

MONTOURSVILLE AREA SCHOOL DISTRICT
BOARD MEETING
TUESDAY, JUNE 14, 2022
7:00 P.M.
MONTOURSVILLE AREA SCHOOL DISTRICT

AGENDA

- I.** Roll Call to Order
 - A.** Salute to the Flag
 - B.** Recognitions and Presentations
 - C.** Student Representative Presentation
- II.** Reading of the Minutes; Approval
- III.** Prior Presentation Period (5 minutes/person)
 - A.** Pastor Joseph Shimko, Faith United Methodist Church
- IV.** Public Comment on Agenda Items (3 minutes/person). Residents and Tax Payers may comment on matters of concern, official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame
- V.** Business Manager's Report
 - A.** General Fund and Cafeteria Treasurer's Report
 - B.** Budgetary Transfers
 - C.** Presentation of Bills (Roll Call)
 - D.** Business
- VI.** Superintendent's Report
- VII.** Agenda Items
- VIII.** Other Reports
 - A.** Committee Reports
 - 1. PSBA
 - 2. Policy Committee
 - 3. IU Representative
 - 4. LCTC Representative
 - 5. Memorial Gardens
 - 6. Budget
 - 7. Building and Grounds
 - 8. Montoursville Foundation
 - 9. Extra-Curricular
- IX.** Public Comment (3 minutes/person). Residents and Tax Payers may comment on matters of concern official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame.
- X.** Adjournment

**Montoursville Area School District
Business Manager's Report
June 14, 2022
7:00 PM
Montoursville Area High School**

Treasurer's Report:

TR-1 General Fund (Attachment)

TR-2 Cafeteria Fund (Attachment)

Presentation of Bills:

PB-1 General Fund (Attached)

Approve list of bills per attached list:

Amounts paid from General Fund	\$	2,161,240.48
Amounts to be paid at this meeting	\$	<u>827,402.06</u>
Total	\$	2,988,642.54

PB-2 Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	48,501.90
Amounts to be paid at this meeting	\$	<u>49,211.60</u>
Total	\$	97,713.50

**TREASURER'S REPORT
GENERAL FUND**

	MAY	YEAR TO DATE	21-22 BUDGET
Beginning Balance	\$7,668,772.67	\$6,573,626.96	
Receipts:			
Current Real Estate Taxes	0.00	12,296,342.63	12,221,820.00
Current Interim Real Estate Taxes	561.00	21,068.20	20,000.00
Public Utility Realty Tax	0.00	15,975.07	15,000.00
Current In-Lieu of Taxes	0.00	45,447.25	45,000.00
Current Earned Income, Act 511	289,483.35	3,336,349.20	4,000,000.00
Real Estate Transfer, Act 511	0.00	209,907.59	220,000.00
Del. Real Estate Taxes	45,588.22	380,711.18	500,000.00
Del. Per Capita	0.00	0.00	0.00
Interest	2,588.72	5,276.06	20,000.00
Admissions	0.00	49,948.37	45,000.00
Activity Participation Fee	(60.00)	11,355.00	9,000.00
Other District Activity Income	151.95	17,806.09	18,000.00
Federal Revenue from Other Sources	0.00	0.00	0.00
I. U. Federal Funds	0.00	345,575.00	325,722.00
Rentals	0.00	0.00	3,000.00
Donations	5,000.00	79,149.08	0.00
Summer School	0.00	0.00	8,750.00
Tuition Payments	0.00	1,644.42	45,000.00
Driver Ed - Student Payments	8,005.00	11,065.00	26,250.00
Refund Prior Yr Expenses	36.90	28,530.81	0.00
Misc. Revenue	1,826.67	10,508.75	20,000.00
Basic Instructional Subsidy	0.00	5,459,578.00	7,156,416.00
FICA Taxes	111,641.08	290,232.33	476,100.00
Tuition Payment 1305/1306	0.00	0.00	0.00
Vocational Education	0.00	0.00	0.00
Special Education	0.00	1,013,419.00	1,319,628.00
Transportation	0.00	337,104.00	480,113.00
Rental & Sinking Fund Payments	0.00	513,926.26	308,900.00
Medical & Dental Services	0.00	32,386.98	34,000.00
Property Tax Relief	0.00	512,181.95	512,182.00
Safe Schools Grant	0.00	35,000.00	0.00
Ready to Learn Grant	0.00	264,755.00	264,755.00
PA Smart Grant	0.00	0.00	0.00
Retirement	0.00	919,781.23	2,133,100.00
IDEA	0.00	0.00	0.00
Title I	44,860.37	246,731.00	314,021.00
Title II	3,932.28	55,053.00	55,053.00
Title IV	0.00	21,542.00	21,542.00
Other Restricted Federal Grants	0.00	19,537.82	0.00
ESSER II Funds	935,385.00	1,058,462.00	750,000.00
ESSER III Funds	96,006.10	105,082.57	750,000.00
Other CARES ACT Funding	0.00	0.00	0.00
PA Access Funding	0.00	0.00	0.00
Medical Assistance Reimbursement	793.81	4,849.71	0.00
Interfund Transfers	0.00	0.00	0.00
Sale of Fixed Assets	0.00	1,602.00	0.00
Insurance Recoveries	0.00	15,447.52	0.00
	\$1,545,800.45	\$27,773,332.07	\$32,118,352.00
Total Receipts & Beg. Balance	\$9,214,573.12	\$34,346,959.03	\$32,118,352.00

	MAY	YEAR TO DATE	21-22 BUDGET
Expenditures:			
Regular Programs	1,143,163.46	11,370,363.27	14,014,246.79
Special Programs	237,699.99	2,992,097.14	3,887,729.44
Vocational Programs	10,711.00	259,552.42	295,396.00
Other Instructional Programs	19,475.71	367,175.88	362,655.00
Nonpublic Programs	0.00	123.00	0.00
Pupil Personnel	53,484.45	672,927.35	922,883.00
Instructional Staff	114,658.45	1,177,368.58	1,486,123.00
Administration	139,014.42	1,625,633.96	1,831,885.00
Pupil Health	23,681.39	326,698.15	406,973.00
Business	37,199.28	395,368.48	447,081.00
Operation & Main. of Plant	220,503.81	2,226,322.46	2,549,685.00
Student Transportation	185,826.92	1,195,202.97	1,106,260.00
Staff Recruitment	0.00	85.00	0.00
Staff Development	0.00	354.45	0.00
Student Activities	20,150.35	67,405.37	102,428.77
School Sponsored Athletics	81,069.05	501,517.01	571,244.00
Existing Building Improvement	139,880.76	139,880.76	0.00
Refund of Prior YR Receipts	0.00	1,125.04	0.00
Transfer to Capital Reserve	0.00	2,254,009.50	1,206,668.00
Transfer to Debt Service	527,511.88	2,207,365.76	2,411,350.00
Transfer to Food Service	0.00	0.00	0.00
Transfer to Activity Fund	0.00	0.00	5,000.00
Extraordinary Items	0.00	0.00	0.00
Fund Transfers	0.00	0.00	0.00
Budgetary Reserve	0.00	0.00	1,000,000.00
Total Expenditures	\$2,954,030.92	\$27,780,576.55	\$32,607,608.00
Accounts Receivable	(92,160.68)	1,718,691.96	
Accounts Payable	(648,413.55)	1,468,279.37	
Ending General Ledger Cash Balance	\$6,816,795.07	\$6,816,795.07	
Santander Gen Fund Acct Balance	\$0.00	\$0.00	
PSDLAF Balance	\$6,787,171.73	\$6,787,171.73	
FNB Bank Balance	\$29,623.34	\$29,623.34	
Ending Balance	\$6,816,795.07	\$6,816,795.07	

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
1000's							
1110	REGULAR PROGRAMS	13,675,891.79	1,114,877.22	11,090,205.91	81.67	79,125.76	2,506,560.12
1190	FEDERAL PROGRAMS - REG	338,355.00	28,286.24	280,157.36	82.79	0.00	58,197.64
1100	*TOTALS*	14,014,246.79	1,143,163.46	11,370,363.27	81.69	79,125.76	2,564,757.76
1211	LIFE SKILLS SUP-IU	248,618.00	0.00	198,894.08	79.99	0.00	49,723.92
1221	HEAR IMPAIRED SUP SRVCS	70,492.00	6,985.70	85,921.64	121.88	0.00	-15,429.64
1224	BLIND OR VISUALLY IMPAI	4,348.00	0.00	3,477.81	79.98	0.00	870.19
1225	SPEECH AND LANGUAGE	227,197.00	8,464.11	180,686.08	79.52	0.00	46,510.92
1231	EMOTIONAL SUPPORT	510,207.00	23,678.90	341,233.88	66.88	0.00	168,973.12
1233	AUTISTIC SUPPORT	164,965.00	0.00	122,371.97	74.18	0.00	42,593.03
1241	LEARNING SUP-ELEMENTARY	2,038,898.00	136,402.77	1,637,144.80	80.29	0.00	401,753.20
1243	GIFTED SUPP/ELEM/SEC	20,940.00	1,445.79	17,357.86	82.89	0.00	3,582.14
1260	PHYS OCCUP SUP SRVCS	70,282.00	0.00	0.00	0.00	0.00	70,282.00
1271	MULTI-HANDICAPPED SUPP	0.00	0.00	56,225.20	0.00	0.00	-56,225.20
1280	EARLY INTERVENTION	0.00	0.00	5,802.32	0.00	0.00	-5,802.32
1290	LEARNING SUPPORT	531,782.44	60,722.72	342,981.50	64.60	599.54	188,201.40
1200	*TOTALS*	3,887,729.44	237,699.99	2,992,097.14	76.97	599.54	895,032.76
1390	OTHER VOC ED PROGRAMS	295,396.00	10,711.00	259,552.42	87.86	0.00	35,843.58
1300	*TOTALS*	295,396.00	10,711.00	259,552.42	87.86	0.00	35,843.58
1410	DRIVERS EDUCATION	21,475.00	445.62	14,323.19	66.69	0.00	7,151.81
1420	OTH INSTR PROG-SUMMER	14,300.00	0.00	10,668.80	148.10	10,510.38	-6,879.18
1430	HOMEBOUND INSTRUCTION	9,800.00	0.00	1,199.31	12.23	0.00	8,600.69
1441	ADJUDICATED/COURT PLACE	0.00	0.00	1,038.00	0.00	0.00	-1,038.00
1442	ALTERNATIVE EDUCATION	313,000.00	2,684.35	231,065.34	73.82	0.00	81,934.66
1450	INST PRO OUTSIDE SCHOOL	0.00	982.74	6,638.24	0.00	0.00	-6,638.24
1490	ADDITNL OTH INST PROG	4,080.00	15,363.00	102,243.00	2505.95	0.00	-98,163.00
1400	*TOTALS*	362,655.00	19,475.71	367,175.88	104.14	10,510.38	-15,031.26
1500	NONPUBLIC SCHOOL	0.00	0.00	123.00	0.00	0.00	-123.00
1500	*TOTALS*	0.00	0.00	123.00	0.00	0.00	-123.00
Major Function - 1000's		18,560,027.23	1,411,050.16	14,989,311.71	81.24	90,235.68	3,480,479.84
2000's							
2120	GUIDANCE SERVICES	791,883.00	53,484.45	568,877.58	71.87	268.58	222,736.84
2140	PSYCHOLOGICAL SERVICES	122,059.00	0.00	97,647.43	80.00	0.00	24,411.57
2150	SPEECH & HEARING SVRS	8,941.00	0.00	6,402.34	76.40	429.00	2,109.66
2100	*TOTALS*	922,883.00	53,484.45	672,927.35	72.99	697.58	249,258.07

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2220	TECHNOLOGY SUPPORT SRV	0.00	0.00	0.00	0.00	0.00	0.00
2240	COMPUTER ASSISTED SVRS	918,413.00	74,203.80	740,491.33	130.36	456,784.66	-278,862.99
2250	SCHOOL LIBRARY SERVICES	281,290.00	22,477.68	234,563.95	85.14	4,951.42	41,774.63
2260	CURRICULUM	25,500.00	0.00	23,418.52	91.83	0.00	2,081.48
2261	SPECIAL EDUCATION	227,220.00	17,976.97	171,764.78	75.63	98.55	55,356.67
2270	STAFF DEVELOPMENT	33,700.00	0.00	705.00	3.64	525.00	32,470.00
2271	STAFF DEVELOPMENT-CERT	0.00	0.00	1,000.00	0.00	0.00	-1,000.00
2280	NONPUBLIC SERVICES	0.00	0.00	5,425.00	0.00	0.00	-5,425.00
2200	*TOTALS*	1,486,123.00	114,658.45	1,177,368.58	110.33	462,359.63	-153,605.21
2310	BOARD SERVICES	31,735.00	2,184.54	23,299.68	73.41	0.00	8,435.32
2330	TX ASSES & COLLECT SRVC	110,400.00	7,911.66	86,647.24	78.48	0.00	23,752.76
2350	LEGAL & ACCT SVR	82,700.00	2,489.00	60,557.43	73.22	0.00	22,142.57
2360	OFFICE SUPERINTDNT SVCS	342,858.00	29,256.52	306,724.38	89.48	73.30	36,060.32
2370	COMMUNITY RELATIONS	0.00	0.00	100.00	0.00	0.00	-100.00
2380	OFFICE PRINCIPAL SVCS	1,264,192.00	97,172.70	1,148,305.23	92.29	18,433.05	97,453.72
2300	*TOTALS*	1,831,885.00	139,014.42	1,625,633.96	89.75	18,506.35	187,744.69
2420	MEDICAL SERVICES	93,727.00	0.00	72,681.93	77.54	0.00	21,045.07
2440	NURSING SERVICES	313,246.00	23,681.39	254,016.22	81.55	1,448.21	57,781.57
2400	*TOTALS*	406,973.00	23,681.39	326,698.15	80.63	1,448.21	78,826.64
2500	BUSINESS OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
2511	SUPRV OF FISCAL SVRS	182,830.00	15,361.34	167,679.73	91.71	0.00	15,150.27
2519	OTHER FISCAL SERVICES	205,176.00	18,389.62	188,384.40	91.81	0.00	16,791.60
2540	PRINTING & PUBL SVRS	0.00	0.00	0.00	0.00	0.00	0.00
2590	OTH SUPP SVCS-BUSINESS	59,075.00	3,448.32	39,304.35	66.58	31.10	19,739.55
2500	*TOTALS*	447,081.00	37,199.28	395,368.48	88.44	31.10	51,681.42
2611	SUPV OF OP & MAINT SVRS	123,418.00	9,576.38	105,446.86	85.43	0.00	17,971.14
2619	SUPV OF OP & MAINT-OTHR	81,934.00	6,094.70	66,837.30	81.57	0.00	15,096.70
2620	OPER OF BLDG SVCS	2,055,273.00	165,815.04	1,821,284.32	94.24	115,679.66	118,309.02
2630	CARE & UPKEEP OF GROUND	143,954.00	11,292.07	122,095.06	84.81	0.00	21,858.94
2660	BUILDING SECURITY GUARD	145,106.00	27,725.62	110,658.92	76.26	0.00	34,447.08
2600	*TOTALS*	2,549,685.00	220,503.81	2,226,322.46	91.85	115,679.66	207,682.88
2700	STUDENT TRANSPORTATION	0.00	9,838.26	9,838.26	0.00	0.00	-9,838.26
2720	VEHICLE OPERATION SVCS	1,005,000.00	161,966.68	1,103,438.37	109.80	100.00	-98,538.37
2730	MONITORING SERVICES	81,260.00	14,021.98	81,926.34	100.82	0.00	-666.34
2750	NONPUBLIC TRANSPORTATN	20,000.00	0.00	0.00	0.00	0.00	20,000.00
2700	*TOTALS*	1,106,260.00	185,826.92	1,195,202.97	108.04	100.00	-89,042.97

