

**MONTOURSVILLE AREA SCHOOL DISTRICT**  
**BOARD MEETING**  
**TUESDAY, MAY 11, 2021**  
**7:00 P.M.**  
**MONTOURSVILLE AREA SCHOOL DISTRICT**

**AGENDA**

- I.** Roll Call to Order
  - A.** Salute to the Flag
  - B.** Recognitions and Presentations
  - C.** Student Representative Presentation
- II.** Reading of the Minutes; Approval
- III.** Prior Presentation Period (5 minutes/person)
  - A.** Pastor Matthew Waggoner – Twin Hills Church of the Nazarene
- IV.** Public Comment on Agenda Items (3 minutes/person). Residents and Tax Payers may comment on matters of concern, official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame
- V.** Business Manager's Report
  - A.** General Fund and Cafeteria Treasurer's Report
  - B.** Budgetary Transfers
  - C.** Presentation of Bills (Roll Call)
  - D.** Business
- VI.** Superintendent's Report
- VII.** Agenda Items
- VIII.** Other Reports
  - A.** Committee Reports
    - 1. PSBA
    - 2. Policy Committee
    - 3. IU Representative
    - 4. LCTC Representative
    - 5. Memorial Gardens
    - 6. Budget
    - 7. Building and Grounds
    - 8. Montoursville Foundation
    - 9. Extra-Curricular
- IX.** Public Comment (3 minutes/person). Residents and Tax Payers may comment on matters of concern official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame.
- X.** Adjournment

**Montoursville Area School District**  
**Business Manager's Report**  
**May 11, 2021**  
**7:00 PM**

**Treasurer's Report:**

TR-1 General Fund (Attachment)

TR-2 Cafeteria Fund (Attachment)

**Budgetary Transfers:**

BT-1 Budgetary Transfer Request Forms (Attachment)

**Presentation of Bills:**

**PB-1 General Fund (Attached)**

Approve list of bills per attached list:

Amounts paid from General Fund	\$	1,556,352.81
Amounts to be paid at this meeting	\$	<u>534,592.72</u>
Total	\$	2,090,945.53

**PB-2 Cafeteria Fund (Attached)**

Approve list of bills per attached list:

Amounts paid since last meeting	\$	19,937.09
Amounts to be paid at this meeting	\$	<u>72,922.93</u>
Total	\$	92,860.02

**TREASURER'S REPORT**

**GENERAL FUND**

	<b>APRIL</b>	<b>YEAR TO DATE</b>	<b>20-21 BUDGET</b>
Beginning Balance	\$8,249,092.37	\$5,424,552.62	
Receipts:			
Current Real Estate Taxes	(10.00)	12,173,071.41	12,181,630.00
Current Interim Real Estate Taxes	0.00	9,515.50	20,000.00
Public Utility Realty Tax	0.00	15,753.47	15,000.00
Current In-Lieu of Taxes	0.00	45,447.25	45,000.00
Current Earned Income, Act 511	227,450.47	3,137,354.47	3,500,000.00
Real Estate Transfer, Act 511	23,488.91	183,798.39	200,000.00
Del. Real Estate Taxes	81,366.78	332,440.56	500,000.00
Del. Per Capita	0.00	55.00	0.00
Interest	175.66	4,096.88	20,000.00
Admissions	0.00	0.00	51,800.00
Activity Participation Fee	2,100.00	10,535.00	9,000.00
Other District Activity Income	5,084.00	24,861.34	0.00
Federal Revenue from Other Sources	0.00	386,600.00	0.00
I. U. Federal Funds	0.00	300,000.00	320,890.00
Rentals	0.00	0.00	3,000.00
Donations	0.00	14,997.10	0.00
Summer School	0.00	0.00	7,000.00
Tuition Payments	0.00	0.00	45,000.00
Driver Ed - Student Payments	6,970.00	15,005.00	26,250.00
Refund Prior Yr Expenses	0.00	3,827.34	0.00
Misc. Revenue	1,024.28	9,619.04	20,000.00
Basic Instructional Subsidy	1,065,428.00	5,327,140.00	7,156,443.00
Tuition Payment 1305/1306	0.00	0.00	0.00
Vocational Education	0.00	0.00	0.00
Special Education	0.00	989,720.00	1,298,906.00
Transportation	0.00	329,255.00	472,550.00
Transportation	0.00	2,310.00	0.00
Rental & Sinking Fund Payments	0.00	260,172.03	517,360.00
Medical & Dental Services	0.00	34,482.05	35,000.00
Property Tax Relief	0.00	511,799.12	511,799.00
Safe Schools Grant	0.00	194,064.00	0.00
Ready to Learn Grant	0.00	264,755.00	264,755.00
PA Smart Grant	0.00	0.00	0.00
FICA Taxes	0.00	171,334.95	468,850.00
Retirement	0.00	881,415.62	2,082,950.00
IDEA	804.33	4,021.65	0.00
Title I	20,490.43	102,452.15	286,866.00
Title II	3,844.79	19,223.95	53,827.00
Title IV	1,570.71	7,853.55	21,990.00
Other Restricted Federal Grants	0.00	10,843.93	197,438.00
ESSER Fund	0.00	0.00	0.00
Other CARES ACT Funding	0.00	191,690.19	0.00
PA Access Funding	0.00	0.00	0.00
Medical Assistance Reimbursement	0.00	1,843.33	0.00
Interfund Transfers	0.00	0.00	0.00
Sale of Fixed Assets	1,599.00	9,391.00	0.00
Insurance Recoveries	0.00	26,495.00	0.00
	<hr/>	<hr/>	<hr/>
Total Receipts & Beg. Balance	\$1,441,387.36	\$26,007,240.27	\$30,333,304.00
	\$9,690,479.73	\$31,431,792.89	\$30,333,304.00

	APRIL	YEAR TO DATE	20-21 BUDGET
Expenditures:			
Regular Programs	1,511,854.28	10,064,534.61	13,749,331.00
Special Programs	277,964.79	2,616,984.24	3,582,906.00
Vocational Programs	25,171.57	278,551.69	262,390.00
Other Instructional Programs	13,931.21	696,247.13	234,475.00
Nonpublic Programs	0.00	2,202.04	0.00
Pupil Personnel	85,330.19	653,964.65	895,871.00
Instructional Staff	96,574.05	1,141,418.51	1,108,134.00
Administration	192,181.86	1,456,046.10	1,774,789.00
Pupil Health	38,533.43	318,406.35	445,824.00
Business	45,620.89	339,143.44	424,064.00
Operation & Main. of Plant	217,342.03	2,105,874.86	2,420,139.00
Student Transportation	132,662.63	823,666.58	1,075,760.00
Student Activities	8,406.04	26,582.63	87,725.00
School Sponsored Athletics	35,590.76	324,828.66	568,604.00
Existing Building Improvement	0.00	0.00	0.00
Transfer to Debt Service	27,409.21	2,873,838.28	3,476,267.00
Transfer to Activity Fund	0.00	0.00	5,000.00
Refund of Prior YR Receipts	0.00	9,589.60	0.00
Extraordinary Items	0.00	0.00	0.00
Fund Transfers	0.00	0.00	0.00
Budgetary Reserve	0.00	0.00	597,438.00
Total Expenditures	\$2,708,572.94	\$23,731,879.37	\$30,708,717.00
Accounts Receivable	815.17	1,942,965.70	
Accounts Payable	(482,663.25)	2,177,494.01	
<b>Ending General Ledger Cash Balance</b>	<b>\$7,465,385.21</b>	<b>\$7,465,385.21</b>	
Santander Gen Fund Acct Balance	\$0.00	\$0.00	
PSDLAF Balance	\$7,435,319.82	\$7,435,319.82	
FNB Bank Balance	\$30,065.39	\$30,065.39	
<b>Ending Balance</b>	<b>\$7,465,385.21</b>	<b>\$7,465,385.21</b>	

# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

TR-1

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
<b>1000's</b>							
1110	REGULAR PROGRAMS	13,432,084.00	9,885,558.77	9,885,558.77	73.78	25,086.06	3,521,439.17
1190	FEDERAL PROGRAMS - REG	317,247.00	178,975.84	178,975.84	56.41	0.00	138,271.16
<b>1100</b>	<b>*TOTALS*</b>	<b>13,749,331.00</b>	<b>10,064,534.61</b>	<b>10,064,534.61</b>	<b>73.38</b>	<b>25,086.06</b>	<b>3,659,710.33</b>
1211	LIFE SKILLS SUP-10	318,187.00	254,549.36	254,549.36	79.99	0.00	63,637.64
1221	HEAR IMPAIRED SUP SRVCS	734.00	587.32	587.32	80.01	0.00	146.68
1224	BLIND OR VISUALLY IMPAI	16,075.00	12,859.65	12,859.65	79.99	0.00	3,215.35
1225	SPEECH AND LANGUAGE	227,965.00	173,563.97	173,563.97	76.13	0.00	54,401.03
1231	EMOTIONAL SUPPORT	499,239.00	279,392.57	279,392.57	55.96	0.00	219,846.43
1233	AUTISTIC SUPPORT	81,103.00	64,882.75	64,882.75	80.00	0.00	16,220.25
1241	LEARNING SUP-ELEMENTARY	1,924,033.00	1,385,958.75	1,385,958.75	72.03	0.00	538,074.25
1243	GIFTED SUPP/ELEM/SEC	19,840.00	13,969.10	13,969.10	70.40	0.00	5,870.90
1260	PHYS OCCUP SUP SRVCS	0.00	0.00	0.00	0.00	0.00	0.00
1271	MULTI-HANDICAPPED SUPP	91,130.00	72,902.92	72,902.92	79.99	0.00	18,227.08
1290	LEARNING SUPPORT	404,600.00	358,317.85	358,317.85	88.78	894.00	45,388.15
<b>1200</b>	<b>*TOTALS*</b>	<b>3,582,906.00</b>	<b>2,616,984.24</b>	<b>2,616,984.24</b>	<b>73.06</b>	<b>894.00</b>	<b>965,027.76</b>
1390	OTHER VOC ED PROGRAMS	262,390.00	278,551.69	278,551.69	106.15	0.00	-16,161.69
<b>1300</b>	<b>*TOTALS*</b>	<b>262,390.00</b>	<b>278,551.69</b>	<b>278,551.69</b>	<b>106.15</b>	<b>0.00</b>	<b>-16,161.69</b>
1410	DRIVERS EDUCATION	21,375.00	17,220.45	17,220.45	80.56	0.00	4,154.55
1420	OTH INSTR PROG-SUMMER	14,300.00	7,725.27	7,725.27	54.02	0.00	6,574.73
1430	HOMEBOUND INSTRUCTION	9,800.00	3,478.71	3,478.71	35.49	0.00	6,321.29
1441	ADJUDICATED/COURT PLACE	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	189,000.00	167,229.11	167,229.11	88.48	0.00	21,770.89
1490	ADDITNL OTH INST PROG	0.00	500,593.59	500,593.59	0.00	0.00	-500,593.59
<b>1400</b>	<b>*TOTALS*</b>	<b>234,475.00</b>	<b>696,247.13</b>	<b>696,247.13</b>	<b>296.93</b>	<b>0.00</b>	<b>-461,772.13</b>
1500	NONPUBLIC SCHOOL	0.00	2,202.04	2,202.04	0.00	0.00	-2,202.04
<b>1500</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>2,202.04</b>	<b>2,202.04</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,202.04</b>
<b>Major Function - 1000's</b>		<b>17,829,102.00</b>	<b>13,658,519.71</b>	<b>13,658,519.71</b>	<b>76.75</b>	<b>25,980.06</b>	<b>4,144,602.23</b>
<b>2000's</b>							
2120	GUIDANCE SERVICES	765,930.00	550,735.09	550,735.09	71.90	25.00	215,169.91
2140	PSYCHOLOGICAL SERVICES	123,180.00	98,545.00	98,545.00	80.00	0.00	24,635.00
2150	SPEECH & HEARING SVRS	6,761.00	4,684.56	4,684.56	69.28	0.00	2,076.44
<b>2100</b>	<b>*TOTALS*</b>	<b>895,871.00</b>	<b>653,964.65</b>	<b>653,964.65</b>	<b>73.00</b>	<b>25.00</b>	<b>241,881.35</b>
2240	COMPUTER ASSISTED SVRS	627,302.00	733,096.13	733,096.13	125.10	51,719.81	-157,513.94
2250	SCHOOL LIBRARY SERVICES	238,920.00	201,562.23	201,562.23	84.70	813.28	36,544.49

# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2260	CURRICULUM	5,500.00	26,894.30	26,894.30	488.98	0.00	-21,394.30
2261	SPECIAL EDUCATION	219,712.00	172,437.85	172,437.85	78.50	47.42	47,226.73
2270	STAFF DEVELOPMENT	16,700.00	2,133.00	2,133.00	12.77	0.00	14,567.00
2271	STAFF DEVELOPMENT-CERT	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SERVICES	0.00	5,295.00	5,295.00	0.00	0.00	-5,295.00
<b>2200</b>	<b>*TOTALS*</b>	<b>1,108,134.00</b>	<b>1,141,418.51</b>	<b>1,141,418.51</b>	<b>107.74</b>	<b>52,580.51</b>	<b>-85,865.02</b>
2310	BOARD SERVICES	29,735.00	52,142.35	52,142.35	175.35	0.00	-22,407.35
2330	TX ASSES & COLLECT SRVC	110,400.00	78,003.61	78,003.61	70.65	0.00	32,396.39
2350	LEGAL & ACCT SVR	72,700.00	52,047.77	52,047.77	71.59	0.00	20,652.23
2360	OFFICE SUPERINTDNT SVCS	322,302.00	265,285.01	265,285.01	82.45	476.38	56,540.61
2370	COMMUNITY RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00
2380	OFFICE PRINCIPAL SVCS	1,239,652.00	1,008,567.36	1,008,567.36	81.60	3,101.25	227,983.39
<b>2300</b>	<b>*TOTALS*</b>	<b>1,774,789.00</b>	<b>1,456,046.10</b>	<b>1,456,046.10</b>	<b>82.24</b>	<b>3,577.63</b>	<b>315,165.27</b>
2420	MEDICAL SERVICES	87,307.00	67,545.23	67,545.23	77.36	0.00	19,761.77
2440	NURSING SERVICES	358,517.00	250,861.12	250,861.12	70.28	1,114.31	106,541.57
<b>2400</b>	<b>*TOTALS*</b>	<b>445,824.00</b>	<b>318,406.35</b>	<b>318,406.35</b>	<b>71.66</b>	<b>1,114.31</b>	<b>126,303.34</b>
2500	BUSINESS OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
2511	SUPRV OF FISCAL SVRS	165,890.00	147,929.25	147,929.25	89.17	0.00	17,960.75
2519	OTHER FISCAL SERVICES	200,099.00	165,857.71	165,857.71	82.88	0.00	34,241.29
2540	PRINTING & PUBL SVRS	0.00	0.00	0.00	0.00	0.00	0.00
2590	OTH SUPP SVCS-BUSINESS	58,075.00	25,356.48	25,356.48	43.67	6.38	32,712.14
<b>2500</b>	<b>*TOTALS*</b>	<b>424,064.00</b>	<b>339,143.44</b>	<b>339,143.44</b>	<b>79.97</b>	<b>6.38</b>	<b>84,914.18</b>
2611	SUPV OF OP & MAINT SVRS	120,586.00	93,648.30	93,648.30	77.66	0.00	26,937.70
2619	SUPV OF OP & MAINT-OTHR	80,862.00	59,154.22	59,154.22	73.15	0.00	21,707.78
2620	OPER OF BLDG SVCS	1,934,198.00	1,749,163.90	1,749,163.90	92.99	49,617.29	135,416.81
2630	CARE & UPKEEP OF GROUND	142,187.00	107,112.21	107,112.21	75.33	0.00	35,074.79
2660	BUILDING SECURITY GUARD	142,306.00	96,796.23	96,796.23	68.01	0.00	45,509.77
<b>2600</b>	<b>*TOTALS*</b>	<b>2,420,139.00</b>	<b>2,105,874.86</b>	<b>2,105,874.86</b>	<b>89.06</b>	<b>49,617.29</b>	<b>264,646.85</b>
2700	STUDENT TRANSPORTATION	0.00	54.30	54.30	0.00	0.00	-54.30
2720	VEHICLE OPERATION SVCS	974,500.00	766,919.73	766,919.73	78.69	0.00	207,580.27
2730	MONITORING SERVICES	81,260.00	56,692.55	56,692.55	159.70	73,083.86	-48,516.41
2750	NONPUBLIC TRANSPORTATN	20,000.00	0.00	0.00	0.00	0.00	20,000.00
<b>2700</b>	<b>*TOTALS*</b>	<b>1,075,760.00</b>	<b>823,666.58</b>	<b>823,666.58</b>	<b>83.35</b>	<b>73,083.86</b>	<b>179,009.56</b>
<b>Major Function - 2000's</b>		<b>8,144,581.00</b>	<b>6,838,520.49</b>	<b>6,838,520.49</b>	<b>86.17</b>	<b>180,004.98</b>	<b>1,126,055.53</b>

3000's

# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3210	STUDENT ACTIVITIES	87,725.00	26,582.63	26,582.63	30.99	608.99	60,533.38
3250	SCHL SPONSORED ATHLETICS	568,604.00	324,828.66	324,828.66	59.49	13,436.80	230,338.54
3200	*TOTALS*	656,329.00	351,411.29	351,411.29	55.68	14,045.79	290,871.92
3310	COMMUNITY RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
3300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 3000's		656,329.00	351,411.29	351,411.29	55.68	14,045.79	290,871.92
4000's							
4600	EXISTING BLDG. IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
4600	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 4000's		0.00	0.00	0.00	0.00	0.00	0.00
5000's							
5110	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
5130	REFUND OF PRIOR YEAR RE	0.00	9,589.60	9,589.60	0.00	0.00	-9,589.60
5100	*TOTALS*	0.00	9,589.60	9,589.60	0.00	0.00	-9,589.60
5220	TRANS TO SPEC REV FUND	0.00	0.00	0.00	0.00	0.00	0.00
5230	TRANS TO CAP RESERVE FD	0.00	0.00	0.00	0.00	0.00	0.00
5240	TRANSFER TO DEBT SER	3,476,267.00	2,873,838.28	2,873,838.28	82.67	0.00	602,428.72
5251	TRANSFER TO FOOD SERVIC	0.00	0.00	0.00	0.00	0.00	0.00
5280	TRANSFER TO ACTIVITY FD	5,000.00	0.00	0.00	0.00	0.00	5,000.00
5200	*TOTALS*	3,481,267.00	2,873,838.28	2,873,838.28	82.55	0.00	607,428.72
5520	EXTRAORDINARY ITEMS-LOS	0.00	0.00	0.00	0.00	0.00	0.00
5500	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE	597,438.00	0.00	0.00	0.00	0.00	597,438.00
5900	*TOTALS*	597,438.00	0.00	0.00	0.00	0.00	597,438.00
Major Function - 5000's		4,078,705.00	2,883,427.88	2,883,427.88	70.69	0.00	1,195,277.12
EXPENDITURE Totals							
		30,708,717.00	23,731,879.37	23,731,879.37	77.99	220,030.83	6,756,806.80

# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
<b>6000's</b>							
6111	CURRENT REAL ESTATE TX	-12,181,630.00	-12,173,071.41	-12,173,071.41	99.92	0.00	-8,558.59
6112	INTERIM REAL ESTATE TAX	-20,000.00	-9,515.50	-9,515.50	47.57	0.00	-10,484.50
6113	PUBLIC UTIL REALTY TX	-15,000.00	-15,753.47	-15,753.47	105.02	0.00	753.47
6114	PAYMENTS LV OF CURR TX	-45,000.00	-45,447.25	-45,447.25	100.99	0.00	447.25
6120	CUR PER CAP TX SEC 679	0.00	0.00	0.00	0.00	0.00	0.00
6141	CUR 511 PER CAPITA TX	0.00	0.00	0.00	0.00	0.00	0.00
6151	CUR 511 EARN INCOME TX	-3,500,000.00	-3,137,354.47	-3,137,354.47	89.63	0.00	-362,645.53
6153	CUR 511 RL EST TRANS TX	-200,000.00	-183,798.39	-183,798.39	91.89	0.00	-16,201.61
<b>6100</b>	<b>*TOTALS*</b>	<b>-15,961,630.00</b>	<b>-15,564,940.49</b>	<b>-15,564,940.49</b>	<b>97.51</b>	<b>0.00</b>	<b>-396,689.51</b>
6411	DELINQ REAL ESTATE TAX	-500,000.00	-332,440.56	-332,440.56	66.48	0.00	-167,559.44
6420	DELINQ PER CAPITA 679	0.00	-22.00	-22.00	0.00	0.00	22.00
6441	DELINQ PER CAP ACT 511	0.00	-33.00	-33.00	0.00	0.00	33.00
6452	DELINQUENT OCCUPAT TAX	0.00	0.00	0.00	0.00	0.00	0.00
<b>6400</b>	<b>*TOTALS*</b>	<b>-500,000.00</b>	<b>-332,495.56</b>	<b>-332,495.56</b>	<b>66.49</b>	<b>0.00</b>	<b>-167,504.44</b>
6510	INTEREST	-20,000.00	-4,096.88	-4,096.88	20.48	0.00	-15,903.12
6520	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>6500</b>	<b>*TOTALS*</b>	<b>-20,000.00</b>	<b>-4,096.88</b>	<b>-4,096.88</b>	<b>20.48</b>	<b>0.00</b>	<b>-15,903.12</b>
6710	ADMISSIONS	-51,800.00	0.00	0.00	0.00	0.00	-51,800.00
6740	PARTICIPATION FEE	-9,000.00	-10,535.00	-10,535.00	117.05	0.00	1,535.00
6790	OTHER LEA ACTIVITIES	0.00	-24,861.34	-24,861.34	0.00	0.00	24,861.34
<b>6700</b>	<b>*TOTALS*</b>	<b>-60,800.00</b>	<b>-35,396.34</b>	<b>-35,396.34</b>	<b>58.21</b>	<b>0.00</b>	<b>-25,403.66</b>
6820	REV IUS-COMWLTH FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
6821	STATE REV RECD OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6831	FED REV FROM OTHER PUBS	0.00	0.00	0.00	0.00	0.00	0.00
6832	FED IDEA REVENUE	-320,890.00	-300,000.00	-300,000.00	93.49	0.00	-20,890.00
6837	CARES ACT PASS THROUGH	0.00	-386,600.00	-386,600.00	0.00	0.00	386,600.00
6839	FED REV FROM OTH INTER	0.00	0.00	0.00	0.00	0.00	0.00
<b>6800</b>	<b>*TOTALS*</b>	<b>-320,890.00</b>	<b>-686,600.00</b>	<b>-686,600.00</b>	<b>213.96</b>	<b>0.00</b>	<b>365,710.00</b>
6910	RENTALS	-3,000.00	0.00	0.00	0.00	0.00	-3,000.00
6920	DONATION FROM PRIVATE	0.00	-14,997.10	-14,997.10	0.00	112.70	14,884.40
6941	REG DAY SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	-7,000.00	0.00	0.00	0.00	0.00	-7,000.00
6944	TUITION FROM OTHER LEA	-45,000.00	0.00	0.00	0.00	0.00	-45,000.00
6949	DRIVER'S EDUCATION	-26,250.00	-15,005.00	-15,005.00	57.16	0.00	-11,245.00
6980	COMMUNITY SERV ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
6991	REFUND PRIOR YR EXP	0.00	-3,827.34	-3,827.34	0.00	0.00	3,827.34



# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6992	ENERGY EFFICIENCY REV	0.00	0.00	0.00	0.00	0.00	0.00
6999	ALL OTHER INCOME	-20,000.00	-9,619.04	-9,619.04	48.09	0.00	-10,380.96
<b>6900</b>	<b>*TOTALS*</b>	<b>-101,250.00</b>	<b>-43,448.48</b>	<b>-43,448.48</b>	<b>42.80</b>	<b>112.70</b>	<b>-57,914.22</b>
<b>Major Function - 6000's</b>		<b>-16,964,570.00</b>	<b>-16,666,977.75</b>	<b>-16,666,977.75</b>	<b>98.24</b>	<b>112.70</b>	<b>-297,704.95</b>
<b>7000's</b>							
7110	BASIC INSTRUCTNL SUBSI	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC INSTRUCTIONAL SUB	-7,156,443.00	-5,327,140.00	-5,327,140.00	74.43	0.00	-1,829,303.00
7112	SOCIAL SECURITY REIMB	-468,850.00	-171,334.95	-171,334.95	36.54	0.00	-297,515.05
7160	SEC 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
<b>7100</b>	<b>*TOTALS*</b>	<b>-7,625,293.00</b>	<b>-5,498,474.95</b>	<b>-5,498,474.95</b>	<b>72.10</b>	<b>0.00</b>	<b>-2,126,818.05</b>
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7271	SP ED EXTRAORID COSTS	-1,298,906.00	-989,720.00	-989,720.00	76.19	0.00	-309,186.00
<b>7200</b>	<b>*TOTALS*</b>	<b>-1,298,906.00</b>	<b>-989,720.00</b>	<b>-989,720.00</b>	<b>76.19</b>	<b>0.00</b>	<b>-309,186.00</b>
7310	TRANS (REGULAR&ADDIT)	0.00	0.00	0.00	0.00	0.00	0.00
7311	S P TRANSPORTATION	-472,550.00	-329,255.00	-329,255.00	69.67	0.00	-143,295.00
7312	N P TRANSPORTATION	0.00	-2,310.00	-2,310.00	0.00	0.00	2,310.00
7320	RENT & SINKING FUND PAY	-517,360.00	-260,172.03	-260,172.03	50.28	0.00	-257,187.97
7330	MED & DENTAL SERVICES	-35,000.00	-34,482.05	-34,482.05	98.52	0.00	-517.95
7340	PROPERTY TAX REDUCTION	-511,799.00	-511,799.12	-511,799.12	100.00	0.00	0.12
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	SAFE SCHOOL	0.00	-194,064.00	-194,064.00	0.00	0.00	194,064.00
<b>7300</b>	<b>*TOTALS*</b>	<b>-1,536,709.00</b>	<b>-1,332,082.20</b>	<b>-1,332,082.20</b>	<b>86.68</b>	<b>0.00</b>	<b>-204,626.80</b>
7501	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN GRANT	-264,755.00	-264,755.00	-264,755.00	100.00	0.00	0.00
7506	PASMAART GRANT	0.00	0.00	0.00	0.00	0.00	0.00
<b>7500</b>	<b>*TOTALS*</b>	<b>-264,755.00</b>	<b>-264,755.00</b>	<b>-264,755.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>
7810	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT REIMBURSE	-2,082,950.00	-881,415.62	-881,415.62	42.31	0.00	-1,201,534.38
<b>7800</b>	<b>*TOTALS*</b>	<b>-2,082,950.00</b>	<b>-881,415.62</b>	<b>-881,415.62</b>	<b>42.31</b>	<b>0.00</b>	<b>-1,201,534.38</b>
<b>Major Function - 7000's</b>		<b>-12,808,613.00</b>	<b>-8,966,447.77</b>	<b>-8,966,447.77</b>	<b>70.00</b>	<b>0.00</b>	<b>-3,842,165.23</b>
<b>8000's</b>							
8512	IDEA PART B	0.00	-4,021.65	-4,021.65	0.00	0.00	4,021.65
8514	TITLE I	-286,866.00	-102,452.15	-102,452.15	35.71	0.00	-184,413.85
8515	TITLE II	-53,827.00	-19,223.95	-19,223.95	35.71	0.00	-34,603.05

# Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
8517	TITLE IV - DRUG FREE SC	-21,990.00	-7,853.55	-7,853.55	35.71	0.00	-14,136.45
<b>8500</b>	<b>*TOTALS*</b>	<b>-362,683.00</b>	<b>-133,551.30</b>	<b>-133,551.30</b>	<b>36.82</b>	<b>0.00</b>	<b>-229,131.70</b>
8690	OTHER RESTRICTED FED GR	-197,438.00	-10,843.93	-10,843.93	5.49	0.00	-186,594.07
<b>8600</b>	<b>*TOTALS*</b>	<b>-197,438.00</b>	<b>-10,843.93</b>	<b>-10,843.93</b>	<b>5.49</b>	<b>0.00</b>	<b>-186,594.07</b>
8741	ESSER I FUND	0.00	0.00	0.00	0.00	0.00	0.00
8742	GEER I FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8744	ESSER III FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8745	GEER II FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8749	OTHER CARES ACT FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
<b>8700</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-191,690.19</b>	<b>-191,690.19</b>	<b>0.00</b>	<b>0.00</b>	<b>191,690.19</b>
8810	PA ACCESS FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8820	MED ASST TRANS COST	0.00	-1,843.33	-1,843.33	0.00	0.00	1,843.33
<b>8800</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-1,843.33</b>	<b>-1,843.33</b>	<b>0.00</b>	<b>0.00</b>	<b>1,843.33</b>
<b>Major Function - 8000's</b>		<b>-560,121.00</b>	<b>-337,928.75</b>	<b>-337,928.75</b>	<b>60.33</b>	<b>0.00</b>	<b>-222,192.25</b>
<b>9000's</b>							
9200	PROCEED EXT TERM LEASE	0.00	0.00	0.00	0.00	0.00	0.00
<b>9200</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9340	DEBT SERVICE FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00
9380	ACTIVITY FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
<b>9300</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9400	SALE OF FIXED ASSETS	0.00	-9,391.00	-9,391.00	0.00	0.00	9,391.00
<b>9400</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-9,391.00</b>	<b>-9,391.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,391.00</b>
9990	INSURANCE RECOVERIES	0.00	-26,495.00	-26,495.00	0.00	0.00	26,495.00
<b>9900</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-26,495.00</b>	<b>-26,495.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,495.00</b>
<b>Major Function - 9000's</b>		<b>0.00</b>	<b>-35,886.00</b>	<b>-35,886.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,886.00</b>
<b>REVENUE Totals</b>		<b>-30,333,304.00</b>	<b>-26,007,240.27</b>	<b>-26,007,240.27</b>	<b>85.73</b>	<b>112.70</b>	<b>-4,326,176.43</b>

## Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3000's							
3100	FOOD SERVICES	0.00	584,489.51	584,489.51	0.00	0.00	-584,489.51
3100	*TOTALS*	0.00	584,489.51	584,489.51	0.00	0.00	-584,489.51
	Major Function - 3000's	0.00	584,489.51	584,489.51	0.00	0.00	-584,489.51
	EXPENDITURE Totals	0.00	584,489.51	584,489.51	0.00	0.00	-584,489.51

# Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2020 To 04/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
<b>6000's</b>							
6510	INTEREST	0.00	-569.77	-569.77	0.00	0.00	569.77
<b>6500</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-569.77</b>	<b>-569.77</b>	<b>0.00</b>	<b>0.00</b>	<b>569.77</b>
6611	DLY SLS SCH LUNCH PROG	0.00	-5,729.45	-5,729.45	0.00	0.00	5,729.45
6612	SCHL BREAKFAST PROGRAM	0.00	-114.80	-114.80	0.00	0.00	114.80
6621	STUDENT A LA CARTE-LUNH	0.00	-42,410.25	-42,410.25	0.00	0.00	42,410.25
6622	ADULT SALES	0.00	-4,183.65	-4,183.65	0.00	0.00	4,183.65
6623	STUDENT A LA CARTE-BREK	0.00	0.00	0.00	0.00	0.00	0.00
<b>6600</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-52,438.15</b>	<b>-52,438.15</b>	<b>0.00</b>	<b>0.00</b>	<b>52,438.15</b>
6910	RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
6999	ALL OTHER INCOME	0.00	-489.00	-489.00	0.00	0.00	489.00
<b>6900</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-489.00</b>	<b>-489.00</b>	<b>0.00</b>	<b>0.00</b>	<b>489.00</b>
<b>Major Function - 6000's</b>		<b>0.00</b>	<b>-53,496.92</b>	<b>-53,496.92</b>	<b>0.00</b>	<b>0.00</b>	<b>53,496.92</b>
<b>7000's</b>							
7112	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
<b>7100</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
7600	SUBSI MLK,LUN,BRK PROG	0.00	-11,933.24	-11,933.24	0.00	0.00	11,933.24
7601	SUBSI BREAKFAST PROG	0.00	0.00	0.00	0.00	0.00	0.00
<b>7600</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-11,933.24</b>	<b>-11,933.24</b>	<b>0.00</b>	<b>0.00</b>	<b>11,933.24</b>
7810	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00
<b>7800</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Major Function - 7000's</b>		<b>0.00</b>	<b>-11,933.24</b>	<b>-11,933.24</b>	<b>0.00</b>	<b>0.00</b>	<b>11,933.24</b>
<b>8000's</b>							
8531	SUBSI MLK,LUN,BRK PROGS	0.00	-311,613.97	-311,613.97	0.00	0.00	311,613.97
8533	VALUE DONATED COMMODITI	0.00	0.00	0.00	0.00	0.00	0.00
<b>8500</b>	<b>*TOTALS*</b>	<b>0.00</b>	<b>-311,613.97</b>	<b>-311,613.97</b>	<b>0.00</b>	<b>0.00</b>	<b>311,613.97</b>
<b>Major Function - 8000's</b>		<b>0.00</b>	<b>-311,613.97</b>	<b>-311,613.97</b>	<b>0.00</b>	<b>0.00</b>	<b>311,613.97</b>
<b>9000's</b>							
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9330	CAPITAL PROJ FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2020 To 04/30/2021

fabrdcon

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
9300 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
9400 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 9000's	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE Totals	0.00	-377,044.13	-377,044.13	0.00	0.00	377,044.13

# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

PB-1

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00060710	CHARLES CARNES	PROF-TECH SRVCS-OFFICIALS.....		84.00
00060711	FRANK A. CASALE JR.	PROF-TECH SRVCS-OFFICIALS.....		63.00
00060712	FRANK P. GARDINER	PROF-TECH SRVCS-OFFICIALS.....		84.00
00060713	RICHARD A. KNECHT	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060714	AMBER N LOWRY	MEAL MONEY.....		190.00
00060715	MARK F. MARINGUCCI	PROF-TECH SRVCS-OFFICIALS.....		63.00
00060716	PMEA	DUES & FEES.....		198.00
00060717	STUART C. ROCKWELL	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060718	CHARLES SAFFEL	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060719	WILLIAM A. SEMENTELLI	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060720	MICHAEL L. SHARROW	PROF-TECH SRVCS-OFFICIALS.....		84.00
00060721	DANE WALIZE	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060722	RODNEY A. WILSON	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060723	CHARLES ZOOK III	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060724	A-1 PORTABLE TOILETS	SUPPLIES.....		110.00
00060725	AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	SUPPLIES.....		308.00
00060726	ASSETGENIE INC	REPAIRS/MAINT. EQUIP.....		553.55
00060727	AT&T MOBILITY	COMMUNICATIONS.....		203.65
00060728	STEVE BUTTORFF	PROF-TECH SRVCS-OFFICIALS.....		63.00
00060729	JAMES A. CAMPBELL / CAMPBELL BUSING	CONTRACTED CARRIERS.....		2,159.65
00060730	DISCOVERY BENEFITS, INC.	DUES & FEES.....		432.00
00060731	EAST END LUMBER CO	SUPPLIES.....		284.15
00060732	FRONTIER	COMMUNICATIONS.....		223.13
00060733	FRED HAMM INC	DISPOSAL SERVICES.....		2,565.00
00060734	GEORGE R. HENRY	PROF-TECH SRVCS-OFFICIALS.....		63.00
00060735	KEYSTONE ADVERTISING SPECIALTIES	SUPPLIES.....		56.91
00060736	LOWE'S HOME CENTER INC	SUPPLIES.....		907.32
00060737	TOM MULCAHY JR	PROF-TECH SRVCS-OFFICIALS.....		84.00
00060738	P-A-M CONSULTING SERVICE, INC.	DUES & FEES.....		115.00
00060739	PPL ELECTRIC UTILITIES	ELECTRICITY.....		26.59
00060740	PROMISED LAND BUSING INC	CONTRACTED CARRIERS.....		34,635.56
00060741	ROBERT M SIDES INC	REPAIRS/MAINT. EQUIP.....		29.95
00060742	SUN GAZETTE CO	ADVERTISING.....		213.03
00060743	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.....		3,745.16
00060744	UPMC	PROF-TECH SRVCS.....		5,674.90

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

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# - Payables within Check

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MONTOURVILLE AREA SCHOOL DIST

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# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00060745	WILLIAMSPORT MIRROR & GLASS CO	SUPPLIES.....		18.09
00060746	STEVE BUTTORFF	PROF-TECH SRVCS-OFFICIALS.....		71.00
00060747	PAUL T. FAHRENBACH	PROF-TECH SRVCS-OFFICIALS.....		73.00
00060748	FRANK P. GARDINER	PROF-TECH SRVCS-OFFICIALS.....		71.00
00060749	PHILLIP L. GINGERY	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060750	PATRICK J. KIMBLE	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060751	RICHARD A. KNECHT	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060752	KEVIN J. MCNAMARA	PROF-TECH SRVCS-OFFICIALS.....		158.00
00060753	TOM MULCAHY JR	PROF-TECH SRVCS-OFFICIALS.....		71.00
00060754	ANTHONY PERROTTA	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060755	KENNETH B. REISINGER, JR.	PROF-TECH SRVCS.....		84.00
00060756	MICHAEL L. SHARROW	PROF-TECH SRVCS-OFFICIALS.....		84.00
00060757	EDWARD SOUTER	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060758	TRAVELERS	BONDING INSURANCE.....		305.00
00060759	STEVEN A WENZEL	PROF-TECH SRVCS.....		71.00
00060760	ERIC E. WOLFGANG	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060761	RICK ZIMMERMAN	PROF-TECH SRVCS-OFFICIALS.....		73.00
00060762	KATIE GARBER	REFUND.....	PAY TO PLAY FEE.....	30.00
00060763	GARRY LEUTZE	REFUND.....	PAY TO PLAY FEE.....	30.00
00060764	BB&T ITEM PROCESSING CENTER	FUND TRANSFERS.....		27,409.21
00060765	ADVANCE AUTO PARTS	REPAIRS, VEHICLES.....		81.93
00060766	AMERIGAS PROPANE	BOTTLED GAS.....	SUPPLIES.....	90.00
00060767	TERRY BASTIAN	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060768	BLAISE ALEXANDER CHEV INC	SUPPLIES.....		28.23
00060769	BRYCE BREWER	PROF-TECH SRVCS-OFFICIALS.....		71.00
00060770	STEVE BUTTORFF	PROF-TECH SRVCS-OFFICIALS.....		8.00
00060771	JAMES A. CAMPBELL / CAMPBELL BUSING	CONTRACTED CARRIERS.....		4,000.00
00060772	FRANK A. CASALE JR.	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060773	CENTRAL SUSQUEHANNA REGION	LIFE INSURANCE.....		940.12
00060774	SCHOOL EMPLOYEES	REPAIRS, VEHICLES.....		29.75
00060775	ECONOMY AUTO PARTS	COMMUNICATIONS.....		508.74
00060776	FRONTIER	PROF-TECH SRVCS-OFFICIALS.....		73.00
00060777	THOMAS HEFFNER	PROF-TECH SRVCS-OFFICIALS.....		8.00
00060778	GEORGE R. HENRY	CONTRACTED CARRIERS.....		13,814.20
00060779	JEAN SERVICES	PROF-TECH SRVCS-OFFICIALS.....		58.00
00060780	RICHARD A. KNECHT	CONTRACTED CARRIERS.....		60,629.00
00060780	KOSER BUSING			

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# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00060781	LYCOMING COUNTY UNITED WAY	UNITED FUND.....		400.00
00060782	MONTOURSVILLE AREA EDUCATION	UNION DUES.....		8,551.50
00060783	MONTOURSVILLE AREA EDUCATIONAL	UNION DUES.....		956.85
00060784	MARCO TECHNOLOGIES	REPAIRS/MAINT. EQUIP.....		1,998.54
00060785	MARK F. MARINUCCI	PROF-TECH SRVCS-OFFICIALS.....		8.00
00060786	THE MCGRAW-HILL SCHOOL	BOOKS & PERIODICALS.....		12,635.90
00060787	EDUCATION HOLDINGS LLC			
00060787	MURPHY BUTTERFIELD & HOLLAND	PROF-TECH SRVCS.....		1,095.00
00060788	P.C.			
00060788	POSTAGE PROS PLUS	SUPPLIES.....		164.70
00060789	PPL ELECTRIC UTILITIES	ELECTRICITY.....		28.86
00060790	PROMISED LAND BUSING INC	CONTRACTED CARRIERS.....		19,354.44
00060791	CHET A SCHWOYER	PROF-TECH SRVCS-OFFICIALS.....		73.00
00060792	WILLIAM A. SEMENTELLI	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060793	SUSQUEHANNA FIRE EQUIPMENT COMPANY	REPAIRS & MAINT.....		265.00
00060794	DANNY E. TROXELL			
00060795	UGI ENERGY SERVICES, LLC	PROF-TECH SRVCS-OFFICIALS.....		79.00
00060796	VERITIV OPERATING COMPANY	NATURAL GAS - HEAT.....		4,304.51
00060797	VERIZON WIRELESS	SUPPLIES.....		10,602.00
00060798	WASHINGTON NATIONAL INSURANCE	COMMUNICATIONS.....		758.36
00060799	WILMINGTON TRUST FEE COLLECTIONS	CANCER INSURANCE.....		304.50
00060800	ACHIEVEMENT HOUSE CHARTER SCH	DUES & FEES.....		780.00
00060801	AGORA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		935.27
00060802	ALLSTATE BENEFITS			
00060803	ANGELTRAX	TUITION CHARTER SCHOOL.....		3,743.41
00060804	ASSETTGENIE INC	MEDICAL SECTION 125.....		873.12
00060805	BEST LINE EQUIPMENT	OTH PRCH PROF&TECH SVCS.....		61,057.86
00060806	BLAST INTERMEDIATE UNIT 17	REPAIRS/MAINT. EQUIP.....		1,288.95
00060807	BOROUGH OF MONTOURSVILLE	SUPPLIES.....		209.48
00060808	ASHLEY BURGER	PROFESSNL ED SRVC-IU.....		251,901.51
00060809	COMMONWEALTH CHARTER ACADEMY	SECURITY/SAFETY SERVICE.....		21,863.12
00060810	COUNTY OF LYCOMING	DUES & FEES.....		300.00
00060811	CENTRAL SUSQUEHANNA IU 16	TUITION CHARTER SCHOOL.....		44,916.22
00060812	CXTEC	PRINTING & BINDING.....		357.54
		TUITION OTHER LEA/STATE.....		8,468.00
		OTH PRCH PROF&TECH SVCS.....		3,536.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check P - Prenote

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d - Direct Deposit

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# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00060813	DR. ROBERT KETTERER CHARTER	TUITION CHARTER SCHOOL.....		1,434.05
00060814	RENTOKIL NORTH AMERICA, INC.	EXTERMINATION SERVICES.....		267.00
00060815	ENVIRONMENTAL SERVICE	OTH PRCH PROF&TECH SVCS.....		10.00
	LABORATORIES, INC.			
00060816	FUTURE BUSINESS LEADERS OF AMERICA	DUES & FEES.....		65.00
	FLYLEAF PUBLISHING			
00060817	VICTOR GORINI	BOOKS & PERIODICALS.....		936.04
00060818	GUYETTE COMMUNICATION	SUPPLIES.....		31.00
00060819	DANIEL HEINRICH	SUPPLIES.....		2,775.00
00060820	HEMPFIELD SCHOOL DISTRICT	TUITION OTHER LEA/STATE.....		289.60
00060821	INFOCON CORPORATION	PROF-TECH SRVCS.....		1,759.68
00060822	INSIGHT PA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		252.71
00060823	JOSTENS INC	SUPPLIES.....		5,613.95
	JUNIOR LIBRARY GUILD	BOOKS & PERIODICALS.....		84.15
00060824	JUSTICE WORKS YOUTHCARE	TUITION OTHER LEA/STATE.....		55.05
00060825	KEYSTONE NATURAL TURF	REPAIRS & MAINT.....		8,583.50
00060826	LJC DISTRIBUTORS	SUPPLIES.....		1,750.00
00060827	LEVIN LEGAL GROUP, P.C.	PROF-TECH SRVCS.....		74.00
00060828	LOWE'S HOME CENTER INC	SUPPLIES.....		1,672.00
00060829	LYCOMING CAREER & TECHNOLOGY CENTER	TUIT AREA VO-TECH SCHS.....		692.13
00060830	MILLCREEK TOWNSHIP SCHOOL DISTRICT	TUITION OTHER LEA/STATE.....		10,399.00
00060831	ELERY W NAU INC	SUPPLIES.....		12,134.70
	NEVILL'S FLOWERS	SUPPLIES.....		1,813.33
00060832	NRG CONTROLS NORTH, INC.	SUPPLIES.....		80.00
00060833	PA DEPT. OF LABOR & INDUSTRY-E	DUES & FEES.....		274.00
00060834	PA VIRTUAL CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		75.51
00060835	PARMETECH INC	EQUIP ORI & ADDITIONAL.....		3,741.09
00060836	PEGASUS WEDDING & PARTY RENTALS	OTH PRCH PROF&TECH SVCS.....		13,569.00
00060837	PERFECTION LEARNING CORP	BOOKS & PERIODICALS.....		1,777.89
00060838	PPL ELECTRIC UTILITIES	ELECTRICITY.....		409.18
00060839	PPL ELECTRIC UTILITIES	ELECTRICITY.....		16,855.55
00060840	PSADA	DUES & FEES.....		2,561.16
00060841	PSBA INSURANCE TRUST	UNEMP COMPENSATION.....		130.00
00060842				2,841.57

\* Denotes Non-Negotiable Transaction

# - Payables within Check P - Prenote

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MONTOURSVILLE AREA SCHOOL DIST

# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00060845	QUILL CORP	SUPPLIES.....		132.48
00060846	REACH CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		9,352.73
00060847	ROBERT M SIDES INC	SUPPLIES.....		403.65
00060848	SUPERIOR PLUS ENERGY SERVICES	DIESEL FUEL.....		655.23
00060849	SUSQUEHANNA PHYSICIAN SERVICES	DRUG TEST.....		216.00
00060850	SWEET STEVENS KATZ & WILLIAMS LLP	PROF-TECH SRVCS.....		58.50
00060851	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.....		441.22
00060852	UPMC	PROF-TECH SRVCS.....		2,837.45
00060853	US POSTAL SERVICE - BMEU	COMMUNICATIONS.....		245.00
00060854	BETH A VERRICO	TRAVEL.....		81.98
00060855	VISUALSOUND	EQUIP ORI & ADDITIONAL.....		27,054.00
00060856	WELD TEC SERVICE & SALES	SUPPLIES.....		657.16
*21000285	GE MONEY BANK/AMAZON	TONER.....	VACUUM BREAKER REPAIR KIT.....	208.62
*21000286	PESTED.COM	TRAINING.....		125.00
*21000287	WALMART COMMUNITY/RFCSLLC	HOT GLUE GUN AND X-ACTO KNIVES.....	RETRACTABLE UTILITY KNIVES.....	160.76
*21000288	EVERYDAY SPEECH LLC	GUIDED THERAPY SUBSCRIPTION.....		299.99
*21000289	ZOHO CORPORATION	REMOTE SUPPORT.....		482.22
*21000290	OPENVPN INC.	SUBSCRIPTION.....		648.00
*21000291	ZOOM VIDEO COMMUNICATIONS, INC.	ZOOM INVOICE.....		449.70
*21000292	GE MONEY BANK/AMAZON	HOOKS.....	CORK BOARD AND WHITE BOARD.....	1,717.76
*21000293	HOLIDAY INN	TRAVEL HOTEL.....		356.42
*21000294	HOLIDAY INN	TRAVEL HOTEL.....		555.48
*21000295	COMFORT INN	TRAVEL HOTEL.....		816.96
*21000296	PAYROLL ACCOUNT	NET PAY.....		320,088.15
*21000297	PA STATE COLLECTION & INTERNAL REVENUE SERVICE	CHILD SUPPORT.....		259.07
*21000298	PA DEPARTMENT OF REVENUE	FEDERAL PAYROLL TAXES.....		119,064.53
*21000299	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		14,795.94
*21000300	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....		1,299.40
*21000301	TSA CONSULTING GROUP, INC.	EMPLOYEE 403B REMITTANCE.....		13,258.86
*21000302	DISCOVERY BENEFITS, INC.	EMPLOYEE HSA REMITTANCE.....		17,085.47
*21000303	DISCOVERY BENEFITS, INC.	EMPLOYER HSA REMITTANCE.....		2,800.00
*21000304	DELTA DENTAL OF PA	DENTAL CLAIMS & PREMIUMS.....		1,600.00
*21000305	PAYROLL ACCOUNT	NET PAY.....		327,627.59
*21000306	INTERNAL REVENUE SERVICE	FEDERAL PAYROLL TAXES.....		113,203.13
*21000307	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		14,233.96

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

LIQUID ASSET FUND - From 04/01/2021 To 05/11/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*21000308	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....	EMPLOYEE RETIREMENT VOYA.....	1,289.29
*21000309	MUNICIPAL & SCHOOL INCOME	APRIL 2021 EIT REMITTANCE.....		23,288.28
	TAX OFFICE			
*21000310	LYCOMING CTY. INS.	MEDICAL PREMIUMS.....	RETIREE MEDICAL PREMIUMS.....	243,792.51
	CONSORTIUM			
*21000311	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT.....		106,324.01
*21000312	WEX BANK	GASOLINE.....		343.13
*21000313	QUADIENT FINANCE USA, INC.	COMMUNICATIONS.....		1,003.00
*21000314	DELTA DENTAL OF PA	DENTAL CLAIMS.....		3,548.60
		10-GENERAL FUND	2,090,945.53	
		Grand Total Manual Checks :	1,330,725.83	
		Grand Total Regular Checks :	760,219.70	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,090,945.53	

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

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MONTOURVILLE AREA SCHOOL DIST

