

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD ORGANIZATIONAL MEETING Virtual

Tuesday, December 7, 2021  
7:06 PM

Call to Order - Board Secretary  
Roll Call - Board Secretary

#### MEMBER

☒ Daniel L. Albert  
☒ Todd A. Badger  
☒ Susan Beery  
☒ Joseph B. LeCrone  
☒ Dottie M. Mathers, Vice President  
☒ David Shimmel, President

#### MEMBER

☒ Ronald E. Snell  
☒ Dale Ulmer  
☒ David J. Young  
☒ \*Richard Galtman, Solicitor  
☐ \*Christina Bason, Superintendent  
☒ \*Brandy N. Smith, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

#### OTHERS

☒ Feerrar, Darrin - Elementary School Principal  
☒ Gnoffo, Joseph - Supervisors of Buildings and Grounds  
☒ Hanner, Timothy - Supervisors of Special Education  
☒ King, Christopher - Assistant High School Principal  
☒ Myers, Curtis - Middle School Principal  
☒ Peipher, Sebastian – Lead Network Administrator  
☒ Taormina, Daniel - High School Principal  
☒ Yonkin, Jamie – Elementary School Principal  
☒ Residents ☒ Media ☒ Students

#### Appointment of Temporary Board President

Mrs. Smith called for nominations for a Temporary President. (holdover members only)

Mr. Shimmel nominated Dr. Mathers. Mr. Ulmer gave a second for that nomination.

Mrs. Smith asked if there were any further nominations. There were none. Mrs. Smith declared the nominations closed.

The vote was unanimous in favor of Dr. Mathers.

Dr. Mathers took the chair as Temporary President.

#### Nominations for Board President

Dr. Mathers announced Mr. Albert, Mr. Badger, Dr. LeCrone, and Mr. Young as incoming members.

Mrs. Smith read the certificate of election for each incoming member.

Dr. Mathers announced that the oath of office was previously administered prior to the meeting.

Dr. Mathers called for nominations for President of the Montoursville Area School Board. Mr. Ulmer nominated Mr. Shimmel. Dr. Mathers called for any additional nominations. Mr. Snell nominated Mr. Young.



Dr. Mathers declared the nominations closed.

A roll call vote was taken for the office of President as follows:

Mr. Shimmel: Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer, Young  
Mr. Young: Snell  
Absent: Albert

Mr. Shimmel took the chair of President.

#### Nominations for Board Vice President

Dr. Mathers called for nominations for the Vice President of the Montoursville Area School Board.

Mr. Snell nominated Mr. Young.

Mr. Shimmel nominated Dr. Mathers.

Dr. Mathers called for any additional nominations. No additional nominations were made.

Dr. Mathers declared the nominations closed.

A roll call vote was taken for the office of Vice President as follows:

Mr. Young: Albert, Snell, Young  
Dr. Mathers: Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer  
Absent: None

Dr. Mathers took the chair of Vice President.

#### Nominations for Board Treasurer

Dr. Mathers announced that a Treasurer will be elected to serve the remainder of the current term until June 30<sup>th</sup>, 2022.

Dr. Mathers opened the meeting to nominations for the office of Treasurer.

Mr. Shimmel nominated Mr. Ulmer. There were no other nominations.

Dr. Mathers declared the nominations closed.

The vote was unanimous in favor of Mr. Ulmer. Mr. Ulmer was elected Treasurer.

Dr. Mathers turned the meeting over to Board President, Mr. Shimmel.

#### Designation of the Newspaper of General Circulation

Motion to place all advertisements in the Williamsport Sun Gazette

Motion: Mathers Second: Young  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**



### Meeting Place, Time, and Dates

Mr. Shimmel announced that the regular meeting of the Board of School Directors would be held the second Tuesday of each month at 7:00 p.m. and work sessions will be the fourth Tuesday except in June, July, August, November and December. Meetings will be held at the Montoursville Area High School in the conference room. A supplemental advertisement will be published if meetings are to be held virtually as needed.

Motion: Mathers      Second: Ulmer  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer, Young  
No: Snell  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked for an amendment for the meetings to be held in-person and through Zoom.


