

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING McCall Middle School

Tuesday, June 8, 2021  
7:02 PM

Pledge to the Flag  
Call to Order - Board President  
Roll Call - Board Secretary

#### MEMBER

x Daniel L. Albert  
x Susan Beery  
Scott W. Konkle  
x Jennifer L. Marriott  
x Dottie M. Mathers, Vice President  
x William S. Ruffing

#### MEMBER

x David Shimmel, President  
x Ronald E. Snell  
Dale Ulmer  
x \*Richard Galtman, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

Feerrar, Darrin - Elementary School Principal  
x Gnoffo, Joseph - Supervisors of Buildings and Grounds  
x King, Christopher - Assistant High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian - Lead Network Administrator  
x Taormina, Daniel - High School Principal  
x Williamson, Michele - Supervisor of Special Education  
x Residents x Media x Students

#### Awards and Recognitions

Rev. Joseph Shimko, Associate Pastor of Faith United Methodist Church offered a prayer.

Mr. Ravert shared the success of his students in an essay contest on the Holocaust.

Student representative Zachary Smith shared the results of the recent talent show.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, May 11, 2021
- Work Session Meeting, Monday, May 24, 2021

Motion: Mathers Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

#### Public Comment

Brenda Oberheim thanked the board for lifting the mask mandate. She asked the Board to consider voting to not require staff and students to get the COVID-19 vaccine.

Sharon Meyer thanked the board for lifting the mask mandate. She also commented on agenda item PY-1. She stated that she does not agree with the changes being made. She also said she would like the board to consider voting to not require staff and students to get the COVID-19 vaccine.

Paul Rinker, Ian Andrews, Scott Metzger, Catherine Burns, and Rick Hauser stated that they do not agree with the changes to the policy on agenda item PY-1.

#### Business Manager's Report

##### A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Mathers Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

##### B. Budgetary Transfers –

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

##### C. Presentation of Bills (Roll Call)

General Fund	– \$ 2,306,292.41
Cafeteria Fund	– \$ 121,059.37

Motion: Mathers Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Snell asked if check number 60971 to Transfinder was the first payment for transportation software or if this was an additional payment.

##### D. Business

Mrs. Smith gave a budget update.

Mr. Snell asked what the budget increase was from last year.

Mrs. Smith shared that the business office is starting to prepare the tax bills, implementing new transportation software, and starting the audit process. She also shared information regarding free lunches this summer for students.

#### Superintendent's Report

Mr. Myers provided an update on the Middle School. He thanked the retirees, discussed technology updates, and congratulated the spring sports participants.

Mr. Feerrar provided an update on Lyter Elementary School. He thanked the students and parents for the great year and congratulated the retirees.

Mr. Taormina discussed the end of the year events for the High School and shared graduation information.

Mrs. Bason provided information about the summer skills program.

#### Agenda Items

- **Policies**

PY-1 Approval of the first, second and final reading of the following policy: (Attachment)  
Policy 006

Motion: Mathers Second: Marriott  
Yes: Beery, Marriott, Mathers, Ruffing, Shimmel  
No: Albert, Snell  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Snell asked who this was recommended by. He said that board members have a responsibility to their constituents, and that all board members should have equal say on agenda item additions.

Mrs. Bason replied that by adding agenda items during meetings, the board is not being fully transparent or giving all constituents the opportunity to speak on action items just the ones who are present at the meeting.

Mr. Shimmel gave the reasoning behind the policy change - allowing for board members to think on and the public to comment on agenda items.

Mr. Snell said that board members have the opportunity to table items.

Mr. Ruffing said that all members of the community have the right to know what is going to be voted on at the meetings.

Mr. Albert stated that there needs to be more communication and togetherness between both sides.

Dr. Mathers said that the public not only needs to know what is going to be on the agenda, but the board needs time to be able to research to properly make a decision.

- **General**

G-1 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17 for the 2021-2022 IDEA. (Attachment)

G-2 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17 for the 2021-2022 DaRTS. (Attachment)

G-3 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17 for Technology Services. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer

Result: **Motion Carried**

G-4 Approval to renew the contract between Montoursville Area School District and The Nutrition Group, July 1, 2021 to June 30, 2022. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

G-5 Approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools. All costs for KinderCamp will be covered by Faith United Methodist Church. Dates are to be determined.