# Fund Accounting Check Summary

MASD CAFETERIA - From 04/01/2021 To 05/11/2021

PB-2

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003156	DOTTIE MATHERS	CAFE REFUND.....	252290.....	37.00
00003157	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		18,935.63
00003158	PAULHAMUS LITHO, INC.	SUPPLIES.....		289.00
00003159	REFRIGERATION SERVICE CO	REPAIRS/MAINT. EQUIP.....		285.73
00003160	GENERAL FUND	CAFE WAGES AND BENEFITS.....		31,122.86
00003161	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		41,347.83
00003162	REFRIGERATION SERVICE CO	REPAIRS/MAINT. EQUIP.....		452.24
*21000002	DELUXE FOR BUSINESS	CHECKS.....		217.26
*21000003	DELUXE FOR BUSINESS	DEPOSIT SLIPS.....		172.47

## 50-CAFETERIA

92,860.02

Grand Total Manual Checks : 389.73  
 Grand Total Regular Checks : 92,470.29  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 92,860.02

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment  
 05/06/2021 08:21:53 AM      P - Prenote      d - Direct Deposit

MONTOURSVILLE AREA SCHOOL DIST

**Montoursville Area School District  
School Board Agenda  
May 11, 2021  
7:00 PM  
C. E. McCall Middle School**

**General:**

- G-1 Approval of an agreement between Montoursville Area School District and Transfinder. (Attachment)
- G-2 Approval of an agreement between Montoursville Area School District and Synovia Solutions. (Attachment)
- G-3 Approval of an agreement between Montoursville Area School District and Intrado. (Attachment)
- G-4 Approval of the 2021-2022 school calendar for the second and final reading. (Attachment)
- G-5 Consider the nomination and election of Brandy N. Smith as school board secretary, effective July 1, 2021 to fulfill the four-year term ending on June 30, 2025.
- G-6 Approval of an agreement between Montoursville Area School District and BLaST IU #17 for E-Rate Services. (Attachment)
- G-7 Approval of an agreement between Montoursville Area School District and Nittany Learning. (Attachment)
- G-8 Approval of the election of Daniel Albert as temporary school board president for the purpose of signing his daughter's high school diploma.
- G-9 Approval of an agreement between Montoursville Area School District and Lycoming Career and Technology Center, 2021-2022 Budget. (Attachment)
- G-10 Approval of a one-year extension of the agreement dated May 8, 2007 with the borough of Montoursville to provide a school resource officer for the 2021-2022 school year. In accordance with the agreement, the District shall pay the Borough a yearly sum equal to 39/52 of the Borough's yearly cost of salary, benefits, vehicle and other expenses of the school resource officer. (Attachment)
- G-11 Approval of Montoursville Area High School summer programs, pursuant to Board Policy #124. The six-week programs will run from June 21, 2021 to July 30, 2021. Programs consist of:

Enrichment Courses - \$200 per course

- CSS
- World History

- G-12 Approval of a 2020-2021 Summer Skills Program for Tier II/Tier III students in grades K through 11<sup>th</sup>.
- G-13 Approval of an agreement between Montoursville Area School District and Warren County School District, effective for the 2021-2022 school year. (Attachment)
- G-14 Approval to adopt the Pennsylvania School Boards Association Principles for Governance and Leadership. (Attachment)
- G-15 Approval of an agreement between Montoursville Area School District and BLaST IU #17 for Technology Services. (Attachment)
- G-16 Approval of an agreement between Montoursville Area School District and BLaST IU#17 for shared Special Education Services for the 2021-2022 school year. (Attachment)

**Personnel:**

- P-1 Approval of the following additions to the support staff:

<b>Employee</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective</b>	<b>Replacement for:</b>
Joey Lowmiller	Custodian	\$14.84	May 12, 2021	Dwayne Rodriguez
Misty Emick	Paraprofessional	\$11.40	May 12, 2021	Jessica Cole

- P-2 Approval of the following additions to the professional staff:

<b>Employee</b>	<b>Certification</b>	<b>Rate of Pay</b>	<b>Effective</b>	<b>Replacement for:</b>
Payton Robbins	School Nurse (pending)	Daily Rate \$248.30 (20-21) Bachelor's Step 1 \$46,680 (21-22)	May 12, 2021	Joan Baier
Michaela Mathis	Special Education	Bachelor's Step 2 \$50,264	2021-2022 SY	Emily Haywood
Tiffany Steppe	English	Bachelor's Step 3 \$51,948	2021-2022 SY	Alicia Betz
Holley Fuller	Art	Bachelor's Step 2 \$50,264	2021-2022 SY	Victoria Stetts

- P-3 Approval of an addition to the teacher substitute list for the 2020-2021 school year:

<b>Employee</b>	<b>Certification</b>
Kyle Essick	English

- P-4 Approval of the following change in dates for a leave of absence from a member of the professional staff:

<b>Employee</b>	<b>Effective date change:</b>
101700	Original start date of leave was May 10, 2021 New start date of leave is now April 30, 2021

P-5 Approval of the following addition to the administrative staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>	<u>Rate of Pay</u>	<u>Replacement for:</u>
Jamie Yonkin	Elementary Principal	July 1, 2021	\$81,500	Dr. Amy Breon

P-6 Approval of the following resignation from a member of the professional staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Jaclyn Gilbert	Music	End of the 2020-2021 school year

P-7 Approval of the following changes to the coaching staff for the 2020-2021 school year:

<u>Coach</u>	<u>Sport</u>	<u>Position From:</u>	<u>Position To:</u>	<u>Stipend</u>	<u>Replacement for:</u>
Rick Robertson	Softball	Assistant	1 <sup>st</sup> Assistant	\$2,400	Sean Gair

**Transportation:**

T-1 Approval for Promiseland Bussing rates in the amounts of \$2,704.07 and \$2,474.34 for April 2021. (Attachment)

**Academics:**

A-1 Approval for graduation of those members of the senior class of 2021 who will have met all state and district requirements as of June 1, 2021 (146 potential graduates as of May 11, 2021).

Special dates for the senior class as follows:

**Awards Ceremony – June 4, 2021 at 7:00 PM**

**Commencement – June 10, 2021 at 7:00 PM**

**Policies:**

PY-1 Approval of the second and final reading of the following policies: (Attachment)

Policy 126 Class Size  
Policy 237 Electronic Devices  
Policy 703 Sanitary Management  
Policy 709 Building Access  
Policy 803 School Calendar

**Budget and Finance:**

BF-1 Approval of the proposed final General Fund budget in the amount of \$32,581,013 for the fiscal year 2021-2022 including salary and work schedules as proposed. (Attachment)

## ATTACHMENTS





## **Contract, Software License & Hosting Agreement**

Prepared for  
**Montoursville Area School District**  
50 North Arch Street  
Montoursville, PA 17754-1900

Prepared on 4/14/2021  
by  
**Joe Altieri**

**Transfinder**  
440 State Street  
Schenectady, NY 12305  
Phone: 800-373-3609  
Fax: 518-377-3716

This document is your Transfinder® Software Contract & Software License Agreement. It is a contractual agreement between Transfinder and Montoursville Area School District. It describes your rights and liabilities as they pertain to the use of your Transfinder Software System. To expedite this purchase, sign, fax, and mail this entire agreement, along with a purchase order, to Transfinder.

*This contract expires on 4/30/2021, if not signed and accepted.*

This is a non-transferable and non-exclusive Contract between Transfinder and Montoursville Area School District (Licensee). This Contract is subject to the specified terms and conditions for use of the program, product, optional features, and related materials. This Contract applies to any enhancements or improvements to which Montoursville Area School District may be entitled. This pursuant to the price terms described below. The provisions of the Contract include:

## I. TRANSFINDER SOFTWARE SYSTEM TOTAL COST

Software Modules	Qty	Year 1	Year 2
<b>Routefinder PLUS* includes:</b> <ul style="list-style-type: none"> <li>Single User Software License Routing and Scheduling System</li> <li>GIS Map Conversion for <b>Lycoming county</b></li> <li>Tools for route overlap analysis, Stop Sequence Optimization, and Policy Analytics</li> <li>Eligibility Assessment &amp; Walk Zone definition</li> <li>Driver Certification Functionality</li> <li>Field Trip resource tracking, cost calculator, billing, invoicing, &amp; reporting</li> </ul>	1	\$5,995	\$3,350
<b>Additional Routefinder PLUS Licenses</b>	1	\$995	\$600
<b>Satellite Imagery Service</b> <ul style="list-style-type: none"> <li>Adds a satellite layer to Routefinder PLUS</li> </ul>		Included	Included
<b>Attendance Boundary Planning</b> <ul style="list-style-type: none"> <li>Manage School Attendance Boundaries</li> <li>Assess school zone changes for impact on students, grades, and school bus routes</li> </ul>		Included	Included
<b>Viewfinder</b> <ul style="list-style-type: none"> <li>Schedule Automated Reports to be emailed to key staff with vital information</li> <li>Browser-based, unlimited users, lookup access for staff (role-based security)</li> <li>View critical transportation data about students, routes, stops, field trips, maps, etc.</li> </ul> <i>Track your fleet live, conduct Comparative Analysis (with an approved GPS Hardware Provider and GPS Connect Integration)</i>	1	\$1,500	\$1,000
<b>Transfinder Hosting Services powered by Amazon Web Services (AWS)</b> <ul style="list-style-type: none"> <li>Hosting includes database server, application servers, storage, and data maintenance</li> </ul> <i>Hosting Service is due with initial purchase and is included in the future Hosting Service</i>		Included	Included
<b>Transfinder Software Promotional Pricing</b>		\$8,490	\$4,950
<b>Implementation, Training and Professional Services</b>			
<b>Project Management</b> <ul style="list-style-type: none"> <li>Dedicated Project Manager assigned through Project Completion</li> <li>Manages Transfinder resources to meet Licensee's goals</li> <li>Project Manager will assist through 1st fall opening</li> </ul>		Included	Included
<b>Data Management</b> <ul style="list-style-type: none"> <li>Data Engineer will create a custom import process for automating data updates with the Student Information System</li> <li>GIS Engineer will review available County GIS data with Licensee and convert GIS data for use in software</li> </ul>		Included	Included
<b>Online Training</b> <ul style="list-style-type: none"> <li>Online Training timeframe begins on first completed training date</li> <li>Dedicated Trainer conducts Weekly Online Sessions</li> <li>Trainings conducted with Customer's Maps and Student Data</li> </ul>	6	Months Included	
<b>Transfinder University Livestream</b> <ul style="list-style-type: none"> <li>Routing System Proficiency Course</li> <li>2 days of online training in a Routefinder PLUS training dataset</li> <li>Routefinder PLUS Certification provided upon successful completion of the class proficiency exam</li> <li>Class hours 8:30 am-5:00 pm Eastern Daylight Time</li> </ul>	1	\$1,750	
<b>Technical Support &amp; Software Updates</b> <ul style="list-style-type: none"> <li>Unlimited Online Technical Support</li> <li>Software updates and upgrades</li> </ul>		Included	Included

• Access to Transfinder Community client resources portal for documentation, training videos, webinars, and report library			
<b>Implementation, Training, and Professional Services Pricing</b>		<b>\$1,750</b>	
Transfinder University Livestream Discount		-\$1,750	
<b>Transfinder Software, Training, and Professional Services Promotional Pricing</b>		<b>\$8,490</b>	<b>\$4,950</b>
		<b>Year 1</b>	<b>Year 2</b>
<b>INITIAL SYSTEM COST:</b>			
<input type="checkbox"/> x _____ Initial here		<b>\$8,490</b>	
<b>ANNUAL SERVICE FEE FOR SUPPORT AND SOFTWARE HOSTING SERVICES:</b>			
<input type="checkbox"/> x _____ Initial here		<b>Included</b>	<b>\$4,950</b>
This fee is due upon the anniversary date of the initial software activation.			

<b>TRANSFINDER® SOFTWARE ANNUAL SUPPORT PROVISIONS</b>	
This is a declaration of your Transfinder Annual Support Provisions. It describes the benefits you enjoy as a Transfinder client "in good standing" by remaining current in your payment of your Annual Support Fees.	
<b>Routefinder PLUS Software System Annual Support</b>	
Unlimited Technical Support on for technology staff and for each site operator	<b>Included</b>
Software Upgrades and program enhancements as they are developed	<b>Included</b>
Access to MyTransfinder - an exclusive part of our website dedicated to your organization offering Training, User Manuals, our Knowledgebase, Download Capabilities and more	<b>Included</b>
Custom Data Integration module modifications and maintenance as needed	<b>Included</b>
<b>Viewfinder Software System Annual Support</b>	
Unlimited Technical Support on for technology staff and for each site operator	<b>Included</b>
Software Upgrades and program enhancements as they are developed	<b>Included</b>

## **II. RESPONSIBILITIES**

**Data Conversion** - Montoursville Area School District (hereinafter "District" or "Licensee") will assist Transfinder in acquiring all the required student and school information for the Routefinder PLUS system. The data must be provided in required .csv, .xls, .txt, .dat, and .dbf file format and/or the Licensee will enter the data manually. Transfinder will convert the student and school data to the Routefinder PLUS system format.

**Confidentiality** - Transfinder will maintain the confidentiality of any and all personally identifiable information about staff, parents, students and any other school constituent unless Transfinder has the prior written permission of the Licensee. To the extent that Transfinder will come into possession of student records and information, and to the extent that Transfinder will be involved in the surveys, analysis, or evaluation of students, incidental to this agreement, Transfinder shall use its best efforts to comply with all requirements of the Family Educational Rights and Privacy Act. Transfinder shall be required to keep any and all student information it receives confidential and will not use the information for any purpose other than as necessary to provide the services to Licensee under this contract. Transfinder will delete and destroy the student and any other data provided by the Licensee from Transfinder's servers after performing initial conversion and deliver the converted data to the Licensee or Transfinder Hosted Network (THN).

**County Map Data** - Transfinder will convert a compatible GIS map data provided by the Licensee, or will provide commercially available map data as stated in Section I of this agreement.

**Installation** - SaaS Deployment - Hosted on Transfinder Hosted Network (THN) through Amazon Web Services (AWS). The Transfinder Software environment and all Licensee data files will reside on servers within the United States.

**Activation** - Activation, as defined here includes loading Routefinder PLUS files and map files required to support the licensee's area, and student data resulting from the initial download and data conversion to the Transfinder Hosted Network (THN).

**Training** - Transfinder will provide system training as stated in Section I of this agreement. Additional Training may be purchased.

**Hosting Services Uptime** - Transfinder will exceed 99% uptime between 5:00AM and 5:00PM Eastern Monday through Friday (excluding holidays) to the Licensee. Maintenance periods are scheduled after business hours but Transfinder reserves the right to schedule maintenance periods during business hours that will not constitute downtime. Downtime refers to the inability to access the hosted environment. Standard support issues, which would occur in a locally installed environment, will not constitute downtime. Downtime will be calculated from the time Licensee reports an outage to the time Transfinder resolves the issue. Licensee must submit an email reporting downtime to support@transfinder.com.

Below is a schedule for compensation for Transfinder's failure to meet the uptime requirements. Credits will be given toward future support fees. The downtime is calculated on a calendar year resetting January 1st. Transfinder agrees to credit Licensee as follows.

Targeted Attainment	Actual Attainment	Credit Amount
100%	98% - 99%	Remedial Action
100%	97.99% - 95%	4% of Annual Support Fee
100%	< 95%	5% of Annual Support Fee

This uptime policy excludes anything that is reasonably outside of Transfinder's control including force majeure. To

resolve technical issues Transfinder may require the cooperation of Licensee. If Licensee's Department of Technology (DoT) staff is unable or unwilling to assist Transfinder IT staff with resolving technical issues within 48 hours, Transfinder will not be held responsible for the resulting downtime from the time of Transfinder request for assistance from Licensee's DoT.

**Remote Connectivity** – Licensee must have a high-speed Internet connection and agrees to permit Transfinder Corporation to connect remotely to Licensee's computers and network for online training, support and software installation. Transfinder will connect to Licensee's computer(s) using secure remote desktop sharing technologies.

**System Maintenance** - Transfinder will provide on-line remote support, unlimited telephone support, updates, and revisions. In order to manage any changes in pupil transportation, Transfinder will upgrade Routefinder PLUS on a consistent basis to satisfy the growing demands of pupil transportation. There is not an additional charge for the upgrades unless they are unique for Montoursville Area School District.

### **III. FEE & PAYMENT SCHEDULE**

The Term of this agreement is for (1) one-year. The Transfinder Software system initial cost of **\$8,490** is due upon execution of this agreement.

In accordance with the 1-year Term, Transfinder will provide Technical Support, Product Updates and Hosting Services to the Licensee for one year starting on the initial Activation Date. The costs for the Technical Support, Product Updates and Hosting Services is included.

Upon the completion of the initial 1-year term, the Licensee will have an option to continue to pay the Annual Service Fee amount of **\$4,950**, when due on the anniversary of the original Activation Date, in order to continue to receive Technical Support, Product Updates and Hosting Services from Transfinder. Transfinder will continue to provide software, hosting services and technical support, which includes system updates, to the Licensee as long as the Annual Service Fee is paid and kept current.

Future Annual Service Fee prices are subject to change given prior notice. Transfinder will notify Licensee of any annual support fee increases (60) sixty days in advance of the payment date.

If onsite training or services are purchased, the expenses for travel and living will be billed to Licensee at cost as incurred.

If not tax-exempt, any Federal and/or State Sales or local taxes are the responsibility of the Licensee. The Licensee acknowledges the responsibility by signing this contract.

All invoices will be paid, by or on behalf of the Licensee within (30) thirty-days.

### **IV. LATE PAYMENT**

If any valid invoice rendered by Transfinder is not paid when due, in addition to such other rights, Transfinder shall reserve the right to, without limitation, suspend updates, maintenance, support services and consulting, training and implementation services. However, Transfinder shall give the Licensee written notice of non-payment and give the Licensee fifteen days to cure prior to suspending any updates, maintenance, support services, consulting, training, and implementation of services.

## **V. LICENSE AGREEMENT**

**Grant of License:** Transfinder grants the Licensee a non-exclusive, non-transferable license to use and access Routefinder PLUS, and the accompanying documentation on the Transfinder Hosted Network (THN). A Routefinder PLUS license is required for each concurrent user/computer accessing the THN. Transfinder retains the title to Routefinder PLUS and related materials. You agree to protect Routefinder PLUS from unauthorized use, duplication, reproduction, distribution, or publication. In addition, you will not allow any person, company, organization, or other entity to have access to Routefinder PLUS and related materials. Transfinder reserves all rights not specifically granted in this license. Routefinder PLUS is a © copyright of Transfinder. All rights reserved.

**Non-permitted Uses:** You may not make copies of Routefinder PLUS. You may not use Routefinder PLUS on a network unless you pay for and obtain a separate licensed Software package for each terminal or workstation from which Routefinder PLUS will be actually accessed. You may not rent, lease, sub-license, timeshare, or lend Routefinder PLUS under this license. You may transfer it on a permanent basis if the person receiving it agrees to the terms and conditions set by Transfinder. You may not alter, decompile, disassemble, or reverse-engineer Routefinder PLUS, or make any attempt to unlock or bypass the initialization system or encryption techniques utilized by Routefinder PLUS. You may not remove or obscure Transfinder or any other copyright and trademark notices.

**Duration:** This agreement is effective from the day you sign the Contract. Your license continues until terminated. This license will terminate automatically without notice from Transfinder if you fail to comply with any provisions of this license, subject to the terms and conditions of article VII. Upon termination, you destroy all written materials, the Routefinder PLUS software, data and all software and data copies. Transfinder can also enforce its other legal rights.

**General Terms:** Only a written agreement authorized by both the Licensee, and Transfinder's President/CEO, shall constitute a warranty or increase the scope of this warranty. This warranty gives you specific legal rights. You may have other rights, which vary from state to state. This Limited Warranty is governed by the laws of the State of New York and shall benefit Transfinder its successors and assignees.

## **VI. LIMITED WARRANTY**

**Covering Routefinder PLUS Sale of Software:** Routefinder PLUS is a customized product. Transfinder warrants the training and technical services will be provided in good and workman like manner. Furthermore, Transfinder guarantees that the software sold will be free of gross negligence. You assume the entire risk as to the results and performance of the Software. The software has not been sold on a trial basis, and the Licensee acknowledges that it has seen a demonstration and had ample opportunity to view the product in operation using Transfinder's reference list, which has been provided. Neither Transfinder nor anyone else who has been involved in the creation, production, or delivery of this product shall be liable for any direct, indirect, consequential, or incidental damages (including damages for loss of business profits, business interruption, loss of business information, and the like) arising out of the use, misuse, or inability to use such product even if Transfinder has been advised of the possibility of such damages. In no event shall Transfinder's liability exceed the amount paid for the software.

**Bankruptcy:** All rights and licenses granted under or pursuant to this Agreement by Licensor to Customer are, and shall otherwise be deemed to be, for the purpose of Section 365(n) of the U.S. Bankruptcy Code, and any similar or successor federal statute, all as the same shall be in effect at the time (the "Bankruptcy Code"), licenses of rights to "intellectual property" as defined under Section 101 of the Bankruptcy Code. The parties agree that Customer, as a licensee of such rights under this Agreement shall retain and may fully exercise all of its rights and elections under the Bankruptcy Code. The parties further agree that, in the event of an adjudication of a bankruptcy proceeding by or

against Licensor under the Bankruptcy Code, Licensee shall be entitled to a complete access to, as appropriate any such intellectual property and all embodiments (including source code) of such intellectual property, and same, if not already in its possession shall be promptly delivered to Licensee upon Licensee's written request (i) upon any such adjudication of a bankruptcy proceeding, unless Licensor elects to continue to perform all of its obligations under this Agreement; or (ii) if not delivered under (i) above, upon the rejection of this Agreement by or on behalf of Licensor. Licensee shall have the right to modify, adopt and prepare derivative works based on such intellectual property only for maintenance, support and internal development purposes. Nothing herein implies the transfer of property rights, but deals only with access to such software or source code.

## **VII. BREACH AND TERMINATION**

If Licensee shall have committed a material breach of this Agreement, then Transfinder may give written notice of such breach, and Licensee shall have (60) sixty-days within which to cure. If Licensee fails to cure such breach within such (60) sixty-day period, then Transfinder shall have the right to terminate this Agreement.

If Transfinder shall have committed a material breach of this Agreement, then Licensee may give written notice of such breach, and Transfinder shall have (60) sixty-days within which to cure. If Transfinder fails to cure such breach within such (60) sixty-day period, Licensee then shall have the right to terminate this Agreement.

If the default relates to the original Licensing fee (\$8,490) when due, then Transfinder, at its option may affirm the agreement and recover the full purchase price and agreed expenses, plus costs of collection, including attorney fees; or may terminate this agreement and has the right to remove all access to and or remove all original software product, installation modifications, work product, including any product upgrades and any local copies thereof, if any; and will further be entitled to all its reasonable costs in delivering, installing, modifying the program, and training Licensees employees including legal fees if any reasonably required to recover same.

## **VIII. NOTICE, SEVERABILITY & JURISDICTION**

**Notice:** Service of all notices under this Contract shall be mailed by Certified Mail, Return Receipt Requested to the party involved at its respective address herein before set forth or at such address as the party may provide in writing from time to time.

**Severability:** If any provision or portion thereof of this Contract is invalid under any applicable statute or rule of law it is so to that extent to be deemed omitted from this Contract and with the balance of the Contract remaining in full force and effect.

**Jurisdiction:** This is a New York Contract to be interpreted under the laws of New York. The parties agree that all disputes arising under this Contract that cannot be settled between the parties shall be resolved in the courts located in New York. This Contract represents our entire understanding and agreement between the parties regarding the Routefinder PLUS system and supersedes any prior purchase order, communications, advertising, or presentations. This license may not be changed verbally, but only by agreement in writing, signed by authorized representatives of both parties. If any provisions of this Contract shall be unlawful, void, or for any reason unenforceable, it shall be deemed severable from, and shall in no way affect the validity or enforceability of the remaining provisions of the Contract. This Contract will be governed by the laws of the State of New York and shall benefit Transfinder, its successors and assignees. Licensee consents to jurisdiction in the state and federal courts located in the State of New York.