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2832	RECRUITMENT PLACEMENT	0.00	0.00	85.00	0.00	0.00	-85.00
2836	STAFF DEVELOP NONCERT	0.00	0.00	354.45	0.00	350.00	-704.45
2800	*TOTALS*	0.00	0.00	439.45	0.00	350.00	-789.45
Major Function - 2000's		8,750,890.00	774,368.72	7,619,961.40	93.92	599,172.53	531,756.07
3000's							
3210	STUDENT ACTIVITIES	102,428.77	20,150.35	67,405.37	75.13	9,559.25	25,464.15
3250	SCHL SPNSORED ATHLETICS	571,244.00	81,069.05	501,517.01	89.01	7,002.13	62,724.86
3200	*TOTALS*	673,672.77	101,219.40	568,922.38	86.90	16,561.38	88,189.01
3310	COMMUNITY RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
3300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 3000's		673,672.77	101,219.40	568,922.38	86.90	16,561.38	88,189.01
4000's							
4600	EXISTING BLDG. IMPROVE	0.00	139,880.76	139,880.76	0.00	141,121.00	-281,001.76
4600	*TOTALS*	0.00	139,880.76	139,880.76	0.00	141,121.00	-281,001.76
Major Function - 4000's		0.00	139,880.76	139,880.76	0.00	141,121.00	-281,001.76
5000's							
5110	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
5130	REFUND OF PRIOR YEAR RE	0.00	0.00	1,125.04	0.00	0.00	-1,125.04
5100	*TOTALS*	0.00	0.00	1,125.04	0.00	0.00	-1,125.04
5220	TRANS TO SPEC REV FUND	0.00	0.00	0.00	0.00	0.00	0.00
5230	TRANS TO CAP RESERVE FD	1,206,668.00	0.00	2,254,009.50	186.79	0.00	-1,047,341.50
5240	TRANSFER TO DEBT SER	2,411,350.00	527,511.88	2,207,365.76	91.54	0.00	203,984.24
5251	TRANSFER TO FOOD SERVIC	0.00	0.00	0.00	0.00	0.00	0.00
5280	TRANSFER TO ACTIVITY FD	5,000.00	0.00	0.00	0.00	0.00	5,000.00
5200	*TOTALS*	3,623,018.00	527,511.88	4,461,375.26	123.13	0.00	-838,357.26
5520	EXTRAORDINARY ITEMS-LOS	0.00	0.00	0.00	0.00	0.00	0.00
5500	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
5900	*TOTALS*	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
Major Function - 5000's		4,623,018.00	527,511.88	4,462,500.30	96.52	0.00	160,517.70

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
EXPENDITURE	Totals	32,607,608.00	2,954,030.92	27,780,576.55	87.79	847,090.59	3,979,940.86

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6000's							
6111	CURRENT REAL ESTATE TX	-12,221,820.00	0.00	-12,296,342.63	100.60	0.00	74,522.63
6112	INTERIM REAL ESTATE TAX	-20,000.00	-561.00	-21,068.20	105.34	0.00	1,068.20
6113	PUBLIC UTIL REALTY TX	-15,000.00	0.00	-15,975.07	106.50	0.00	975.07
6114	PAYMENTS LU OF CURR TX	-45,000.00	0.00	-45,447.25	100.99	0.00	447.25
6120	CUR PER CAP TX SEC 679	0.00	0.00	0.00	0.00	0.00	0.00
6141	CUR 511 PER CAPITA TX	0.00	0.00	0.00	0.00	0.00	0.00
6151	CUR 511 EARN INCOME TX	-4,000,000.00	-289,483.35	-3,336,349.20	83.40	0.00	-663,650.80
6153	CUR 511 RL EST TRANS TX	-220,000.00	0.00	-209,907.59	95.41	0.00	-10,092.41
6100	*TOTALS*	-16,521,820.00	-290,044.35	-15,925,089.94	96.38	0.00	-596,730.06
6411	DELINQ REAL ESTATE TAX	-500,000.00	-45,588.22	-380,711.18	76.14	0.00	-119,288.82
6420	DELINQ PER CAPITA 679	0.00	0.00	0.00	0.00	0.00	0.00
6441	DELINQ PER CAP ACT 511	0.00	0.00	0.00	0.00	0.00	0.00
6452	DELINQUENT OCCUPAT TAX	0.00	0.00	0.00	0.00	0.00	0.00
6400	*TOTALS*	-500,000.00	-45,588.22	-380,711.18	76.14	0.00	-119,288.82
6510	INTEREST	-20,000.00	-2,588.72	-5,276.06	26.38	0.00	-14,723.94
6520	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
6500	*TOTALS*	-20,000.00	-2,588.72	-5,276.06	26.38	0.00	-14,723.94
6710	ADMISSIONS	-45,000.00	0.00	-49,948.37	110.99	0.00	4,948.37
6740	PARTICIPATION FEE	-9,000.00	60.00	-11,355.00	126.16	0.00	2,355.00
6790	OTHER LEA ACTIVITIES	-18,000.00	-151.95	-17,806.09	98.92	0.00	-193.91
6700	*TOTALS*	-72,000.00	-91.95	-79,109.46	109.87	0.00	7,109.46
6820	REV IUS-COMWLTH FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
6821	STATE REV RECD OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6829	STATE REVENUE OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6831	FED REV FROM OTHER PUBS	0.00	0.00	0.00	0.00	0.00	0.00
6832	FED IDEA REVENUE	-325,722.00	0.00	-270,000.00	82.89	0.00	-55,722.00
6837	CARES ACT PASS THROUGH	0.00	0.00	-75,575.00	0.00	0.00	75,575.00
6839	FED REV FROM OTH INTERM	0.00	0.00	0.00	0.00	0.00	0.00
6800	*TOTALS*	-325,722.00	0.00	-345,575.00	106.09	0.00	19,853.00
6910	RENTALS	-3,000.00	0.00	0.00	0.00	0.00	-3,000.00
6920	DONATION FROM PRIVATE	0.00	-5,000.00	-79,149.08	0.00	0.00	79,149.08
6941	REG DAY SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	-8,750.00	0.00	0.00	0.00	0.00	-8,750.00
6944	TUITION FROM OTHER LEA	-45,000.00	0.00	-1,644.42	3.65	0.00	-43,355.58
6949	DRIVER'S EDUCATION	-26,250.00	-8,005.00	-11,065.00	42.15	0.00	-15,185.00
6980	COMMUNITY SERV ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6991	REFUND PRIOR YR EXP	0.00	-36.90	-28,530.81	0.00	0.00	28,530.81
6992	ENERGY EFFICIENCY REV	0.00	0.00	0.00	0.00	0.00	0.00
6999	ALL OTHER INCOME	-20,000.00	-1,826.67	-10,508.75	52.54	0.00	-9,491.25
6900	*TOTALS*	-103,000.00	-14,868.57	-130,898.06	127.08	0.00	27,898.06
Major Function - 6000's							
		-17,542,542.00	-353,181.81	-16,866,659.70	96.14	0.00	-675,882.30
7000's							
7110	BASIC INSTRUCTNL SUBSI	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC INSTRUCTIONAL SUB	-7,156,416.00	0.00	-5,459,578.00	76.28	0.00	-1,696,838.00
7112	SOCIAL SECURITY REIMB	-476,100.00	-111,641.08	-290,232.33	60.96	0.00	-185,867.67
7160	SEC 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
7100	*TOTALS*	-7,632,516.00	-111,641.08	-5,749,810.33	75.33	0.00	-1,882,705.67
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7271	SP ED EXTRAORID COSTS	-1,319,628.00	0.00	-1,013,419.00	76.79	0.00	-306,209.00
7200	*TOTALS*	-1,319,628.00	0.00	-1,013,419.00	76.79	0.00	-306,209.00
7310	TRANS (REGULAR&ADDIT)	0.00	0.00	0.00	0.00	0.00	0.00
7311	S P TRANSPORTATION	-480,113.00	0.00	-335,949.00	69.97	0.00	-144,164.00
7312	N P TRANSPORTATION	0.00	0.00	-1,155.00	0.00	0.00	1,155.00
7320	RENT & SINKING FUND PAY	-308,900.00	0.00	-513,926.26	166.37	0.00	205,026.26
7330	MED & DENTAL SERVICES	-34,000.00	0.00	-32,386.98	95.25	0.00	-1,613.02
7340	PROPERTY TAX REDUCTION	-512,182.00	0.00	-512,181.95	100.00	0.00	-0.05
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	SAFE SCHOOL	0.00	0.00	-35,000.00	0.00	0.00	35,000.00
7300	*TOTALS*	-1,335,195.00	0.00	-1,430,599.19	107.14	0.00	95,404.19
7501	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN GRANT	-264,755.00	0.00	-264,755.00	100.00	0.00	0.00
7506	PASMAST GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7599	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7500	*TOTALS*	-264,755.00	0.00	-264,755.00	100.00	0.00	0.00
7810	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT REIMBURSE	-2,133,100.00	0.00	-919,781.23	43.11	0.00	-1,213,318.77
7800	*TOTALS*	-2,133,100.00	0.00	-919,781.23	43.11	0.00	-1,213,318.77
Major Function - 7000's							
		-12,685,194.00	-111,641.08	-9,378,364.75	73.93	0.00	-3,306,829.25
8000's							
8512	IDEA PART B	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
8514	TITLE I	-314,021.00	-44,860.37	-246,731.00	78.57	0.00	-67,290.00
8515	TITLE II	-55,053.00	-3,932.28	-55,053.00	100.00	0.00	0.00
8517	TITLE IV - DRUG FREE SC	-21,542.00	0.00	-21,542.00	100.00	0.00	0.00
8500	*TOTALS*	-390,616.00	-48,792.65	-323,326.00	82.77	0.00	-67,290.00
8690	OTHER RESTRICTED FED GR	0.00	0.00	-19,534.81	0.00	0.00	19,534.81
8600	*TOTALS*	0.00	0.00	-19,534.81	0.00	0.00	19,534.81
8741	ESSER I FUND	0.00	0.00	-3.01	0.00	0.00	3.01
8742	GEER I FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II FUNDS	-750,000.00	-935,385.00	-1,058,462.00	141.12	0.00	308,462.00
8744	ESSER III FUNDS	-750,000.00	-77,853.16	-77,853.16	10.38	0.00	-672,146.84
8745	GEER II FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8749	OTHER CARES ACT FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8751	ARP ESSER LEARNING LOSS	0.00	-12,966.30	-19,449.45	0.00	0.00	19,449.45
8752	ARP ESSER SUMMER PROGRAM	0.00	-2,593.32	-3,889.98	0.00	0.00	3,889.98
8753	ARP ESSER AFTERSCHOOL	0.00	-2,593.32	-3,889.98	0.00	0.00	3,889.98
8700	*TOTALS*	-1,500,000.00	-1,031,391.10	-1,163,547.58	77.56	0.00	-336,452.42
8810	PA ACCESS FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8820	MED ASST TRANS COST	0.00	-793.81	-4,849.71	0.00	0.00	4,849.71
8800	*TOTALS*	0.00	-793.81	-4,849.71	0.00	0.00	4,849.71
Major Function - 8000's		-1,890,616.00	-1,080,977.56	-1,511,258.10	79.93	0.00	-379,357.90
9000's							
9200	PROCEED EXT TERM LEASE	0.00	0.00	0.00	0.00	0.00	0.00
9200	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9340	DEBT SERVICE FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00
9380	ACTIVITY FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
9300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OF FIXED ASSETS	0.00	0.00	-1,602.00	0.00	0.00	1,602.00
9400	*TOTALS*	0.00	0.00	-1,602.00	0.00	0.00	1,602.00
9990	INSURANCE RECOVERIES	0.00	0.00	-15,447.52	0.00	0.00	15,447.52
9900	*TOTALS*	0.00	0.00	-15,447.52	0.00	0.00	15,447.52
Major Function - 9000's		0.00	0.00	-17,049.52	0.00	0.00	17,049.52

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
REVENUE	Totals	-32,118,352.00	-1,545,800.45	-27,773,332.07	86.47	0.00	-4,345,019.93

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 05/01/2022 To 05/31/2022

TR-2

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3000's							
3100	FOOD SERVICES	0.00	104,614.97	957,570.69	0.00	55,784.99	-1,013,355.68
3100	*TOTALS*	0.00	104,614.97	957,570.69	0.00	55,784.99	-1,013,355.68
Major Function - 3000's							
		0.00	104,614.97	957,570.69	0.00	55,784.99	-1,013,355.68
EXPENDITURE Totals							
		0.00	104,614.97	957,570.69	0.00	55,784.99	-1,013,355.68

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6000's							
6510	INTEREST	0.00	-281.95	-1,169.01	0.00	0.00	1,169.01
6500	*TOTALS*	0.00	-281.95	-1,169.01	0.00	0.00	1,169.01
6611	DLY SLS SCH LUNCH PROG	0.00	0.00	0.00	0.00	0.00	0.00
6612	SCHL BREAKFAST PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
6621	STUDENT A LA CARTE-LUNH	0.00	0.00	-86,556.85	0.00	0.00	86,556.85
6622	ADULT SALES	0.00	0.00	-4,878.20	0.00	0.00	4,878.20
6623	STUDENT A LA CARTE-BREK	0.00	0.00	0.00	0.00	0.00	0.00
6600	*TOTALS*	0.00	0.00	-91,435.05	0.00	0.00	91,435.05
6910	RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
6991	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	0.00
6999	ALL OTHER INCOME	0.00	-1,083.52	-2,943.50	0.00	0.00	2,943.50
6900	*TOTALS*	0.00	-1,083.52	-2,943.50	0.00	0.00	2,943.50
Major Function - 6000's							
		0.00	-1,365.47	-95,547.56	0.00	0.00	95,547.56
7000's							
7112	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7100	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
7600	SUBSI MLK, LUN, BRK PROG	0.00	-12,681.66	-31,347.16	0.00	0.00	31,347.16
7601	SUBSI BREAKFAST PROG	0.00	0.00	0.00	0.00	0.00	0.00
7600	*TOTALS*	0.00	-12,681.66	-31,347.16	0.00	0.00	31,347.16
7810	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00
7800	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 7000's							
		0.00	-12,681.66	-31,347.16	0.00	0.00	31,347.16
8000's							
8531	SUBSI MLK, LUN, BRK PROGS	0.00	-454,715.78	-1,117,122.62	0.00	0.00	1,117,122.62
8533	VALUE DONATED COMMODITI	0.00	0.00	0.00	0.00	0.00	0.00
8500	*TOTALS*	0.00	-454,715.78	-1,117,122.62	0.00	0.00	1,117,122.62
Major Function - 8000's							
		0.00	-454,715.78	-1,117,122.62	0.00	0.00	1,117,122.62
9000's							
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9330	CAPITAL PROJ FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 05/01/2022 To 05/31/2022

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
9300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
9400	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
Major Function - 9000's		0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE Totals		0.00	-468,762.91	-1,244,017.34	0.00	0.00	1,244,017.34

Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

PB-1

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00062888	MITCHELL D. CHRISTENSEN	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062889	WILLIAM A. SEMENTELLI	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062890	BRANDY SMITH	TUITION REIMBURSEMENT.....		2,635.00
00062891	ROBERT L. TITMAN	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062892	DANNY E. TROXELL	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062893	JOHN WOLFE	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062894	RICK ZIMMERMAN	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062895	PAUL BERNOR	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062896	RYAN BLACKWELL	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062897	STEPHEN BUTTORFF	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062898	JAMES A. CAMPBELL / CAMPBELL CONTRACTED CARRIERS.....			11,788.16
00062899	BUSING			
00062899	MITCHELL D. CHRISTENSEN	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062900	FRONTIER	COMMUNICATIONS.....		226.24
00062901	FREDERICK C GEBERT	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062902	GERARD MATTIVE	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062903	THOMAS HEFFNER	PROF-TECH SRVCS-OFFICIALS.....		75.00
00062904	CHANCE KATZ	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062905	RICHARD A. KNECHT	PROF-TECH SRVCS-OFFICIALS.....		160.00
00062906	MICHAEL P KUHN	PROF-TECH SRVCS-OFFICIALS.....		118.00
00062907	KEVIN J. MCNAMARA	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062908	MONTOURSVILLE BOROUGH WATER WORKS	WATER-SEWAGE.....		3,025.00
00062909	TOM MULCAHY JR	PROF-TECH SRVCS-OFFICIALS.....		170.00
00062910	ELERY W NAU INC	SUPPLIES.....		522.49
00062911	PROMISED LAND BUSING INC	CONTRACTED CARRIERS.....		26,494.73
00062912	EDWARD N. RUSSELL	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062913	JACK P SCAMPONE	PROF-TECH SRVCS-OFFICIALS.....		118.00
00062914	DANNY E. TROXELL	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062915	UNITED STATES POSTAL SERVICE	COMMUNICATIONS.....		28.80
00062916	SHAWN R GARDNER	MEAL MONEY.....		120.00
00062917	RONALD BECK	PROF-TECH SRVCS-OFFICIALS.....		150.00
00062918	PAUL BERNOR	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062919	RYAN BLACKWELL	PROF-TECH SRVCS-OFFICIALS.....		150.00
00062920	FRITZ SNYDER	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062921	JACK KLINE	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062922	STUART C. ROCKWELL	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062923	CHET A SCHWOYER	PROF-TECH SRVCS-OFFICIALS.....		150.00
00062924	ROBERT L. TITMAN	PROF-TECH SRVCS-OFFICIALS.....		150.00
00062925	SHIPPENSBURG UNIVERSITY	TRAVEL.....		1,960.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