Mr. Shimmel said he wasn't sure if the district had the technology available for an interactive live stream.

Mr. Galtman said that if an amendment were to be made, the member who made the motion and provided the second would have to allow the changes.

Dr. Mathers said she would not approve the change as a January in-person meeting was already on the agenda.

### ADJOURNMENT OF THE ORGANIZATIONAL MEETING 7:30 PM

Motion: Ulmer      Second: Young  
Voice Vote: Unanimous



David Shimmel, President



Brandy N. Smith, Board Secretary



## MONTOURSVILLE AREA SCHOOL DISTRICT

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7:30 PM

Pledge to the flag

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Roll call - Board Secretary

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x Peipher, Sebastian - Lead Network Administrator  
x Taormina, Daniel - High School Principal  
x Yonkin, Jamie - Elementary School Principal  
x Residents x Media x Students

#### Awards and Recognitions

Zachary Smith announced an upcoming improv show as well as the upcoming band and chorus concert.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, November 9, 2021

Motion: Mathers Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

#### Prior Presentation

Pastor Joseph Shimko, Faith United Methodist Church, thanked the district for partnering with the church to provide meals for families over Thanksgiving. He then offered a prayer.

The Board recognized Gabrielle Shearer for her placement in the State Cross Country Competition. Mr. Shimmel shared that she is the first female cross-country state medalist in Montoursville High School history.



Mr. Shimmel opened up discussion on the Montoursville Area School District Health and Safety Plan.

Mr. Snell and Mr. Young said that they had someone hack into their email and delete an email regarding the health and safety plan.

Mr. Peipher said that something like that should be brought to him right away.

Mr. Snell said that masks should be optional.

Mr. Shimmel said the health and safety plan lists masks as optional, however there is currently a mask mandate that should be followed.

Dr. Beery said she believes that the close contact and quarantining procedures need to be re-evaluated.

Mr. Albert said that antibodies should be considered as well.

Mr. Snell was concerned about healthy students quarantining with no symptoms.

Dr. Beery brought up the possibility of rapid testing.

Mr. Snell said no testing should be done on school property.

Dr. Mathers said she doesn't see the problem with testing on school property if parents' consent.

Mr. Albert stated that he is tired of dealing with the virus. He said the District should move on and deal with what they're meant to deal with.

Mr. Snell said he is not in favor with testing on school property.

Mr. Shimmel said parents could be allowed in the nurse's office during testing.

Mr. Ulmer said he would like the committee to have more information posted on the District website. He said that he would like to see a work session be used for a presentation of recommendations from the committee then complete a discussion.

Mr. Snell said that some community members should be a part of the committee. He said interested members should email the board.

Mr. Young said that the community wants masks to be optional. He stated that he would like a vote during this meeting or next meeting to make masks optional.

Mr. Shimmel said that the masking order has the full effect of law and the board has taken a pledge to follow the law.

Mr. Young said that there are no repercussions for ignoring the mandate.

Dr. Mathers said that it is a community health issue and that the students are spreaders of COVID.

Mr. Young said that the community wants masks to be optional.

Dr. Beery said the board took an oath to follow all statutes and regulations.

Mr. Snell said it is an illegal mandate.

Mr. Shimmel said that the court has not ruled that it is illegal yet.



### Public Comment

Daniel Asiello congratulated Dr. LeCrone and Mr. Badger. He said that the assistant superintendent position should be eliminated and a curriculum coordinator position be established. He said that communication still needs to be addressed from the top down in the district.

Denise Clark said that she agrees that both communication and curriculum need to be addressed. She also asked why Mrs. Bason was not in attendance and asked about the evaluation process for administration. She stated she would like board meetings to be in-person.

Brenda Oberheim asked that a vote take place next meeting to make masks optional. She also said that parents do not want COVID tests done on school property. She also asked for more information on the health committee.

Nevin Weaver was glad that the board was considering parental consent in regards to testing. He said that the district should re-evaluate the mask exemption forms. He said that he thinks the assistant superintendent position is not needed, but a curriculum coordinator position is. He also stated that he does not want vaccines or tests done on school property.