**TRANSFINDER**

Antonio Civitella, President/CEO

Name and Title

Authorized Signature

Date

**LICENSEE – Montoursville Area School District**

**Federal Tax ID#:** \_\_\_\_\_

**Purchase Order #:** \_\_\_\_\_

X

Name and Title

Authorized Signature

Date





**synovia™**  
solutions  
Don't Ask. Know.

9330 Priority Way West Drive  
Indianapolis, IN 46240  
Phone: 317-208-1700  
Toll Free: 1-877-796-6842  
Fax: 317-208-2202

# PUBLIC EDUCATION AGREEMENT

No: 23869

<b>Customer Legal Name</b> Montoursville Area School District		<b>Customer Billing Address (if different)</b>	
<b>Address</b> 3790 State Rt. 87		<b>Address</b>	
<b>City</b> Montoursville	<b>County</b>	<b>City</b>	<b>County</b>
<b>State</b> PA	<b>Zip Code</b> 17754	<b>State</b>	<b>Zip Code</b>
<b>Location Contact:</b> Darren Tull	<b>Phone</b> 570-435-0446	<b>Fax</b>	<b>Salesperson</b> Brad Bishop
<b>Tax ID#</b> <input checked="" type="checkbox"/> K-12 <input type="checkbox"/> Other Municipal		<b>PO Number (if applicable)</b>	
<b>PO Number (if applicable):</b>		<b>PO Expiration Date:</b>	
<b>CONTRACT DURATION / NUMBER OF VEHICLES</b>			
<b>Term of Agreement:</b> <input checked="" type="checkbox"/> 60 Months			
<b>Effective Date:</b> Upon Installation of Hardware on Vehicles			
<b>Total Number of Vehicles:</b> 26			
<b>Tax Exempt:</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Attach Certificate)			
<b>SOFTWARE LICENSES</b>		<b>EQUIPMENT LIST</b>	
<input checked="" type="checkbox"/> Core Track & Trace	<input type="checkbox"/> Ridership	SKU 100050-LMU 4233	23
<input checked="" type="checkbox"/> Comparative Analysis	<input type="checkbox"/> Navigation	SKU 100019-Here Comes The Bus	23
<input type="checkbox"/> Time and Attendance	<input checked="" type="checkbox"/> Here Comes the Bus	SKU 100020-Comparative Analysis	23
<input checked="" type="checkbox"/> Engine Diagnostics		SKU 100055- 3030 LTE series Plug-in OBDII	3
<b>Installation:</b> <input checked="" type="checkbox"/> Synovia <input type="checkbox"/> Customer		<b>Peripherals:</b>	
		<b>VPOD:</b> 7	
<b>Carrier:</b> <input type="checkbox"/> Synovia <input checked="" type="checkbox"/> Verizon <input type="checkbox"/> Sprint <input type="checkbox"/> AT&T			
<b>SPECIAL INSTRUCTIONS:</b> Synovia Solutions Sourcewell/NJPA Contract #: 022217-SSL Fleet Management and Related Technology Solutions.			
<b>RATE AND METHOD OF PAYMENT</b>			
Base Payment \$ 31 X	Number of Vehicles 23 =	\$713 Per Month	<input type="checkbox"/> Monthly
Base Payment \$ 19 X	Number of Vehicles 3 =	\$57 Per Month	<input type="checkbox"/> Quarterly
			<input checked="" type="checkbox"/> Annually
		Total Rental Payment	<input checked="" type="checkbox"/> Check
		Applicable Sales Tax \$ N/A	<input type="checkbox"/> ACH
		Total Rental Payment with Tax	<input type="checkbox"/> Credit Card
Total Rental Payment with Tax \$9,240 Annually			
<b>PLEASE READ BEFORE SIGNING:</b> THE CUSTOMER AGREES TO RENT FROM VENDOR THE EQUIPMENT LISTED ABOVE. THE CUSTOMER AGREES TO ALL TERMS AND CONDITIONS CONTAINED IN THIS RENTAL AGREEMENT. THE CUSTOMER AGREES THIS RENTAL AGREEMENT IS FOR THE RENTAL TERM INDICATED ABOVE AND CANNOT BE CANCELLED FOR ANY REASON, EXCEPT AS PROVIDED HEREIN.			
<b>AUTHORIZATION</b>			
<b>Company Full Name (Please Print)</b> Montoursville Area School District		Synovia Solutions, LLC	
<b>Authorized Signature</b>	<b>Date</b>	<b>Authorized Signature</b>	<b>Date</b>
<b>Authorized Signer's Printed Name</b>	<b>Title</b>	<b>Printed Name</b>	<b>Title</b>

## RENTAL AGREEMENT TERMS AND CONDITIONS

1. **OWNERSHIP OF EQUIPMENT.** Synovia Solutions, LLC (hereinafter referred to as "Vendor") is the sole owner and titleholder to the Equipment. The Equipment consists of the unit(s), all peripherals, and/or connections and supplies used for installation. This Agreement constitutes a lease or bailment and is not a sale or the creation of a security interest. Customer shall not have, or at any time acquire, any right, title or interest in the Equipment, except the right to possession and use as provided in this Agreement.
2. **RENT.** The Customer agrees to pay Vendor the rental payment when due (each, a "Payment"). Customer also agrees to pay Twenty-Five Dollars (\$25) for each check or ACH that the bank returns for insufficient funds or any other reason. Vendor shall have the right to increase the rent upon renewal or extension of this Agreement. Vendor shall notify Customer of the rental increase forty-five (45) days before the expiration of the Initial Term. The aforesaid rentals Payments are the firm, fixed rentals due under this Agreement and are not subject to any adjustment; and that the obligation to make the Payments is absolute and unconditional, and Customer will pay all Payments without regard to, and shall not assert any claim, defense, counterclaim, recoupment, setoff or right to cancel or terminate this Agreement which Customer may have against Vendor or any other party, or for any reason. Nothing herein shall be deemed to relieve Vendor of any of its obligations to Customer under this Agreement.
3. **SYNSURANCE.** During the term of this Agreement, the Vendor warrants to provide to Customer at no cost the following: **automatic quarterly updates with new features, map data, patches and hot fixes; 6 months of "bread crumb" data plus 2 years of reporting; proactive trouble shooting on a weekly basis; hardware script updates twice per year; uptime at 99% or Vendor will provide a refund for one days charge for the entire fleet; hardware warranty with replacements; 2% spares on site with spare replacement within 48 hours; first occurrence fix or Vendor will provide a credit for one days charge for the entire fleet.**
4. **TAXES AND FEES.** This is a net rental. Customer agrees to pay on or before their due dates, all sales taxes, use taxes, personal property taxes, and assessments or other direct taxes or governmental charges imposed on the property or leveled against or based on the amount of rent to be paid under the Agreement or assessed in connection with this Agreement, even if billed after the end of the rental period. Customer shall be liable for any taxes or licenses, registrations, permits and other certificates as may be required for the lawful operation of the Equipment. If any taxing authority requires that a tax be paid to the taxing authority directly by Vendor, Customer shall, on notice from Vendor, pay to the Vendor the amount of the tax together with the next rent installment. Vendor has the option to estimate all such taxes due and bill the Customer monthly on the basis of same.
5. **NON-APPROPRIATION OF FUNDS.** The Customer affirms that funds can and will be obtained in amounts sufficient to make all Payments during the Agreement term. The Customer hereby covenants that it will do all things within its power to obtain, maintain and properly request and pursue funds from which the Payments may be made, specifically including in its annual budget requests amounts sufficient to make such payments for the full Agreement term. The Customer intends to make all such Payments for the full Agreement term if funds are legally available for that purpose. If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to Vendor. If Customer fails to deliver possession of the Equipment to Vendor, the termination shall nevertheless be effective but Customer shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which Customer fails to deliver possession and for any other loss suffered by Vendor as a result of Customer's failure to deliver possession as required. Customer shall notify Vendor in writing within seven days after (i) its failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by Customer (in which event this Agreement shall be mutually ratified and renewed), provided that failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to Customer. Non-Appropriation under one Synsurance Agreement shall not affect the validity or enforceability or any other Synsurance Agreement or contract between you and us.
6. **UCC FILINGS.** The Customer authorizes, appoints, and empowers Vendor and its assignees as its true and lawful attorney-in-fact to prepare, execute in the Customer's name and file at Customer's cost any and all documents Vendor or its assignees deem appropriate or desirable in connection with the Uniform Commercial Code, including but not limited to UCC financing statements. The Customer authorizes Vendor to insert the serial numbers of the Equipment in this Agreement in any filings.
7. **LIABILITY AND INSURANCE.** The Customer is responsible for any losses or injuries caused by the Equipment. Customer assumes all risk and liability for the loss or damage to the Equipment or the injury to any person or property of another, and for all risks and liabilities arising from the use, operation, condition, possession or storage of the Equipment. The Customer must continue to make rental payments through the entire term of this Agreement and may not cancel this Agreement for any reason, even if the Equipment has been damaged or destroyed. Vendor is not responsible for any losses or injuries caused by the installation or use of the Equipment. The Customer promises to keep the Equipment fully insured against loss and maintain insurance that protects Vendor from liability for any damage or injury caused by the Equipment or its use. Upon the request of Vendor, the Customer shall provide Vendor evidence of insurance showing Vendor as the loss payee for property damage insurance and additional insured for liability insurance. If the Customer fails to provide such evidence within fifteen (15) days, the Customer authorizes Vendor to obtain coverage on its behalf. **This Synsurance Agreement hardware warranty specifically excludes damages or loss due to theft, vandalism, any use outside normal wear and tear, Acts of God, or other circumstances outside the control of Synovia. This agreement also excludes loss due to changes to cell phone providers, coverage area changes or other changes to cell phone or internet availability. Customer understands and accepts that the hardware devices are carrier specific and any changes to the carrier might result in non-performance of the hardware devices. Customer agrees that Synovia is not responsible for any loss or damage due to changes to the cell carrier provider or the use of third-party hardware, services or software by the Customer. IN NO EVENT SHALL VENDOR'S AGGREGATED LIABILITY TO THE CUSTOMER UNDER THIS AGREEMENT, REGARDLESS OF THE CAUSE OF ACTION OR THEORY OF LIABILITY, EXCEED THE AMOUNT PAID BY THE CUSTOMER TO VENDOR UNDER THIS AGREEMENT OVER THE PRIOR 12 MONTHS. VENDOR SHALL NOT BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR EXEMPLARY DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF OR DAMAGE TO THE CUSTOMER'S VEHICLES OR ASSETS OR LOSS OF PROFITS, REVENUES OR DATA, EVEN IF VENDOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**
8. **USE, MAINTENANCE, AND CARE OF EQUIPMENT.** The Customer shall be entitled to the right to the use, operation, possession, and control of the Equipment during the term of this Agreement, provided Customer is not in default of any provision of this Agreement. The Customer shall assume all obligation and liability with respect to the possession of the Equipment, and for its use and operation during the rental term. Customer agrees to reimburse Vendor in full for all damage to the Equipment. **Except for the instance of misuse or negligence, Vendor assumes full responsibility for the performance of the hardware and software and any defective or non-functioning hardware (except wiring) will be replaced at no cost to the customer, provided the Customer is not in payment default. Customer acknowledges full cooperation in the RMA process outlined on the Support page of the Synovia Solutions website. Installation labor is not included.**
9. **LOCATION OF EQUIPMENT.** The Customer will allow Vendor or its agents to inspect the Equipment at any reasonable time where it is located. If the Equipment is not being properly maintained in the sole opinion of Vendor, Vendor shall have the right, but not the obligation, to have it repaired or maintained at a service

facility at the expense of Customer. The Equipment will be garaged at the location stated above and may not be garaged at any other location without Vendor's express and prior written consent.

10. **ASSIGNMENT.** The customer has no right to sell, transfer, encumber, sublet, or assign the Equipment or this Agreement. Vendor may sell, transfer, or assign this Agreement without the Customer's consent. In the event of assignment by Vendor, assignee shall have all the rights, powers, privileges, and remedies of Vendor set forth in this Agreement, but none of the obligations (including but not limited to service or maintenance obligations). Customer agrees not to raise and waives any claim or defense against Vendor or such assignee arising out of this Agreement or otherwise or as a defense, counterclaim or offset to any action by assignee for the unpaid balance of payments due or to become due under this Agreement or the possession of the Equipment. Vendor shall assign to Customer all manufacturers, Vendor or supplier warranties applicable to the Equipment to enable Customer to obtain any warranty service available for the Equipment. Vendor appoints Customer as Vendor's attorney-in-fact for the purpose of enforcing any warranty. Any enforcement by Customer shall be at the expense of Customer and shall in no way render Vendor responsible to Customer for the performance of any warranties. This Agreement and each of its provisions shall be binding on and shall inure to the benefit of the respective heirs, devisees, executors, administrators, trustees, successors and assigns of the parties to the Agreement.
11. **DEFAULT.** If the Customer does not pay any amount when due or perform any obligation or condition required under this Agreement, the Customer will be in default. If the Customer defaults, Vendor can accelerate and demand that the Customer pay the remaining balance of the Agreement and return the Equipment at the Customer's expense. At Vendor's option, Vendor may repossess the Equipment. Customer waives any rights that Customer may have to notice before Vendor seizes any of the Equipment and waives any requirement that the Vendor post a bond in connection with such seizure or possession. In addition, if the Customer defaults under this Agreement, Vendor can use any remedies available to Vendor under the Uniform Commercial Code or any other applicable law. The exercise of one remedy shall not be deemed to preclude the exercise of any other remedy. No failure or delay on the part of Vendor to exercise any remedy or right shall operate as a waiver. Acceptance by Vendor of rent or other payments made by Customer after default shall not be deemed a waiver of Vendor's rights and remedies arising from Customer's default. The Customer promises to pay reasonable attorney's fees and any costs associated with any legal or collection action or action to repossess the Equipment or to enforce or interpret any provision in this Agreement. This action will not void the Customer's responsibility to maintain and care for the Equipment.
12. **CHOICE OF LAW, FORUM AND JURY WAIVER.** Customer agrees that this Agreement will be governed by and construed in accordance with the laws of the state of California. Vendor and Customer waive the right to a trial by jury in the event of a lawsuit. Any suit, claim, or legal proceedings arising under this Agreement shall be brought only in a court of competent jurisdiction in the state of California.
13. **RENEWAL.** After the initial term or any extension thereto, this Agreement shall automatically renew on a month to month basis unless the Customer notifies Vendor in writing by Certified Mail, UPS or Express Delivery directly to Vendor. Customer must send notices to: Synovia Solutions/CalAmp, Attn: Customer Success, 9330 Priority Way West Drive, Indianapolis, IN 46240, at least thirty (30) days prior to the expiration of the initial term or extension that the Customer does not choose to renew. No other manner of communication is acceptable. Upon the expiration date of this Agreement, Customer shall return the Equipment, at its expense, to Vendor together with all accessories, free from damage and in the same condition and appearance as when received by Customer, allowing for ordinary wear and tear. The Customer agrees to pay removal charges. If Customer fails or refuses to relinquish the Equipment to Vendor, Vendor shall have the right to take possession of the Equipment and for that purpose to enter any premises where the Equipment is located without being liable in any suit, action, defense or other proceeding to Customer. The Customer must pay additional rental payments due until Vendor or its agents receive the Equipment.
14. **RIGHTS TO DATA.** Vendor retains the rights to anonymous summary data analysis and to share analysis with 3rd parties. Vendor will not identify the data source as being from the Customer nor portray the data in such a manner as to identify the Customer. Customer agrees that Vendor shall own all compilations or analysis of the data created by or for Vendor. From time to time, Vendor may receive data or information requests or subpoenas from third parties, either as a result of an investigation or pending litigation. Customer hereby consents to Vendor's disclosure of such data or information requested pursuant to a valid and enforceable document request or subpoena. Customer agrees that it shall not be entitled to notice of such disclosure except as required by applicable state or federal law.
15. **OTHER RIGHTS.** The Customer agrees that Vendor's delay or failure to exercise any rights does not prevent Vendor from exercising them at a later time. If any part of this Agreement is found to be invalid, then it shall not invalidate any of the other parts, which shall remain valid and in full force and effect, and the Agreement shall be modified to the minimum extent provided by law.
16. **ENTIRE AGREEMENT, AMENDMENT, SEVERABILITY.** This Agreement represents the Entire Agreement between Vendor and the Customer. Any amendment, waiver or charges will bind neither Vendor nor the Customer, unless agreed to in writing and signed by both parties. No agreement, representations or warranties, other than those specifically set forth in this Agreement shall be binding on any of the parties unless set forth in writing and signed by both parties.
17. **ACH/DIRECT DEBIT.** Customer agrees to enroll for automatic payment via direct debit ACH if Payments are less than \$250 per month. Customer agrees to execute separate ACH/Direct Debit Form if this condition applies. Further, there will be a \$7 per invoice charge if invoiced through the mail. There is no invoicing charge if invoiced electronically by email.
18. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which together shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic (i.e., "pdf" or "tif", including DocuSign®) format, will be effective as delivery of a manually executed original counterpart of this Agreement.
19. **INSTALLATION SURCHARGE.** The total monthly rental price on this Synsurance Agreement includes one visit (at a mutually agree upon date) by the Vendor or its authorized Contractor to install the contracted hardware and peripherals. If Vendor or its assigned Contractor is requested by Customer to return after the initial visit to install hardware on vehicles or assets, Customer agrees to pay \$750 per Installer per day for Installation services.
20. **IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:** To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for (i) if you are a legal entity, your name, address, and other information that will allow us to identify you; (ii) if you are an individual, your name, address, and date of birth. We may also ask to see your driver's license or other identifying documents.
21. **COMPARATIVE ANALYSIS.** If Customer is utilizing Comparative Analysis, Vendor requires that the Customer meets Vendor's requirements for a currently supported Operating System and a spatially accurate map. Vendor will have final approval in those requirements and specifications.
22. **TIME LIMITED PROMOTION.** In the event of a time limited promotion, revisions or modifications to this Synsurance Agreement will not be permitted.

Customer Initials \_\_\_\_\_

# SchoolMessenger Order Authorization with Preview

G-3

## ACCOUNT INFORMATION

District Name: Montoursville Area School District

Solutions Included: Communicate Notification Solution with included mobile

Annual Rate: \$3,600

Preview Start Date: April 8, 2021

Adjustments: One Time Setup Fee discounted from \$750 to \$500

Service Start Date: April 8, 2021

Total Due: \$4,100

Reference Quote # 140775

## ACKNOWLEDGEMENTS

Intrado Interactive Services Corporation d/b/a SchoolMessenger ("Provider") will provide the district named above ("Client") with the online communications applications further described in the Reference Quote subject to the following terms and conditions:

### Order Authorization Terms.

The terms and conditions available at [www.schoolmessenger.com/webterms](http://www.schoolmessenger.com/webterms) will apply to this order authorization, unless the parties have entered into a separate mutually executed agreement. The terms of this order will govern any conflict with the above-mentioned terms. No additional terms in Customer's purchase order will apply.

### Term and Termination.

This Agreement will commence on the Service Start Date and continue for 36 months (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term.

**Agreed and Acknowledged by the following who is authorized to sign on behalf of the Client:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(or initials if signing electronically) \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_



## Quote

**Date** 4/8/2021  
**Quote #** 140775  
  
**Expires** 5/8/2021  
**Quote Type**  
**Representative** Rob Jodon  
**Agent**

Intrado Interactive Services Corporation

**THIS IS NOT A BILL.**

**Prepared for:**

Montoursville Area Sch Dist  
 50 N Arch St  
 Montoursville PA 17754-1902

Item	Quantity	Description	Unit Price	Total Price
SM-Complete	2,000	SchoolMessenger Complete -- 12-month Unlimited Notification Service; Pricing includes unlimited voice, SMS and email notifications; SchoolMessenger for iPhone support, interactive messaging / surveys, Contact Manager, automation and more; annual license and support, 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users. Year 1	1.80	3,600.00
SM-Complete	2,000	SchoolMessenger Complete -- 12-month Unlimited Notification Service; Pricing includes unlimited voice, SMS and email notifications; SchoolMessenger for iPhone support, interactive messaging / surveys, Contact Manager, automation and more; annual license and support, 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users. Year 2	1.80	3,600.00
SM-Complete	2,000	SchoolMessenger Complete -- 12-month Unlimited Notification Service; Pricing includes unlimited voice, SMS and email notifications; SchoolMessenger for iPhone support, interactive messaging / surveys, Contact Manager, automation and more; annual license and support, 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users. Year 3	1.80	3,600.00
SMASP-SET-ST	1	Communicate SETUP AND TRAINING. Includes uploader software configured to automatically import files for updating contact information and triggering notifications. Includes remote training for End Users, System Administrators and Train-the-Trainer / Support Staff. Includes electronic training documents.  ONE TIME SETUP FEE DISCOUNTED	500.00	500.00
<b>Total</b>				<b>\$11,300.00</b>

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this quote, unless the parties have entered into a separate mutually executed agreement.  
 Sales tax may be applied on invoice. Tax exemption certificates can be sent to [SchoolMessengerBilling@west.com](mailto:SchoolMessengerBilling@west.com).



140775

# Montoursville Area School District 2021-2022 School Calendar

2022

2021

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 24, 25, 26 – Teacher In-service  
August 30 – 1<sup>st</sup> day for students – Grades 1 to 12

August 30 – Kindergarten Orientation

August 31 – 1<sup>st</sup> day for Kindergarten

September 6 – Labor Day – No School

October 11 – No School K-12 – Teacher in-service day

November 4 & 5 – No School – K - 12

- Parent/Teacher Conferences
- Teacher in-service day

November 24, 25, 26, 29 – Thanksgiving Break – No School

December 23 – December 31 – No School

January 17 – No School – Teacher in-service day

February 21 – President's Day – No School (3<sup>rd</sup> snow makeup day)

March 11 – No School (1<sup>st</sup> snow makeup day)

March 14 – No School (2<sup>nd</sup> snow makeup day)

April 14 – No School K-4

- Parent/Teacher Conferences
- Teacher in-service day K-4 only
- Regular school for grades 5-12

April 15 and 18 – Easter Break – No School

May 30 – Memorial Day – No School

June 9 – Graduation Day

June 9 AM (tentative) – Last Student Day

**Snow/emergency days will be added to the end of the school year as necessary beginning with June 10th.**

**PSSA/Keystone dates:**

Winter Keystone – December 1-15, 2021 and January 3-14, 2022

Spring Keystone – May 16-27, 2022

PSSA English LA – April 25 – 29, 2022 (grades 3-8)

PSSA Math and Science – May 2 – 13, 2022 (grades 3-8 Math) (grades 4 & 8 Science)

Calendar is subject to change with school board approval.

Teacher Days = 188

Elementary = 181 Kindergarten = 180

Middle School = 182

High School = 182

## January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**E-RATE CONSORTIUM E-RATE LETTER OF AGENCY****SLD Entity Name: *Montoursville Area School District*****SLD Entity #: 125833****RE: E-rate Letter of Agency for Funding Years 2021 - 2025 (Five-Year Service Period July 1, 2021 – June 30, 2026)**

This is to confirm our participation in the Intermediate Unit 17 Regional Wide Area Network (RWAN) E-rate Consortium for the procurement of Internet and telecommunications services. I hereby authorize Intermediate Unit 17 to file the FCC Form 470 and to submit FCC Form 471 and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the *Montoursville Area School District* (hereinafter referred to as "This Entity"). I hereby authorize the Executive Director of Intermediate Unit 17 to sign and certify all relevant E-Rate forms on behalf of This Entity. I understand that, in submitting these forms on our behalf, you are making certifications for This Entity. By signing this Letter of Agency, I make the following certifications:

- (a) I certify that all of the schools in our Local Education Agency (LEA) meet the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- (b) I certify that This Entity has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have or will have secured access to all of the resources to pay the non-discounted charges for eligible services.
- (c) I certify that the services This Entity purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.). Additionally, I certify This Entity has not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.
- (d) I certify that, to the best of my knowledge, This Entity has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.



- (e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- (f) I certify that This Entity will retain required documents for a period of at least ten years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, This Entity will make such records available to the Administrator. I acknowledge that This Entity may be audited pursuant to participation in the schools and libraries program.
- (g) I certify that I am authorized to order telecommunications and other supported services for This Entity. I certify that I am authorized to make this request on behalf of the eligible entities covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.
- (h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- (i) I certify, on behalf of the entities covered by this Letter of Agency, that any funding requests for internal connections services or other Category Two eligible products or services applied for in the resulting FCC Form 471 application are not in violation of the Commission requirement that eligible entities are not eligible for Category Two budget support exceeding \$167/student in each five-year period, as specified by the FCC.
- (j) I acknowledge that entities receiving support for Internet access services must comply with the provisions of the Children's Internet Protection Act (CIPA). I certify that This Entity has and will comply with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l) for the entire duration of this service period.
- (k) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products



unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

- (I) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to Intermediate Unit 17 for E-rate submission is true.

Signature of Authorized Person		Entity	<i>Montoursville Area School District</i>
Printed Name of Authorized Person		Date	/ / 2021
Title of Authorized Person			



Nittany Learning Services  
 PO Box 217  
 Bellefonte, PA. 16823  
 Phone: 814-353-4271  
 Fax 814-424-7129

## **PROPOSALL FOR A MIDDLE AND HIGH SCHOOL TRANSITIONAL SUPPORT CLASSROOM AND ISS SUPPORT**

The Montoursville Area School District (MASD) agrees to a **2 year** contract with Nittany Learning Services (NLS) for a **Middle and High School Transitional Support Classroom and ISS Support for 3 days a week (2 days of high school ISS and 1 day of middle school ISS)** during the 2021-2022 and 2022-2023 school years.

NLS will charge a rate of \$ 172,500 for a maximum of 25 enrolled students in each of the Middle and High School Transitional Support Classrooms and a maximum of 6 students per day in the ISS Support Program to the MASD. The MASD agrees to pay NLS for half of the cost of the program \$ 86,250 by 7-1-21 and the remainder of the cost of the program \$ 86,250 by 1-31-22.

The MASD will provide transportation to the MASD students to and from the Transitional Support Classrooms and ISS.

The MASD will provide a room for the Transitional Support Classrooms and a separate room for ISS Support.

The MASD will provide student computers, curriculum and all academic materials related to the overall operations of the Transitional Support Classroom.

The MASD will be provide a para-educator/academic aid and be responsible for all special education services in the Transitional Support Classroom.

