

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD ORGANIZATIONAL MEETING Virtual

Tuesday, December 6, 2022
7:04 PM

Call to Order - Board Secretary
Roll Call - Board Secretary

MEMBER

 Daniel L. Albert
 x Todd A. Badger
 Susan Beery
 x Joseph B. LeCrone
 x Dottie M. Mathers, Vice President
 x David Shimmel, President

MEMBER

 x Ronald E. Snell
 x Dale Ulmer
 David J. Young
 *Richard Galtman, Solicitor
 *Christina Bason, Superintendent
 x *Brandy N. Smith, Business Mgr./Bd. Secretary
 *(Non-Voting Member)

OTHERS

 x Albert, Ronda - Assistant Middle School Principal
 x Blaise, Tyler - Elementary School Principal
 x Feerrar, Darrin - Elementary School Principal
 x Gnoffo, Joseph - Supervisor of Buildings and Grounds
 Hanner, Timothy - Supervisor of Special Education
 Johnson, Matthew - High School Principal
 King, Christopher - Assistant High School Principal
 x Myers, Curtis - Middle School Principal
 x Peipher, Sebastian - Technical Director
 x Taormina, Daniel - Assistant Superintendent
 x Residents x Media x Students

Appointment of Temporary Board President

Mrs. Smith called for nominations for a Temporary President.

Mr. Shimmel nominated Mrs. Smith as a Temporary Board President. Mr. Ulmer gave a second for that nomination.

Mrs. Smith asked if there were any further nominations. There were none. Mr. Shimmel declared the nominations closed.

The vote was unanimous in favor of Mrs. Smith

Mrs. Smith took the chair as Temporary President.

Mr. Snell asked if anyone checked with legal to confirm a non-voting board member could act as Temporary Board President.

Mrs. Smith explained the law.

Nominations for Board President

Mrs. Smith called for nominations for President of the Montoursville Area School Board. Mr. Ulmer nominated Mr. Shimmel. Dr. Mathers gave a second for that nomination. Mrs. Smith called for any additional nominations. Mr. Ulmer moved to close the nominations. Dr. LeCrone gave a second to that nomination.

Mrs. Smith declared the nominations closed.

A voice call vote was taken for Mr. Shimmel to be elected to the office of President.

Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

Mr. Shimmel took the chair of President.

Mrs. Smith congratulated Mr. Shimmel on being elected Board President.

Nominations for Board Vice President

Mrs. Smith called for nominations for the Vice President of the Montoursville Area School Board.

Mr. Shimmel nominated Dr. Mathers. Dr. LeCrone gave a second to that nomination.

Mrs. Smith called for any additional nominations. No additional nominations were made.

Mr. Shimmel made a motion to close the nominations. Dr. LeCrone moved to second that nomination.

Mrs. Smith declared the nominations closed.

A voice call vote was taken for Dr. Mathers to be elected to the office of Vice President.

Yes: Badger, LeCrone, Mathers, Shimmel, Ulmer
No: Snell
Absent: Albert, Beery, Young
Result: **Motion Carried**

Dr. Mathers took the chair of Vice President.

Mrs. Smith congratulated Dr. Mathers on being elected Vice President.

Nominations for Board Treasurer

Mrs. Smith announced that a Treasurer will serve the remainder of the current term until June 30th, 2023, no election is needed.

Designation of the Newspaper of General Circulation

Motion to place all advertisements in the Williamsport Sun Gazette.

Motion: Dr. Mathers Second: Mr. Badger
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

Board Organizational Meeting Minutes – December 6, 2022

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Meeting Place, Time, and Dates


Mrs. Smith announced that the regular meeting of the Board of School Directors would be held the second Tuesday of each month at 7:00 p.m. and work sessions will be the fourth Tuesday except in June, July, August, November, and December. Meetings will be held at the Montoursville Area High School in the conference room. A supplemental advertisement will be published if meetings are to be held virtually as needed.