Tina Marie Kline said that meetings should be in person and that it is simple to simultaneously have it over Zoom. She said that the district does not need an assistant superintendent position; just a curriculum coordinator. She also said she does not want mandatory vaccinations for COVID.

Sharon Meyer said she does not want to see an assistant superintendent position but just a curriculum coordinator. She said that contact tracing and the health and safety plan needs to be re-evaluated. She called for more transparency on COVID case numbers.

Jenna Gerardi asked for parental consent when it comes to masking. She said she is not in favor of COVID testing on school property or the assistant superintendent position. She said it should not be an issue to have meetings in-person while also over Zoom.

Cory Flick said that masks and vaccines save lives. He said he does not think masks should be optional and that the health and safety of the students should be the number one concern.

Mark Oberheim said that there should be no concern about a lawsuit as you cannot prove where someone got a virus.

### Business Manager's Report

#### A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer                      Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

#### B. Budgetary Transfers – None.

#### C. Presentation of Bills (Roll Call)

General Fund	– \$ 2,185,735.21
Cafeteria Fund	– \$ 105,721.80



Motion: Ulmer                      Second: Mathers  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell, in reference to check 61988, asked how many smartboards were in the district currently. He asked if the boards being purchased were replacements or to fill empty rooms. He also asked why the purchase was not brought to the board for approval.

Mr. Peipher provided the information regarding the smartboard replacement. He stated that he could not speak on the procedures for the purchase, but it was made with ESSER funds.

Dr. Mathers asked if there was a committee that helps decide on the purchases.

Zachary Smith stated that there is a committee that meets.

#### D. Business

Mrs. Smith shared that the audit is continuing and that hopefully the information can be presented at the January Board meeting.

#### Superintendent's Report

Mr. Myers reminded everyone about the holiday chorus concert at McCall. He provided information on upcoming events and some of the holiday charitable efforts going on during December.

Mr. Yonkin provided some updates on current activities at Loyalsock Valley Elementary. He shared that the school was able to help provide thanksgiving meals for families and that they plan to do so again for Christmas.

Mr. Taormina shared all of the success that the Cheerleading Squad is having including qualifying for a national competition. He also shared the successes of the students at the mock constitutional convention at Penn College. He provided the date for the upcoming holiday concert.

Mr. Hanner thanked the teachers for their efforts during the transition period in McCall. He also updated the board on the December 1<sup>st</sup> child count.

#### Agenda Items

Motion to extend the meeting to 10:05.

Motion: Snell                      Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

#### • General

G-1 Approval to return to in-person School Board Meetings to be held at Montoursville Area High School, effective for the January 11, 2022 meeting.

Motion: Snell                      Second: Badger  
Yes: Albert, Badger, Beery, LeCrone, Snell, Ulmer, Young  
No: Mathers, Shimmel



Absent: None

Result: **Motion Carried**

Mr. Snell asked if the motion passes, can the district look at getting the Zoom option added. He asked for the IT department to bring a proposal to the board.

Dr. Mathers asked how they would handle people who refuse to wear masks.

Mr. Snell said they will have to follow the rules.

Mr. Shimmel asked for clarification on whether this was a re-iteration of what was stated in the organizational meeting or if this is determining that regardless the circumstance the next meeting is in-person at the High School.

Mr. Snell said the intention was that no matter what the meeting would be in-person.

G-2 A motion for the Memorial Gardens Committee to move forward with renovation plans and fundraising for repair and improvements in the Memorial Gardens.

Motion: Ulmer Second: Snell

Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: None

Result: **Motion Carried**

Mr. Shimmel asked Mr. Ulmer if he would be open to a friendly amendment to donate \$25,000 from the district capital fund.

Mr. Ulmer stated that he would not accept the amendment because he does not feel tax payer dollars should be used for the project.

G-3 Approval of a Letter of Authorization to secure E-rate consulting services of The Education Consortium (ECTS). (Attachment)

Motion: Mathers Second: Beery

Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young

No: None

Absent: None

Result: **Motion Carried**

Mr. Snell asked for an explanation on the letter of authorization and he asked if there are any fees included.