06/09/2022 09:07:01 AM

MONTOURSVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00062926	FOUNDATION			
00062926	ALLSTATE BENEFITS	MEDICAL SECTION 125.....		236.16
00062927	STEPHEN BUTTORFF	PROF-TECH SRVCS-OFFICIALS.....		73.00
00062928	COMMONWEALTH OF PA	DUES & FEES.....		60.00
00062929	DISCOVERY BENEFITS, INC.	HSA EMPLOYEE BENEFITS.....		355.50
00062930	EDUCATIONAL CONSORTIUM FOR	TECHNICAL SERVICES.....		2,306.03
	TELECOMMUNICATION			
00062931	JC EHRLICH	EXTERMINATION SERVICES.....		267.00
00062932	FEDERAL LICENSING INC	DUES & FEES.....		175.00
00062933	FRONTIER	COMMUNICATIONS.....		500.66
00062934	FRED HAMM INC	DISPOSAL SERVICES.....		2,693.25
00062935	KEYSTONE COMMUNICATIONS	OTH PRCH PROF&TECH SVCS.....		753.67
00062936	MONTOURSVILLE AREA EDUCATION	UNION DUES.....		9,654.98
00062937	MONTOURSVILLE AREA	UNION DUES.....		640.12
	EDUCATIONAL			
00062938	MARCO TECHNOLOGIES	REPAIRS/MAINT. EQUIP.....		1,998.54
00062939	TOM MULCAHY JR	PROF-TECH SRVCS-OFFICIALS.....		73.00
00062940	MUSIC THEATRE INTERNATIONAL	SUPPLIES.....		885.00
00062941	GREGORY ALAN O'DELL	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062942	PITSCO, INC	SUPPLIES.....		1,160.00
00062943	PPL ELECTRIC UTILITIES	ELECTRICITY.....		6,574.22
00062944	PPL ELECTRIC UTILITIES	ELECTRICITY.....		2,271.27
00062945	QUADIENT LEASING USA, INC.	COMMUNICATIONS.....		208.89
00062946	MIKE SCHLESINGER	PROF-TECH SRVCS-OFFICIALS.....		85.00
00062947	EDWARD SOUTER	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062948	SUN GAZETTE CO	ADVERTISING.....		177.26
00062949	SUSQUEHANNA PHYSICIAN	DRUG TESTING INVOICE.....		228.00
	SERVICES			
00062950	THE CERAMIC SHOP	SUPPLIES.....		37.43
00062951	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.....		1,795.24
00062952	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.....		3,244.89
00062953	VERITIV OPERATING COMPANY	EQUIP - REPLACEMENTS.....		6,990.65
00062954	VERIZON WIRELESS	COMMUNICATIONS.....		628.08
00062955	BILL WAGNER	PROF-TECH SRVCS-OFFICIALS.....		80.00
00062956	WARREN COUNTY SCHOOL	PROFESSNL ED SRVC-OTHER.....		8,950.00
	DISTRICT VIRTUAL ACADEMY			
00062957	WASHINGTON NATIONAL	CANCER INSURANCE.....		304.50
	INSURANCE			
00062958	WEBB WEEKLY	ADVERTISING.....		445.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

06/09/2022 09:07:01 AM

MONTOURSVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00062959	WILSON LANGUAGE TRAINING CORP	BOOKS & PERIODICALS.....		2,194.90
00062960	JAMES A. CAMPBELL / CAMPBELL BUSING	CONTRACTED CARRIERS.....		5,600.00
00062961	JEAN SERVICES	CONTRACTED CARRIERS.....		17,027.78
00062962	KOSER BUSING	CONTRACTED CARRIERS.....		90,828.16
00062963	PROMISED LAND BUSING INC	CONTRACTED CARRIERS.....		26,274.47
00062964	AGORA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		5,076.57
00062965	AGPARTSWORLDWIDE INC	REPAIRS/MAINT. EQUIP.....		1,227.75
00062966	ASTROTURF, LLC	REPAIRS & MAINT.....		4,004.36
00062967	BEST LINE EQUIPMENT	SUPPLIES.....		127.97
00062968	BLAST INTERMEDIATE UNIT 17	PROFESSNL ED SRVC-IU.....		236,491.04
00062969	BSN SPORTS	EQUIP ORIGINAL & ADD.....		837.10
00062970	BUCKS COUNTY I.U. #22	TUITION OTHER LEA/STATE.....		77,907.07
00062971	ADREA BURLEIGH	TUITION REIMBURSEMENT.....		2,100.00
00062972	CENTRAL EQUIPMENT COMPANY	SUPPLIES.....		218.75
00062973	SALES & RENTALS			
00062974	COCHLEAR AMERICAS	SUPPLIES.....		485.00
00062975	COMMONWEALTH CHARTER ACADEMY	TUITION CHARTER SCHOOL.....		57,152.01
00062976	CENTRAL SUSQUEHANNA I U	TUITION OTHER LEA/STATE.....		11,078.00
00062977	DR. ROBERT KETTERER CHARTER SCHOOL INC	TUITION CHARTER SCHOOL.....		347.48
00062978	SUSAN EARL	TUITION REIMBURSEMENT.....		4,200.00
00062979	ECK'S GARAGE INC	DUES & FEES.....		70.00
00062980	EVERYDAY SPEECH LLC	SUPPLIES.....		299.99
00062981	FOLLETT SCHOOL SOLUTIONS, INC.	SUPPLIES.....		93.55
00062982	FRONTIER	COMMUNICATIONS.....		223.13
00062983	GEYER INSTRUCTIONAL PRODUCTS	SUPPLIES.....		379.00
00062984	FRED HAMM INC	DISPOSAL SERVICES.....		2,693.25
00062985	HURWITZ BATTERIES , LLC	TECH EQUIP REPLACEMENT.....		91.60
00062986	INFOCON CORPORATION	PROF-TECH SRVCS.....		257.76
00062987	INSIGHT PA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		3,992.16
00062988	JD WELDING & SANDBLASTING LLC	SUPPLIES.....		741.50
00062989	JUSTICE WORKS YOUTHCARE	TUITION OTHER LEA/STATE.....		1,232.00
00062990	KEYSTONE NATURAL TURF	REPAIRS & MAINT.....		1,850.00
00062991	KEYSTONE ADVERTISING	SUPPLIES.....		562.50

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

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MONTOURSVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
	SPECIALTIES			
00062991	LEVIN LEGAL GROUP, P.C.	PROF-TECH SRVCS.		2,812.00
00062992	LIBERTY ARENA	SUPPLIES.		3,600.00
00062993	LINCOLN LEARNING SOLUTIONS	TUITION - OTHER.		150.00
00062994	LOWE'S HOME CENTER INC	SUPPLIES.		14.24
00062995	MONTOURVILLE AREA HIGH	DUES & FEES.		656.00
00062996	CAFETERIA ACCOUNT	FOOD SERVICE SUBSIDY PAYABLE.		290,830.18
00062997	THE MCGRAW-HILL SCHOOL	BOOKS & PERIODICALS.		142.92
	EDUCATION HOLDINGS LLC			
00062998	UNIVERSAL HOLDINGS LLC	TUITION OTHER LEA/STATE.		603.00
00062999	MICROSOFT STORE	TEH EQUIP ORIGINAL.		2,078.98
00063000	CHRISTOPHER MORGAN	TUITION REIMBURSEMENT.		2,100.00
00063001	NEW STORY LLC	TUITION OTHER LEA/STATE.		8,316.00
00063002	NORTH CENTRAL SIGHT SERVICES INC.	SUPPLIES.		44.00
	THE PENNSYLVANIA CYBER			
00063003	CHARTER	TUITION CHARTER SCHOOL.		15,143.09
	PA VIRTUAL CHARTER SCHOOL			
00063004	CODY PAVLICK	TUITION CHARTER SCHOOL.		4,026.61
00063005	PIXEL PRESS TECHNOLOGY LLC	SUPPLIES.		10.49
00063006	PPL ELECTRIC UTILITIES	SUPPLIES.		745.00
00063007	PPL ELECTRIC UTILITIES	ELECTRICITY.		7,613.75
00063008	PPL ELECTRIC UTILITIES	ELECTRICITY.		2,962.72
00063009	REACH CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.		21,885.07
00063010	REFRIGERATION SERVICE CO	REPAIRS & MAINT.		1,364.45
00063011	ROWE SPRINKLER SYSTEMS INC.	REPAIRS & MAINT.		514.50
00063012	AARON RUNKLE	TRAVEL.		22.70
00063013	CONNOR RUTAN	TRAVEL.		79.09
00063014	ROBERT M SIDES INC	EQUIP - REPLACEMENTS.		500.00
00063015	SPHERO	SUPPLIES.		417.13
00063016	SPORTSMAN'S	EQUIP - REPLACEMENTS.		3,362.25
00063017	TANGIBLE PLAY INC	SUPPLIES.		2,265.00
00063018	TERRAPIN	SUPPLIES.		677.95
00063019	TYLER TECHNOLOGIES INC	TECHNICAL SERVICES.		9,975.00
00063020	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.		3,282.92
00063021	UPMC	PROF-TECH SRVCS.		5,394.18
00063022	VEX ROBOTICS, INC.	EQUIP ORIGINAL & ADD.		4,818.00
00063023	VISUALSOUND	TECHNOLOGY RELATED SUPP.		294.30
00063024	WEATHERPROOFING TECH INC	Capitalized Equip/Hardw.		16,112.61
00063025	WEBB WEEKLY	ADVERTISING.		9.25
		SUPPLIES.		

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

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MONTOURVILLE AREA SCHOOL DIST

Page 4

Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00063026	WEIS MARKETS INC	SUPPLIES.....		760.58
00063027	WELD TEC SERVICE & SALES	SUPPLIES.....		78.56
*220000395	DELTA DENTAL OF PA	DENTAL CLAIMS.....		1,725.00
*220000398	PAYROLL ACCOUNT	NET PAY.....		319,987.50
*220000399	PA STATE COLLECTION &	CHILD SUPPORT.....		364.07
*220000400	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAXES.....		112,982.99
*220000401	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		14,659.00
*220000402	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....		2,286.02
*220000403	TSA CONSULTING GROUP, INC.	EMPLOYEE 403B REMITTANCE.....		14,368.59
*220000404	DISCOVERY BENEFITS, INC.	EMPLOYEE HSA REMITTANCE.....		17,110.33
*220000405	DELTA DENTAL OF PA	DENTAL CLAIMS & PREMIUMS.....		3,923.58
*220000406	PAYROLL ACCOUNT	NET PAY.....		363,725.68
*220000407	PA STATE COLLECTION &	CHILD SUPPORT.....		364.07
*220000408	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAXES.....		128,907.94
*220000409	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		16,533.89
*220000410	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....		2,461.59
*220000411	TSA CONSULTING GROUP, INC.	EMPLOYEE 403B REMITTANCE.....		14,576.00
*220000412	GE MONEY BANK/AMAZON	CORNER GUARD.....	OFFICE SIGNS.....	641.52
*220000413	EBAY	SUPPLIES.....		143.93
*220000414	SUPPLY HOUSE	DIAPHRAGM FOR ACTUATORS.....		78.92
*220000415	ACTIVE NETWORK	SOFTWARE.....	CC PURCHASES.....	179.00
*220000416	UNITED STATES POSTAL SERVICE	POSTAGE.....		24.85
*220000417	SAM'S CLUB/SYNCHRONY BANK	SUPPLIES.....	RETURNED ITEMS.....	249.37
*220000418	SUN GAZETTE CO	ADVERTISING.....		50.37
*220000419	GE MONEY BANK/AMAZON	LICE TREATMENT KITS.....	LANYARD.....	758.71
220000420	WEX BANK	GASOLINE.....		560.25
*220000421	WILMINGTON TRUST FEE	2016 GOB PAYMENT.....		272,267.50
*220000422	COLLECTIONS	2019 GOB PAYMENT.....		126,743.75
*220000423	WILMINGTON TRUST FEE	2020 GOB PAYMENT.....		128,500.63
*220000424	MUNICIPAL & SCHOOL INCOME	MAY 2022 REMITTANCE.....		17,093.91
*220000425	TAX OFFICE	MEDICAL PREMIUMS.....		257,548.05
*220000426	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT.....		75,079.54
*220000427	DISCOVERY BENEFITS, INC.	EMPLOYEE HSA REMITTANCE.....		17,110.33
*220000428	DELTA DENTAL OF PA	DENTAL CLAIMS.....		2,521.18

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

P - Prenote d - Direct Deposit

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/01/2022 To 06/14/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		10-GENERAL FUND	2,986,499.19	
		Grand Total Manual Checks :	1,913,528.06	
		Grand Total Regular Checks :	1,072,971.13	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,986,499.19	

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

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MONTOURVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 05/02/2022 To 05/02/2022

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*22000394	PSDLAF	MARCH 2022 BANKING FEES.....		568.34
*22000396	QUADIENT FINANCE USA, INC.	COMMUNICATIONS.....		1,003.00
*22000397	MORGAN WHITE GROUP	MEDICAL SECTION 125.....		572.01
10-GENERAL FUND				2,143.35
Grand Total Manual Checks :				2,143.35
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				2,143.35

- Payables within Check
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* Denotes Non-Negotiable Transaction
P - Prenote

C - Credit Card Payment
MONTOURSVILLE AREA SCHOOL DIST

Fund Accounting Check Summary

MASD CAFETERIA - From 05/01/2022 To 06/14/2022

PB-2

146K5MC

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003278	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		20,582.37
00003279	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		27,919.53
00003280	GENERAL FUND	CAFE WAGES & BENEFITS.....		17,692.07
00003281	JUSTICE WORKS YOUTHCARE	FOOD.....		38.50
00003282	K & D FACTORY SERVICE INC	REPAIRS/MAINT. EQUIP.....		599.40
00003283	LOWE'S HOME CENTER INC	SUPPLIES.....		331.55
00003284	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		27,574.75
00003285	REFRIGERATION SERVICE CO	REPAIRS/MAINT. EQUIP.....		1,332.38
00003286	SINGER EQUIPMENT CO INC	SUPPLIES.....		1,642.95
		50-CAFETERIA		97,713.50
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		97,713.50
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		97,713.50

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment

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MONTOURVILLE AREA SCHOOL DIST

Page 1

Montoursville Area School District
School Board Agenda
June 14, 2022
7:00 PM
Montoursville Area High School

General:

- G-1 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17 for the 2022-2023 DaRTS. (Attachment)
- G-2 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit#17 for the 2022-2023 for Technology Services. (Attachment)
- G-3 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit#17 for the 2022-2023 IDEA. (Attachment)
- G-4 Approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools. All costs for KinderCamp will be covered by Faith United Methodist Church. Dates will be August 1 to August 4, 2022.
- G-5 Approval of a one-year extension of the agreement dated May 8, 2007, with the borough of Montoursville to provide a school resource officer for the 2022-2023 school year. In accordance with the agreement, the District shall pay the Borough a yearly sum equal to 39/52 of the Borough's yearly cost of salary, benefits, vehicle and other expenses of the school resource officer. (Attachment)
- G-6 Approval of an agreement between Montoursville Area School District and ESS Support Services, LLC. (Attachment)
- G-7 Approval of a letter of engagement presented by Larson, Kellett & Associates, P.C. that summarized the significant terms and conditions of the annual financial audit for the year ending June 30, 2022. (This is the fourth year of a five-year agreement approved on August 4, 2018.) (Attachment)
- G-8 Approval of the appointment of Vice President Dottie Mathers and School Board Secretary Brandy Smith as voting delegates for the 2022-2023 PSBA Delegate Assembly Meeting.
- G-9 Approval of the nomination and election of Dale Ulmer as Treasurer for the 2022-2023 school year.
- G-10 Approval of no increase to the 2022-2023 school lunch prices as required under the "Equity I School Lunch Pricing" provisions (section 205) of the Hunger Free Kids Act.

<u>Rates:</u>	<u>Lunch Prices:</u>
Elementary Schools	\$2.60
Middle School	\$2.75
High School	\$2.75

- G-11 Approval of a request from Kelle Robinson, County Emergency Management Coordinator, C. E. McCall Middle School, gym, locker rooms and parking lot, September 24, 2022, 5:00 PM – 9:00 PM. (Attachment)
- G-12 Approval of a request from Justin Jones, FC Montour, C. E. McCall Middle School and Loyalsock Valley soccer fields, August 1, 2022 to July 31, 2023. (Attachment)
- G-13 Approval for Liberty Mutual Insurance Company to provide the following insurance coverage at a total cost of \$124,427. These policies will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$111,831.)
- Commercial
 - Umbrella
 - School Leaders Liability
- G-14 Approval for AMTrust North America to provide Workers' Compensation insurance coverage at a total cost \$59,459. This policy will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$62,154. Note: Workers Compensation experience modification changed from 1.19 to 1.117)
- G-15 Approval for Bollinger Specialty Group to provide Student Accident insurance coverage at a cost of \$26,301. This policy will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$25,049.)
- G-16 Approval of an agreement between Montoursville Area School District and West Branch Drug & Alcohol Commission. (Attachment)
- G-17 Approval for Travelers Insurance to provide Montoursville Foundation insurance coverage at a cost of \$1502 per year. This policy will be in effect from July 1, 2022 through June 30, 2025. (The premium for 2019 – 2022 was \$1502 per year.)
- G-18 Approval of the Special Education Plan, 2021- 2024. (Available online)
- G-19 Approval to initiate the 30-day review process for iReady Classroom Mathematics, grade K-6, at a cost not to exceed \$315,000. ESSERS ARP Funds will be used to pay for this program.