The MASD will provide access to a printer/copier/scanner/fax machine.

The MASD students will follow the graduation requirements identified by the MASD personnel.

The MASD will provide lunches to all of the students in the Transitional Support Classrooms and ISS Support Program.

The MASD staff will complete a service needs form (created by NLS) for the Transitional Support students and have the option to hold a meeting/consultation with the student, parent and NLS personnel prior to enrollment and discharge from the Transitional Support Classrooms.

The MASD will be responsible for covering all of the program costs in operating the Transitional Support Classrooms.

NLS staff will follow the MASD schedule.

NLS will provide an academic mentor/behavior support staff and ISS monitor.

NLS staff will develop a Customized Learning Plan (CLP) to address goals in the following areas: behavior, academics, transition and goals for the future. Only students who attend the program 50% or more of their day will receive a CLP.

NLS staff will establish and implement a behavioral point tracking sheet to monitor each student's behavior in the following areas: behavior control, time on task, positive social skills/respect for authority.

NLS staff will offer supplemental coursework on an individual basis in the following content-based areas: Career Readiness and Character Education. This will be determined by the MASD staff.

NLS staff will communicate with a designated MASD staff to review the progress/challenges of the overall operations of the Transitional Support Classrooms.

NLS staff will carry general liability, professional liability, workers compensation and abuse and molestation insurance for its employees in the program.

NLS staff in the Transitional Support Classrooms will be an independent contractor with the MASD and will not be considered as one of the MASD's employees.

## ***RESOLUTION***

### **LYCOMING CAREER & TECHNOLOGY CENTER BUDGET**

Article 16 - **Annual Budget Adoption**, Articles of Agreement for Establishment of the Lycoming Career and Technology Center requires, "All operations of the school shall be within the limits of the budget adopted by the Area Board in accordance with Section 687 of the Public School Code of 1949 and Section 1850.1 (c) of Act 579 aforesaid. Approval of each budget shall require an affirmative vote of two-thirds of the participating school districts and a majority vote of all the school directors of all participating school districts. The vote of all the school districts may be by a mail ballot."

At a meeting on \_\_\_\_\_, 2021, by a vote of \_\_\_\_\_ to \_\_\_\_\_, with \_\_\_\_\_ abstaining and \_\_\_\_\_ absent, as recorded in the minutes, the Board of Directors of the \_\_\_\_\_ School District, a participating district of the Lycoming Career and Technology Center, approved \_\_\_\_\_ or disapproved \_\_\_\_\_ (Check One) the budget of the Lycoming Career and Technology Center for the fiscal year July 1, 2021 to June 30, 2022.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

Instructions: Each member district will file one copy of this form with the Lycoming Career and Technology Center Office, 293 Cemetery Street, Hughesville, PA 17737 and it shall be made part of the Lycoming Career and Technology Center budget file to confirm compliance with the approved Articles of Agreement.

April 8, 2021

Dear Participating School Board Member:

The resolution for the Lycoming Career & Technology Center's 2021-2022 Proposed General Fund Budget was approved by the Joint Operating Committee on March 18, 2021.

The 2021-22 proposed budget represents a sincere effort of the Joint Operating Committee and the Administrative Staff to provide a quality program of Career & Technical Education, and to demonstrate fiscal responsibility in an era of constrained resources. The administrative staff is currently developing proposals for competitive grants and will continue to seek industry donations to help offset operating costs and lower the member district share.

The 2021-2022 proposed budget priorities include our continued focus on industry certification and technical standards; staff development; equipment acquisitions; and integration of technology in instruction.

An Executive Summary is provided to explain the major expenditures for each major budget category. If you desire further clarification, please do not hesitate to contact me at 570-584-2300 ext. 5101.

On behalf of the students and the staff of LycoCTC, I respectfully request your support of the proposed 2021-2022 general fund budget.

Sincerely,

LYCOMING CAREER & TECHNOLOGY CENTER



Eric W. Butler  
Executive Director

cc: Accounting Services

EWB/plk

# **Lycoming Career and Technology Center**

## **Budget Transmittal**

To: Mr. Eric Butler, Executive Director  
Mr. Gerald McLaughlin, Superintendent of Record  
From: Heather Burke, Business Services  
Date: March 4, 2021  
Subject: 2021-2022 Budget Transmittal

This memo is written to support the attached 2021-2022 Budget Documents for the Lycoming Career and Technology Center.

With the presentation of this budget, each of our participating districts is presented with many significant budget challenges. These challenges may ultimately result in further LycoCTC budget adjustments, particularly, as the state budget for 2021-2022 is discussed in Harrisburg and the state.

With this background, the 2021-2022 Lycoming Career and Technology Center budget is based on the following factors:

- Student count for budget purposes has been established at 265 based on current enrollment patterns, class sizes and student visitations. The 2020-21 final budget was based on 290 students, however, current enrollment has decreased to 266 as of February 2021.
- Professional salaries are based on the 2020-2021 salary schedule that is part of the current professional contract extension expiring on June 30, 2021. Overall, a 3% increase has been applied.
- Support and administrative salaries are budgeted at current levels plus 3% pending JOC discussion with the Executive Director and Superintendent of Record.
- Health insurance costs as approved by the Lycoming County Insurance Consortium are reflected in the budget-there will be no increase for 2021-2022. Employee contributions are budgeted at 16% for all eligible staff.
- The Pennsylvania School Employees Retirement System rate is budgeted at 34.94%.
- The Transportation Area is budgeted at four sessions and a flex period with two instructors and a technical aide.
- The Hospitality Area is budgeted at three sessions and a support aide.
- The Building Construction Area is budgeted at 3 sessions along with a technical aide.
- The Criminal Justice Area is budgeted at 2 sessions and a flex period.
- Capital Project Reserve allocation of \$30,000 (\$6,000/district) is included in the transfers' section of the budget.

If you should have any questions, please feel free to contact me.

Thank you.

**Lycoming Career and Technology Center  
General Fund Budget  
2021-2022**

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**Lycoming Career and Technology Center  
Budget Recommendation Summary  
2021-2022**

**March 4, 2021**

- Overall Budget Tuition Change: \$5,429 to \$5,994
- Overall Budget Tuition Change: +\$565 or 10%
- Overall Budget Change: +\$40,866
- **Major Budget Factors:**
  - PSERS Rate increase from 34.51% to 34.94%;
  - Health Insurance increase of 0.00%
  - Student tuition is based upon 265 students
  - Current 2020-21 enrollment total of 266 by district:
    - Benton 5
    - East Lycoming 82
    - Loyalsock 29
    - Montoursville 39
    - Muncy 56
    - Warrior Run 55
- **Wages**
  - Faculty - Instructors
    - Based on 2020-21 approved salary schedule plus 3% - pending updated agreement.
  - Administrative and Support
    - Budgeted at current levels plus 3%
  - Perkins-funded aide positions (3.5) continue to be included in budget
- **Benefits**
  - Health insurance premiums:
    - Overall 0.00% increase
    - Employee contribution:
      - PPO C: 16% pending updated agreement
  - PA School Employees Retirement System:
    - 34.51% to 34.94%

- **Professional Services**
  - Business Services Agreement with the East Lycoming SD for business office services is included with stipend adjustment for office personnel
  - Technology Services Agreement with the East Lycoming SD for technology support services is included
- **Purchased Property Services**
  - Rental of Facilities
    - Building Construction – 3 sessions
    - 2.0% Increase to \$4.23 square foot
    - 3.0% increase for LycoCTC Building with East Lycoming SD
- **Other Purchased Services, Supplies, Equipment, and Dues/Fees**
  - Textbook Reserve of \$10,000
  - Budgetary Reserve of \$10,000
- **Transfer to Capital Project Reserve**
  - Yearly districts' contribution of \$30,000 is included as a budgeted line item
- **Cost per Student**
  - 2020-2021 September Final: 274 students @ \$5,429
  - 2021-2022 Proposed Budget:
    - 265 member students @ \$5,994



**Lycoming Career & Technology Center**  
**2021-2022 School Year**  
**Cost Per Student**

	<b>Cost Per Student Budget Estimate 265 Students</b>	<b>Cost Per Student Budget Estimate 275 Students</b>	<b>Cost Per Student Budget Estimate 290 Students</b>
Budget Revenue	2,369,832.00 781,415.00	2,369,832.00 781,415.00	2,369,832.00 781,415.00
Total	1,588,417.00	1,588,417.00	1,588,417.00
Students	265	275	290
Total	5,994.03	5,776.06	5,477.30

**2020-21 School Year - Final Billing 300 Students at \$5,429.49**

**2019-20 School Year - Final Billing 300 Students at \$5,071.59**

**2018-19 School Year - Final Billing 298 Students at \$5,008.68**

**2017-18 School Year - Final Billing 309 Students at \$4,751.88**

**2016-17 School Year - Final Billing 311 Students at \$4,686.55**

**2015-16 School Year - Final Billing 306 Students at \$4,608.91**

Revenue Code & Description	Budget 2021-22
6510 Interest	\$12,000.00
6920 Donations	\$0.00
6946 Receipts from Mem Dist - Capital Proj.	\$30,000.00
6946 Receipts from Mem Dist - Capital Lease	\$171,376.00
6946 Receipts from Member Dist - Flex	\$11,200.00
6946 Receipts from Non-Member Districts	\$0.00
6990 Miscellaneous	\$0.00
6991 Refund of Prior Yr Exp	\$0.00
7220 Vocational Subsidy	\$245,000.00
7220 Equipment Grants - Current	\$0.00
7220 Equipment Grants - Prior	\$0.00
7810 Social Security	\$32,978.00
7820 Retirement	\$161,326.00
8521 Perkins Vocational Subsidy - Current	\$117,535.00
8521 Perkins Vocational Subsidy - Prior	\$0.00
9900 Fund Balance	\$0.00
	\$781,415.00

Expenditure Code & Description	2016-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>1300 Other Programs (Parkins)</b>						
161 Salary - Aides	\$45,400.00	\$44,979.05	\$45,870.00	\$38,991.82	\$47,248.00	\$55,856.00
271 Medical Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212 Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
213 Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214 Income Protection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220 Social Security (7.65%)	\$3,473.00	\$3,440.88	\$3,510.00	\$3,187.50	\$3,515.00	\$4,273.00
230 Retirement (34.94%)	\$15,178.00	\$15,038.41	\$15,728.00	\$17,128.53	\$16,305.00	\$19,516.00
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment	\$136.00	\$0.00	\$137.00	\$0.00	\$142.00	\$167.00
260 Workers Compensation	\$226.00	\$0.00	\$227.00	\$0.00	\$234.00	\$278.00
300 Purchased Fringes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
600 Other Purchased Bvcs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Supplies	\$0.00	\$337.47	\$0.00	\$0.00	\$0.00	\$0.00
750 Equipment	\$0.00	\$0.00	\$0.00	\$10,987.60	\$0.00	\$0.00
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$64,412.00</b>	<b>\$63,783.81</b>	<b>\$65,473.00</b>	<b>\$70,303.35</b>	<b>\$67,642.00</b>	<b>\$80,086.00</b>
<b>1330 Health Occupations</b>						
121 Salary - Teacher	\$44,685.00	\$44,595.10	\$46,032.00	\$46,032.08	\$47,412.88	\$51,222.83
121 Salary - Teacher	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,478.00	\$9,478.00
271 Medical Insurance	\$22,097.00	\$22,182.41	\$22,626.00	\$22,675.22	\$22,626.00	\$22,493.00
212 Dental Insurance	\$1,200.00	\$1,107.88	\$1,200.00	\$1,127.16	\$1,200.00	\$1,200.00
213 Life Insurance	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00	\$76.00
214 Income Protection	\$89.00	\$0.00	\$92.00	\$0.00	\$96.00	\$102.00
220 Social Security (7.65%)	\$4,115.00	\$3,808.85	\$4,225.00	\$3,898.48	\$4,382.00	\$4,844.00
230 Retirement (34.94%)	\$17,881.00	\$17,880.29	\$18,939.00	\$18,939.16	\$19,832.00	\$21,208.00
240 Tuition	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
250 Unemployment	\$182.00	\$58.47	\$168.00	\$65.91	\$170.00	\$182.00
260 Workers Compensation	\$267.00	\$0.00	\$274.00	\$0.00	\$282.00	\$301.00
329- Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430 Equipment Repair	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$350.00
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
669 Tuition - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$250.00	\$468.03	\$250.00	\$330.56	\$250.00	\$250.00
810 Supplies	\$3,500.00	\$3,468.24	\$3,500.00	\$1,774.39	\$3,500.00	\$3,500.00
840 Books and Periodicals	\$1,200.00	\$42.50	\$1,200.00	\$118.98	\$1,200.00	\$1,200.00
750 Equipment	\$0.00	\$7,810.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Dues & Fees	\$150.00	\$0.00	\$150.00	\$1,900.00	\$150.00	\$150.00
<b>Subtotal</b>	<b>\$109,221.00</b>	<b>\$110,994.75</b>	<b>\$112,279.00</b>	<b>\$108,051.80</b>	<b>\$114,770.88</b>	<b>\$116,353.83</b>
<b>1340 Hospitality</b>						
121 Salary - Teacher	\$61,130.00	\$51,284.38	\$52,628.00	\$52,884.85	\$54,204.78	\$55,912.52
121 Salary - Flax Period	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,478.00	\$9,478.00
123 Salary - Additional Hours	\$0.00	\$0.00	\$0.00	\$48.60	\$0.00	\$0.00
161 Salary - Aides				\$19,709.13		
271 Medical	\$22,097.00	\$22,182.41	\$22,626.00	\$22,675.22	\$22,626.00	\$22,493.00
212 Dental	\$1,200.00	\$1,107.88	\$1,200.00	\$1,127.16	\$1,200.00	\$1,200.00
213 Life Insurance	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00	\$76.00
214 Income Protection	\$102.00	\$0.00	\$105.00	\$0.00	\$108.00	\$112.00
220 Social Security (7.65%)	\$4,618.00	\$4,319.48	\$4,730.00	\$6,012.18	\$4,672.00	\$5,002.00
230 Retirement (34.94%)	\$20,189.00	\$20,218.80	\$21,200.00	\$28,258.71	\$21,978.00	\$22,647.00
240 Tuition	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
250 Unemployment	\$181.00	\$58.47	\$186.00	\$55.92	\$191.00	\$198.00
260 Workers Compensation	\$289.00	\$0.00	\$300.00	\$0.00	\$315.00	\$324.00
329- Staff Development	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00
430 Repair & Maintenance of Equipment	\$2,000.00	\$1,775.16	\$2,000.00	\$3,081.45	\$2,000.00	\$2,000.00
441 Rental Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$250.00	\$0.00	\$250.00	\$405.45	\$250.00	\$250.00
810 Supplies	\$48,000.00	\$47,343.60	\$48,000.00	\$42,761.30	\$49,000.00	\$49,000.00
840 Books & Periodicals	\$0.00	\$59.00	\$0.00	\$59.00	\$0.00	\$0.00
821 Propane	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
782 Capitalized Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Dues & Fees	\$800.00	\$580.00	\$800.00	\$600.00	\$600.00	\$600.00
<b>Subtotal</b>	<b>\$182,916.00</b>	<b>\$168,138.88</b>	<b>\$189,104.00</b>	<b>\$187,296.87</b>	<b>\$171,593.78</b>	<b>\$170,487.62</b>

Expenditure Code & Description	2018-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>1341 Child Care</b>						
121 Salary - Teacher	\$59,701.00	\$60,500.94	\$61,250.00	\$62,050.00	\$63,087.50	\$65,074.37
271 Medical	\$9,019.00	\$9,054.12	\$9,235.00	\$9,255.02	\$9,235.00	\$9,180.00
212 Dental	\$540.00	\$482.16	\$540.00	\$490.16	\$540.00	\$540.00
213 Life Insurance	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00	\$75.00
214 Income Protection	\$119.00	\$0.00	\$129.00	\$0.00	\$126.00	\$130.00
220 Social Security (7.65%)	\$4,567.00	\$4,506.86	\$4,685.00	\$4,517.19	\$4,828.00	\$4,878.00
230 Retirement (34.94%)	\$19,958.00	\$20,226.54	\$21,003.00	\$21,278.87	\$21,771.00	\$22,737.00
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment	\$178.00	\$58.47	\$184.00	\$55.91	\$189.00	\$185.00
260 Workers Compensation	\$298.00	\$0.00	\$303.00	\$0.00	\$312.00	\$322.00
329 Staff Development	\$0.00	\$385.00	\$0.00	\$165.00	\$0.00	\$0.00
430 Repair & Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441 Rental Land & Buildings	\$8,938.00	\$8,938.00	\$9,117.00	\$9,117.00	\$9,209.00	\$9,485.00
649 Advertising	\$0.00	\$0.00	\$0.00	\$19.40	\$0.00	\$0.00
680 Travel	\$750.00	\$822.44	\$750.00	\$746.03	\$750.00	\$750.00
610 Supplies	\$8,000.00	\$4,307.47	\$8,000.00	\$6,823.05	\$8,000.00	\$8,000.00
640 Books & Periodicals	\$0.00	\$41.95	\$0.00	\$41.95	\$0.00	\$0.00
760 Equipment - New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Dues and Fees	\$150.00	\$0.00	\$150.00	\$220.00	\$150.00	\$150.00
<b>Subtotal</b>	<b>\$110,292.00</b>	<b>\$109,122.76</b>	<b>\$113,416.00</b>	<b>\$113,877.68</b>	<b>\$115,360.50</b>	<b>\$119,616.37</b>
<b>1360 Workforce Development Coordinator</b>						
121 Salary	\$62,987.00	\$64,587.00	\$64,650.00	\$65,359.00	\$66,495.77	\$67,825.50
121 Salary - Dean of Students	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
271 Medical Insurance	\$9,019.00	\$9,054.12	\$9,235.00	\$9,255.02	\$9,235.00	\$9,180.00
212 Dental Insurance	\$540.00	\$482.16	\$540.00	\$490.16	\$540.00	\$540.00
213 Life Insurance	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00	\$75.00
214 Income Protection	\$126.00	\$0.00	\$129.00	\$0.00	\$133.00	\$138.00
220 Social Security 7.65%	\$4,819.00	\$4,619.06	\$4,939.00	\$4,870.41	\$5,087.00	\$5,168.00
230 Retirement (34.94%)	\$21,057.00	\$21,691.47	\$22,137.00	\$22,411.61	\$22,948.00	\$23,898.00
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment	\$189.00	\$58.48	\$184.00	\$55.91	\$189.00	\$203.00
260 Workers Compensation	\$312.00	\$0.00	\$320.00	\$0.00	\$320.00	\$338.00
290 Other Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$78.00	\$0.00	\$0.00
430 Repair & Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441 Rental Land & Buildings	\$1,197.00	\$1,187.00	\$1,221.00	\$1,221.00	\$1,245.00	\$1,270.00
632 Communications/Postage	\$750.00	\$714.46	\$750.00	\$935.12	\$750.00	\$760.00
640 Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
680 Travel	\$15,000.00	\$12,862.50	\$15,000.00	\$7,160.89	\$16,000.00	\$15,000.00
610 Supplies	\$5,000.00	\$8,218.32	\$5,000.00	\$4,662.81	\$5,000.00	\$5,000.00
635 Meals/Refreshments	\$0.00	\$740.13	\$0.00	\$891.02	\$0.00	\$0.00
640 Books and Periodicals	\$0.00	\$388.95	\$500.00	\$0.00	\$500.00	\$500.00
810 Dues & Fees	\$5,000.00	\$5,798.95	\$5,000.00	\$5,311.37	\$5,000.00	\$5,000.00
<b>Subtotal</b>	<b>\$127,571.00</b>	<b>\$133,612.69</b>	<b>\$131,899.00</b>	<b>\$122,679.21</b>	<b>\$134,036.77</b>	<b>\$138,202.50</b>
<b>1371 Drafting &amp; Design</b>						
121 Salary - Teacher	\$58,805.00	\$58,105.00	\$58,145.00	\$59,845.00	\$59,889.35	\$61,778.31
121 Salary - Flex Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
271 Medical	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	\$1,600.00
212 Dental	\$540.00	\$482.16	\$540.00	\$490.16	\$540.00	\$540.00
213 Life Insurance	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00	\$75.00
214 Income Protection	\$113.00	\$0.00	\$116.00	\$0.00	\$118.00	\$124.00
220 Social Security (7.65%)	\$4,330.00	\$4,445.05	\$4,448.00	\$4,582.82	\$4,582.00	\$4,726.00
230 Retirement (34.94%)	\$18,023.00	\$19,424.49	\$19,938.00	\$19,937.83	\$20,668.00	\$21,685.00
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment	\$170.00	\$58.47	\$174.00	\$55.92	\$180.00	\$185.00
260 Workers Compensation	\$280.00	\$0.00	\$288.00	\$0.00	\$298.00	\$306.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
432 Repairs & Maintenance of Equipment	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
441 Rental of Land & Buildings (ELSD)	\$12,592.00	\$14,028.60	\$12,845.00	\$12,845.00	\$13,102.00	\$13,364.00
680 Travel	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00
610 Supplies	\$3,000.00	\$1,958.91	\$3,000.00	\$967.67	\$3,000.00	\$3,000.00
640 Books and Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
760 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$101,128.00</b>	<b>\$98,502.58</b>	<b>\$104,989.00</b>	<b>\$98,679.30</b>	<b>\$108,961.35</b>	<b>\$110,181.31</b>

Expenditure Code & Description	2018-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>1372 Penn College Option</b>						
667 Penn College Option	\$12,000.00	\$5,490.00	\$12,000.00	\$12,078.00	\$12,000.00	\$12,000.00
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
640 Penn College Textbooks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$12,000.00</b>	<b>\$5,490.00</b>	<b>\$12,000.00</b>	<b>\$12,078.00</b>	<b>\$12,000.00</b>	<b>\$12,000.00</b>
<b>1373 Computer Engineering Technology</b>						
121 Salary - Teacher	\$44,565.00	\$38,246.00	\$40,729.00	\$39,197.66	\$41,950.87	\$43,272.36
271 Medical	\$21,016.00	\$8,877.34	\$9,235.00	\$9,266.02	\$9,235.00	\$9,180.00
212 Dental	\$1,200.00	\$304.78	\$540.00	\$1,218.34	\$540.00	\$540.00
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$75.00
214 Income Protection	\$89.00	\$0.00	\$81.00	\$0.00	\$84.00	\$84.00
220 Social Security (7.65%)	\$3,411.00	\$2,641.88	\$3,118.00	\$2,888.87	\$3,298.00	\$3,310.00
230 Retirement (34.94%)	\$14,905.00	\$12,117.02	\$13,968.00	\$13,440.85	\$14,870.00	\$15,119.00
240 Tuition	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
250 Unemployment	\$134.00	\$58.47	\$122.00	\$55.91	\$129.00	\$130.00
260 Workers Compensation	\$221.00	\$0.00	\$202.00	\$0.00	\$213.00	\$214.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430 Repair & Maintenance of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441 Rental of Land & Buildings	\$5,748.00	\$4,309.50	\$5,861.00	\$5,861.00	\$5,878.00	\$8,098.00
680 Travel	\$250.00	\$215.89	\$250.00	\$0.00	\$250.00	\$250.00
610 Supplies	\$5,000.00	\$24,268.10	\$8,000.00	\$7,136.10	\$8,000.00	\$8,000.00
640 Books and Periodicals	\$0.00	\$79.89	\$0.00	\$0.00	\$0.00	\$0.00
758 Technology Equipment	\$0.00	\$15,212.89	\$0.00	\$26,012.36	\$0.00	\$0.00
810 Dues & Fees	\$5,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
<b>Subtotal</b>	<b>\$106,631.00</b>	<b>\$104,328.53</b>	<b>\$92,177.00</b>	<b>\$107,047.21</b>	<b>\$84,620.67</b>	<b>\$92,272.36</b>
<b>1382 Building Construction</b>						
121 Salary - Teacher	\$40,418.00	\$41,818.10	\$41,834.00	\$36,434.00	\$43,089.02	\$44,446.68
121 Salary - Flex or Mid-Season	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,476.00	\$9,476.00
191 Salary - Shop Assistant	\$20,180.00	\$7,145.61	\$18,135.00	\$14,108.88	\$18,679.00	\$19,245.00
271 Medical Insurance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
212 Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$75.00
214 Income Protection	\$81.00	\$0.00	\$84.00	\$0.00	\$88.00	\$89.00
220 Social Security (7.65%)	\$5,336.00	\$4,467.13	\$5,291.00	\$4,365.61	\$5,460.00	\$5,697.00
230 Retirement (34.94%)	\$23,327.00	\$19,477.44	\$23,716.00	\$16,042.62	\$24,586.00	\$25,566.00
240 Tuition	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
250 Unemployment	\$208.00	\$58.48	\$208.00	\$55.91	\$213.00	\$219.00
260 Workers Compensation	\$348.00	\$0.00	\$343.00	\$0.00	\$352.00	\$362.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430 Equipment Repair	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
441 Rental of Land & Buildings	\$32,568.00	\$32,568.00	\$49,829.00	\$33,219.00	\$50,826.00	\$51,842.00
442 Rental of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$250.00	\$184.80	\$250.00	\$185.00	\$250.00	\$250.00
610 Supplies	\$18,000.00	\$4,983.83	\$12,000.00	\$3,377.70	\$12,000.00	\$12,000.00
640 Books and Periodicals	\$0.00	\$155.80	\$0.00	\$145.80	\$0.00	\$0.00
750 Equipment - New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Dues & Fees	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00
<b>Subtotal</b>	<b>\$167,170.00</b>	<b>\$120,127.09</b>	<b>\$166,167.00</b>	<b>\$117,134.72</b>	<b>\$172,282.02</b>	<b>\$172,366.68</b>
<b>1385 Transportation</b>						
121 Salary - Teacher (2)	\$98,838.00	\$97,874.74	\$99,781.00	\$98,065.36	\$132,798.23	\$108,022.02
121 - Flex or Mid-Season	\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00	\$4,726.50	\$4,736.00
191 - Shop Assistant	\$22,408.00	\$17,048.41	\$18,708.00	\$16,477.80	\$19,270.00	\$20,390.00
271 Medical	\$31,118.00	\$28,583.72	\$31,882.00	\$28,609.25	\$31,882.00	\$31,874.00
212 Dental	\$1,740.00	\$1,589.82	\$1,740.00	\$1,576.34	\$1,740.00	\$1,740.00
213 Life Insurance	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	\$150.00
214 Income Protection	\$194.00	\$0.00	\$200.00	\$0.00	\$206.00	\$212.00
220 Social Security (7.65%)	\$9,474.00	\$8,714.31	\$9,417.00	\$8,940.84	\$9,699.00	\$10,033.00
230 Retirement (34.94%)	\$41,401.00	\$39,948.07	\$42,210.00	\$41,882.87	\$43,756.00	\$45,824.00
240 Tuition	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00
250 Unemployment	\$372.00	\$68.46	\$388.00	\$55.91	\$380.00	\$393.00
260 Workers Compensation	\$613.00	\$0.00	\$610.00	\$0.00	\$627.00	\$649.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
432 Repairs & Maintenance	\$2,500.00	\$284.00	\$2,500.00	\$1,582.92	\$2,500.00	\$2,500.00
441 Rental of Land & Buildings	\$17,237.00	\$17,237.00	\$17,582.00	\$17,582.00	\$17,834.00	\$18,283.00
442 Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$500.00	\$0.00	\$500.00	\$22.04	\$500.00	\$500.00
610 Supplies	\$20,000.00	\$27,816.66	\$23,000.00	\$25,176.08	\$23,000.00	\$23,000.00
640 Books & Periodicals	\$2,000.00	\$422.00	\$2,000.00	\$999.50	\$2,000.00	\$2,000.00
750 Equipment	\$0.00	\$0.00	\$0.00	\$43,957.16	\$0.00	\$0.00
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
870 Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$269,143.00</b>	<b>\$244,177.23</b>	<b>\$263,239.00</b>	<b>\$282,127.07</b>	<b>\$289,146.73</b>	<b>\$288,118.02</b>

