. Scott Cousin** of **Crabtree, Rohrbaugh and Associates Architects** provided an update regarding the additions and alterations to the Montoursville Area High School. Mr. Taylor reviewed a grant opportunity available through the Department of Community and Economic Development and the Department of Environmental Protection. The Alternative and Clean Energy Program grant would provide up to \$2,000,000 if the new high school would have a US Building Council LEED Gold certification. Mr. Taylor also reviewed cost factors related to obtaining the LEED Gold certification.

Following Mr. Taylor's presentation, a motion was made by Mr. Konkle and seconded by Mr. Ulmer to authorize Crabtree, Rohrbaugh and Associates Architects to pursue the **Alternative and Clean Energy Program** grant on behalf of Montoursville Area School District for the additions and alterations to the Montoursville Area High School. All members present voted yes, the motion carried.

**Approval to
pursue grant**

Mr. Cousin reviewed design proposals for the proposed district administration office and weight room areas. Mr. Cousin then presented design concepts for the exterior facades of the new high school and the board provided feedback regarding the concepts.

Mrs. Kaplan departed the meeting at this time, 9:42 p.m.

Dr. Bowers initiated discussion regarding the high school band room area brick exterior and reminded the board that the brick was pulling away from the building. Dr. Bowers indicated that a proposal to remediate the situation was obtained in the amount of \$11,164.50. Following discussion of the matter, Dr. Bowers indicated the proposal for repair would be placed on a future agenda for the Board's consideration of approval.

Co-Curricular – No Report

Finance – No Report

LCTC Representative – No Report

Intermediate Unit Representative – No Report

Student Representatives – Miss Stoner announced that the high school winter formal was held on January 31, 2015 and Miss Wood provided an update regarding winter sports.

INFORMATIONAL ITEMS

Informational Items

Dr. Bowers reviewed –

- conference approvals for the professional and administrative staff;
- a report from the Supervisor of Curriculum and Instruction;
- a report from the Technology Coordinator;
- a report from the Supervisor of Special Education;
- relevant information on federally funded programs; and
- reports from the building principals.

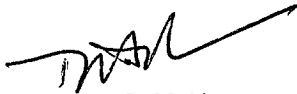
Mr. Saul reviewed –

- a proposal from Larson, Kellett and Associates, P.C. to complete the required audit of PLANCON Part J, "Final Accounting," for the renovations and Alterations to the C.E. McCall middle school and indicated the proposal would be presented for approval at the next board meeting;
- the Commonwealth of Pennsylvania, State Ethics Commission Statements of Financial Interests would be distributed to board members and reminded the board of the May 1 filing requirement; and
- the BLaST Intermediate Unit #17 director ballots would be distributed for completion.

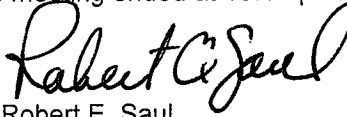
Adjournment

ADJOURNMENT

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to adjourn the meeting. All members present voted yes, the meeting ended at 10:10 p.m.



Thomas P. McNamara
President



Robert E. Saul
Secretary

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Marc Storms	
2	Jeff Rowe	Dep. Solicitor
3	Cindy Wentzler	MALTS
4	Jason Cott	
5	Tom Casper	915 Spruce
6	Michael Fay	346 Broad, MV
7	Rich Merritt	286 Bayda Rd
8		14 Pinecrest Rd
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