Personnel:

- P-1 Approval of the following addition to the Professional Staff:

Employee	Certification	Rate of Pay	Effective	Replacement for:
Wendy Baker	School Psychologist	Master's Step 14 \$79,146 Up to 20 additional days	July 1, 2022	Replacement of an IU Position
Hayley Potter	Special Education PK-8	Master's Step 6 \$61,020	July 1, 2022	Gloria Jean

- P-2 Approval of the following addition to the Administrative Team:

Employee	Certification	Rate of Pay	Effective	Replacement for:
Matthew Johnson	Principal K-12	\$105,000	July 1, 2022	Dan Taormina

P-3 Approval of the following FMLA leave from a member of the staff.

Employee	Effective Date:
101637	May 23, 2022

P-4 Approval of the following resignations from members of the coaching staff:

Coach	Position	Effective Date:
Michael Tate	Head Softball Coach	May 26, 2022
Ryan Rooney	Assistant Football Coach	May 24, 2022

Transportation:

T-1 Approval of Promiseland Bussing rates in the amounts of \$2,571.36 and \$2,676.26 for May 2022. (Attachment)

T-2 Approval for James Campbell to provide student transportation for inter-district trips at a cost of \$120.00 per round trip. Field trips and extracurricular transportation will be calculated at a rate of \$3.60 per mile with a minimum of \$225 per trip. Trips lasting longer than four hours will incur an additional hour rate of \$32.00 per hour. The contract will be in effect from August 1, 2022 to June 30, 2023.

T-3 Approval for Koser Busing to provide transportation at a cost of \$410.00 per day for the Montoursville Area High School students enrolled in the Health Science Course to travel to the onsite learning labs at Geisinger Medical Center once a week depending on the day cycle during the 2022-2023 school year.

T-4 Approval for Jean Services Busing to provide transportation at a cost of \$215.00 per day for the Montoursville Area High School students enrolled in Lycoming Career & Technology Center to travel to the Center, effective July 1, 2022 to June 30, 2027.

Budget and Finance

BF-1 Approval of the final General Fund Budget in the amount of \$32,753,409 for the fiscal year 2022-2023 including salary and work schedules as proposed. (Attachment)

- Real Estate Tax Millage
- Earned Income Tax
- Real Estate Transfer Tax

BF-2 Approval of the 2022 Homestead and Farmstead Exclusion Resolution. (Attachment)

BF-3 Approval of the following financial institutions to be used as depositories for the 2022-2023 school year:

- Muncy Bank and Trust Company
- FNB Bank
- Pennsylvania School District Liquid Assets Fund (PSDLAF)
- RBC Capital Markets

BF-4 Approval to awarded bids for the 2022-2023 fiscal year. (Attachment)

- Paper supplies in the amount of \$29,444.30
- Athletic supplies and equipment in the amount of \$29,344.11

BF-5 Approval of the attached Bank Signatories for the school district accounts as listed for the 2022-2023 fiscal year. (Attachment)

ATTACHMENTS

.2400 Reach Road, PO Box 3609
 Williamsport, PA 17701
 Phone: (570) 323-8561
 FAX: (570) 323-1738



33 Springbrook Drive
 Canton, PA 17724
 Phone: (570)673-6001
 Fax: (570) 673-6007

Web address: <http://www.iu17.org>

BLaST Intermediate Unit 17 DaRTS Software Agreement

The background of this Agreement is as follows:

- I. This Software License Agreement is made and entered into as of the date of the last signature below by and between **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "**BLaST**"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724. and **Montoursville Area School District**, (referred to throughout this agreement as the "**Purchaser**") a school district with its principle place of business at 50 N. Arch Street, Montoursville, PA 17754.
- II. **BLaST Technology Group** provides various technology services to numerous entities, primarily public school districts and entities.
- III. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** **BLaST** shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** **BLaST** shall use its best efforts to assure reliability and security of its services.

BLaST shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of **BLaST**.

6. **Additional Services.** **BLaST** shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.

7. **Ownership.** All programs, systems, and special form designs, which may be made available by **BLaST to Purchaser** as a part of the services provided under this Agreement, shall remain the property of **BLaST** unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.
8. **Entire Written Agreement.** **BLaST HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.**
9. **Entire Agreement.** This document represents the entire Agreement between **BLaST** and **Purchaser** and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
10. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
11. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
12. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
13. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
14. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.
15. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
17. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.

18. **Nondisclosure**: Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Purchaser shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Purchaser, except as necessary for the operation of Purchaser's business and under non-disclosure agreement between Purchaser and third parties, or as required by law.

Such information shall also include (without limitation) the following information of Purchaser and/or and Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Purchaser's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dates indicated.

Jon Paulhamus
Director of Technology

Dr. Christina Steinbacher-Reed
Executive Director

SIGNATURE

SIGNATURE

DATE

DATE

WITNESS:

Montoursville Area School District:

PRINTED NAME

PRINTED NAME

SIGNATURE

SIGNATURE

TITLE

TITLE

DATE

DATE

EXHIBIT - 1

Specification for DaRTS Software Services to be provided: 2022 - 2023 Fiscal Year.

Scope: The BLaST IU17 Technology Division shall provide **Montoursville Area School District** with secured access to the DaRTS application servers running in BLaST's data center.

License Details and Costs:

☐ Application Use

Penn Data, IEP, Child Accounting, Services Rendered / ACCESS Module

\$2,500 per year for the base package and \$175.00 per teacher per year.

- **Please fill in: _____ # of teachers/users**
- Once a year access for Gifted Teachers

*If applicable, Initial deployment includes 8 hours of training that may be split into 2 sessions.
Customized software development, reports and data exports \$110.00 per hour.*

☐ E-Signature Module

\$500 per year for E-Signature module access and \$1.50 per document requesting signatures.

- There are no limitations on the number of electronic signatures requested per document.
- E-Signature totals are tracked and billed at the end of each month.

Effective date: July 1, 2022

Completion date: June 30, 2023

* Alterations to this contract shall be agreed upon in writing by both parties.

EXHIBIT – 2



Technology Service Fees

2022-2023

	Intermediate Unit 17 IU17 Districts Northern Tier Career Center Lycoming Career and Technology Center Non-Public Schools	Non-Intermediate Unit 17 Government Educational Partners Non-IU17 Districts Intermediate Units
Standard Service Rates		
8am to 4pm based on agency	\$85/hour	\$95/hour

High Level Service Rates		
Core Switching Routing Services Firewalls Virtualization Setup / Integration Point to Point Wi-Fi Site Connectivity Server Migrations Storage Integration – iSCSI SAN's SIP Trunking Configurations Fiber Optic Termination / Splicing	\$115/hour	\$125/hour

After Hours / Unscheduled Service Rates		
Outside of standard hours of operation*	\$125/hour	\$135/hour
Unscheduled services during standard hours of operation*		

* Standard hours of operation are 8:00am-4:00pm

All services will be logged in the Intermediate Unit Project Tracking System (IUPTS) within the appropriate service category, and invoices will be generated along with appropriate backup for each job.



Jon Paulhamus
Director of Technology
BLaST IU 17 - Williamsport
570-323-8561 x1006

Williamsport Office
2400 Reach Road • Williamsport, PA 17701
570-323-8561 | 570-323-1738 Fax

Canton Office
33 Springbrook Drive • Canton, PA 17724
570-673-6801 | 570-673-6807 Fax

www.iu17.org

EXHIBIT – 1

Specification for Technology Services to be provided for 2022 - 2023 Fiscal Year.

Scope: The BLaST Technology Division shall provide network engineering or other related technology services.

Service rates are for one network engineer billable at an hourly rate in agreement with the services provided in accordance to Exhibit - 2. Additional engineer services may be purchased at this same hourly rate.

Clients shall be given the option of requesting specific days of service. However, due to scheduling requirements, BLaST reserves the right to make a final determination in the engineer(s) assignment.

Invoices for engineer(s) service shall be issued at the beginning of each month following the service completion.

Invoicing for parts/materials shall be issued monthly.

The effective date of this Agreement is as follows:

Effective date: July 1, 2022

Completion date: June 30, 2023

Alterations to this contract shall be agreed upon in writing by both parties.

Invoicing shall be in accordance with School Library Consortium (SLC) e-rate guidelines whenever appropriate.

Transfers of Ownership to Purchaser: None. The purchaser shall retain title to all hardware and software mentioned above.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dates indicated.

Jon Paulhamus
Director of Technology

Dr. Christina Steinbacher-Reed
Executive Director

SIGNATURE

SIGNATURE

DATE

DATE

WITNESS:

Montoursville School District:

PRINTED NAME

PRINTED NAME

SIGNATURE

SIGNATURE

TITLE

TITLE

DATE

DATE

Technology Services Agreement

16. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
17. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.
18. **Nondisclosure:** Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Licensee shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Licensee, except as necessary for the operation of Licensee's business and under non-disclosure agreement between Licensee and third parties, or as required by law.


Such information shall also include (without limitation) the following information of Licensee and/or and Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Licensee's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.

7. **BLaST and Purchaser** shall reach a supplemental Agreement in writing before **BLaST** resumes its services under this Agreement. If the supplemental Agreement contains a revised estimated maximum cost, it shall be subject to the provisions of this section of this Agreement.

Or, if no such supplemental Agreement is reached, **BLaST** shall bill, and **Purchaser** shall pay **BLaST**, for all services rendered to the date of suspension and this Agreement shall terminate.

The foregoing provisions shall apply when, in the course of **BLaST** providing services at an estimated maximum cost, **Purchaser** requests additional services which will cause the costs to exceed the estimate.

8. **Ownership.** All programs, systems, and special form designs, which may be made available by **BLaST** to **Purchaser** as a part of the services provided under this Agreement, shall remain the property of **BLaST** unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.
9. **Entire Written Agreement.** **BLaST HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.**
10. **Entire Agreement.** This document represents the entire Agreement between **BLaST** and **Purchaser** and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
11. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
12. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
13. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
14. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
15. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.

.2400 Reach Road, PO Box 3609 Williamsport, PA 17701 Phone: (570) 323-8561 FAX: (570) 323-1738		33 Springbrook Drive Canton, PA 17724 Phone: (570) 673-6001 Fax: (570) 673-6007
Web address: http://www.iu17.org		

BLaST Intermediate Unit 17 Technology Services Agreement

The background of this Agreement is as follows:

- I. **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "BLaST"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724.
- II. **Montoursville School District** (referred to throughout this Agreement as "Purchaser"), is a non-profit entity, with its principle place of business at 50 N. Arch Street, Montoursville, PA 17754.
- III. **BLaST Technology Group** provides various technology services to other entities.
- IV. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** **BLaST** shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** **BLaST** shall use its best efforts to assure reliability and security of its services.

BLaST shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of **BLaST**.

6. **Additional Services.** **BLaST** shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.



Department of Student Services

Williamsport, PA 17701
570-323-8561

Canton, PA 17724
570-673-6001

IDEA Agreement-Project # 062-23-0-017—CFDA #84.027

This Agreement entered into this 1st day of July, 2022, by and between the Board of Education of *Bradford, Lycoming, Sullivan and Tioga (BLaST) Intermediate Unit #17*, hereinafter called ("BLaST"), and *Montoursville Area School District* hereinafter called ("School District").

Background

BLaST, on the first day of July 1999, entered into a Contract with the Department of Education of the Commonwealth of Pennsylvania, hereinafter called ("Department"). BLaST agreed to furnish all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in the Grant Agreement and to comply with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines, which contract, grant agreements, and guidelines are set forth as Exhibit 1 of this Agreement and are hereby incorporated by reference into this Agreement.

The Department has authorized BLaST to enter into an Agreement with the School District whereby the furnishing of all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in Grant Agreement and compliance with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines set forth in Exhibit 1 will be the sole obligations of the School District and will no longer be a responsibility of BLaST. BLaST has determined that the estimated IDEA allocation for the School District is **\$337,621.00** as set forth in Exhibit 2 which is hereby incorporated by reference into this Agreement. The said funds must be used to supplement the provision of special educational and related services for eligible school age children as set forth in Exhibit 3 which is hereby incorporated by reference into this contract.

Witnesseth

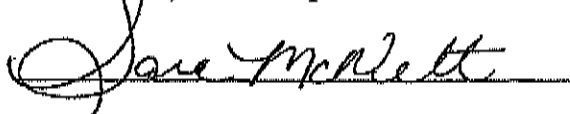
In Consideration of the mutual covenants, and intending to be legally bound, the parties hereto agree as follows:

1. BLaST hereby agrees to transfer the funds (estimated) set forth in Exhibit 2 to the School District to be administered in accordance with Exhibits 1 and 3 of this Agreement.
2. The School District agrees to accept the funds set forth in Exhibit 2 and to comply with the provisions set forth in Exhibits 1 and 3 of this Agreement.
3. The School District agrees and assumes sole responsibility for compliance with all of the terms and conditions set forth in Exhibits 1 and 3 of this Agreement. Upon the execution of this Agreement, the School District consents to a delegation of all duties and responsibilities imposed upon BLaST as set forth in Exhibits 1 and 3, and BLaST is hereby relieved of any and all responsibility for compliance with the terms and conditions of Exhibits 1 and 3 and the duties and responsibilities set forth therein.
4. The undersigned authorized representatives of the School District hereby certify that the School District's governing body has adopted the terms of this Agreement and has authorized the undersigned in its behalf to enter into this Agreement.
5. Upon execution of this Agreement, the School District hereby agrees to indemnify and save and hold harmless BLaST, members of the Board, officers, agents, servants, and employees from any loss, liability, damages, costs (including, without being limited to, court costs or administrative proceedings, and in the amount of any judgment, award, or decision) and expenses (including, but without being limited to, counsel fees) reasonably paid or incurred in connection with any civil action, administrative proceeding, or arbitration proceeding instituted against BLaST, members of the Board, officers, agents, servants, and employees, arising from duties performed by School District hereunder or from the payment or administration by BLaST of the District IDEA allocations

The School District agrees that the foregoing is intended to be as broad and inclusive as is permitted by the law of the Commonwealth of Pennsylvania, and that if any portion thereof is held invalid, it is agreed that the balance shall; notwithstanding, continue in full legal force and effect.

The parties hereto, intending to be legally bound hereby, execute this Agreement the 1st day of July 2022.

BLAST, IU #17 Representative

A handwritten signature in cursive script, appearing to read "Jane McAllett", written over a horizontal line.

Montoursville Area School District Representative



2400 Reach Road • P.O. Box 3608
Williamsport, PA 17701
570.323.8561 570.323.1738 Fax

33 Springbrook Drive
Canton, PA 17724
570.673.6001 570.673.6007 Fax

www.iu17.org

To: Business Manager
District: Montoursville Area School District
From: Sara McNett
RE: IDEA Agreement

May 12, 2022

As a reminder, IDEA pass-through funds are subject to procurement standards under Uniform Guidance (UG). To assist us in our required monitoring efforts, please indicate the procurement process that you anticipate utilizing while expending IDEA pass-through funds during 2022-23. Please sign and return to us prior to June 30, 2022. Thank you for your assistance.

Please check all that apply:

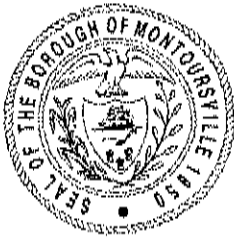
- ☐ 1. Our school district plans to engage in a competitive RFP or formal bid process in order to procure goods/services that will be funded with federal IDEA funds.
- ☐ 2. Our school district plans to fund our own employees' salaries/benefits with federal IDEA funds and will track time/effort for these employees.
- ☐ 3. Our school district wishes to consider a sole source designation for BLaST IU 17 to provide eligible Special Education services to our school district as in-kind services funded with federal IDEA funds.

Signature

Title

School District

Date



Borough of Montoursville

County of Lycoming

617 N. LOYALSOCK AVENUE
MONTOURSVILLE, PA 17754-1321
Incorporated 1850

Telephone
(570) 368-2486

Fax
(570) 368-1711

www.montoursvilleborough.org

G-5

May 2, 2022

Montoursville Area School District
Ms. Christina Bason, District Superintendent
50 North Arch St.
Montoursville, PA 17754

Dear Ms. Bason,

Montoursville Borough Council, at their meeting of May 2, 2022, approved a one-year extension of the School Resource Officer Agreement dated May 8, 2007.

Please consider this communication as Montoursville Borough's written intent, as provided in item 9, to extend the termination date of the Agreement to June 30, 2023.

On behalf of Montoursville Borough council, I would like to extend our appreciation for your continued support in providing this very valuable program.

If you have any questions, please feel free to contact me at the Borough Office.