Expenditure Code & Description	2018-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>1380 Criminal Justice</b>						
121 Salary - Teacher	\$41,614.00	\$41,613.88	\$42,937.00	\$43,824.92	\$45,139.75	\$46,561.16
121 Flex or Mid-Session	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,738.00	\$4,738.00
271 Medical Insurance	\$22,097.00	\$22,102.41	\$22,826.00	\$22,876.22	\$22,826.00	\$22,483.00
212 Dental Insurance	\$1,200.00	\$1,107.86	\$1,200.00	\$1,127.18	\$1,200.00	\$1,200.00
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$75.00
214 Income Protection	\$93.00	\$0.00	\$88.00	\$0.00	\$90.00	\$93.00
220 Social Security (7.65%)	\$3,628.00	\$3,220.33	\$3,837.00	\$3,377.69	\$3,816.00	\$3,924.00
230 Retirement (34.94%)	\$16,418.00	\$16,416.70	\$16,300.00	\$16,605.09	\$17,213.00	\$17,924.00
240 Tuition	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
250 Unemployment	\$139.00	\$58.47	\$143.00	\$55.92	\$149.00	\$164.00
280 Workers Compensation	\$228.00	\$0.00	\$236.00	\$0.00	\$248.00	\$263.00
329 Staff Development	\$0.00	\$0.00	\$0.00	\$289.00	\$0.00	\$0.00
430 Equipment Repair & Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441 Rental of Land & Buildings (ELSD)	\$8,838.00	\$8,838.00	\$9,117.00	\$9,117.00	\$9,289.00	\$9,485.00
666 Tuition to Comm College	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$260.00	\$874.00	\$260.00	\$185.00	\$260.00	\$260.00
610 Supplies	\$4,000.00	\$2,307.81	\$4,000.00	\$1,791.14	\$4,000.00	\$4,000.00
640 Books & Periodicals	\$1,300.00	\$72.00	\$1,300.00	\$72.00	\$1,300.00	\$1,300.00
752 Capitalized Equipment	\$0.00	\$3,384.00			\$0.00	\$0.00
810 Dues & Fees	\$300.00	\$1,092.00	\$300.00	\$0.00	\$300.00	\$300.00
890 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$107,668.00</b>	<b>\$104,766.24</b>	<b>\$110,807.00</b>	<b>\$103,730.14</b>	<b>\$114,440.76</b>	<b>\$112,760.16</b>
<b>1396 PCCD Cares</b>				\$5,311.68		
<b>1396 SubTotal</b>	<b>\$1,317,184.00</b>	<b>\$1,262,766.86</b>	<b>\$1,341,830.00</b>	<b>\$1,336,116.93</b>	<b>\$1,404,046.73</b>	<b>\$1,390,436.72</b>
<b>1999 Adult Education</b>						
121 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230 Retirement (34.94%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
540 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
580 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>1600 SubTotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>1000 SubTotal</b>	<b>\$1,317,184.00</b>	<b>\$1,262,766.86</b>	<b>\$1,341,830.00</b>	<b>\$1,336,116.93</b>	<b>\$1,404,046.73</b>	<b>\$1,390,436.72</b>
<b>2120 Support Services - Guidance Services</b>						
121 Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200 Other Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230 Retirement (34.94%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
330 Purchased Professional Services	\$32,400.00	\$38,866.00	\$36,720.00	\$32,640.00	\$36,720.00	\$36,720.00
<b>Subtotal</b>	<b>\$32,400.00</b>	<b>\$38,866.00</b>	<b>\$36,720.00</b>	<b>\$32,640.00</b>	<b>\$36,720.00</b>	<b>\$36,720.00</b>
<b>2180 Support Services - Other Pupil Pers Svcs</b>						
580 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>2100 SubTotal</b>	<b>\$32,400.00</b>	<b>\$38,866.00</b>	<b>\$36,720.00</b>	<b>\$32,640.00</b>	<b>\$36,720.00</b>	<b>\$36,720.00</b>
<b>2200 Support Services - Instructional Staff</b>						
122 Substitutes	\$12,000.00	\$12,960.00	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00
220 Social Security (7.65%)	\$918.00	\$991.81	\$918.00	\$0.00	\$918.00	\$918.00
230 Retirement (34.94%)	\$4,012.00	\$145.30	\$4,115.00	\$0.00	\$4,141.00	\$4,193.00
240 Tuition	\$0.00	\$23,173.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment	\$38.00	\$0.00	\$38.00	\$0.00	\$38.00	\$38.00
280 Workers Compensation	\$69.00	\$0.00	\$69.00	\$0.00	\$69.00	\$69.00
300 Purchased Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
600 Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
<b>Subtotal</b>	<b>\$17,026.00</b>	<b>\$37,269.91</b>	<b>\$27,126.00</b>	<b>\$0.00</b>	<b>\$27,164.00</b>	<b>\$27,208.00</b>
<b>2260 Support Services - Instruction &amp; Curr Dev</b>						
121 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230 Retirement (34.94%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
680 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Expenditure Code & Description	2018-19 Budget	2018-18 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>2271 Support Services - Staff Development Instructional</b>						
121 Salaries	\$0.00	\$0.00	\$800.00	\$7,630.02	\$800.00	\$800.00
220 Social Security (7.65%)	\$0.00	\$0.00	\$81.00	\$877.63	\$81.00	\$81.00
230 Retirement (34.94%)	\$0.00	\$0.00	\$274.00	(\$1,020.14)	\$276.00	\$280.00
240 Tuition				\$16,053.00		\$28,000.00
250 Unemployment	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00	\$2.00
260 Workers Compensation	\$0.00	\$0.00	\$4.00	\$0.00	\$4.00	\$4.00
324 Professional Development	\$0.00	\$800.00	\$250.00	\$862.00	\$250.00	\$250.00
660 Travel	\$727.00	\$756.21	\$727.00	\$0.00	\$727.00	\$727.00
<b>Subtotal</b>	<b>\$727.00</b>	<b>\$1,866.21</b>	<b>\$2,118.00</b>	<b>\$23,002.61</b>	<b>\$2,120.00</b>	<b>\$30,124.00</b>
<b>2200 SubTotal</b>	<b>\$17,762.00</b>	<b>\$38,826.12</b>	<b>\$26,246.00</b>	<b>\$23,002.61</b>	<b>\$26,274.00</b>	<b>\$87,358.00</b>
<b>2310 Board Services</b>						
111 Superintendent of Record	\$3,760.00	\$3,760.00	\$3,750.00	\$3,780.00	\$3,750.00	\$3,750.00
220 Social Security (7.65%)	\$287.00	\$286.88	\$287.00	\$286.88	\$287.00	\$287.00
230 Retirement (34.94%)	\$1,254.00	\$1,253.83	\$1,288.00	\$1,285.88	\$1,284.00	\$1,310.00
250 Unemployment	\$11.00	\$0.00	\$11.00	\$0.00	\$11.00	\$11.00
260 Workers Compensation	\$19.00	\$0.00	\$19.00	\$0.00	\$19.00	\$19.00
330 Professional Svcs	\$1,000.00	\$2,600.00	\$2,600.00	\$3,760.00	\$2,600.00	\$2,600.00
526 Bonding Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$6,321.00</b>	<b>\$7,790.81</b>	<b>\$7,863.00</b>	<b>\$8,072.76</b>	<b>\$7,661.00</b>	<b>\$7,877.00</b>
<b>2320 Board Treasurer Services</b>						
526 Bonding Insurance	\$300.00	\$200.00	\$300.00	\$100.00	\$300.00	\$300.00
<b>Subtotal</b>	<b>\$300.00</b>	<b>\$200.00</b>	<b>\$300.00</b>	<b>\$100.00</b>	<b>\$300.00</b>	<b>\$300.00</b>
<b>2360 Legal Services</b>						
330 Legal Services	\$7,600.00	\$4,705.88	\$7,600.00	\$2,769.00	\$7,600.00	\$7,600.00
<b>Subtotal</b>	<b>\$7,600.00</b>	<b>\$4,705.88</b>	<b>\$7,600.00</b>	<b>\$2,769.00</b>	<b>\$7,600.00</b>	<b>\$7,600.00</b>
<b>2360 Office of the Director</b>						
111 Salaries	\$82,525.00	\$87,827.83	\$95,023.00	\$95,072.85	\$87,873.69	\$103,078.28
111 Dean of Students	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
161 Salary/Executive Secretary	\$29,033.00	\$23,706.91	\$30,786.00	\$32,095.81	\$33,819.20	\$34,824.85
161 Salary/Board Secretary	\$1,380.00	\$1,380.00	\$1,380.00	\$1,380.00	\$1,380.00	\$1,380.00
161 Salary/Secretary	\$7,700.00	\$7,700.00	\$7,910.00	\$0.00	\$8,147.00	\$8,623.00
161 Salary Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
271 Medical Insurance	\$31,118.00	\$31,236.53	\$31,882.00	\$31,930.24	\$31,882.00	\$31,874.00
212 Dental Insurance	\$1,740.00	\$1,491.42	\$1,740.00	\$1,274.86	\$1,740.00	\$1,740.00
213 Life Insurance	\$283.00	\$0.00	\$289.00	\$0.00	\$295.00	\$307.00
214 Income Protection	\$204.00	\$0.00	\$206.00	\$0.00	\$211.00	\$213.00
220 Social Security (7.65%)	\$10,118.00	\$9,872.29	\$10,390.00	\$9,115.98	\$10,843.00	\$11,366.00
230 Retirement (34.94%)	\$44,218.00	\$42,806.61	\$46,675.00	\$42,802.17	\$48,918.00	\$61,884.00
240 Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250 Unemployment Compensation	\$397.00	\$68.48	\$407.00	\$230.91	\$426.00	\$445.00
260 Workers Compensation	\$655.00	\$5,410.00	\$872.00	\$6,070.00	\$701.00	\$735.00
329 Workshops & Conferences	\$2,600.00	\$189.00	\$2,500.00	\$1,880.00	\$2,500.00	\$2,600.00
330 Professional Svcs	\$0.00	\$700.00	\$0.00	\$550.00	\$0.00	\$0.00
432 Equipment Repairs	\$500.00	\$1,099.52	\$500.00	\$557.52	\$500.00	\$500.00
442 Rental of Equipment	\$5,000.00	\$6,740.88	\$5,000.00	\$3,803.21	\$5,000.00	\$5,000.00
523 General Property & Liability Insurance	\$30,000.00	\$24,393.00	\$27,800.00	\$24,822.00	\$27,500.00	\$27,800.00
532 Communications & Postage	\$3,600.00	\$3,415.11	\$3,600.00	\$4,002.89	\$3,600.00	\$3,600.00
640 Advertising	\$1,600.00	\$1,609.78	\$1,760.00	\$408.80	\$1,750.00	\$1,750.00
680 Travel	\$4,000.00	\$5,797.79	\$4,000.00	\$5,476.28	\$4,000.00	\$4,000.00
810 Supplies	\$18,000.00	\$14,956.18	\$18,000.00	\$17,861.74	\$18,000.00	\$18,000.00
835 Meals/Refreshments	\$2,000.00	\$3,720.12	\$2,000.00	\$391.81	\$2,000.00	\$2,000.00
840 Books & Periodicals	\$1,000.00	\$1,000.00	\$1,000.00	\$826.19	\$1,000.00	\$1,000.00
758 Technology Equipment				\$5,956.46		
810 Dues & Fees	\$2,000.00	\$1,410.76	\$2,000.00	\$2,085.75	\$2,000.00	\$2,000.00
840 Budgetary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$291,001.00</b>	<b>\$285,860.89</b>	<b>\$295,720.00</b>	<b>\$288,703.15</b>	<b>\$304,484.89</b>	<b>\$314,619.23</b>
<b>2300 SubTotal</b>	<b>\$305,122.00</b>	<b>\$298,687.28</b>	<b>\$311,373.00</b>	<b>\$308,844.81</b>	<b>\$320,185.89</b>	<b>\$330,198.23</b>
<b>2516 Audit Services</b>						
330 Audit	\$7,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
<b>Subtotal</b>	<b>\$7,500.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>

Expenditure Code & Description	2018-19 Budget	2018-19 Actual	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Budget
<b>2619 Business Services</b>						
340 Bank Charges	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00	\$100.00
390 Purchased Prof Svcs (ELSD Business Sv)	\$22,000.00	\$22,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,780.00
441 Lease agreement with new facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581 Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
691 Computer Service & Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
760 Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
890 Refund of Prior Year Excess Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$22,100.00</b>	<b>\$22,020.00</b>	<b>\$26,100.00</b>	<b>\$26,020.00</b>	<b>\$26,100.00</b>	<b>\$26,880.00</b>
<b>2620 Facilities &amp; Maint.</b>						
441 Lease agreement with new facility	\$166,833.00	\$166,833.00	\$161,638.00	\$161,638.00	\$166,384.00	\$171,376.00
<b>Subtotal</b>	<b>\$166,833.00</b>	<b>\$166,833.00</b>	<b>\$161,638.00</b>	<b>\$161,638.00</b>	<b>\$166,384.00</b>	<b>\$171,376.00</b>
<b>2660 Security Services</b>						
610 Supplies	\$0.00	\$262.60	\$2,600.00	\$64.00	\$2,600.00	\$2,600.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$262.60</b>	<b>\$2,600.00</b>	<b>\$64.00</b>	<b>\$2,600.00</b>	<b>\$2,600.00</b>
<b>2790 Transportation</b>						
600 Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>2818 Technology Services</b>						
330 Student Information System	\$9,600.00	\$11,103.76	\$11,000.00	\$12,691.72	\$11,000.00	\$11,000.00
390 Purchased Prof Svcs (ELSD Tech Svcs)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,600.00
438 Repairs and Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$1,800.52	\$3,000.00	\$3,000.00
650 Computer Supplies	\$16,000.00	\$10,769.56	\$16,000.00	\$12,566.17	\$16,000.00	\$16,000.00
760 Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
911 Computer Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$48,600.00</b>	<b>\$41,873.31</b>	<b>\$50,000.00</b>	<b>\$47,318.41</b>	<b>\$50,000.00</b>	<b>\$50,600.00</b>
<b>2800, 2600 &amp; 2600 SubTotal</b>	<b>\$234,933.00</b>	<b>\$227,486.61</b>	<b>\$246,638.00</b>	<b>\$241,460.41</b>	<b>\$251,484.00</b>	<b>\$267,856.00</b>
<b>2000 SubTotal</b>	<b>\$580,207.00</b>	<b>\$603,837.51</b>	<b>\$623,977.00</b>	<b>\$697,747.93</b>	<b>\$637,633.89</b>	<b>\$682,102.23</b>
<b>3210 Student Activities</b>						
121 Salaries	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00
220 Social Security (7.65%)	\$0.00	\$0.00	\$122.00	\$0.00	\$122.00	\$122.00
230 Retirement (34.94%)	\$0.00	\$0.00	\$546.00	\$0.00	\$552.00	\$559.00
250 Unemployment	\$0.00	\$0.00	\$4.00	\$0.00	\$4.00	\$4.00
260 Workers Compensation	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$8.00
580 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,282.00</b>	<b>\$0.00</b>	<b>\$2,286.00</b>	<b>\$2,293.00</b>
<b>3000 SubTotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,282.00</b>	<b>\$0.00</b>	<b>\$2,286.00</b>	<b>\$2,293.00</b>
<b>5110 Other Expenses and Financing</b>						
831 Interest - Lease/Financing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
911 Principal - Loans/Lease Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>6230 Capital Project Transfers</b>						
931 Transfer to Capital Project Reserve	\$0.00	\$31,600.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$31,600.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
<b>6300 Component Unit Transactions</b>						
900 School District Refunds	\$239,000.00	\$0.00	\$239,000.00	\$0.00	\$245,000.00	\$245,000.00
<b>Subtotal</b>	<b>\$239,000.00</b>	<b>\$0.00</b>	<b>\$239,000.00</b>	<b>\$0.00</b>	<b>\$245,000.00</b>	<b>\$245,000.00</b>
<b>6900 Fund Balance/Budgetary Reserve</b>						
Budgetary Reserve 1	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
Budgetary Reserve 2	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<b>Subtotal</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$20,000.00</b>
<b>6000 SubTotal</b>	<b>\$269,000.00</b>	<b>\$31,600.00</b>	<b>\$289,000.00</b>	<b>\$30,000.00</b>	<b>\$285,000.00</b>	<b>\$295,000.00</b>
<b>Total Budget</b>	<b>\$2,166,361.00</b>	<b>\$1,888,094.16</b>	<b>\$2,257,089.00</b>	<b>\$1,963,864.76</b>	<b>\$2,328,865.62</b>	<b>\$2,389,831.65</b>



Function	Acct. Code	Staff Member	Assign.	Position Type	Wage Category	Funding Source	FTE	Days	Degree/Rate	Budgeted 2021-22 Salary
1300	10-1300-191-663-00-000-000-0000	Davis, Martin	Instructional Aide	S	4	Perkins		180	\$ 11.21	\$13,111.00
1300	10-1300-191-663-00-000-000-0000	Fitch, Karl 50%	Instructional Aide	S	4	Perkins		180	\$ 12.32	\$7,761.00
1300	10-1300-191-663-00-000-000-0000	Harer, Jacquin	Instructional Aide	S	4	Perkins		180	\$ 13.45	\$15,735.00
1300	10-1300-191-663-00-000-000-0000	Oliver, Courtney	Instructional Aide	S	4	Perkins		180	\$ 16.45	\$19,245.00
1300 Total										\$55,856.00
1330	10-1330-121-000-00-000-000-0000	Shaffer, Dawn	Health Occupations	P	2		1		Voc 1	\$51,222.93
1330	10-1330-121-000-00-000-000-0000	Shaffer, Dawn	Health Occ - Mid Session	P	2		1			\$9,476.00
1330 Total										\$60,698.93
1340	10-1340-121-000-00-000-000-0000	Anstadt, Brian	Hospitality	P	2		1		Voc 2	\$53,912.52
1340	10-1340-121-000-00-000-000-0000	Anstadt, Brian	Hosp - Mid Session	P	2		1			\$9,476.00
1340 Total										\$63,388.52
1341	10-1341-121-000-00-000-000-0000	Kime, Karl	Child Care	P	2		1		M	\$63,074.37
1341 Total										\$63,074.37
1360	10-1360-121-000-00-000-000-0000	Cookley, Rhayene	Workforce Development Coord.	P	2		1		M	\$67,825.50
1360 Total										\$67,825.50
1371	10-1371-121-000-00-000-000-0000	Bogger, Mike	Drafting and Design	P	2		1		Voc 2	\$61,776.31
1371 Total										\$61,776.31
1373	10-1373-121-000-00-000-000-0000	Kimble, Reed	Computer Engineering	P	2		1	Est.	Intern	\$43,272.36
1373 Total										\$43,272.36
1382	10-1382-121-000-00-000-000-0000	Way, William	Building Construction	P	2		1		Intern	\$44,446.96
1382	10-1382-121-000-00-000-000-0000	Way, William	Building Const - Mid Session	P	2		1			\$9,476.00
1382	10-1382-191-000-00-000-000-0000	Lassen, Todd	Bldg Const. - Shop Assist.	S	2		1	180	\$ 16.45	\$19,245.00
1382 Total										\$73,167.96
1385	10-1385-121-000-00-000-000-0000	Kline, Harry	Transportation	P	2		1		Voc 1	\$53,597.08
1385	10-1385-121-000-00-000-000-0000	Kline, Harry	Trans - Flex	P	2		1			\$4,738.00
1385	10-1385-121-000-00-000-000-0000	Shimet, Paul	Transportation	P	2		1		Voc 1	\$52,424.94
1385	10-1385-191-000-00-000-000-0000	Wood, Michael	Trans - Shop Assist.	S	2		1	180	\$ 17.43	\$20,390.00
1385 Total										\$131,150.02
1390	10-1390-121-000-00-000-000-0000	Farr, Catherine	Criminal Justice	P	2		1		Voc 1	\$46,561.15

Staff Member	Insurance Plan	Bd pay %	Cover Type	Merge Ins. Plan and Cover Type	Opt Out	Tiered Medical Ins 271	Tiered Employee Medical Contribution	Opt Out Stipend	Individual Dental Ins 272 (\$40.98) (\$104.28)	Dependent Dental Ins Contribution	Life Ins 213 (-125/1000)
Davis, Martha	---			---	-						
Fink, Kent 50%	---			---	-						
Haley, Jacobin	---			---	-						
Donnell, Courtney	---			---	-						
						0	0	0	0	0	0
Shaffer, Dawn	BLUE-P	0.84	04	BLUE-P04		26,777	(4,284)	-	1,320	(120)	75
Shaffer, Dawn											
						26,777	(4,284)	-	1,320	(120)	75
Anstadt, Brian	BLUE-P	0.84	04	BLUE-P04		26,777	(4,284)	-	1,320	(120)	75
Anstadt, Brian	---										
						26,777	(4,284)	-	1,320	(120)	75
Kline, Karri	BLUE-P	0.84	01	BLUE-P01		10,929	(1,749)	-	540	-	75
						10,929	(1,749)	-	540	-	75
Cooley, Rhaylene	BLUE-P	0.84	01	BLUE-P01		10,929	(1,749)	-	540	-	75
						10,929	(1,749)	-	540	-	75
Bogger, Mike	---	0.84	--	---	Y		-	1,500	540	-	75
							-	1,500	540	-	75
Kamble, Reed	BLUE-P	0.84	01	BLUE-P01		10,929	(1,749)	-	540	-	75
						10,929	(1,749)	-	540	-	75
Wey, William	---	0.84		---	Y		-	1,500	-	-	75
Wey, William	---										
Lassen, Todd	---										
						0	0	1,500	0	0	75
Kline, Harry	BLUE-P	0.84	04	BLUE-P04		26,777	(4,284)	-	1,320	(120)	75
Kline, Harry	---										
Shimel, Paul	BLUE-P	0.84	01	BLUE-P01		10,929	(1,749)	-	540	-	75
Wood, Michael	---										
						37,707	-6,033	0	1,860	-120	150
Farr, Catherine	BLUE-P	0.84	04	BLUE-P04		26,777	(4,284)	-	1,320	(120)	75