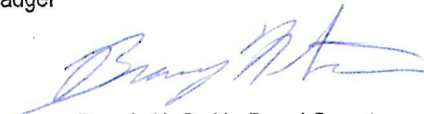
Motion: Dr. LeCrone Second: Mr. Badger
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

Meetings will be published in the Williamsport Sun-Gazette before January 1, 2023.

ADJOURNMENT OF THE ORGANIZATIONAL MEETING 7:09 PM

Motion: Mr. Ulmer Second: Mr. Badger
Voice Vote: Unanimous


David Shimmel, President


Brandy N. Smith, Board Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR SPECIAL MEETING High School

Tuesday, December 6, 2022
7:10 PM

Pledge to the Flag
Moment of Silence
Call to Order - Board President
Roll Call - Board Secretary

MEMBER

 Daniel L. Albert
 x Todd A. Badger
 Susan Beery
 x Joseph B. LeCrone
 x Dottie M. Mathers, Vice President
 x David Shimmel, President

MEMBER

 x Ronald E. Snell
 x Dale Ulmer
 David J. Young
 *Richard Galtman, Solicitor
 *Christina Bason, Superintendent
 x *Brandy N. Smith, Business Mgr./Bd. Secretary
 *(Non-Voting Member)

OTHERS

 x Albert, Ronda - Assistant Middle School Principal
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 Hanner, Timothy - Supervisor of Special Education
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 x Peipher, Sebastian – Technical Director
 x Taormina, Daniel – Assistant Superintendent
 x Residents x Media x Students

Presentations

Zach Smith spoke about the Mock Trial, Improv Troupe, County Band Exhibition, Choral group singing at the Presbyterian Church, and the craft show fundraiser.

Pastor Larry Leland, Faith United Methodist Church thanked everyone that supports the Harvest of Hope food bank. This year Faith Church was able to provide 78 thanksgiving meals to families in need. Each month Harvest of hope provides 120 backpacks for students in the community that are facing food insecurity to have food over the weekend when school is not in session. He concluded with a word of prayer.

Approval of minutes for the following meetings:

- Board Meeting, Tuesday, November 8, 2022
- Work Session, Tuesday, November 15, 2022

Motion: Mr. Snell Second: Mr. Badger
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

Special Meeting Minutes – December 6, 2022

Public Comment

Mr. Shimmel explained the Zoom option for residents to interact with the Board remotely.
None

Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Dr. LeCrone Second: Mr. Badger
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

B. Budgetary Transfers – None.

C. Presentation of Bills (Roll Call)

Motion: Mr. Ulmer Second: Dr. LeCrone
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

D. Business

Mrs. Smith reported the Auditors are now working on the single audit. The Business Office will continue to work on consistent reports from the new software system.

Superintendent's Report

Mr. Feerrar reported on the 4th grade Holiday Concert that provided a combination of students from both elementary schools. He thanked Lyter families and staff for providing 2,000 items to the Harvest of Hope food pantry during the Turkey Trot food drive. Mr. Feerrar concluded that he received notice the District will participate in the federal programs audit every few years.

Mr. Myers invited everyone to attend the McCall Choral and Band concerts on December 14th and 21st. He reflected on November being a month of giving at McCall, highlighting the Harvest of Hope and various fundraising thanking the Builders Club, families, and the community. Mr. Myers concluded his report by thanking PPL for the presentation and care packages given to the 6th-grade class.

Mr. Blaise shared details from the assembly presented to the Loyalsock Valley and Lyter students by Greg Price from the Carnegie Science Center. He thanked Mr. Feerrar for organizing the assembly and Mrs. Emrick for working tirelessly for the Harvest of Hope food drive. Mr. Blaise concluded his report by looking forward to Holiday activities. Mrs. Albert spoke about Mrs. Altebrando's reading incentive and the 5th and 6th attending the Community Arts STEM program.

Mr. Taormina shared positive feedback concerning the newsletter that will circulate every few months.