Yours Truly,

Ginny Gardner
Secretary/Treasurer
Borough of Montoursville

ESS Support Services, LLC

Staff Placement Agreement

This is an Agreement, entered into on May 23, 2022, by and between **ESS Support Services, LLC** (the "Company") located at 800 North Kings Highway, Suite 410, Cherry Hill, New Jersey 08034 and the **Montoursville Area School District** located at 50 N Arch Street Montoursville, PA 17754 (hereinafter referred to as "LEA" for Local Education Agency).

Background

The Company is in the business of providing paraprofessionals, teacher assistants, and aides for school LEAs, as well as other related staff. The LEA desires to engage the services of the Company on the terms and conditions set forth in this Agreement.

NOW THEREFORE, intending to be legally bound and acknowledging the receipt of adequate consideration, the parties hereby agree to the terms of this Agreement as stated herein as follows:

1. Provision of Staff. The Company shall be the exclusive, single third party provider of paraprofessional and other staff as listed in Exhibit "A" (hereinafter "Staff").

1.1 The Company shall furnish to the LEA a complete list of Staff and their qualifications and assignments. The Company shall consult with the LEA concerning the hiring, assignment or dismissal of Staff employed at the LEA. Subject to the interview, training, background checks and certification requirements included elsewhere in the Agreement and as required by the LEA, and normal employee responsibilities attendant to employment, the Company will give the Staff currently employed in that specific position in the LEA the right to interview for the positions offered by the Company under this Agreement. LEA further agrees to forward to Company any report of criminal activity regarding these Staff during the term of this Agreement. If the LEA was serviced by another vendor prior to this Agreement, the LEA will also make a good faith effort to produce a list of staff who provided services through this vendor.

2. Treatment of Staff as Employees of the Company All Staff provided by the Company will be treated by the LEA as employees of the Company, and not as employees of the LEA, for all purposes, including but not limited to federal and state income tax purposes. Without limiting the preceding sentence:

2.1 The Company shall maintain all necessary personnel records, including annual performance reviews and payroll records for the Staff;

2.2 The LEA shall not be responsible for the payment of the wages and fringe benefits (if any) of the Staff; the Company shall withhold applicable taxes from the wages of the Staff, and shall be responsible for any payroll tax liabilities of an "employer" with respect to the Staff;

2.3 The Company shall provide applicable workers' compensation insurance coverage for the Staff in such amounts as may be required by law; and

2.4 Staff shall not be eligible for tenure with the LEA or be entitled to participate in any of the LEA's employee benefit plans, including pension, 403(b), profit sharing, retirement, deferred compensation, welfare, insurance, disability, bonus, vacation pay, severance pay and other similar plans, programs and agreements, whether or not reduced to writing.

2.5. In order to provide certain Staff who are obtaining the required initial or renewal State certifications, depending upon state requirements, the LEA recognizes that it may be required to execute certificate/permit/license applications and other related documents, such as a criminal history request as a representative of or on behalf of the Company. If necessary, the LEA designates the Company as its designee to submit a Staff's credentials to the county or state department of education office to obtain the Staff certifications. The LEA recognizes that it may be required to execute certain documents to allow the Company to perform its function as its designee. In such instances, the LEA is not responsible for any of the obligations of the Company as the employer included in this Paragraph 2.

3. The Company's Obligations

3.1 The Company will act in good faith to provide Staff who (a) if required, hold a current license and certification for the positions requested by the LEA, (b) have had a completed criminal history check as required by law and the applicable state's Department of Education, (c) have appropriate inoculations and tuberculosis testing as required by the state, and (d) who shall render services in accordance with applicable laws and procedures of the State and this Agreement.

3.2 In selecting Staff, the Company shall apply such screening and evaluation criteria as it may determine in its sole discretion and as may be required by the applicable law of the jurisdiction in which the services of Staff will be performed. The Company will conduct any additional screening that may be mutually agreed by the Company and the LEA, with an appropriate increase in the Company's fees. If at any time the LEA or its Board of Education is unsatisfied with Staff, the LEA may preclude that Staff from coming back to the LEA upon written notification to the Company.

3.3 The Company seeks to provide Staff that are trained for the requested positions. The Company will provide Staff training in classroom management, general rules and procedures applicable to the position, and other pertinent matters prior to any assignment of said Staff to a LEA.

3.4 The Company expects that the Staff assigned to the LEA will perform their services satisfactorily. If the LEA notifies the Company in writing that a Staff has not performed satisfactorily, within the reasonable discretion of the LEA, the Company will honor the LEA's request not to assign specific Staff. The LEA understands that declining the services of a specific Staff may result in the Company's inability to secure an acceptable replacement if timely notice of the request is not provided.

3.5 In the event of a complaint concerning Staff, LEA shall provide Company with a written incident report. Company and LEA agree to cooperate, exchange information, and

reasonably permit each other's involvement in any investigatory activities or proceedings to the extent allowable by law.

3.6 The Company will provide administrative and technical support to assist the LEA in the management and operation of the Staff provided to the LEA primarily in the planning, organizing and coordination of Staff assigned to the LEA. The Company, while not responsible for the LEA's budget, shall provide reasonable monthly management reports and routine communication and meetings with LEA administration to assist the LEA in managing its costs and quality of the Staff performance.

3.7 The Company supplied Staff shall provide supplementary support to a student or students with disabilities in a classroom on LEA premises when the LEA has determined that the student requires assistance in areas including prompting, cueing and redirecting student participation, reinforcing of personal, social behavioral and academic learning goals, organizing and managing materials and activities and implementation of teacher designed follow-up practice activities.

3.8 The Company provided services shall be provided within the hours of the regular school day, in the classroom on LEA premises and will not be provided on days in which LEA schools are not in session, with exception of in-service days sponsored by the LEA.

3.9 The LEA retains all statutory and regulatory obligations imposed for the provision of Staff to each student. The LEA further acknowledges that the Company is not responsible for the educational of needs of the student outside of the terms of this Agreement. The LEA further acknowledges that the Company is not guaranteeing a level of progress or results for or to any particular student.

4. The LEA's Obligations. In connection with Staff provided by the Company pursuant to this Agreement, the LEA shall:

4.1 Provide information to the Staff as needed to allow the Staff to fully understand the duties and responsibilities of the placement and promptly report to Company any suspicious, unusual, inappropriate behavior or unsatisfactory performance;

4.2 Provide a safe and suitable workplace that complies with all applicable governmental safety and health standards, statutes, and regulations;

4.3 Provide Staff with (i) adequate information, training, and safety equipment with respect to hazardous substances and any inherent dangers of the workplace (including known violent students, as allowed by applicable law), (ii) emergency procedures, and (iii) school rules and protocols, policies and procedures regarding student disciplinary actions, and confidentiality of student records. Further, the LEA will provide all Staff with any training appropriate to the needs, duties, responsibilities or knowledge unique to the LEA or otherwise different than would generally be appropriate in other LEAs.

4.4 Not assign Staff to assignments which (i) have sole custody of a single student for an extended period without LEA oversight, (ii) have sole responsibility for more than one classroom of students at a time, (iii) administer or maintain custody of any student medications, (iv) have

custody of cash, negotiable valuables, merchandise, credit cards, check writing materials, keys or similar property, except for student lunch money that may be collected in the normal course of business, (v) use any vehicle on behalf of the LEA;

4.5 Assign Staff only to tasks for which they have been requested, unless written consent has been given by the Company. Heavy labor, lifting, or physical activity is prohibited unless required and accepted in the job description.

4.6 Not assign Staff to travel or perform duties off the normal school premises of the LEA except for class trips which are supervised by an LEA Teacher;

4.7 If Staff are assigned duties in connection with the LEA's computer systems, maintain appropriate password security and backup copies of all data;

4.8 Maintain appropriate written internal control policies and procedures to ensure the confidentiality of all student records and appropriately limit the access of Staff to such records;

4.9 Not promise any Staff an increased rate of compensation;

4.10 Comply with any reasonable restrictions imposed by the Company on the responsibilities to be assigned to any Staff;

4.11 Approve and sign forms supplied by the Company documenting the amount of time worked by Staff or, if representatives of the LEA are not available to approve and sign such forms, authorize such forms to be executed by representatives of the Company on behalf of the LEA;

4.12 Be responsible for keeping the Company promptly informed by email (if available) of all Staff on-site changes and any changes in the LEA or building supervisory contact information; and

4.13 Comply with all reasonable Company policies and procedures to accurately invoice the LEA, process the daily record keeping and other tasks necessary for the Company to administer and track Staff, including but not limited to, sign in and out procedures and related records;

4.14 LEA shall cooperate with Company with respect to Company's recruiting efforts and activities, including but not limited to, (i) promptly sharing applications for LEA positions with Company and (ii) adding a link on the front page and employment page of the LEA's website to Company's website, and (iii) reasonably assisting Company with advertising positions on LEA social media accounts.

4.15 If allowable by state procurement law, other LEAs may utilize this Agreement if mutually agreeable to Company.

4.16 LEA represents that its actions under this Agreement do not violate its obligations under any agreement that LEA has with any labor union;

4.17 In the event of a complaint concerning Staff, LEA shall provide Company with a

written incident report. Company and LEA agree to cooperate, exchange information, and reasonably permit each other's involvement in any investigatory activities or proceedings to the extent allowable by law.

5. Indemnification and Limitations of Liability.

5.1 Indemnification of the LEA by the Company. The Company shall indemnify and hold the LEA's Board, and its agents, employees and Board members harmless from and against all claims or losses incurred, including reasonable attorney's fees, that are proximately caused by the acts or omissions of the Company, Staff, or other employees or authorized agents of the Company, or by the Company's breach of this Agreement, except that such indemnification shall not apply to any claims or losses for which the Company is entitled to indemnification by the LEA. In addition, the Company's indemnification for any and all claims here under this Agreement shall be expressly limited to the extent of insurance coverage that is paid to the Company for such claims, if any, under the Company's insurance policies.

5.2 Indemnification of the Company by the LEA. The LEA shall indemnify and hold the Company harmless from and against all claims or losses incurred by the Company, including reasonable attorney's fees, (i) that are proximately caused by the acts or omissions of the LEA or its employees or authorized agents, or by the LEA's breach of this Agreement; or (ii) arise from any injury to Staff or other persons on the premises of the LEA or while performing services on behalf of the LEA and not caused by the acts or omissions of the Company, Staff, or other employees or authorized agents of the Company.

5.3 Notification; Right to Defend. A party incurring any claim or loss for which indemnification may be provided pursuant to this section 5 shall promptly notify the other party in writing. The recipient of such notice may, at its own cost and expense, thereupon assume the defense of any third party claim using counsel reasonably satisfactory to the notifying party.

5.4 Limitation of Damages. Under no circumstances shall the Company be liable for special, indirect, consequential, punitive, expectancy, lost profit or goodwill damages, or for damages caused by the unsatisfactory performance of Staff that does not result in a finally adjudicated claim of damages against the LEA brought by a third party.

5.5 Complete Agreement. The parties agree that this section 5 sets forth their complete agreement with respect to any possible indemnification claim, and waive their right to assert any common-law indemnification or contribution claim against the other.

6. Fees and Payment.

6.1. The Company's Pricing Plan, attached hereto as Exhibit A and made a part of this Agreement, is accepted by the LEA. The Company shall submit to the LEA a standard weekly invoice showing in reasonable detail the services provided. For hourly positions, LEA shall pay for all time actually worked by Staff, not scheduled time. Company will comply with any federal, state or local laws, if any, requiring paid leave, if federal, state or local laws require paid leave, LEA will reimburse Company for paid leave days taken by Company staff for a district assignment per the service rate set forth in the pricing exhibit.

6.2 Advance Payment. LEA will pay an Advance Payment to Company within five (5) days prior to the start of LEA's school year equal to 1/10 of Company's projected annual billings for services provided to the LEA. Company will not provide Staff to LEA until the Advance Payment is received. Company will apply the Advance Payment to the invoices for the final month of the LEA's school year. If there is a balance owed to Company following application of the Advance Payment, LEA will satisfy the invoice(s) pursuant to Section 6.7. Likewise, if there is a positive balance remaining following application of the Advance Payment, Company will apply any remaining monies to the Advance Payment due for the following school year or, if the Agreement is terminated, refund the balance to the LEA within thirty (30) days of termination date.

6.3 Changes to Pricing Plan. In the event that the LEA determines to increase the established pay rate for Staff from that listed on Exhibit A, then the Company's Pricing Plan listed on Exhibit A shall be deemed to have automatically increased as of the date of the LEA's increase in pay rate. The increase shall be calculated using the markup used on Exhibit A. If the LEA determines to establish a new Staff classification or new pay rate to be paid to some or all of the Staff (e.g., for improved recruitment, retention or for other reasons) not identified on Exhibit A then, the LEA determined new bill rate shall be calculated using the markup used on Exhibit A. The LEA shall provide the Company fourteen (14) days prior written notice of its decision to change an existing pay rate, or establish a new Staff classification and new pay rate.

The Company may change the Pricing Plan contained on Exhibit A in the event that government (local, state or federal) mandated labor costs including but not limited to, employee healthcare or family leave benefits, minimum wage, payroll taxes, or workers compensation rates, that are required by law regulation or mandate are enacted, implemented, become effective or are increased after the date of this Agreement. The Pricing Plan shall be adjusted as of the effective date of the law, regulation or mandate to reflect the actual cost increase to the Company reasonably calculated on a direct or pro rata basis. For multi-year Agreements or whenever this Agreement is extended, the Pricing Plan will be modified to reflect a cost of living adjustment equal to the lesser of 3% or the Index Rate for the twelve months preceding the most recent quarterly rate.

6.4 Use of Staff by the LEA Directly. Company maintains the right to manage the schedule of its employees. Accordingly, if the LEA engages the services of any Staff other than through the Company on a per-diem, hourly or other basis, whether for services covered in this Agreement or otherwise, the LEA shall promptly notify the Company in writing and provide all information as the Company may reasonably request. Furthermore, if LEA hires employees for services which are provided by Company in accordance with this Agreement, for the lesser of the period for which such employee is engaged or the term of this Agreement, the LEA shall pay to the Company an amount equal to the daily or hourly markup used in Exhibit A. Failure of the LEA to promptly notify the Company that it has employed Staff may result in the Company continuing to pay wages to the Staff for assignments which are not worked. In such event, the LEA shall be liable to Company for all costs, including wages paid to the Staff, lost markup, and reasonable collection costs.

6.5 Non-Solicitation of Company Corporate Staff. LEA agrees that during the term of this Agreement and for a period of 12 months after the termination of the Agreement, without obtaining the prior written consent of the Company, neither the LEA nor any of its affiliates shall directly or indirectly, for itself or on behalf of another person or entity solicit for employment or

otherwise induce, influence or encourage to terminate employment with the Company or employ or engage as an independent contractor any corporate employee of the Company (i.e. employee working for Company in a role other than as "Staff") with whom the LEA had contact or who became known to the LEA in connection with this Agreement. For the purposes of this section, "Company" also includes Source 4 Solutions LLC.

6.6 Payment. The LEA shall pay the Company upon receipt of invoice via an ACH Debit initiated by Company. If the LEA is unable to provide an ACH initiated by Company, the LEA can elect to provide an ACH or wire transfer. Payment not received within Fifteen (15) business days after receipt of invoice will be subject to a \$25.00 late fee and 1% per month service charge. Any dispute of billing must be communicated to Company within 10 days of receipt of invoice. Any adjustments less than 10% of the invoice will not delay payment and will be applied to the following invoice. LEA shall be liable for all of the Company's reasonable costs of collection, including reasonable attorneys' fees.

6.7 Sales and Use Tax. The LEA represents that it is currently exempt from any sales and use taxes or similar governmental charges imposed with respect to the services provided by the Company. If any such taxes, including a value added tax, or charges are otherwise due or are imposed or become due, they will be the responsibility of the LEA.

7. Term. The term of this Agreement shall begin on July 1, 2022 and shall remain in effect through June 30, 2023. Thereafter, this Agreement shall automatically renew on a yearly basis unless either party provides written notice of termination at least 120 days prior to the end of the fiscal school year. Notwithstanding the preceding sentence, either party may terminate this Agreement if (i) the other party breaches a material provision of this Agreement and such breach is not cured within 30 days following written notice or (ii) in the case of a breach that by the terms of the breach cannot be cured within 30 days, the breaching party has not instituted measures to cure such breach within 10 days and fully cured such breach within 90 days. Further, the Company has the right to terminate this Agreement should any student physically or verbally assault or injure a Company's employee, and the LEA does not respond to the incident to the Company's satisfaction. In the event either party terminates this Agreement, the LEA shall pay all amounts due under the terms of this Agreement to the Company for services provided through the date of termination.

8. Insurance Coverage. Each party shall, at its own cost and expense, maintain insurance coverage reasonably appropriate for the activities it conducts and the risks it assumes. The insurance coverage maintained by the Company shall include:

8.1 Workers' compensation coverage of such types and in such amounts as may be required by the laws of the jurisdiction in which the services of Staff are performed, including excess liability insurance with a drop down provision to cover \$1,000,000 of employers liability of workers compensation coverage;

8.2 Commercial general liability coverage, including personal injury, blanket contractual liability, and broad form property damage, with a \$3,000,000 general aggregate.