Staff Member	Inc Prot 214 (.20/100)	Soc Sec 220 7.65%	Retirement 230 34.94%	Unemp 250 30%	Wrtk Comp 260 495%	2021-22 Benefit Total	272
Davis, Nando		1,003	4,581	39	65	5,688	0
Finch, Kelli 50%		594	2,712	23	38	3,367	0
Hane, Jacquelin		1,204	5,499	47	78	6,828	0
Odewale, Courtney		1,472	6,724	58	95	8,349	0
	0	4,273	19,516	167	276	24,232	0
Shaffer, Dawn	102	3,919	17,897	154	254	46,094	22,493
Shaffer, Dawn		725	3,311	28	47	4,111	0
Anstadt, Brian	102	4,644	21,208	182	301	50,205	22,493
Anstadt, Brian	112	4,277	19,536	168	277	46,138	22,493
		725	3,311	28	47	4,111	0
	112	5,002	22,847	196	324	52,249	22,493
Kline, Kerri	130	4,978	22,737	195	322	38,158	9,181
	130	4,978	22,737	195	322	38,158	9,181
Cooley, Rhaylene	136	5,189	23,698	203	336	39,358	9,181
	136	5,189	23,698	203	336	39,358	9,181
Biggs, Mike	124	4,726	21,585	185	306	29,041	1,500
	124	4,726	21,585	185	306	29,041	1,500
Kimble, Reed	87	3,310	15,119	130	214	28,656	9,181
	87	3,310	15,119	130	214	28,656	9,181
Way, William	89	3,400	15,530	133	220	20,947	1,500
Way, William		725	3,311	28	47	4,111	0
Lassen, Todd		1,472	6,724	58	95	8,349	0
	89	5,597	25,565	219	362	33,407	1,500
Kane, Harry	107	4,100	18,727	161	265	47,128	22,493
Kane, Harry		362	1,655	14	23	2,054	0
Shirnel, Paul	105	4,011	18,317	157	260	32,646	9,181
Wood, Michael		1,560	7,124	61	101	8,846	0
	212	10,033	45,824	393	649	90,674	31,674
Farr, Catherine	93	3,562	16,268	140	230	44,061	22,493

Function	Acct. Code	Staff Member	Assign.	Position Type	Wage Category	Funding Source	FTE	Days	Degree/Rate	Budgeted 2021-22 Salary
1390	10-1390-121-000-000-000-0000	Farr, Catherine	Criminal Justice - Flex	P	2		1			\$4,738.00
<b>1390 Total</b>										\$51,299.15
2200	10-2200-122-000-000-000-000-0000	Substitutes	All	O	4		1			\$12,000.00
<b>2200 Total</b>										\$12,000.00
2270	10-2260-121-000-000-000-000-0000	Cooley, Rhaylene	Mentor-Kimble, Reed	P	2		1			\$800.00
<b>2270 Total</b>										\$800.00
2310	10-2310-111-000-000-000-000-0000	McCaughlin, Gerry	Superintendent of Record	O	4		1			\$3,750.00
<b>2310 Total</b>										\$3,750.00
2360	10-2360-111-000-000-000-000-0000	Butler, Eric	Executive Director	ADM	1		1			\$103,078.28
2360	10-2360-111-000-000-000-000-0000	Anstadt, Brian	Dean of Students	P	2		1			\$750.00
2360	10-2360-151-000-000-000-000-0000	Flick, Kelli	Clerical	S	3		0.5	200	\$ 12.32	\$6,623.00
2360	10-2360-151-000-000-000-000-0000	Kepner, Trish	Secretary to the Director	S	3		1			\$34,624.95
2360	10-2360-151-000-000-000-000-0000	Kepner, Trish	Board Secretary	S	3		1			\$1,350.00
<b>2360 Total</b>										\$148,436.23
3210	10-3210-121-000-000-000-000-0000	Cooley, Rhaylene	Advisor-Skills USA	P	2		1			\$800.00
3210	10-3210-121-000-000-000-000-0000	Kime, Kerri	Advisor-Natl Tech Honor Soc	P	2		1			\$800.00
<b>3210 Total</b>										\$1,600.00
<b>Grand Total</b>										<b>\$842,094.95</b>

Staff Member	Insurance Plan	Bd pay %	Cover Type	Merge Ins. Plan and Cover Type	Opt Out	Tiered Medical Ins 271	Tiered Employee Medical Contribution	Opt Out Stipend	Individual Dental Ins 272 (\$40.98) (\$104.28)	Dependent Dental Ins Contribution	Life Ins 213 (.125/1000)
Farr, Catherine	---				-						
Substitutes						26,777	-4,284	0	1,320	-120	75
Cooley, Rhaylene						-	-	-	-	-	0
McCaughlin, Gerry						-	-	-	-	-	0
Butler, Eric	BLUE-P	0.84	04	BLUE-P04		26,777	(4,284)	-	1,320	(120)	232
Ansdack, Brian											
Flick, Kelli	---				-						
Kepner, Trish	BLUE-P	0.84	01	BLUE-P01		10,929	(1,749)	-	540	-	75
Kepner, Trish											
Cooley, Rhaylene						37,707	(6,033)	-	1,860	(120)	307
Kime, Keri											
						-	-	-	-	-	0
						188,534	-30,166	3,000	9,840	-600	1,057

Staff Member	Inc Prot 214 (.20/100)	Soc Sec 220 7.65%	Retirement 230 34.94%	Unemp 250 30%	Wfk Comp 260 49.5%	2021-22 Benefits Total	272
Farr, Catherine		362	1,655	14	23	2,054	0
	93	3,924	17,924	154	253	46,115	22,493
Substitutes		918	4,193	36	59	5,206	0
	0	918	4,193	36	59	5,206	0
Cooley, Rhaylene		61	280	2	4	347	0
	0	61	280	2	4	347	0
McGaughlin, Gerry		287	1,310	11	19	1,627	0
	0	287	1,310	11	19	1,627	0
Butler, Eric	144	7,885	36,016	309	510	68,789	22,493
Anstadt, Brian		57	262	2	4	325	0
Finck, Kell		660	3,013	26	43	3,742	0
Kepner, Trish	69	2,649	12,098	104	171	24,887	9,181
Kepner, Trish		104	475	4	7	590	0
	213	11,355	51,854	445	735	98,333	31,674
Cooley, Rhaylene		61	280	2	4	347	0
Kane, Kerri		61	280	2	4	347	0
	0	122	559	4	8	694	0
	1,298	64,419	294,229	2,522	4,168	538,301	

**LYCOMING CAREER & TECHNOLOGY CENTER  
SUMMARY OF LEASE AGREEMENTS  
2021-2022 SCHOOL YEAR**

<b>Program</b>	<b>Square Footage</b>	<b>No. of Sessions</b>	<b>Proposed Basic Cost/SqFt</b>	<b>New Facility</b>
<b>New Facility</b>				
Hospitality		3	\$ -	
Power & Transportation		2	\$ -	
Health Occupations		3		
<b>Total</b>	<b>10,000</b>		<b>\$ -</b>	<b>\$171,376.00</b>
<b>Existing Facilities</b>				
Building Construction	4,081	3	\$ 51,842.00	
Drafting & Design	1,578	2	\$ 13,364.00	
Criminal Justice	1,120	2	\$ 9,485.00	
Computer Maintenance	720	2	\$ 6,098.00	
Child Care	1,120	2	\$ 9,485.00	
Workforce Dev. Coord. Office	300	1	\$ 1,270.00	
Transportation	2,160	2	\$ 18,293.00	
<b>Total</b>	<b>11,079</b>		<b>\$109,837.00</b>	

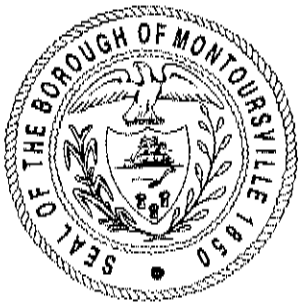
<b>Total Amount</b>	<b>21,079</b>	<b>\$281,213.00</b>
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2021-22 Rental Rate	4.23 Sqft.	2% Increase
2020-21 Rental Rate	4.15 Sqft.	
2019-20 Rental Rate	4.07 Sqft.	
2018-19 Rental Rate	3.99 Sqft.	
2017-18 Rental Rate	3.91 Sqft.	
2016-17 Rental Rate	3.83 Sqft.	
2015-16 Rental Rate	3.75 Sqft.	

**Lycoming Career & Technology Center  
Non-Member Tuition Calculation  
2021-22 School Year**

Student Enrollment Base	265	275	290
Tuition Budget	2,369,832.00	2,369,832.00	2,369,832.00
Total Revenue	\$781,415.00	\$781,415.00	\$781,415.00
Total Tuition Due	\$1,588,417.00	\$1,588,417.00	\$1,588,417.00
Total Tuition Due	\$1,588,417.00	\$1,588,417.00	\$1,588,417.00
Enrolled Students	265	275	290
Per Student Cost	\$5,994.03	\$5,776.06	\$5,477.30
Capital Equipment	\$30,000.00	\$30,000.00	\$30,000.00
Capital Rental	\$166,384.00	\$166,384.00	\$166,384.00
Total Capital Cost	\$196,384.00	\$196,384.00	\$196,384.00
Enrolled Students	265	275	290
Per Student Cost	\$741.07	\$714.12	\$677.19
Per Student Cost (Tuition)	\$5,994.03	\$5,776.06	\$5,477.30
Per Student Cost (Capital)	\$741.07	\$714.12	\$677.19
Sub-Total Non-Member Cost	\$6,735.10	\$6,490.18	\$6,154.49
Cost Surcharge (2%)	\$134.70	\$129.80	\$123.09
Total Non-Member Cost	\$6,869.80	\$6,619.98	\$6,277.58





# **Borough of Montoursville**

**County of Lycoming**

617 N. LOYALSOCK AVENUE  
MONTOURSVILLE, PA 17754-1821  
Incorporated 1850

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(570) 368-2400

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(570) 368-1711

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April 6, 2021

Montoursville Area School District  
Ms. Christina Bason, District Superintendent  
50 North Arch St.  
Montoursville, PA 17754

Dear Ms. Bason,

Montoursville Borough Council, at their meeting of April 5, 2021, approved a one-year extension of the School Resource Officer Agreement dated May 8, 2007.

Please consider this communication as Montoursville Borough's written intent, as provided in item 9, to extend the termination date of the Agreement to June 30, 2022.

On behalf of Montoursville Borough council, I would like to extend our appreciation for your continued support in providing this very valuable program.

If you have any questions, please feel free to contact me at the Borough Office.

Yours Truly,

Ginny Gardner  
Secretary/Treasurer  
Borough of Montoursville

**CYBER SERVICES AGREEMENT**

**THIS Cyber Services Agreement** ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between the **WARREN COUNTY SCHOOL DISTRICT**, 6820 Market Street, Russell, Pennsylvania 16345, hereinafter referred to as -----  
----- **"FIRST PARTY"**

**AND**

**MONTOURSVILLE AREA SCHOOL DISTRICT**, 50 N. Arch Street, Montoursville, PA 17754 hereinafter referred to as -----**"SECOND PARTY."**

**WHEREAS**, FIRST PARTY has developed and operates an on-line instructional program administered by certified instructional personnel to provide credit and educational opportunities to students (the "Cyber Service Program"); and

**WHEREAS**, SECOND PARTY desires to enroll its students in FIRST PARTY's Cyber Service Program and to award its students credit for coursework completed through the Cyber Service Program.

**NOW, THEREFORE**, intending to be legally bound hereby, FIRST PARTY and SECOND PARTY agree as follows:

1. Term. This Agreement shall commence on August 15, 2021 and shall terminate on August 15, 2022.

2. Fees / Enrollment.

A. The parties agree that, subject to any cap established by the FIRST PARTY pursuant to Section 2 D of this Agreement, SECOND PARTY students may enroll in the FIRST PARTY's Cyber Service Program during the term of this Agreement.

**The costs owed by SECOND PARTY for any student enrollments and/or training requested by SECOND PARTY shall be governed by Exhibit A of this Agreement.** SECOND PARTY students may be registered to enter into the Cyber Service Program at any time upon the mutual agreement of SECOND PARTY and FIRST PARTY. All invoices must be paid within 60 days of receipt. Late payments shall be subjects to a late fee equal to 5% of the invoice amount or \$100, whichever is lower, and FIRST PARTY shall have the right to remove the relevant student(s) from the course(s) if payment is not made within 75 days of receipt of the original invoice.

B. There shall be no proration of enrollment fees for students accepted for enrollment after the commencement of the course.

C. If a student withdraws or is otherwise removed from the Cyber Service Program after the commencement of any course, there shall be no refund of the enrollment fee owed to SECOND PARTY. However, SECOND PARTY may assign another student to the fulltime seat from which a student has withdrawn without incurring an additional enrollment fee.

D. FIRST PARTY reserves the right to place a cap on the number of students that are permitted to enroll in its Cyber Service Program and to deny the enrollment of any student that exceeds the cap number established by the FIRST PARTY.

3. Responsibilities of FIRST PARTY.

A. FIRST PARTY will supply an online accessible curriculum and assessments that meets the academic content standards of the Pennsylvania Department of Education. FIRST PARTY shall provide SECOND PARTY with a list of the available courses.

B. FIRST PARTY shall provide to SECOND PARTY, upon request, information regarding SECOND PARTY's students enrolled in the Cyber Service Program.

C. In exchange for the fees specified in Section 2A of this Agreement, FIRST PARTY shall be responsible for the costs to acquire and provide courses and the cost of paying FIRST PARTY employees and teachers to operate the Cyber Services Program. Courses may be added or removed at the discretion of FIRST PARTY, with the understanding that a course shall not be removed until such time as any student that is enrolled in the course has been afforded the opportunity to complete the course.

4. Responsibilities of SECOND PARTY.

A. SECOND PARTY will submit a completed enrollment application for each student and provide any other information reasonably necessary for the enrollment and participation of its students in the Cyber Service Program. SECOND PARTY shall determine the minimum academic, attendance, and other eligibility requirements for SECOND PARTY students to participate in the Cyber Services Program. SECOND PARTY shall make information regarding the Cyber Services Program available to parents and post it on its website.

B. Students enrolled in the Cyber Service Program shall remain, for all purposes, students of SECOND PARTY, and SECOND PARTY shall be entitled to all Commonwealth reimbursement for its students. Thus, SECOND PARTY will be responsible for enforcement of compulsory attendance requirements; the determination and reporting of grades; determining grade promotion and graduation eligibility for its students; and student discipline (which may include removal from the Cyber Services Program) pursuant to the SECOND PARTY Code of Conduct/Discipline Code.

C. SECOND PARTY shall not attend or be physically present on FIRST PARTY property pursuant to this Agreement. All SECOND PARTY students enrolled in the Cyber Service Program shall participate in the program using computer hardware, a compatible operating software system and an internet connection physically located at either SECOND PARTY's school or the student's home. Unless First Party agrees otherwise, said items shall be furnished by, and paid for by, SECOND PARTY or

the student's parents/guardians. SECOND PARTY or the student's parents/guardians shall also be responsible for the costs associated with purchasing any other supplies needed for coursework including, but not limited to, workbooks.

D. SECOND PARTY shall be responsible for determining and ensuring that its enrollment of students in the Cyber Service Program is consistent with any requirements imposed on SECOND PARTY by applicable laws or regulations regarding minimum hours of student instruction (990 hours for secondary students and 900 hours for elementary students) and/or students receiving special education services pursuant to the IDEA or Section 504 of the Rehabilitation Act. The parties agree to implement a system that accurately tracks instructional time in the Cyber Services Program similar to attendance in a school building.

E. SECOND PARTY shall be solely responsible for compliance with all federal and state laws and regulations relative to any Section 504, special education (IDEA), or gifted services for which an SECOND PARTY student may be entitled. SECOND PARTY shall be solely responsible for the identification of students in need of 504 Plans, special education or gifted services, the designated placement for such students, and the development of any 504 Plan, IEP or GIEP for its students enrolled in the Cyber Service Program. SECOND PARTY shall be solely responsible for the implementation of, compliance with, review of, and updating of its students' 504 Plans, IEP's and GIEP's. As a part of its obligations pursuant to Section 8 of this Agreement, SECOND PARTY shall defend, indemnify and hold harmless the FIRST PARTY, its employees, agents, Board Members, directors, officers, representatives and insurers from and against any and all claims, liabilities, losses and expenses arising from SECOND PARTY's or its employee's, agent's, or representative's failure to meet the responsibilities set forth in this provision. The terms of this provision shall survive the termination of this Agreement.

5. Compliance with Distance Learning Requirements.

During the entire term of this Agreement, FIRST PARTY and SECOND PARTY warrant to each other that they shall both be and remain in compliance with all respectively applicable Pennsylvania Department of Education guidelines regarding electronic and distance learning programs or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other respectively applicable statute, regulation, or ordinance regarding any aspect of the Cyber Service Program referenced herein. Each party shall provide to the other party such information or reports as are necessary for reporting to the Pennsylvania Department of Education concerning distance learning programs.

6. Non-Assignment.

Neither this Agreement, nor any of the rights or obligations state herein, may be assigned by either party without the express written consent of the other party.

7. Confidentiality of Personally Identifiable Information.

Student data, including student assessment data, shall be attributed to SECOND PARTY. FIRST PARTY and SECOND PARTY shall work cooperatively to safeguard the confidentiality of enrolled students' personally identifiable information consistent with the Family Educational Rights and Privacy Act and its associated regulations.

8. Indemnification.

Without waiver of any immunities, limitations of liability, or damage limitations provided by law, each party shall defend, indemnify and hold harmless the other party, its employees, agents, Board Members, directors, officers, representatives and insurers from and against any and all claims, liabilities, losses and expenses arising from the indemnitor's or its employee's, agent's, or representative's acts or omissions relating to the performance of this Agreement. The terms of this provision shall survive the termination of this Agreement.

9. Default / Termination.

In the event that either party defaults under any provision of this Agreement and such default is not cured within thirty (30) days of receipt of written notice, the non-defaulting party shall have the right to terminate this Agreement upon subsequent written notice.

10. Notice.

All notices required under this Agreement shall be delivered via e-mail or regular mail to the following parties at the addresses set forth below:

If to Montoursville Area School District:	Montoursville Area School District Attention: Christina Bason 50 N. Arch Street Montoursville, PA 17754
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If to Warren County School District:	Warren County School District Attention: Misty Weber 6820 Market Street Russell, PA 16345 <a href="mailto:webermd@wcsdpa.org">webermd@wcsdpa.org</a>
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11. Entire Agreement.

This Agreement contains the entire understanding between the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. No party is relying upon any promise, representation or understanding other than as is expressly set forth in this Agreement.

12. Construction.

This Agreement is between two public school entities, each having expertise in the area of public education and the opportunity to consult with counsel of their own choosing. Accordingly, the terms of this Agreement shall not be presumptively

construed in favor of or against either party regardless of the circumstances of the preparation or negotiation of this Agreement.

13. Authority.

By executing this Agreement, each party hereto certifies that all necessary approvals of the parties' respective governing bodies have been obtained prior to the execution hereof and that, upon its execution, this Agreement shall be binding upon each party.

14. Amendment.

This Agreement may be amended, modified, or waived only by written agreement signed by the parties hereto and approved by both parties' Board of School Directors at a public meeting held in compliance with the mandates of the Sunshine Law.

15. No Waiver.

No consent or waiver, express or implied, by either party to this Agreement to or of any breach or default by the other in the performance of any obligations hereunder shall be deemed or construed to be a consent to or waiver of any other breach or default by such party hereunder. Failure on the part of any party hereto to complain of any act or failure to act of the other party or to declare the other party in default hereunder, irrespective of how long such failure continues, shall not constitute a waiver of the rights of such party hereunder.

16. Force Majeure.

No party to this Agreement shall be responsible to the other party for non-performance or delay in performance of the terms or conditions of this Agreement due to acts of God, acts of governments, war, riots, strikes, accidents and transportation or other causes beyond the reasonable control of such party.



17. SEVERABILITY

All sections, sentences, and provisions contained in this Agreement are severable. Should any section, sentence, or provision of this Agreement be rendered void, invalid or unenforceable by any court of law (or arbitrator), for any reason, such a determination shall not render void, invalid, or unenforceable any other section, sentence, or provision of this Agreement and the remainder of this Agreement shall remain in full force and effect and binding on the parties hereto.

**IN WITNESS WHEREOF**, the parties have signed this Agreement as of the date first written above.

ATTEST:

WARREN COUNTY SCHOOL DISTRICT

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President, Board of School Directors

ATTEST:

MONTOURSVILLE AREA SCHOOL  
DISTRICT

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President, Board of School Directors

## **EXHIBIT A**

### **2021-2022 VIRTUAL COST OPTIONS**

There are a variety of options available. Teaching services are included in pricing. Below are the costs for each service listed.

**Year Full-Time Seat - \$2950** (4 or more courses for a student)

**Half Year Full-Time Seat - \$1475** (4 or more courses for a student)

**Half Credit Course - \$275**

**Full Credit Course - \$550**

**Enrollment Fee - \$50 per student** (unless the district does their own enrollments)

#### **Summer School Rates**

**Half Credit Course - \$150**

**Full Credit Course - \$300**

#### **Additional Offerings**

**Weekly Report with Grades and Time - \$3000 every 25 students**

**College & Career Readiness Portfolio - \$25 per student** (Bulk pricing is available based upon district needs, in addition to multiple years)

**Course Creation - \$3500 per course** (Creation of modified curriculum to meet district needs; up to 75 hours; additional course charge after 75 hours of work)

**Course Alignment to District's Planned Instruction - \$3500** (up to 75 hours; additional course charge after 75 hours of work) **\$4500**

(encompasses previous charge and includes a gap analysis and basic modifications to align; if more in-depth modifications are required further discussion will be needed to allocate pricing; district is able to modify course on their own if training is purchased)

**Course Fee without VA Staff - \$80 per student** (Use your teachers to back Warren County School District Virtual Academy a semester course we are not running)

## **EXHIBIT A**

### **TRAINING**

Full Training Package - \$1750 plus travel expenses (Additional days on location \$1500/day plus expenses)

Full Training Package - \$3000 travel expenses included (Additional days on location \$2200/day plus expenses)

2 Hour Virtual Sessions - \$500 a session

#### **Full Training Package Includes**

1. Pre-Training - Online training which provides basic system overview and preps you for the one-day onsite training
2. On-Site Training - One day training that focuses on how your district will use the virtual program; will assist in set-up, domain settings and permissions, user accounts, and enrollments
3. Post-Training - Address any questions with a one hour follow up online training, allows for time working in the system prior to training



## Pennsylvania School Boards Association Principles for Governance and Leadership

G-14

Pennsylvania school boards are committed to providing **every** student the opportunity to grow and achieve. The actions taken by the board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...



### Advocate Earnestly

Advocate for the common good of the community  
Provide leadership in setting goals and direction for the district  
Establish and be held accountable for high standards of learning and school program outcomes



### Lead Responsibly

Prepare for, attend and actively participate in board meetings  
Work together in a spirit of harmony, respect and cooperation  
Participate in professional development, training and board retreats  
Collaborate with the Superintendent as the Team of 10



### Govern Effectively

Adhere to an established set of rules and procedures for board operations  
Develop, adopt, revise and review policy  
Align decisions to policy  
Differentiate between governance and management, delegating management tasks to administration  
Allocate finances and resources  
Ensure compliance with local, state and federal laws



### Plan Thoughtfully

Adopt and implement a collaborative comprehensive planning process, including regular reviews  
Set annual goals that are aligned with the comprehensive plan  
Develop a financial plan that anticipates both short and long-term needs  
Formulate a master facilities plan conducive to teaching and learning



### Evaluate Continuously

Utilize appropriate data to make informed decisions  
Use effective practices for the evaluation of the superintendent  
Assess student growth and achievement  
Review effectiveness of the comprehensive plan



### Communicate Clearly

Promote open, honest and respectful dialogue among the board, staff and community  
Encourage input and support for the district from the school community  
Protect confidentiality  
Honor the sanctity of executive session



### Act Ethically

Never use the position for improper benefit to self or others  
Act to avoid actual or perceived conflicts of interest  
Recognize the absence of authority outside of the collective board  
Respect the role, authority and input of the superintendent  
Balance the responsibility to provide educational programs with being stewards of community resources  
Abide by the majority decision

Represented by the signatures below, adoption of these principles assures the school board, individual school directors and chief school administrators adhere to the same principles across our commonwealth. Adopted on: \_\_\_\_\_

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2400 Reach Road, PO Box 3609  
 Williamsport, PA 17701  
 Phone: (570) 323-8561  
 FAX: (570) 323-1738



33 Springbrook Drive  
 Canton, PA 17724  
 Phone: (570) 673-6001  
 Fax: (570) 673-6007

Web address: <http://www.iu17.org>

## BLaST Intermediate Unit 17 Technology Services Agreement

The background of this Agreement is as follows:

- I. **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "**BLaST**"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724.
- II. Montoursville Area School District (referred to throughout this Agreement as "**Purchaser**"), is a school district, with its principle place of business at 1951 Washington Ave Lewisburg, PA 17837.
- III. **BLaST** Technology Group provides various technology services to numerous entities, primarily public school districts.
- IV. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** **BLaST** shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** **BLaST** shall use its best efforts to assure reliability and security of its services.

**BLaST** shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of **BLaST**.

6. **Additional Services.** **BLaST** shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.
7. **Ownership.** All programs, systems, and special form designs, which may be made available by **BLaST** to **Purchaser** as a part of the services provided under this Agreement, shall remain the

property of **BLaST** unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.