Mr. Peipher explained that this is a contractor that assists in filing paperwork for the district E-rate process to obtain funds for network infrastructure. He explained that only if the district is awarded the funds, then the contractor gets a percentage.

G-4 Approval of the roof replacement project for the Maintenance Shop, at a cost not to exceed \$170,000. (Attachment)

Motion: Ulmer Second: Young

Yes: Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer

No: Albert, Snell, Young

Absent: None

Result: **Motion Carried**

Mr. Albert proposed a different option for the roof as he thought the price was too high.

Mr. Snell asked if other bids were requested.



Mr. Gnoffo explained his reasoning for the proposed roof style and stated that it is difficult to find local companies that complete that style of roof. He also said that prices will continue to go up.

- G-5 Approval of the board president, vice president, secretary and treasurer as authorized signers for the following school district bank accounts for the remainder of the 2021-2022 fiscal year:

PSDLAF Payroll Fund  
PSDLAF Capital Reserve Fund  
PSDLAF Financial Security Account  
PSDLAF Investment Account  
PSDLAF Capital Project Fund  
Muncy Bank and Trust Co. High School Activity Fund  
Muncy Bank and Trust Co. Memorial Gardens Care Fund  
Muncy Bank and Trust Co. Food Service Fund  
Muncy Bank and Trust Co. Middle School Activity Fund  
FNB Lockbox Checking

Motion: Beery Second: Snell  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- G-6 Approval of a Use of Facilities request from Alison Stroop, You Can Do It Dance, Montoursville Area High School, Gym, May 22, 2022, 11:00 AM – 4:00 PM. (Attachment)

Motion: Mathers Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked if the facilities fee schedule had been updated.

Mrs. Smith said that there is something prepared and it will be discussed at the next administration meeting.

- G-7 Approval of the 2022-2023 school calendar for the first reading. (Attachment)

Motion: Ulmer Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- G-8 Approval of receipt of PlanCon K. (Attachment)

Motion: Ulmer Second: Mathers  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- G-9 Approval to renew the agreement between Montoursville Area School District and Sweet, Stevens, Katz and Williams at an hourly rate of \$130/hour to \$200/hour. (Attachment)



Motion: Young Second: Mathers  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**  
Mr. Snell asked where the firm is located.

Mr. Galtman said that they are headquartered out of Bucks County, but that the closest location would be Scranton.

G-10 Approval to waive an admission fee to a "Teddy Bear Toss" event at a home Boys' Basketball Game on Friday, December 17, 2021, if bringing a stuffed animal to the game.

Motion: Snell Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- **Personnel**

P-1 Rescind the vote to add an Assistant Superintendent for Curriculum and Communication position.

Motion: Snell Second: Young  
Yes: Albert, Beery, Snell, Young  
No: Badger, LeCrone, Mathers, Shimmel, Ulmer  
Absent: None  
Result: **Motion Failed**  
Mr. Snell said that the district needs a curriculum director that is fully focused on curriculum.

P-2 Approval to establish the position of Curriculum Director.

Motion to table agenda item P-2

Motion: Mathers Second: Ulmer  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**  
Mr. Snell said that when he requested the agenda item he wanted a position description included.

Mr. Shimmel asked if they would like to table the item until a description is provided.

P-3 Approval of the following leave of absence from a member of the Professional staff:

<u>Employee</u>	<u>Leave Dates</u>
101626	March 3, 2022 to the end of the 2021-2022 school year

Motion: Beery Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**



P-4 Approval of the following additions to the Teacher Substitute list for the 2021-2022 school year:

<u>Employee</u>	<u>Certification</u>	<u>Effective</u>
Alexus DegBrina	Elementary K-4	November 10, 2021
JoAnn Reeves	Elementary K-4 (Lyter only)	November 19, 2021

Motion: Snell Second: Ulmer  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

P-5 Approval of the following addition to the Guest Teacher list for the 2021-2022 school year:

<u>Guest Teacher</u>
Aneela Safder
Caleb McCombie

Motion: Snell Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

P-6 Approval of the following addition to the Support Staff Substitute list for the 2021-2022 school year:

<u>Employee</u>	<u>Position</u>
Kaylie Schans	Paraprofessional

Motion: Young Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

P-7 Approval of a retirement from a member of the Support Staff:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective</u>
Marc Guthrie	Custodian	4 Years	January 10, 2022

Motion: Beery Second: Young  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

P-8 Approval to rescind a date to retire from a member of the Professional Staff:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective</u>
Debra Taylor	Art	17 Years	January 26, 2022

Motion: Snell Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young



No: None  
Absent: None  
Result: **Motion Carried**

P-9 Approval of a retirement from a member of the Professional Staff:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective</u>
Debra Taylor	Art	17 Years	June 30, 2022

Motion: LeCrone Second: Snell  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

P-10 Approval of the following resignation from a member of the coaching staff:

<u>Coach</u>	<u>Sport/Position</u>	<u>Effective</u>
Caitlin Shek	Assistant Cheerleading Coach	November 23, 2021

Motion: Beery Second: LeCrone  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- **Transportation**

T-1 Approval of Promiseland Bussing rates in the amount of \$2,234.06 and \$2,365.03 for November, 2021.  
(Attachment)

Motion: Ulmer Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

- **Academics**

A-1 Approval for a waiver of tuition be granted to student 222220, grade 12, for the remainder of the 2021-2022 school year.

Motion: Snell Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

Other Reports

Mr. Shimmel asked Mr. Ulmer if he would like to be on the Memorial Gardens committee and continue on the Budget Committee.



Mr. Ulmer agreed to both.

Mr. Snell requested to be on the budget committee.

Mr. Galtman stated that if committee assignments were being handed out, that requests should be taken from Board Members so they have a chance to state why they would like to be on the committee. He also said that more than one person may be on the committee with the chair of the committee.

Mr. Snell said that anytime Mr. Ulmer meets with the Business Administrator it should be a public meeting.

Mr. Shimmel disagreed as he saw it as an information session for Mr. Ulmer and anyone would be welcome to meet. He said since he has been president the board has run the budget committee as a committee of the whole so they are all involved in the discussion and it takes place during regular board meetings. He stated that if the board would like a formal committee then it can be established.

#### A. Committee Reports

- PSBA – Dr. Mathers reminded the board of mandatory training for new members.
- Policy Committee – Policy 006 draft will be on the January meeting agenda. Bullying policy meeting to occur to make additions from the public to strengthen the policy.
- IU Rep. – Nothing to report
- LCTC Rep. – Transitioning to new executive director this month.
- Memorial Gardens – Nothing to report
- Budget – Nothing to report
- Buildings and Ground – Mr. Albert stated that his comments on agenda item G-4 were no reflection on Mr. Gnoffo. He said that the project should have been completed in 2015 when it would have been much cheaper.
- Montoursville Foundation – Nothing to report
- Extra-Curricular Activities – Nothing to report

Motion to suspend the 2-and-a-half-hour limit on the board meeting

Motion: Snell                      Second: Beery  
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young  
No: None  
Absent: None  
Result: **Motion Carried**

#### Public Comment

Kyle Taylor suggested that the district accept parental consent forms for masking.

Brenda Oberheim thanked Mr. Snell, Mr. Young, and Mr. Albert for their words regarding the pandemic. She asked that a lot of consideration be made when hiring someone to supervise curriculum.

Kim Rehn said that the maintenance building needs a new roof. She shared that the craft fair at the High School was a success and commented on the purchase of smart boards.

Sharon Meyer asked for a parental consent form to go on the next board agenda. She also stated that she would like to see at least three bids for big purchases.

Nevin Weaver said that the health and safety plan should be modified to avoid future problems with masking.



ADJOURNMENT OF THE REGULAR MEETING 10:21 PM

Motion: LeCrone      Second: Mathers  
Voice Vote: **Unanimous**



David Shimmel, President



Brandy N. Smith, Board Secretary