9. Confidentiality and Non-Disparagement. During the course of the business relationship, each party may be given access to proprietary or confidential information of the other, including,

but not limited to, pricing policies, the identity and social security numbers of employees, and business policies and systems ("Confidential Information"). Each party shall hold Confidential Information of the other party in confidence, treating such Confidential Information with no less care than it treats its own, and shall not disclose such Confidential Information to any third party or use such Confidential Information for any purpose other than as contemplated by this Agreement. Upon termination of this Agreement, or sooner if requested by either party, each party shall return all Confidential Information of the other party in its possession, without retaining copies of such Confidential Information. This section shall not apply to information (i) that is in the public domain, or (ii) required to be disclosed by law or legal process.

At no time during or after the term of this Agreement and for a period of two (2) years thereafter shall either party directly or indirectly disparage the commercial business, professional or financial, as the case may be, reputation of the other party or any of their employees, management, owners or officers.

10. Miscellaneous

10.1 Amendments; Waivers. This Agreement may be amended as agreed between the parties. No amendment, modification, or waiver of any provision of this Agreement shall be binding unless in writing and signed by the party against whom the operation of such amendment, modification, or waiver is sought to be enforced. No delay in the exercise of any right shall be deemed a waiver thereof, nor shall the waiver of a right or remedy in a particular instance constitute a waiver of such right or remedy generally.

10.2 Notices. Any notice or document required or permitted to be given under this Agreement shall be deemed to be given on the date such notice is (i) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (ii) deposited with a commercial overnight delivery service with delivery fees paid, or (iii) transmitted by facsimile or electronic mail with transmission acknowledgment, to the principal business address of the recipient or such other address or addresses as the parties may designate from time to time by notice satisfactory under this section. A copy of any notice to the Company shall be sent to the attention of the Company's president at the regular business address of the Company.

10.3 Governing Law. This Agreement shall be governed by the internal laws of the LEA's State without giving effect to the principles of conflicts of laws. Each party hereby consents to the personal jurisdiction of the Federal or courts located in the LEA's County, and agrees that all disputes arising from this Agreement shall be prosecuted in such courts. Each party hereby agrees that any such court shall have in personam jurisdiction over such party and consents to service of process by notice sent by regular mail to the address set forth above and/or by any means authorized of the LEA's State law.

10.4 Language Construction. The language of this Agreement shall be construed in accordance with its fair meaning and not for or against any party. The parties acknowledge that each party and its counsel have reviewed and had the opportunity to participate in the drafting of this Agreement and, accordingly, that the rule of construction that would resolve ambiguities in favor of non-drafting parties shall not apply to the interpretation of this Agreement.

10.5 Payment of Fees. In the event of a dispute arising under this Agreement finally resolved through litigation or alternate dispute resolution, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

10.6 Force Majeure. Neither party shall be responsible for delays or failure to perform caused by acts of God (including fire, flood, storm, or other natural disturbances), war, civil war, riot, epidemic, acts of foreign enemies, terrorist activities, government sanction, strikes or other labor disputes (it being specifically understood that the existence of any picket line by a collective bargaining unit shall be considered as within this definition of force majeure), interruption or failure of electric, telephone or similar service or other causes beyond such party's control.

10.7 Signature in Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed to be a fully-executed original.

10.8 Signature by Facsimile. An original signature transmitted by facsimile shall be deemed to be original for purposes of this Agreement.

10.9 Assignment. No party to this Agreement shall assign its rights or duties hereunder, without the prior written consent of the other parties, which shall not be unreasonably withheld, except that the Company may transfer this Agreement to an affiliate company within the same ownership group or assign its rights and duties in connection with a sale or other disposition of all or substantially all of its business and may assign custodial services to Custodial Services, LLC and may assign e-learning solutions for distance instruction to Proximity Learning, Inc., an ESS company.

10.10 No Third Party Beneficiaries. Except as otherwise specifically provided in this Agreement, this Agreement is made for the sole benefit of the parties. No other persons shall have any rights or remedies by reason of this Agreement against any of the parties or shall be considered to be third party beneficiaries of this Agreement in any way.

10.11 Binding Effect. This Agreement shall inure to the benefit of the respective heirs, legal representatives and permitted assigns of each party, and shall be binding upon the heirs, legal representatives, successors and assigns of each party.

10.12 Titles and Captions. All article, section and paragraph titles and captions contained in this Agreement are for convenience only and are not deemed a part of the context hereof.

10.13 Pronouns and Plurals. All pronouns and any variations thereof are deemed to refer to the masculine, feminine, neuter, singular or plural as the identity of the person or persons may require.

10.14 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to its subject matter and supersedes all prior discussions, agreements, understandings and negotiations. The LEA and Company agree that in the event that any provision of this Agreement shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall attach only to such provision and shall not affect or render invalid any other provision of this Agreement.

[INTENTIONALLY LEFT BLANK; SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth above.

ESS Support Services, LLC

By _____
Steve Gritzuk, Chief Operating Officer

Montoursville Area School District

By _____
Signature

Name and Title

DATE _____

EXHIBIT A
To the Agreement Between
The Montoursville Area School District And
ESS Support Services, LLC

Position	Pay Rate	Discounted Bill Rate 2022/2023	Rule
Full Day Paraprofessional	\$103.80	\$141.17	Each ESS Paraprofessional is to receive six (6) Paid Time Off days per school year. Three (3) Paid Time Off days will roll over and accumulate year to year, if unused. Paid Time Off days will not be paid out in the event an employee resigns or is terminated from their position. Paid Time Off days may not be used once an employee gives notice of resignation, or once an employee is notified of a termination. Paid Time Off days may be used in Full Day increments. Paid Time Off Days cannot be used during the Extended School Year (ESY) Program or during summer vacation. Paid Time Off Cannot be used within the first 60 days of employment. Paid Time Off cannot be used before or after a Holiday or In-Service. ESS Paraprofessional will receive one paid Bereavement Day for immediate family (Father, Mother, Brother, Sister, Son, Daughter, Husband, Wife, Grandparents, Parent-in-law, Step Children and/or any relative that lives in teh household). ESS Paraprofessional must make District Manager aware before using a Bereavement Day. ESS Paraprofessional will receive pay for New Year's Day, if New Year's Day falls on a weekend it will be paid out on the previous business day.
Half Day Paraprofessional	\$51.90	\$70.59	Each ESS Paraprofessional is to receive six (6) Paid Time Off days per school year. Three (3) Paid Time Off days will roll over and accumulate year to year, if unused. Paid Time Off days will not be paid out in the event an employee resigns or is terminated from their position. Paid Time Off days may not be used once an employee gives notice of resignation, or once an employee is notified of a termination. Paid Time Off days may be used in Full Day increments. Paid Time Off Days cannot be used during the Extended School Year (ESY) Program or during summer vacation. Paid Time Off Cannot be used within the first 60 days of employment. Paid Time Off cannot be used before or after a Holiday or In-Service. ESS Paraprofessional will receive one paid Bereavement Day for immediate family (Father, Mother, Brother, Sister, Son, Daughter, Husband, Wife, Grandparents, Parent-in-law, Step Children and/or any relative that lives in the household). ESS

Paraprofessional must make District Manager aware before using a Bereavement Day. ESS Paraprofessional will receive pay for New Year's Day, if New Year's Day falls on a weekend it will be paid out on the previous business day.

**Larson, Kellett & Associates, P.C.***Certified Public Accountants and Consultants*

June 7, 2022

Board of School Directors and Management
Montoursville Area School District
50 North Arch Street
Montoursville, Pennsylvania 17754

Dear School Board Members and Management:

We are pleased to confirm our understanding of the services we are to provide Montoursville Area School District (District) for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule - General Fund
3. Schedule of Changes in the District's Total Other Postemployment Benefits Liability - District Plan
4. Schedule of the District's Proportionate Share of the Net Other Postemployment Benefits Liability - Premium Assistance Program
5. Schedule of the District's Other Postemployment Benefits Plan Contributions - Premium Assistance Program
6. Schedule of the District's Proportionate Share of the Net Pension Liability
7. Schedule of the District's Pension Plan Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal Awards

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall

presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management, or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls.
- Relative experience of accounting personnel.
- Improper revenue recognition due to fraud.

Planning has not concluded and modifications may be made to the significant risks identified.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of

your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the government-wide trial balance, financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the government-wide trial balance, financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the government-wide trial balance, financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the government-wide trial balance, financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the government-wide trial balance, financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the government-wide

trial balance, financial statements, schedule of expenditures of federal awards, related notes, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the start of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and

COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and audit schedules we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Larson, Kellett & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Pennsylvania Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larson, Kellett & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Pennsylvania Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Brian C. Larson, CPA, is the engagement principal and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Larson, Kellett & Associates, P.C.'s independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel.

Our fee for the audit services will not exceed \$22,200.00. In addition, the fee for preparing the Data Collection Form will be \$500.00. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, copies, etc. at cost. Additional costs are estimated not to exceed \$400.00. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all of out-of-pocket costs through the date of termination. The above fees are based on anticipated

cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

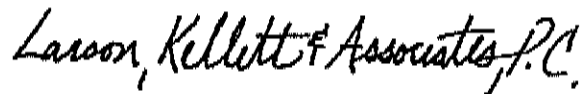
We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of School Directors and Management of Montoursville Area School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely

A handwritten signature in black ink that reads "Larson, Kellett & Associates, P.C." in a cursive, stylized font.

Larson, Kellett & Associates, P.C.

Board of School Directors and Management
Montoursville Area School District
June 7, 2022
Page 10

RESPONSE:

This letter correctly sets forth the understanding of Montoursville Area School District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

SSES Support County Exercise

General Info

Event ID:	2141843
Location:	C.E. McCall Middle School
Status:	Pending
Created on:	4/26/2022
Schedules (1):	SSES Support County Exercise
Owner:	Kelle Robinson - krobinson@lyco.org
Category:	
Public:	Yes

Agenda
BS

 **COPY**

approved by Curtis
copies passed to
Joe Gnoffo
Joe Miller

Event Contacts

Name	Email	Phone
Kelle Robinson	krobinson@lyco.org	5704334461

SSES Support County Exercise

Description:	Exercise to practice for a potential event at the Susquehanna Steam Electric Station with evacuation to Lycoming County. Will need to utilize parking lot, gymnasium, and locker rooms.
Upcoming Occurrences (1):	(We) 9/14/2022
Setup:	5:00 PM
Event Time:	6:00 PM-8:00 PM
Teardown:	9:00 PM
Number of People:	30

Event Items

Name	Type	Setup In	Configuration	Note
Main Gym	Space			
Parking Lot	Space			

Event Request Details

Non-Profit Organization?	No
Will an admission fee be charged?	No
Will a participation fee be assessed?	No
Is organization membership limited to residents of the Montoursville Area School District?	No
Is event participation limited to residents of the Montoursville Area School District?	No
Name of organization's supervisors to be in attendance:	Kelle Robinson, Paula Young, Carla Miller

FC Montour Soccer Practice/Games

General Info

Event ID:	2135634
Location:	C.E. McCall Middle School Loyalsock Valley Elementary
Status:	Pending
Created on:	4/20/2022
Schedules (1):	FC Montour Soccer Practice/Games
Owner:	Justin Jones - fcmontoursoccer@gmail.com
Category:	
Public:	Yes

Agenda
B7

 **COPY**

Event Contacts

Name	Email	Phone
Justin Jones	fcmontoursoccer@gmail.com	5706601782

approved by Curtis
Copies passed to
Joe Gnoffo
Joe Miller

FC Montour Soccer Practice/Games

Description:	The FC Montour Soccer Club is requesting continued use of the fields at Loyalsock Valley and the practice field at McCall for use during the fall and spring soccer seasons for 2022/2023.
--------------	--

Upcoming Occurrences (365):	(Mo) 8/1/2022, (Tu) 8/2/2022, (We) 8/3/2022, (Th) 8/4/2022, (Fr) 8/5/2022, (Sa) 8/6/2022, (Su) 8/7/2022, (Mo) 8/8/2022, (Tu) 8/9/2022, (We) 8/10/2022, (Th) 8/11/2022, (Fr) 8/12/2022, (Sa) 8/13/2022, (Su) 8/14/2022, (Mo) 8/15/2022, (Tu) 8/16/2022, (We) 8/17/2022, (Th) 8/18/2022, (Fr) 8/19/2022, (Sa) 8/20/2022, (Su) 8/21/2022, (Mo) 8/22/2022, (Tu) 8/23/2022, (We) 8/24/2022, (Th) 8/25/2022, (Fr) 8/26/2022, (Sa) 8/27/2022, (Su) 8/28/2022, (Mo) 8/29/2022, (Tu) 8/30/2022, (We) 8/31/2022, (Th) 9/1/2022, (Fr) 9/2/2022, (Sa) 9/3/2022, (Su) 9/4/2022, (Mo) 9/5/2022, (Tu) 9/6/2022, (We) 9/7/2022, (Th) 9/8/2022, (Fr) 9/9/2022, (Sa) 9/10/2022, (Su) 9/11/2022, (Mo) 9/12/2022, (Tu) 9/13/2022, (We) 9/14/2022, (Th) 9/15/2022, (Fr) 9/16/2022, (Sa) 9/17/2022, (Su) 9/18/2022, (Mo) 9/19/2022, (Tu) 9/20/2022, (We) 9/21/2022, (Th) 9/22/2022, (Fr) 9/23/2022, (Sa) 9/24/2022, (Su) 9/25/2022, (Mo) 9/26/2022, (Tu) 9/27/2022, (We) 9/28/2022, (Th) 9/29/2022, (Fr) 9/30/2022, (Sa) 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	Event Time: All Day
	Number of People: 100

Event Items

Name	Type	Setup In	Configuration	Note
Fields	Space			

Event Request Details

Non-Profit Organization?	Yes
Will an admission fee be charged?	No
Will a participation fee be assessed?	Yes
If yes, specify participation fees:	\$150.00 to cover league registration/equipment/uniforms/ref fees /etc...
Other fees organization will be charging (please specify):	FC Montour Soccer
Is organization membership limited to residents of the Montoursville Area School District?	No
Is event participation limited to residents of the Montoursville Area School District?	No
Name of organization's supervisors to be in attendance:	Coaches of the various teams including: Justin Jones Mat Francis Matt Joiner Cassi Hartle Dave Boyle Dave Fortin Erin Bennett Mike Bennett Mike Bonner (Additional coaches may be added as the season approaches, all coaches need to follow all EPYSA Certification requirements).



West Branch
Drug & Alcohol Abuse
COMMISSION

213 West Fourth Street, **G-16**
Williamsport, PA 17701
(570) 323-8543
Fax: (570) 323-8550
(888) 941-2721

June 1, 2022

Mrs. Christina Bason, Superintendent
Montoursville Area School District
50 North Arch Street
Montoursville, PA 17754

Dear Mrs. Bason,

Enclosed please find a letter of agreement as well as a Qualified Service Organization Agreement. The Commission is asking you to sign both documents in order that we may provide services to the Student Assistance Programs in your district.

The letter of agreement outlines the services that our staff members will be able to provide to your Student Assistance Programs. Also, it acknowledges that The Commission will provide drug and alcohol information and referral services in relation to the Individuals with Disabilities Education Act (IDEA). Please note the letter of agreement is good for two (2) school years. The Commission requests completion of section B1 with the school district contact information.

The Qualified Service Organization Agreement (QSOA) establishes a mutual referral/services arrangement. A signed QSOA will serve as consent for all district referrals. However, please remember, the student must sign a consent for any further communication.

Please sign the letter of agreement and qualified service organization agreement, make copies for your own records, and return the originals by August 31, 2022.

The Commission is looking forward to working with your Student Assistance Team and your students.

Sincerely,

Shea Madden
Executive Director

Letter of Agreement

This Letter of Agreement is between The West Branch Drug & Alcohol Abuse Commission and the Montoursville Area School District. Both parties agree to cooperate in providing services for the Student Assistance Program.

SECTION A: Provider Agency Responsibilities

West Branch Drug & Alcohol Abuse Commission agrees to adhere to all related federal, state and local laws pertaining to the delivery of drug and alcohol rehabilitation services and any other statutory or regulatory provisions pertaining to the Student Assistance Program. Additional responsibilities of the SAP liaison provider agency include:

1. The provider agency contact: Prevention Program Specialist, Danielle Hardy, can be contacted at 570-323-8543, ext.114, should the need arise.
2. Provider agency agrees to appoint a representative to attend and participate in the previously established SAP County Coordination Team/and or SAP District Council Meetings that will be held periodically throughout the year.
3. Provider agency agrees to designate a qualified liaison (bachelor's level minimum) to provide SAP services to the district as outlined in Section A of this Letter of Agreement. The SAP liaison will act as an ad hoc member of the building Student Assistance Program core team (hereafter referred to as the SAP team). The SAP liaison for Montoursville High School and McCall Middle School (name of schools) will be Cheryl Plankenhorn (name of liaison) for the 2022-2024 (dates) school years and will serve as a member of the core team as a D & A liaison.