Agenda Items

- **General**

G-1 Approval of the Voice Services agreement between Montoursville Area School District and BLaSt IU#17. The new contract is increasing from \$667 to \$700 per month. We will also be adding a new E911 compliance for an additional \$222.25 per month. (Attachment)

Motion: Dr. LeCrone Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**
Mr. Snell inquired about the details of E911 compliance.

G-2 Approval of an agreement between Montoursville Area School District and CRC Group for Cyber Insurance. 2022-2023 cost was \$13,442. 2023-2024 cost will be \$18,908 (the coverage is the same). (Attachment)

Motion: Dr. LeCrone Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**
Dr. Mathers inquired about the price jump.
Mr. Peipher explained the price increase and the ins and out of what the insurance covers.
Mrs. Smith also shared the need and details of Cyber insurance in K-12 School Districts.

G-3 Approval of a Use of Facilities request from Sandra Trick, The Arrowhead, Lyter Elementary School gym, Saturday, April 1, 2023, 6:30 PM to 8:30 PM. (Attachment)

Motion: Dr. LeCrone Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

G-4 Approval to establish a C. E. McCall Middle School Ski Club and Activity Accounts with Bylaws. (Attachment)

Motion: Dr. LeCrone Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

G-5 Approval of a Substitute Interpreter Contract between Montoursville Area School District and Paige Trottier. (Attachment)

Motion: Dr. LeCrone Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

G-6 Approval of an Act 1, Special Session of 2006, resolution to limit the 2023-2024 real estate tax increase to the established Act 1 index. (Attachment)

Motion: Mr. Ulmer Second: Dr. Mathers
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

Mr. Snell asked for more details concerning the agenda item.
Mrs. Smith gave the details needed.

- **Personnel:**

P-1 Approval of the following addition to the School Security Guard, effective December 7, 2022:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Replacement for:</u>
LaRue Stelene	Full-Time Security Personnel Captain	\$56,000 pro rata	New Position

Motion: LeCrone Second: Badger
Yes: Badger, LeCrone, Shimmel, Snell, Ulmer
No: Mathers
Absent: Albert, Beery, Young
Result: **Motion Carried**
Mr. Stelene shared his background and intentions for his new position.

P-2 Approval of a Retirement from a member of the Professional Staff:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective</u>
Eric Comini	Tech Ed	20	June 30, 2023

Motion: Mr. Badger Second: Mr. Ulmer
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**
Mr. Ulmer spoke about how much Mr. Comini has given to the McCall students.

P-3 Approval of a Retirement from a member of the Support Staff:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective</u>
Bonnie Keagle	Cafeteria	35	June 30, 2023

Motion: Dr. LeCrone Second: Mr. Snell

Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer

No: None

Absent: Albert, Beery, Young

Result: **Motion Carried**

Mr. Taormina and Mrs. Smith both spoke about how much Bonnie will be missed.

Mr. Snell also admired Bonnie's 35-year commitment to her profession.

P-4 Approval of the following unpaid leave of absence from a member of the staff:

<u>Employee</u>	<u>Effective Date(s)</u>
101985	November 17, 2022, to January 2, 2023

Motion: Mr. Snell Second: Dr. LeCrone

Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer

No: None

Absent: Albert, Beery, Young

Result: **Motion Carried**

P-5 Approval of the following FMLA leave from a member of the staff:

<u>Employee</u>	<u>Effective Date(s)</u>
101393	January 25, 2023, to June 8, 2023

Motion: Mr. Snell Second: Dr. LeCrone

Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer

No: None

Absent: Albert, Beery, Young

Result: **Motion Carried**

P-6 Approval of the following addition to a Long-Term Professional position:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>	<u>Replacement for:</u>
Diane King	Special Education	October 31, 2022, to December 22, 2022	101904

Motion: Mr. Snell Second: Dr. LeCrone

Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer

No: None

Absent: Albert, Beery, Young

Result: **Motion Carried**

P-7 Approval of the following Volunteer Van Driver for the C. E. McCall Ski Club:

<u>Volunteer</u>
Alex Witter

Motion: Mr. Snell Second: Dr. LeCrone
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

P-8 Approval of the following changes/additions to the 2022-2023 Coaching Staff:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Mikayla Arnold	Fall Girls Softball	Jr High Coach	\$1,050	Mike Tate
Drew Arnold	Fall Girls Softball	Assistant	\$2,000	Tom George
Kayla Zimmerman	Fall Girls Softball	Assistant	\$1,000	Dan Fredericks
Joseph Hanna	Football	Head Coach	\$6,960	Michael Boughton

Motion: Mr. Snell Second: Dr. LeCrone
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

P-9 Approval of the following addition to the Substitute Teacher list for the 2022-2023 school year.

<u>Substitute</u>	<u>Certification</u>
Kayla Markley	Mathematics
Janice Mengel	Special Education
Danae Roles	Elementary
Bradley Deacon	Science

Motion: Mr. Snell Second: Dr. LeCrone
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: **Motion Carried**

P-10 Approval of the following addition to the Guest Substitute Teacher list for the 2022-2023 school year:

<u>Guest Teacher</u>
Lawrence Gage

Motion: Mr. Snell Second: Dr. LeCrone
 Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
 No: None
 Absent: Albert, Beery, Young
 Result: **Motion Carried**

P-11 Approval of the following addition to the Support Staff Substitute list for the 2022-2023 school year:

<u>Substitute</u>	<u>Sub Position</u>
Gina O'Neal	Paraprofessional
Bradley Deacon	Custodian

Motion: Mr. Snell Second: Dr. LeCrone
 Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
 No: None
 Absent: Albert, Beery, Young
 Result: **Motion Carried**

Mr. Ulmer shared his appreciation for Mr. Deacon's willingness to serve in the classroom and as a member of the support staff.

P-12 Approval of the following resignation from a member of the Support Staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Lisa Brown	Part-Time Custodian	November 29, 2022

Motion: Mr. Snell Second: Dr. LeCrone
 Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
 No: None
 Absent: Albert, Beery, Young
 Result: **Motion Carried**

- Transportation:**

T-1 Approval of Promiseland Busing Rate in the amounts of \$3,240.24 and \$2,329.94 for November 2022. (Attachment)

Motion: LeCrone Second: Mathers
 Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
 No: None
 Absent: Albert, Beery, Young
 Result: **Motion Carried**

T-2 Approval of the following addition to the school Bus Driver list and Aide list for the 2022-2023 school year:

Driver and Aide:	Bus Contractor
Sarah Zinck	Promisedland Busing

Motion: LeCrone Second: Mathers
Yes: Badger, LeCrone, Mathers, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Beery, Young
Result: Motion Carried

Other Reports

A. Committee Reports

- PSBA – none
- Policy Committee – none
- IU Rep. - none
- LCTC Rep. – Mr. Shimmel shared a concrete pad and security gate, and a new air compressor was added.
- Memorial Gardens – The walkway is complete, and stone will be added around the trees.
- Budget – none
- Buildings and Ground – none
- Montoursville Foundation – A final report
- Extra-Curricular Activities – Ciocco Dealerships collect different items every year. This year they have donated 100,000 winter jackets for the state of PA. The East Lycoming YMCA is teaming up with Harvest of Hope to donate jackets to students in the community. Date and times to be announced.

Public Comment

Cory Flick shared the zoom sound and quality are working well. He took a moment to comment on ratios and statics gathered on mental health risks and school violence. He thanked Dr. Mathers and Dr. Beery for following the data when making decisions.

Mr. Snell asked about the location of the January work session.

ADJOURNMENT OF THE REGULAR MEETING TO EXECUTIVE SESSION 8:19 PM

Motion: Mathers Second: LeCrone
Voice Vote: All



David Shimmel, President



Brandy N. Smith, Board Secretary