Motion: Marriott Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Albert thanked the Church for continuing this program.

G-6 Approval of a letter of engagement presented by Larson, Kellett & Associates, P.C. that summarized the significant terms and conditions of the annual financial audit for the year ending June 30, 2021. (This is the third year of a five-year agreement approved on August 4, 2018.) (Attachment)

Motion: Mathers Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

G-7 Approval of the appointment of Vice President Dottie Mathers and School Board Secretary Brandy Smith as voting delegates for the 2021-2022 PSBA Delegate Assembly Meeting.

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

G-8 Approval of the nomination and election of Jennifer Marriott as Treasurer for the 2021-2022 school year.

Motion: Beery Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- G-9 Approval of no increase to the 2021-2022 school lunch prices as required under the "Equity in School Lunch Pricing" provisions (Section 205) of the Hunger Free Kids Act. (School lunches will remain free for the 2021-2022 school year. These prices are for additional lunches purchased.)

<b>Rates:</b>	<b>Lunch Prices</b>
Elementary Schools	\$2.60
Middle School	\$2.75
High School	\$2.75

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- G-10 Approval of the law firm Levin Legal Group to become the School District solicitor, in accordance with the original engagement letter that the firm has provided. (Attachment)

Motion: Marriott Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- G-11 Approval for AmTrust North America to provide Workers compensation insurance coverage at a total cost of \$62,154.00. This policy will be in effect from July 1, 2021 to June 30, 2022. (the premium for 2020-2021 was \$62,604. Note: workers' compensation experience modification changed from 1.16 to 1.19)

Motion: Snell Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- G-12 The resolution for approval of the Special Education Settlement Agreement for student #210210. (Attachment)

Motion: Ruffing Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel  
No: Snell  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Snell asked if this was a re-occurring expense until the student reaches the age of 23.



G-13 Approval of an agreement between Montoursville Area School District and Montoursville Borough Police and Montoursville State Police. (Attachment)

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

G-14 Adoption of the Emergency Procedures Manual. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

G-15 Motion to approve Amendment to MASD Administrative Compensation Plan Amendment 2017-18, 2018-19, 2019-20, 2020-21, 2021-22. (Attachment)

Motion: Marriott Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel  
No: Snell  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- **Personnel**

P-1 Approval of the following additions to the coaching staff for the 2021-2022 school year:

<b><u>Coach</u></b>	<b><u>Sport</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Replacement for:</u></b>
Bella Masias	Girls Soccer	Volunteer Manager	NA	NA
Kirsten O'Malley	Girls Soccer	Volunteer Coach	NA	NA

P-2 Approval of the following changes/additions to the extracurricular activity advisor for the 2020-2021 school year:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Replacement for:</u></b>
Deb Taylor	Art Department Chair	\$468.00	Victoria Stetts
Cindy Wentzler	Freshman Class Advisor	\$221.00	Filling for role of second advisor
Morgan Fenstermacher	Sophomore Class Advisor	\$221.00	Filling for role of second advisor

P-3 Approval of the following resignation from the coaching staff:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Effective</u>
Mike Mussina	Boys Basketball	Head Coach	May 7, 2021

P-4 Approval of the following resignation from a member of the support staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Matthew Fortin	Para Professional	June 10, 2021

P-5 Approval of the following leave of absence from a member of the professional staff:

<u>Employee</u>	<u>Leave Dates</u>
101912	August 24, 2021 to October 24, 2021

P-6 Approval of the following unpaid leave of absences from a member of the staff who already used 10 unpaid days for the 2020-2021 school year:

<u>Employee</u>	<u>Effective Date(s)</u>
101371	May 21,24,25,26, 2021

Motion: Marriott      Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

P-3, Mr. Ruffing thanked Mike Mussina for the work he has done during his time with the team. He also thanked the volunteer coaches.