The SAP liaison will attend a minimum of two (2) scheduled core team meetings per month for the purpose of consultation, recommendations, referrals, case management, and follow-up services. Availability of staff and resources permitting, The Commission is committed to meeting this standard to the best of its ability. The liaison will also be available for phone consultation as needed.

4. The SAP liaison will provide: site-based student screenings/assessments for D&A intervention or treatment if recommended by the SAP team and parent/guardian permission is secured. Or the SAP liaison can arrange for an assessment if recommended by the SAP team and parent/guardian permission is secured. The provider agency will secure releases of information from the student/parent/guardian prior to disclosing information to agencies that may be involved in handling a referral. Screenings/assessments will be completed by the liaison within seven (7) days the referral is received, and parent/guardian permission is secured.

5. The SAP liaison will provide referral information for identified students. Referral information should include identification of agencies and/or resources that could serve the needs of identified students and their families. The provider agency liaison may assist the identified student and/or family in linking up with the appropriate services.

6. The SAP liaison will provide follow-up with parents and students as permitted.

7. The SAP liaison will provide postvention assistance to core teams, students, family, and faculty with significant events that would adversely affect the school and community (i.e. student death or other tragic event) as needed/requested by the district.

activities, and any other school policies, which may affect Student Assistance Program services.

5. The school district will provide family and community education on the Student Assistance Program.
6. The school district will provide faculty, pupil personnel and student orientation to the Student Assistance Program that includes staff, services, and referral procedures.
7. The school district will provide release time as established by the core team for referred students. Release time shall coincide with the normal school day and will be designed so that instructional time is not abused.
8. The school district will contact parents or guardians of identified students in order to explain referral, gather information, and obtain permission to involve students in the Student Assistance Program.
9. The school will submit data (on-line reporting) regarding the Student Assistance Program as requested to the Departments of Health, Education, and Public Welfare.
10. The school district will appoint a representative from Central Office along with the Building Administrator(s) or designee(s) to attend and participate in the established SAP County Coordination Team and/or SAP District Council Meetings that will be held within the school year.

SECTION C: Records

Provider and School District agree to the following regarding records:

All records generated by the school district's Student Assistance Team, with respect to individual students, are records of the district; the retention and disclosure of which shall be governed by the policies of the district and applicable federal laws listed below. Likewise, SAP liaison records will be maintained in accordance with regulations of The Pennsylvania Department of Education and The Pennsylvania Department of Drug and Alcohol Programs, respectively.

FERPA, The Hatch Act; 22PA Code, Chapter 12; Act 42, Chapter 59; 4 PA Code 255.5; Federal Code 42CFR, Part 2; and HIPAA.

FERPA (Family Education Rights and Privacy Act of 1974) and HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations should govern procedures regarding any records developed from agency screenings or assessments.

FERPA, amended in 2002 provides parental rights to inspect, review, amend and control disclosure from a child's school record.

HIPAA is a federal mandate that requires safeguards that protects health information and provides guidelines for disclosing protected information. HIPAA is designed to regulate the exchange of confidential and sensitive information. It requires providers of health care services, including behavioral health providers to keep information secure and available only to authorized personnel by defining standards and methods that will safeguard information

Note: The personnel indicated at each step do not preclude the inclusion of other individuals involved with the Student Assistance Program.

SECTION E: Agreement Terms

As a result of this agreement, SAP liaisons from the agency, are school officials and thus have a legitimate educational interest in participating as full members of the SAP Team.


This agreement will be in force throughout the 2022-2024 (SY date) contract years. Effective dates of this agreement are September 1, 2022 through June 30, 2024 (date through date). Agreements will be renewed on a two (2) year basis. Should either party choose to be released from this agreement, written notification must be made within thirty (30) days of termination to all parties whose signatures appear on this document. This agreement can be amended by mutual agreement of both parties.

FOR SCHOOL DISTRICT

Superintendent

Date

FOR PROVIDER

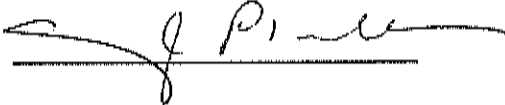


Executive Director

6/1/2022

Date

Core Team Representatives



**QUALIFIED SERVICE
ORGANIZATION AGREEMENT**

West Branch Drug & Alcohol Abuse Commission (The Commission) and the
Montoursville Area School District

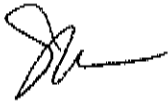
hereby enter into a qualified service organization agreement, whereby The Commission agrees to provide **assessment and referral services**.

Furthermore, The Commission:

(1) acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the Program about the patients in the Program, it is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2; and

(2) undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the federal confidentiality regulations, 42 C.F.R. Part 2.

Executed this _____ day of _____, 2022.



Shea Madden
Executive Director
West Branch Drug & Alcohol
Abuse Commission
213 West Fourth Street
Williamsport, PA 17701

Superintendent

DAILY RATES

PROMISED LAND RUSING
2021-2022 SCHOOL YEAR

BUS	SEPT 11	SEPT 12	OCT 11	OCT 12	NOV 11	NOV 12	DEC 11	DEC 12	JAN 11	JAN 12	FEB 11	FEB 12	MARCH 11	MARCH 12	APRIL 11	APRIL 12	MAY 11	MAY 12
20	\$ 547.89	\$ 510.15	\$ 443.75	\$ 451.73	\$ 416.03	\$ 449.98	\$ 409.98	\$ 465.79	\$ 394.01	\$ 406.20	\$ 380.88	\$ 425.52	\$ 469.93	\$ 464.85	\$ 473.66	\$ 5379.83	\$ 291.75	\$ 371.82
21	\$ 361.49	\$ 243.89	\$ 312.61	\$ 219.64	\$ 210.09	\$ 271.38	\$ 368.52	\$ 397.59	\$ 214.68	\$ 304.97	\$ 306.60	\$ 721.62	\$ 241.59	\$ 317.50	\$ 583.73	\$ 190.71	\$ 332.97	\$ 365.97
22	\$ 353.71	\$ 335.54	\$ 326.42	\$ 533.21	\$ 353.87	\$ 315.79	\$ 297.21	\$ 331.72	\$ 344.48	\$ 332.21	\$ 329.22	\$ 321.40	\$ 377.09	\$ 328.56	\$ 329.89	\$ 234.35	\$ 268.73	\$ 281.09
23	\$ 315.60	\$ 291.06	\$ 235.07	\$ 217.46	\$ 270.69	\$ 287.15	\$ 297.22	\$ 328.68	\$ 219.21	\$ 276.92	\$ 252.17	\$ 292.78	\$ 198.74	\$ 225.03	\$ 203.18	\$ 142.97	\$ 165.77	\$ 250.45
24	\$ 349.33	\$ 423.89	\$ 349.13	\$ 392.61	\$ 328.14	\$ 382.51	\$ 369.62	\$ 494.49	\$ 433.29	\$ 433.89	\$ 407.10	\$ 472.07	\$ 536.54	\$ 509.85	\$ 508.45	\$ 416.86	\$ 429.45	\$ 424.25
25	\$ 387.92	\$ 405.51	\$ 390.05	\$ 403.81	\$ 388.27	\$ 372.38	\$ 392.71	\$ 403.67	\$ 393.70	\$ 381.32	\$ 391.71	\$ 393.95	\$ 587.37	\$ 570.31	\$ 522.04	\$ 469.83	\$ 461.49	\$ 397.82
26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246.76	\$ -	\$ 209.83	\$ 151.59	\$ -	\$ 193.44	\$ 257.39	\$ 469.01	\$ 267.81	\$ -	\$ 281.49
27	\$ 197.99	\$ 320.55	\$ 309.61	\$ 285.26	\$ 285.97	\$ 305.84	\$ 147.94	\$ -	\$ 256.49	\$ -	\$ 538.45	\$ 386.31	\$ 381.60	\$ 374.72	\$ 374.03	\$ 590.55	\$ 306.37	\$ 323.37
28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DAILY RATE	\$2,453.93	\$2,712.55	\$2,366.64	\$2,303.72	\$2,234.06	\$2,365.00	\$2,300.20	\$2,538.82	\$2,285.66	\$2,546.34	\$2,767.92	\$3,022.65	\$2,536.20	\$3,048.41	\$3,563.46	\$2,692.31	\$2,571.36	\$2,676.26

RESOLUTION

BF-1

RESOLUTION TO LEVY A 16.53 MILL REAL ESTATE TAX

RESOLVED that a tax at the rate of 16.53 mills on each dollar be levied and assessed on real estate in the Montoursville Area School District for the school year beginning July 01, 2022 as follows:

RESOLUTION OF THE MONTOURSVILLE AREA SCHOOL DISTRICT, LYCOMING COUNTY, PENNSYLVANIA, IMPOSING AND LEVYING A TAX ON REAL ESTATE IN SAID SCHOOL DISTRICT; ESTABLISHING THE RATE THEREOF; PRESCRIBING THE MANNER OF PAYMENT; PROVIDING A DISCOUNT FOR PROMPT PAYMENT AND IMPOSING A PENALTY FOR LATE PAYMENT.

BE IT RESOLVED and enacted by the directors of the Montoursville Area School District, Lycoming County, Pennsylvania, under the authority of the Public School code of 1949, its supplements and amendments as follows:

SECTION 1. A tax is hereby levied for the school year 2022-2023 on all real property in the Montoursville Area School District at the rate of 16.53 mills on each dollar or \$16.53 dollars on each \$1,000.00 of the assessed valuation thereof as contained in the assessment used for real estate tax purposes in and by Lycoming County, Pennsylvania.

SECTION 2. The tax hereby imposed shall be payable July 1, 2022 in accordance with the following schedule:

- (a) if paid on or before August 31, 2022, a discount of two percent (2%) shall be allowed.
- (b) if paid during September 2022 and October 2022, the tax shall be payable at the full amount stated in Section 1 herein.
- (c) If paid on or after November 1, 2022, the tax shall be payable at the full amount stated in Section 1 herein plus a penalty of ten percent (10%) thereon.

SECTION 3. The tax hereby imposed shall be paid to the tax collector duly elected or appointed in and for the borough or township(s) in which the property is located. The tax collector shall collect the said taxes in the manner provided in the "Local Tax Collection Law" (Act of May 25, 1945, P.L. 1050 as amended).

SECTION 4. It shall be unlawful for any person to refuse, fail, or neglect to pay the tax levied by the Resolution at the time required, and any and all persons who shall knowingly attempt, or in any manner refuse to pay the tax, penalties, and interest imposed by this Resolution shall upon conviction thereof in a summary proceeding, be sentenced to pay a fine not exceeding \$100.00 and costs of prosecution for each offense or be imprisoned for not more than thirty (30) days, or both. This fine and penalty shall be in addition to any and all penalties and tax imposed by any other section of this Resolution.

SECTION 5. The provisions of this Resolution are severable and, if any of its sections, clauses, or sentences shall be illegal, invalid or unconstitutional, such illegality, invalidity, or unconstitutionality, shall not affect or impair any of the remaining sections, clauses, or sentences of this Resolution. It is hereby declared to be the intent of the Montoursville Area School District Board of School Directors that this Resolution would have been adopted if such illegal, invalid or unconstitutional sections, clauses, or sentences had not been included herein.

SECTION 6. The provisions of the Resolution shall become effective July 1, 2022.

SECTION 7. This tax is levied for the school year 2022-2023, but is intended to continue from year to year hereafter without reenactment, unless changes in the rate of tax or other provisions of this resolution are desired by the Board of School Directors.

ATTEST:

Brandy N. Smith, Board Secretary

David Shimmel, President

ADOPTED:

June 14, 2022

MONTOURSVILLE AREA SCHOOL DISTRICT

2022-2023 TAX LEVY RESOLUTION

RESOLVED that the Board of Directors of the Montoursville Area School District hereby levies taxes for the 2022-2023 Fiscal Year at the rates set forth below:

Real Estate	16.53 mills on each dollar (\$16.53 on each \$1,000) of the assessed valuation of real estate established by the Lycoming County Assessment Office
Earned Income and Net Profits	1.15% of earned income
Realty Transfer	½ of 1% of consideration or fair market value of real estate transferred

All of the above levies are in accordance with the standing resolutions enacted approving such taxes, which are incorporated by reference.

ATTEST:

Brandy N. Smith, Secretary

David Shimmel, President

ADOPTED: June 14, 2022

MONTOURSVILLE AREA SCHOOL DISTRICT

RESOLUTION ADOPTING THE 2022 – 2023 GENERAL FUND BUDGET

RESOLVED THAT THE BUDGET OF THE Montoursville Area School District, Lycoming County, Pennsylvania, as proposed, advertised, and revised, is finally adopted in the form attached hereto as the annual budget of said school district for the fiscal year beginning July 1, 2022,

BE IT FURTHER RESOLVED that the Board of School Directors of the Montoursville Area School District hereby authorize the appropriation and expenditure of the funds as itemized in said budget during the fiscal year beginning July 1, 2022. The necessary revenue for the same shall be provided by state appropriations; by federal funds; by a 16.53 mill real estate tax, levied herewith; and by the following taxes previously levied by this School Board as continuing taxes under Act 511, and re-levied herewith The Local Tax Enabling Act:

One and fifteen hundredths percent (1.15%) Earned Income and Net Profits Tax
(Levied May 3, 1966)

One-half of one percent (1/2%) Real Estate Transfer Tax
(Levied May 26, 1970)

ATTEST:

Brandy N. Smith, Secretary

David Shimmel, President

ADOPTED: June 14, 2022

FINAL GENERAL FUND BUDGET

Fiscal Year 2022-2023

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature RequiredDateSecretary of the Board - Original Signature RequiredDateChief School Administrator - Original Signature RequiredDate

Brandy N Smith

(570)368-3500

Extn :6210

Contact PersonTelephoneExtension

bsmith@montoursville.k12.pa.us

Email Address

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE **FROM 2022-2023 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Montoursville Area SD	COUNTY : Lycoming	AUN : 117415103
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2022-2023 (compared to 2021-2022)?

Yes ☒
No ☐

If yes, see information below, taken from the 2022-2023 General Fund Budget.

Total Budgeted Expenditures	\$32753409
Ending Unassigned Fund Balance	\$3295790
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	10.06%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes ☐
No ☒

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2022

CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2022-2023 PROPOSED BUDGET

24 PS 6-687(a)(1)

(03/2006)

School District Name : Montoursville Area SD	County : Lycoming	AUN Number : 117415103
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT 	DATE 5/24/22
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DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8050	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	The budgetary reserve represents funds set aside for unpredictable changes in the costs of goods and services, as well as the occurrences of events that are vaguely predictable, during budget presentations, which nonetheless may require expenditures.
8050	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	The District is trying to maintain a small fund balance to help with a future increase in costs.
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	The District established a committed fund balance to mitigate increases in Public School Employees' Retirement System employer contribution rate.

ITEM	AMOUNTS
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	359,550
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	3,628,569
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	\$3,988,119
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	17,713,062
7000 Revenue from State Sources	12,815,567
8000 Revenue from Federal Sources	1,892,001
9000 Other Financing Sources	
Total Estimated Revenues And Other Financing Sources	\$32,420,630
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	\$36,408,749

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	12,359,220
6112 Interim Real Estate Taxes	10,000
6113 Public Utility Realty Taxes	15,000
6114 Payments in Lieu of Current Taxes - State / Local	45,000
6150 Current Act 511 Taxes - Proportional Assessments	4,220,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	525,000
6500 Earnings on Investments	20,000
6700 Revenues from LEA Activities	78,500
6800 Revenues from Intermediary Sources / Pass-Through Funds	331,092
6910 Rentals	3,000
6940 Tuition from Patrons	86,250
6990 Refunds and Other Miscellaneous Revenue	20,000
	\$17,713,062
REVENUE FROM LOCAL SOURCES	
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	7,156,416
7112 Basic Education Funding-Social Security	498,150
7160 Tuition for Orphans Subsidy	35,000
7271 Special Education funds for School-Aged Pupils	1,319,628
7311 Pupil Transportation Subsidy	480,113
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	120,736
7330 Health Services (Medical, Dental, Nurse, Act 25)	34,000
7340 State Property Tax Reduction Allocation	646,419
7505 Ready to Learn Block Grant	264,755
7820 State Share of Retirement Contributions	2,259,350
	\$12,815,567
REVENUE FROM STATE SOURCES	
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	314,979
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	55,466
8517 NCLB, Title IV - 21st Century Schools	21,556
8743 ESSER II - Elementary and Secondary School Emergency Relief Fund	750,000
8744 ARP ESSER - Elementary and Secondary School Emergency Relief Fund	750,000
	\$1,892,001
REVENUE FROM FEDERAL SOURCES	
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	32,420,630

Act 1 Index (current): 4.4%

Calculation Method:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

2021-22 Data

a. Assessed Value

b. Real Estate Mills

I. 2022-23 Data

c. 2020 STEB Market Value

d. Assessed Value

e. Assessed Value of New Constr/ Renov

2021-22 Calculations

f. 2021-22 Tax Levy

(a * b)

2022-23 Calculations

g. Percent of Total Market Value

h. Rebalanced 2021-22 Tax Levy

(f Total * g)

i. Base Mills Subject to Index

(h / a * 1000) if no reassessment

(h / (d-e) * 1000) if reassessment

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage

k. Tax Levy Needed

(Approx. Tax Levy * g)

I. 2022-23 Real Estate Tax Rate

(k / d * 1000)

m. Tax Levy Generated by Mills

(l / 1000 * d)

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

(n * Est. Pct. Collection)

Rate	Total
\$12,359,220	
\$847,782	
\$13,007,002	
\$13,691,450	
Lycoming	
	\$824,269,680
16.2300	
\$1,073,188,492	\$1,073,188,492
\$828,278,900	\$828,278,900
\$0	\$0
\$13,377,897	\$13,377,897
100.00000%	100.00000%
\$13,377,897	\$13,377,897
16.2300	
94.75284%	94.75284%
\$13,691,450	\$13,691,450
16.5300	
\$13,691,450	\$13,691,450
	\$13,043,668
	\$12,359,220

Act 1 Index (current): 4.4%

Calculation Method:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue;

Approx. Tax Levy for Tax Rate Calculation:

Rate

\$12,359,220

\$647,782

\$13,007,002

\$13,691,450

Lycoming

Total

Index Maximums

p. Maximum Mails Based On Index

$$(\text{index} + 1) \times i$$

g. Mills in Excess of Index

(if $\{d, e\} \neq \emptyset$)

r. Maximum Tax Levy Based On Index

IV. (p. 1000 + d)

S. Millage Rate within Index?

If $l > p$ Then No!

t. Tax Levy In Excess of Index

if $(m > n), (m - n)$ 非

U. Tax Revenue in Excess of Index

(t* Est Pct Collection)

\$14,034,441

29

05

Information Related to Property Tax Relief

Assessed Value Exclusion per Homestead

Number of Homestead/Farmstead Properties

Median Assessed Value of Homestead Properties

\$10,139.00

3865

3865

\$120.070

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Rate

\$12,359,220

\$647,782

\$13,007,002

\$13,691,450

Lycoming

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

\$646,419

\$1,363

Lowering RE Tax Rate

\$0

\$646,419

\$1,363

\$647,782

CODE

1111 Current Real Estate Taxes				Amount of Tax Relief for Homestead Exclusions		Tax Levy Minus Homestead Exclusions		Percent Collected		Net Tax Revenue Generated By Mills	
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills								
Lycoming	828,278,900	16.5300	13,691,450					94.75264%			
Totals:	828,278,900		13,691,450	647,782	=	13,043,668	X	94.75264%	=	12,359,220	

	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6120 Current Per Capita Taxes, Section 679	\$0.00			0
6140 Current Act 511 Taxes-- Flat Rate Assessments	Rate			Estimated Revenue
6141 Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0	0
6142 Current Act 511 Occupation Taxes-- Flat Rate	\$0.00	\$0.00	0	0
6143 Current Act 511 Local Services Taxes	\$0.00	\$0.00	0	0
6144 Current Act 511 Trailer Taxes	\$0.00	\$0.00	0	0
6145 Current Act 511 Business Privilege Taxes-- Flat Rate	\$0.00	\$0.00	0	0
6146 Current Act 511 Mechanical Device Taxes-- Flat Rate	\$0.00	\$0.00	0	0
6149 Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0	0
Total Current Act 511 Taxes -- Flat Rate Assessments			0	0
Current Act 511 Taxes-- Proportional Assessments				
6150 Current Act 511 Earned Income Taxes	1.150%	0.000%	4,000,000	Estimated Revenue 4,000,000
6151 Current Act 511 Occupation Taxes	0.000%	0.000	0	0
6152 Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	220,000	220,000
6153 Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6154 Current Act 511 Business Privilege Taxes	0.000%	0.000	0	0
6155 Current Act 511 Mechanical Device Taxes -- Percentage	0.000%	0.000%	0	0
6156 Current Act 511 Mercantile Taxes	0.000	0.000	0	0
6157 Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0
Total Current Act 511 Taxes -- Proportional Assessments			4,220,000	4,220,000
Total Act 511, Current Taxes		1,073,188,492 X	12	12,878,262
		Market Value	Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2021-22 (Rebalanced)	2022-23				2021-22 (Rebalanced)	2022-23		
5111	Current Real Estate Taxes									
	Lycoming									
	Current Act 511 Taxes--Proportional Assessments									
6151	Current Act 511 Earned Income Taxes	1.150%	1.150%	0.00%	Yes	4.4%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	4.4%				

Description

1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
1200 Special Programs - Elementary / Secondary	
1300 Vocational Education	
1400 Other Instructional Programs - Elementary / Secondary	
Total Instruction	
2000 Support Services	
2100 Support Services - Students	
2200 Support Services - Instructional Staff	
2300 Support Services - Administration	
2400 Support Services - Pupil Health	
2500 Support Services - Business	
2600 Operation and Maintenance of Plant Services	
2700 Student Transportation Services	
Total Support Services	
3000 Operation of Non-Instructional Services	
3200 Student Activities	
Total Operation of Non-Instructional Services	
5000 Other Expenditures and Financing Uses	
5200 Interfund Transfers - Out	
5900 Budgetary Reserve	
Total Other Expenditures and Financing Uses	
Total Estimated Expenditures and Other Financing Uses	

Amount

14,036,308
4,110,764
290,596
358,675
\$18,796,343
961,937
1,212,841
2,062,004
368,262
490,184
2,758,623
1,166,260
\$9,020,111
687,905
\$687,905
3,449,050
800,000
\$4,249,050
\$32,753,409

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	7,935,253
200 Personnel Services - Employee Benefits	5,351,159
300 Purchased Professional and Technical Services	5,000
400 Purchased Property Services	8,650
500 Other Purchased Services	481,150
600 Supplies	228,796
700 Property	20,900
800 Other Objects	5,400
Total Regular Programs - Elementary / Secondary	\$14,036,308
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	1,568,560
200 Personnel Services - Employee Benefits	940,123
300 Purchased Professional and Technical Services	1,119,681
500 Other Purchased Services	470,000
600 Supplies	9,700
700 Property	2,000
800 Other Objects	700
Total Special Programs - Elementary / Secondary	\$4,110,764
1300 Vocational Education	
500 Other Purchased Services	290,596
Total Vocational Education	\$290,596
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	29,375
200 Personnel Services - Employee Benefits	12,700
300 Purchased Professional and Technical Services	245,000
400 Purchased Property Services	1,000
500 Other Purchased Services	68,500
600 Supplies	2,000
800 Other Objects	100
Total Other Instructional Programs - Elementary / Secondary	\$358,675
Total Instruction	\$18,796,343
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	486,864
200 Personnel Services - Employee Benefits	323,340
300 Purchased Professional and Technical Services	143,058
500 Other Purchased Services	5,500
600 Supplies	3,150
800 Other Objects	225
Total Support Services - Students	\$961,937
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	467,008

2022-2023 Final General Fund Budget			Estimated Expenditures and Other Financing Uses: Detail
LEA : 117415103 Montoursville Area SD			
Printed 6/9/2022 11:01:27 AM			Page - 2 of 3
<u>Description</u>	<u>Amount</u>		
200 Personnel Services - Employee Benefits	304,256		
300 Purchased Professional and Technical Services	26,448		
400 Purchased Property Services	20,000		
500 Other Purchased Services	59,190		
600 Supplies	240,644		
700 Property	95,295		
Total Support Services - Instructional Staff	\$1,212,841		
2300 Support Services - Administration			
100 Personnel Services - Salaries	1,037,916		
200 Personnel Services - Employee Benefits	734,873		
300 Purchased Professional and Technical Services	192,410		
400 Purchased Property Services	32,500		
500 Other Purchased Services	34,705		
600 Supplies	8,300		
700 Property	4,800		
800 Other Objects	16,500		
Total Support Services - Administration	\$2,062,004		
2400 Support Services - Pupil Health			
100 Personnel Services - Salaries	168,647		
200 Personnel Services - Employee Benefits	110,180		
300 Purchased Professional and Technical Services	78,060		
400 Purchased Property Services	1,875		
600 Supplies	6,000		
700 Property	3,500		
Total Support Services - Pupil Health	\$368,262		
2500 Support Services - Business			
100 Personnel Services - Salaries	233,206		
200 Personnel Services - Employee Benefits	191,403		
300 Purchased Professional and Technical Services	31,375		
400 Purchased Property Services	9,000		
500 Other Purchased Services	17,000		
600 Supplies	3,000		
700 Property	1,000		
800 Other Objects	4,200		
Total Support Services - Business	\$490,184		
2600 Operation and Maintenance of Plant Services			
100 Personnel Services - Salaries	839,801		
200 Personnel Services - Employee Benefits	616,485		
300 Purchased Professional and Technical Services	104,700		
400 Purchased Property Services	629,645		
500 Other Purchased Services	155,827		
600 Supplies	369,665		
700 Property	40,000		
800 Other Objects	3,500		
Total Operation and Maintenance of Plant Services	\$2,758,623		

<u>Description</u>	<u>Amount</u>
2700 Student Transportation Services	
100 Personnel Services - Salaries	4,360
200 Personnel Services - Employee Benefits	1,900
300 Purchased Professional and Technical Services	100,000
500 Other Purchased Services	1,059,000
700 Property	1,000
Total Student Transportation Services	\$1,166,260
Total Support Services	\$9,020,111
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	255,200
200 Personnel Services - Employee Benefits	109,900
300 Purchased Professional and Technical Services	69,240
400 Purchased Property Services	17,000
500 Other Purchased Services	147,801
600 Supplies	19,950
700 Property	45,600
800 Other Objects	23,214
Total Student Activities	\$687,905
Total Operation of Non-Instructional Services	\$687,905
5000 Other Expenditures and Financing Uses	
5200 Interfund Transfers - Out	
900 Other Uses of Funds	3,449,050
Total Interfund Transfers - Out	\$3,449,050
5900 Budgetary Reserve	
800 Other Objects	800,000
Total Budgetary Reserve	\$800,000
Total Other Expenditures and Financing Uses	\$4,249,050
TOTAL EXPENDITURES	\$32,753,409

Cash and Short-Term Investments

06/30/2022 Estimate 06/30/2023 Projection

3,988,119

3,498,864

General Fund

Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

Permanent Fund

Total Cash and Short-Term Investments

\$9,500,216

\$10,018,864

Long-Term Investments

06/30/2022 Estimate 06/30/2023 Projection

General Fund

Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

Long-Term Investments

Permanent Fund

Total Long-Term Investments

	06/30/2022 Estimate	06/30/2023 Projection
1.0000	1.0000	1.0000
2.0000	2.0000	2.0000
3.0000	3.0000	3.0000
4.0000	4.0000	4.0000
5.0000	5.0000	5.0000
6.0000	6.0000	6.0000
7.0000	7.0000	7.0000
8.0000	8.0000	8.0000
9.0000	9.0000	9.0000
10.0000	10.0000	10.0000
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85.0000	85.0000	85.0000
86.0000	86.0000	86.0000
87.0000	87.0000	87.0000
88.0000	88.0000	88.0000
89.0000</		

TOTAL CASH AND INVESTMENTS

\$9,500,218

\$10,018,864

<u>Long-Term Indebtedness</u>	<u>06/30/2022 Estimate</u>	<u>06/30/2023 Projection</u>
General Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	35,570,000	35,215,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total General Fund	\$35,570,000	\$35,215,000
Public Purpose (Expendable) Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

06/30/2023 Projection

06/30/2022 Estimate

Long-Term Indebtedness

0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities
Total Capital Reserve Fund - \$ 690, \$1850
Capital Reserve Fund - \$ 1431
0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities
Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities
Total Other Capital Projects Fund

Debt Service Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities
Total Debt Service Fund

Food Service / Cafeteria Operations Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations

Long-Term Indebtedness

06/30/2022 Estimate06/30/2023 Projection

0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	
Total Food Service / Cafeteria Operations Fund	
Child Care Operations Fund	
0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	
Total Child Care Operations Fund	
Other Enterprise Funds	
0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	
Total Other Enterprise Funds	
Internal Service Fund	
0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	
Total Internal Service Fund	
Private Purpose Trust Fund	
0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	
Total Private Purpose Trust Fund	

06/30/2022 Estimate

06/30/2023 Projection

Long-Term Indebtedness

Investment Trust Fund

0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	

Total Investment Trust Fund

Pension Trust Fund

0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	

Total Pension Trust Fund

Activity Fund

0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	

Total Activity Fund

Other Agency Fund

0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	
0530 Lease-Purchase Obligations	
0540 Accumulated Compensated Absences	
0550 Authority Lease Obligations	
0560 Other Post-Employment Benefits (OPEB)	
0599 Other Noncurrent Liabilities	

Total Other Agency Fund

Permanent Fund

0510 Bonds Payable	
0520 Extended-Term Financing Agreements Payable	

Long-Term Indebtedness	06/30/2022 Estimate	06/30/2023 Projection
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund		
Total Long-Term Indebtedness	\$35,570,000	\$35,215,000

Short-Term Payables

06/30/2022 Estimate 06/30/2023 Projection

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - \$ 690, \$1850
- Capital Reserve Fund - \$ 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

Total Short-Term Payables

TOTAL INDEBTEDNESS

\$35,570,000 \$35,215,000

Account Description	Amounts
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0610 Nonspendable Fund Balance	
0620 Restricted Fund Balance	
0630 Committed Fund Balance	359,550
0640 Assigned Fund Balance	
0650 Unassigned Fund Balance	3,295,790

Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$3,655,340
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5900 Budgetary Reserve	800,000
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Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$4,455,340
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MONTOURSVILLE AREA SCHOOL DISTRICT
2022 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors ("Board") of Montoursville Area School District ("School District"), that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$644,437.93.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,981.07.

c. **Prior year undistributed funds.** Changes to the listing of approved homestead and farmstead properties occurring after the tax reduction amount was calculated for the school year beginning July 1, 2021 resulted in undistributed funds in the amount of \$1,362.59.

d. **Aggregate amount available.** Adding the gambling tax funds, the Philadelphia tax credit reimbursement funds, and the prior year excess distribution, the aggregate amount available during the school year for real estate tax reduction is \$647,781.59.

2. **Homestead/Farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 3,821.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 44.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 3,865.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$647,781.59 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 3,865 (before considering the

assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$168.11.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$11,045.16 will be available during the school year for real estate tax reduction applicable to approximately 3,741 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$2.94. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$168.11, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$171.05.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$171.05 by the School District real estate tax rate of 16.53 mills (.01653), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$10,139, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$10,139.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$10,139. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$10,139. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

ATTEST:

Brandy N. Smith, Secretary

David Shimmel, President

ADOPTED: _____ June 14, 2022

MONTOURSVILLE AREA SCHOOL DISTRICT
2022-2023 BID AWARDS

PAPER

Quill	\$ 29,444.30
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TOTAL	\$ 29,444.30
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ATHLETIC SUPPLIES & EQUIPMENT

Elery Nau	\$ 104.00
Sportsman's	\$ 9,346.11
BSN Sports	\$ 5,395.97
Varsity Spirit Fashions & Supplies LLC	\$ 4,813.50
Pyramid Sports	\$ 4,314.53
Riddell	\$ 3,724.00
MFAC, LLC (Monday-Friday Athletic)	\$ 1,646.00

TOTAL	\$ 29,344.11
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MONTOURSVILLE AREA SCHOOL DISTRICT
Authorization of Bank Account Signers

RESOLVED that the Montoursville Area School District ("District") Board of School Directors ("Board") hereby revokes any previously approved bank account signers for District accounts and authorizes bank account signers for the District accounts as listed below Effective July 1, 2022:

PSDLAF Payroll Fund:

- Brandy N. Smith
- Dale I. Ulmer

PSDLAF Investment Account:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

PSDLAF Capital Reserve Fund:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

PSDLAF Capital Project Fund:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

PSDLAF Financial Security Account:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

Muncy Bank and Trust Co.

Food Service Fund:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

Muncy Bank and Trust Co.

High School Activity Fund:

- Daniel D. Taormina
- Christopher R. King
- Liza Temple
- Brandy N. Smith

Muncy Bank and Trust Co.

Middle School Activity Fund:

- Curtis Myers
- Christopher R. King
- Ginger Garneau
- Brandy N. Smith

Muncy Bank and Trust Co.

Memorial Gardens Care Fund:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

FNB Lockbox Checking:

- David Shimmel
- Dottie M. Mathers
- Brandy N. Smith
- Dale I. Ulmer

ADOPTED, by the Montoursville Area School District Board of School Directors, this 14th day of June 2022.

ATTEST:

Montoursville Area School District

 Brandy N. Smith, Secretary

 David Shimmel, President