- **Transportation**

T-1 Approval of Promiseland Busing rates in the amounts of \$2,581.92 and \$2,375.77 for May 2021. (Attachment)

Motion: Snell      Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

T-2 Approval for James Campbell to provide student transportation for inter-district trips at a cost of \$100.00 per round trip. Field trips and extracurricular transportation will be calculated at a rate of \$3.45 per mile with a minimum of \$200 per trip. Trips lasting longer than four hours will incur an additional hourly rate of \$30.00 per hour. The contract will be in effect from August 1, 2021 to June 30, 2022.

Motion: Beery      Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Snell asked if these prices were increases from last year

Mrs. Smith shared the price increases.

T-3 Approval for Koser Busing to provide transportation at the cost of \$330.00 per day for the Montoursville Area High School students enrolled in the Health Science Course to travel to the onsite learning labs at Geisinger Medical Center once a week depending on the day cycle.

Motion: Marriott Second: Snell  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

- **Budget and Finance**

BF-1 Approval of the final General Fund budget in the amount of \$32,607,607 for the fiscal year 2021-2022 including salary and work schedules as proposed. (Attachment)

- Real Estate Tax Millage
- Earned Income Tax
- Real Estate Transfer Tax

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

BF-2 Approval of the 2021 Homestead and Farmstead Exclusion Resolution. (Attachment)

Motion: Snell Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

BF-3 Approval of the following financial institutions to be used as depositories for 2021-2022 school year:

- Muncy Bank and Trust Company
- FNB Bank
- Pennsylvania School District Liquid Assets Fund (PSDLAF)
- RBC Capital Markets

Motion: Beery Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**



BF-4 Approval to award bids for the 2021-2022 fiscal year. (Attachment)

- Paper supplies in the amount of \$19,632.73
- Athletic supplies and equipment in the amount of \$32,862.58

Motion: Marriott      Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Mr. Snell asked how many bids came in for these supplies and if we took the lowest bid.

Mrs. Smith provided the number of bids and said that the lowest bid was taken unless a specific item was needed to fit something we already had.

BF-5 Approval of the attached bank signatories for school districts accounts as listed for the 2021-2022 fiscal year. (Attachment)

Motion: Marriott      Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Other Reports

A. Committee Reports

- PSBA – nothing to report
- Policy Committee – nothing to report
- IU Rep. – nothing to report
- LCTC Rep. – Mr. Shimmel shared enrollment number increase
- Memorial Gardens – Mrs. Smith shared that an anonymous \$10,000 donation was received and thanked whoever the donor was.
- Budget – nothing to report
- Buildings and Ground – nothing to report
- Montoursville Foundation – nothing to report
- Extra-Curricular Activities – nothing to report

Public Comment

Jack Callahan asked if a board could be put up to display events for the district.

Brittany McLaughlin shared that she would not be vaccinating her children. She said she would like the health and safety plan updated.

Tina Marie Kline said she appreciates the effort for transparency, but said that citizens have responsibility to keep track of what is happening as well. She also asked if there is a list of committee members and if those meetings are public.

Scott Metzger thanked Mike Mussina. He also asked for more transparency by the board.

Motion to extend the board meeting by thirty minutes.

Motion: Ruffing Second: Snell  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Ulmer  
Result: **Motion Carried**

Ian Andrews asked the board for more transparency.

Joyann Rinker said that the board had plenty of time to do research about the mask vote.

Gregg Stapp said that the board had plenty of time to do research about the mask vote. He stated that he doesn't agree with the policy change in agenda item PY-1

Brenda Oberheim shared concerns over the change in policy in agenda item PY-1.

Paul Rinker said that he believes if the board addresses the public then the public should be able to respond.

Callie Kleinman said that the board had plenty of time to do research about the mask vote.

Mr. Snell said he would like to put an item on the agenda for next meeting. He would like a vote to make vaccines optional for next school year.

Mr. Ruffing asked if there was news about vaccines being mandated

Dr. Mathers stated that she is against forced vaccination, but said the board should seek legal counsel on whether they have the authority to vote for that.

ADJOURNMENT OF THE REGULAR MEETING 9:48 PM

Motion: Mathers Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel  
No: Snell  
Absent: Konkle, Ulmer  
Result: **Motion Carried**



David Shimmel, President



Brandy N. Smith, Board Secretary