8. **Entire Written Agreement.** **BLaST** HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.
9. **Entire Agreement.** This document represents the entire Agreement between **BLaST** and **Purchaser** and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
10. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
11. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
12. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
13. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
14. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.
15. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
17. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.
18. **Nondisclosure:** Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns,

plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Licensee shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Licensee, except as necessary for the operation of Licensee's business and under non-disclosure agreement between Licensee and third parties, or as required by law.

Such information shall also include (without limitation) the following information of Licensee and/or and Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Licensee's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dates indicated.

Jon Paulhamus, Director of Technology

Dr. Christina Steinbacher-Reed,  
Executive Director

Jon Paulhamus  
PRINT NAME ABOVE

Jon Paulhamus  
Date: 5/4/2021

Christina Steinbacher-Reed  
PRINT NAME ABOVE

Christina Steinbacher-Reed  
Date: 5/4/21

WITNESS:

\_\_\_\_\_  
PRINT NAME ABOVE

\_\_\_\_\_  
Date: \_\_\_\_\_

District: Montoursville Area School District

By \_\_\_\_\_  
PRINT NAME ABOVE

\_\_\_\_\_  
Title: \_\_\_\_\_



## **EXHIBIT – 1**

### **Specification for Technology Services to be provided: 2021 -2024 Fiscal Year.**

**Scope:** BLaST Telecommunications and Technical Support shall provide Montoursville Area School District with secured access to Hosted VMWare Services in BLaST's data center (Clustered Servers, Low Latency SAN Storage), which are running a current, actively maintained version VMWare.

- BLaST will provide uptime and connectivity for the servers consistent with a Tier 3 data center providing a secured private 10Gb Link to BLaST IU17.
- BLaST will provide 10TB of storage on a Tier1 very low latency SAN from Nimble Storage, 256GB Virtual Machine RAM and an average of 2 virtual CPU cores per virtual machine.
- BLaST will perform regular backups of Montoursville Area School District data
- The annual charge for the above is currently \$20,000.00, to be invoiced upon approval and in advance of each annual renewal thereafter.
- Expansions as follows:
  - For each addition: 16GB RAM, 2vCPU's and 1TB hosting storage space, we will add an additional \$1000 / year.

**Effective date:** \_\_\_\_\_7/1/2021\_\_\_\_\_

**Completion date:** \_\_\_\_\_6/30/2024\_\_\_\_\_

Alterations to this contract shall be agreed upon in writing by both parties.



## Inter- Governmental Agreement for shared Special Education Services

This AGREEMENT is made this First day of July 2021 between Montoursville Area School District, Montoursville, PA and BLaST, Intermediate Unit #17 of, Williamsport, Pennsylvania and Canton, Pennsylvania ("IU"). In consideration of the promises and covenants contained in this agreement and intending to be legally bound, the parties agree as follows:

### RESPONSIBILITIES OF THE IU

1. During the 2021-2022 school year, the IU shall provide and operate the programs and services enumerated in "Appendix A" attached hereto. For purposes of this agreement, the phrase "programs and services" shall mean the following:
  - a. Professional or paraprofessional staff in such numbers and with such certification, licensure, or training as is required to implement this agreement in accordance with all applicable provisions of state and federal law in effect on the above date.
  - b. Supervision, administration, classroom management, and evaluation of all professional and paraprofessional staff used to implement this agreement and other duties as described in the supervisor job description attached to this contract (Appendix B).
  - c. Administrative and clerical support services from departments or programs within the IU other than the Special Education Department, when required in the judgment of the IU for the effective and efficient implementation of this agreement.
  - d. Provision of criminal background information on all individuals for whom such information is required by Section III of the Public School Code of 1949, 24 P.S. § 1-111.
2. The IU shall ensure that the programs and services provided in accordance with paragraph 1 comply with all requirements of state and federal law in effect on the above date, to the extent that such compliance does not depend on the performance or actions of the District, the Commonwealth or federal governments, or any other individual or entity beyond the control of the IU. When compliance with the requirements of state or federal law, including the provision of a free appropriate public education, depends upon the performance,

actions, or cooperation of the District, the IU shall make every effort to advise the District accordingly.

3. On or before May 1, for each ensuing year that the parties renew this agreement, the IU shall establish and shall notify the District in writing of the unit cost of each program or service enumerated in or added to Appendix A for the ensuing year. The IU shall base the unit cost for a program or service on the actual cost that the IU estimates it will incur to provide the program or service in accordance with paragraph 1 during the term of this agreement, or any renewal year. These estimated unit costs shall be incorporated into Appendix A and shall thereby be incorporated into this agreement.
4. Reconciliations – Immediately upon the cost of the term of this agreement and upon the conclusion of any renewal year thereafter, the IU shall calculate the total, actual costs that it incurred in the implementation of this agreement. The cost calculations shall be made by taking the total costs incurred in providing a particular program or service and dividing it by the total number of days or hours of service provided, then multiplying the resultant daily or hourly cost times the number of days or hours of use by the District. On or before November 1, the IU shall issue a statement containing the total thus calculated and the total payments received from the District in accordance with this agreement during the preceding year. If the amount expended is greater than the amounts received from the District, the statement shall include a bill for the difference. If the amount is less than the amounts received from the District, the statement shall so indicate, and the IU shall reimburse the difference to the District according to the process described in Section D.
5. For those programs or services provided to local school districts, the IU shall follow the school calendar and schedule adopted by the District in which the service(s) is/are provided.

#### **RESPONSIBILITY OF THE DISTRICT**

6. On or before April 1, the District shall identify those programs and services that the District wishes the IU to provide in accordance with this agreement.
7. The District shall pay the IU according to the schedule contained in Section D.
8. The District shall assure the following for programs or services included in this contract:
  - a. Furnished classrooms and other space comparable in size and consideration to classrooms with the District to which non-exceptional students are typically assigned and which are located in reasonable proximity to the regular ebb and flow of building activities, unless the

identified needs of the students assigned to the program or service require otherwise.

Allocation of classrooms and other instructional space is the responsibility of the various school districts participating in this agreement. Fair-share of space and/or compensation for their equal share is the responsibility of the participating school districts. Fair share allocations shall be determined no later than August 1, and not changed thereafter without written consent of all districts participating in this agreement.

- b. Compliance with all applicable provisions of the Asbestos Hazard Emergency Response Act of 1986 and its implementing regulations, including preparation and maintenance of a management plan covering the building.
- c. Compliance with accessibility and other applicable building standards under any state or federal law in effect on the above date, including but not limited to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, the Americans with Disabilities Act and its implementing regulations, the Pennsylvania Human Relations Act and its implementing regulations, and Act 166 of 1998.
- d. Assistance, cooperation, and participation of District staff in the development and implementation of adaptations and support services necessary to enable students assigned to the program or service to participate to the maximum extent possible in mainstream or integrated educational or extracurricular activities.
- e. The same regular education support and ancillary services as provided to non-exceptional students.
- f. Application of building or district discipline and student conduct policies in a manner consistent with state and federal laws applicable to exceptional students in effect on the above date.
- g. Curriculum development and provision of such in-service programs, training, and mentor programs to IU staff necessary to implement this agreement in accordance with state and federal law and the terms of any applicable labor agreements to which the IU is party.

#### **COORDINATED RESPONSIBILITIES**

The District shall remain responsible for the multidisciplinary evaluation and reevaluation (MDE) and IEP development and revision processes for all exceptional or thought-to-be exceptional students who reside within the District. The IU shall make appropriate members of its staff available at reasonable times and locations for participation as needed in MDE's and IEP

planning conferences. Nothing in this paragraph, however, shall require the IU to make available any staff member not directly involved in the provision of programs or services in accordance with this agreement. The IU shall adhere to all recommendations of the IEP team to the extent that implementation of those recommendations is within the scope of the programs and services enumerated in this agreement. The District shall adhere to all recommendations of the IEP team that require the provision of programs, services, accommodations, or support not within the scope of the programs and services enumerated in this agreement.

### **PAYMENT SCHEDULE**

9. The District agrees to pay the IU a total of \$1,167,533.34 for the programs and services provided pursuant to this agreement in five (5) scheduled payments on or before the dates listed below.

1.

1.	August 31, 2021	20%	\$233,506.67
2.	October 30, 2021	20%	\$233,506.67
3.	December 31, 2021	20%	\$233,506.67
4.	February 28, 2022	20%	\$233,506.67
5.	April 30, 2022	20%	\$233,506.67

Final reconciliation of actual costs shall be made on or before November 1 of the following year and subsequent billing if necessary.

### **LIABILITY**

10. The IU agrees to indemnify, defend, and hold harmless both the District and any director, officer, agent or employee of the District against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this agreement or from the maintenance or operation of any equipment or vehicles provided or used by the IU under the terms of this agreement. The IU shall maintain sufficient liability insurance for this purpose.
11. The District agrees to indemnify, defend, and hold harmless both the IU and any director, officer, agent, or employees of the IU against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional or support staff of the District or from the maintenance, use, or operation of any real property, equipment, or vehicles. The District shall maintain sufficient liability insurance for this purpose.
12. None of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this agreement shall be considered

employees or agents of the District for any purpose, and none of the administrative, professional, paraprofessional, or support staff of the District shall be considered employees or agents of the IU for any purpose. The IU agrees to indemnify, defend, and hold harmless the district against all claims, damages, losses, or penalties resulting from any determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the IU under the terms of this agreement is an employee or agent of the District. The District agrees to indemnify, defend, and hold harmless the IU against all claims, damages, losses, or penalties resulting from the determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the District under the terms of this agreement is an employee or agent of the IU.

13. This agreement is intended to and shall be construed as consistent with all applicable state and federal laws in effect on the above date. To the extent that the law is construed as inconsistent with the language of this agreement, the law shall supersede the language as the contractual expression of the parties' intent and may be enforced as such.
14. This agreement constitutes the entire agreement and understanding between the IU and the District concerning the programs and services to which it applies. It supersedes and repeals all prior or contemporaneous agreements and understanding, written or oral on this subject. Any modification to this agreement shall be in writing executed by the legal representatives of the parties.
15. While it is the intent of both parties to honor the provision of this agreement, both reserve the right to terminate the agreement due to any unforeseen actions by non-contract parties such as the Pennsylvania Department of Education. Such termination shall be effected in a manner that maintains the rights of students, parents and IU employees.

**BLaST Intermediate Unit #17**

BY: *Jeanette* ATTEST: *Jana L. Strong*

**Montoursville Area School District**

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_

PROMISED LAND BUSING  
2020-2021 SCHOOL YEAR

DAILY RATES

BUS	SEPT	OCT	NOV	DEC	JAN	1-Feb	2-Feb	1-Mar	2-Mar	1-Apr	2-Apr	MAY	JUNE
20	\$ 372.25	\$ 397.04	\$ 422.05	\$ 421.82	\$ 404.94	\$ 339.53	\$ 426.22	\$ 402.74	\$ 404.06	\$ 387.82	\$ 405.81		
21	\$ 370.49	\$ 292.40	\$ 315.93	\$ 207.15	\$ 225.65	\$ 335.02	\$ 299.89	\$ 192.82	\$ 220.04	\$ 274.64	\$ 261.66		
22	\$ 311.21	\$ 178.10	\$ 238.24	\$ 271.40	\$ 332.73	\$ 249.90	\$ 195.16	\$ 315.02	\$ 221.35	\$ 233.78	\$ 348.55		
22b	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188.97	\$ -		
23	\$ 245.73	\$ 247.86	\$ 242.62	\$ 186.83	\$ 188.66	\$ 284.62	\$ 300.06	\$ 235.41	\$ 271.04	\$ 415.47	\$ 261.07		
24	\$ 412.57	\$ 355.83	\$ 376.98	\$ 448.16	\$ 428.52	\$ 467.61	\$ 488.05	\$ 437.40	\$ 454.96	\$ 493.50	\$ 482.90		
25	\$ 334.98	\$ 323.29	\$ 327.31	\$ 337.60	\$ 363.62	\$ 340.23	\$ 401.10	\$ 392.23	\$ 411.84	\$ 405.02	\$ 424.24		
26	\$ 305.77	\$ 257.72	\$ 204.84	\$ 379.78	\$ 188.10	\$ 290.30	\$ -	\$ 296.90	\$ -	\$ -	\$ -		
27	\$ 220.66	\$ 242.90	\$ 266.71	\$ 276.69	\$ 298.73	\$ 309.33	\$ 307.65	\$ 280.65	\$ 308.33	\$ 304.87	\$ 290.11		
TOTAL DAILY RATE	\$2,523.66	\$2,295.14	\$2,394.68	\$2,529.43	\$2,430.95	\$2,616.54	\$2,418.13	\$2,553.17	\$2,291.62	\$2,704.07	\$2,474.34	\$	\$



Book	Policy Manual
Section	100 Programs
Title	Class Size
Code	126
Status	Second Reading
Adopted	August 10, 2004

**Authority**

Class size shall be determined by the Board after consultation with the Superintendent and designated administrators.

**Delegation of Responsibility**

The Superintendent shall prepare guidelines for class size, which shall take into account:

1. Subject matter.
2. Type of instruction.
3. Ability of students.
4. Age group of students.
5. Use of aides.
6. Use of special facilities and equipment.
7. Health and well being of students and staff.





Book	Policy Manual
Section	200 Pupils
Title	Electronic Devices
Code	237
Status	Second Reading
Legal	1. 24 P.S. 1317.1
Adopted	August 10, 2004

### Purpose

The Montoursville Area School Board recognizes the importance of technology in our everyday lives. This is an educational policy to ensure that use of personal access electronic devices within our school is safe, secure, and equitable; creating richer, cost effective learning opportunities for all students. The Board adopts this policy in order to support an educational environment that promotes 21st Century Skills for district students and employees. This policy applies specially to non-district owned equipment.

### Definitions

Personal access electronic devices shall include all devices that can take photographs; record audio or video data; store, transmit or receive messages or images; or provide a wireless connection to the Internet. Examples of these electronic devices include, but shall not be limited to MP3 and audio recorder/players, DVD players, handheld game consoles, Personal Digital Assistants (PDAs), cellular telephones, tablets, and laptop computers, as well as any new technology developed with similar capabilities.

### Authority

The Board prohibits the use of toys, CD players, walkman, radios, laser pens, cell phones, beepers or any other electronic devices during school hours. [1]

The Board allows the use of personal electronic devices by students as part of the educational mission in the district buildings; on district property; and as part of the school-related activities for the specific purposes of promoting the learning and function of the students. This use is subject to and in accordance with all other district policies (especially Policies 249 and 815), procedures and rules, as well as all applicable local, state and federal laws.

The district shall not be liable for the loss, theft, damage, or misuse of any personal access electronic device that is brought into school buildings, onto school property, onto school vehicles/buses, and while attending school-sponsored activities.

### Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and employees about the Board's electronic device policy.

The Superintendent or designee shall develop administrative regulations to implement this policy.

### **Guidelines**

~~Any student using electronic devices during school hours:~~

- ~~1. Electronic device will be confiscated.~~
- ~~2. Parents/Guardians may be asked to come to the school to pick up the confiscated item.~~

The District reserves the right to define the educational value and place restrictions or prohibitions on the possession or use of any electronic device currently available, or that may become available in the future, whether or not it is addressed in this policy.

The administration will determine the circumstances under which personal electronic devices appropriately promote the learning and function of students. The use of these devices may be limited by grade level, educational program, or specific activity as deemed necessary to promote responsible use for personal purposes.

The use of personal Internet access devices is guided by the individual school buildings/programs. Violations of this policy may result in disciplinary action.



Book	Policy Manual
Section	700 Property
Title	Sanitary Management
Code	703
Status	Second Reading
Legal	1. 24 P.S. 701
Adopted	August 10, 2004

### **Purpose**

The Board recognizes that safeguarding the health and physical well-being of district students depends upon the cleanliness and proper sanitary conditions of the school buildings and grounds.

### **Authority**

The Board directs that a program of sanitary management shall be maintained in all district buildings and explained periodically to staff members.[1]

The Board directs that standards be maintained to meet requirements set forth by the Pennsylvania Department of Health, Department of Labor & Industry, and any local agency that has jurisdiction.

### **Delegation of Responsibility**

All district facilities shall be inspected regularly for cleanliness and proper sanitation by the Superintendent or designee.

The Superintendent or designee shall develop and supervise a program for the cleanliness and sanitary management of school buildings, school grounds and school equipment pursuant to statute, State Board regulations and requirements of the local and state Boards of Health and the Department of Labor & Industry and the Centers for Disease Control when necessary.

Cleanliness of each school building shall be the responsibility of the head custodian.

Teachers shall be responsible for the condition of their classrooms.

Principals shall inspect facilities at least once per month, and report to the Superintendent or designee any conditions that may threaten the comfort, health or safety of occupants.



Book	Policy Manual
Section	700 Property
Title	Building Access
Code	709
Status	Second Reading
Adopted	August 10, 2004

### **Purpose**

The Board recognizes the need to limit access to and availability of keys to school facilities.

### **Delegation of Responsibility**

Toward this end, a program of building access shall be administered by the Superintendent or designee, with the cooperation of building principals. The need for access shall be the underlying principle in determining who will have keys or electronic key access to school properties.

The Superintendent or designee shall determine who is entitled to building(s) keys or electronic key access and who may have after hours access to district facilities.

### **Guidelines**

After the start of the school day, access to the building shall be limited to one entrance. All other entrances shall be locked.

Access to school buildings and grounds shall be established in accordance with the following guidelines:

#### **Unlimited Access**

1. Superintendent.
2. Board Secretary/Business Manager.
3. Supervisor of Buildings and Grounds, or designated staff.

#### **Limited Access**

1. Building principals to assigned building.
2. Assistant principals to assigned building.
3. Head building custodians to assigned building.
4. Extracurricular sponsors or supervisors for their area or activity.

Possession of keys or electronic key access by personnel shall be in accordance with the following guidelines:

1. A log of key or electronic key access assignments shall be maintained in the Superintendent's or a designated office.
2. Individuals assigned keys or electronic key access may not duplicate or lend them.
3. All keys or electronic key access must be surrendered when no longer needed or upon request of the Superintendent or designee.
4. Loss of a key or electronic key access must be reported immediately to the Superintendent or designee.
5. Overnight key or electronic key access loans may be made by request to the Superintendent or designee.
6. Use of keys or electronic key access for unauthorized purposes will result in surrender of keys or electronic key access.
7. A set of master and/or duplicate keys or electronic key access shall be kept in the custody of the Superintendent or designee.

After hours entry to school buildings shall be controlled in accordance with these guidelines:

1. The building custodian on duty shall restrict entry to one (1) controlled point.
2. Entry to a school building shall be prohibited when a person authorized as representative for the building is not present.



Book	Policy Manual
Section	800 Operations
Title	School Calendar
Code	803
Status	Second Reading
Legal	1. 24 P.S. 1501 2. 24 P.S. 1503 3. 24 P.S. 1504 4. 22 PA Code 4.4 5. 22 PA Code 11.1
Adopted	August 10, 2004

### **Purpose**

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district.

### **Authority**

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law.[1][2][3]

The school calendar shall normally consist of a minimum of 180 student days.[1][4][5] Such school calendar shall normally consist of a minimum of nine hundred ninety (990) hours of instruction at the secondary level and nine hundred (900) hours of the elementary level. And normally consist of equivalent of one hundred eighty (180) school days which, may include Act 80 days, Flexible Instruction Days and Remote Learning Days.

The Board reserves the right to alter the school calendar when it is in the best interests of the district.

### **Delegation of Responsibility**

The Superintendent shall prepare annually a school calendar for Board consideration.

BF-1

**FINAL GENERAL FUND BUDGET**

Fiscal Year 2021-2022

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature RequiredDateSecretary of the Board - Original Signature RequiredDateChief School Administrator - Original Signature RequiredDateBrandy N Smith(570)368-3500Extn :6210Contact PersonTelephoneExtensionbsmith@montoursville.k12.pa.usEmail Address

# **CERTIFICATION OF ESTIMATED ENDING FUND BALANCE** **FROM 2021-2022 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Montoursville Area SD	COUNTY : Lycoming	AUN : 117415103
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2021-2022 (compared to 2020-2021 )?

Yes  
No      ☒

If yes, see information below, taken from the 2021-2022 General Fund Budget.

Total Budgeted Expenditures	\$32581013
Ending Unassigned Fund Balance	\$3121173
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	9.57%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes      ☒  
No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2021



CERTIFICATION OF USE OF PDE-2028  
FOR PUBLIC INSPECTION OF 2021-2022 PROPOSED BUDGET

24 PS 6-687(a)(1)

(03/2006)

School District Name : Montoursville Area SD	County : Lycoming	AUN Number : 117415103
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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DUE DATE: IMMEDIATELY FOLLOWING  
ADOPTION OF PROPOSED  
FINAL GENERAL FUND BUDGET

Val Number	Description	Justification
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
1550	Tax Data: The difference between (a) Assessed Value Exclusion per Homestead multiplied by (b) number of Approved Homesteads/Farmsteads multiplied by real estate tax rate and (c) Approximate Dollar Value of Homestead Exclusions should be within 2% of (c) Approximate Dollar Value of Homestead Exclusions.  (A x B x TR) - C: \$504,018.51 C x 2%: \$10,243.64	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	

<u>ITEM#</u>	<u>AMOUNTS</u>	
<b>Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>		
0810 Nonspendable Fund Balance		
0820 Restricted Fund Balance		
0830 Committed Fund Balance	359,550	
0840 Assigned Fund Balance		
0850 Unassigned Fund Balance	3,619,167	
<b>Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>		<b><u>\$3,978,717</u></b>
<b>Estimated Revenues And Other Financing Sources</b>		
6000 Revenue from Local Sources	17,528,542	
7000 Revenue from State Sources	12,691,794	
8000 Revenue from Federal Sources	1,862,683	
9000 Other Financing Sources		
<b>Total Estimated Revenues And Other Financing Sources</b>		<b><u>\$32,083,019</u></b>
<b>Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation</b>		<b><u>\$36,061,736</u></b>

	Amount
<b>REVENUE FROM LOCAL SOURCES</b>	
6111 Current Real Estate Taxes	12,207,820
6112 Interim Real Estate Taxes	20,000
6113 Public Utility Realty Taxes	15,000
6114 Payments in Lieu of Current Taxes - State / Local	45,000
6150 Current Act 511 Taxes - Proportional Assessments	4,220,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	500,000
6500 Earnings on Investments	20,000
6700 Revenues from LEA Activities	72,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	325,722
6910 Rentals	3,000
6940 Tuition from Patrons	80,000
6990 Refunds and Other Miscellaneous Revenue	20,000
<b>REVENUE FROM LOCAL SOURCES</b>	<b>\$17,528,542</b>
<b>REVENUE FROM STATE SOURCES</b>	
7111 Basic Education Funding-Formula	7,156,416
7112 Basic Education Funding-Social Security	477,250
7271 Special Education funds for School-Aged Pupils	1,319,628
7311 Pupil Transportation Subsidy	460,113
7312 Nonpublic and Charter School Pupil Transportation Subsidy	20,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	308,900
7330 Health Services (Medical, Dental, Nurse, Act 25)	34,000
7340 State Property Tax Reduction Allocation	512,182
7505 Ready to Learn Block Grant	264,755
7820 State Share of Retirement Contributions	2,138,550
<b>REVENUE FROM STATE SOURCES</b>	<b>\$12,691,794</b>
<b>REVENUE FROM FEDERAL SOURCES</b>	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	286,866
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	53,827
8517 NCLB, Title IV - 21st Century Schools	21,990
8743 ESSER II - Elementary and Secondary School Emergency Relief Fund	750,000
8744 ARP ESSER - Elementary and Secondary School Emergency Relief Fund	750,000
<b>REVENUE FROM FEDERAL SOURCES</b>	<b>\$1,862,683</b>
<b>TOTAL ESTIMATED REVENUES AND OTHER SOURCES</b>	<b>\$20,882,919</b>

Act 1 Index (current): 3.9%

Calculation Method:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

## 2020-21 Data

a. Assessed Value

b. Real Estate Mills

## i. 2021-22 Data

c. 2019 STEB Market Value

d. Assessed Value

e. Assessed Value of New Constr/ Renov

## 2020-21 Calculations

f. 2020-21 Tax Levy

(a \* b)

## 2021-22 Calculations

g. Percent of Total Market Value

h. Rebalanced 2020-21 Tax Levy

(f Total \* g)

i. Base Mills Subject to Index

(h / a \* 1000) if no reassessment

(h / (d-e) \* 1000) if reassessment

## Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage

k. Tax Levy Needed

(Approx. Tax Levy \* g)

i. 2021-22 Real Estate Tax Rate

(k / d \* 1000)

## III. m. Tax Levy Generated by Mills

(l / 1000 \* d)

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

(n \* Est. Pct. Collection)

Rate

\$12,207,820

\$512,182

\$12,720,002

\$13,362,519

Lycoming

Total

\$821,696,950

16.2300

\$1,009,538,052

\$823,322,190

\$0

\$13,336,141

100.000000%

\$13,336,141

16.2300

95.000000%

\$13,362,519

16.2300

\$13,362,519

\$12,850,337

\$12,207,820

Act 1 Index (current): 3.9%  
Calculation Method:

Approx. Tax Revenue from RE Taxes:  
Amount of Tax Relief for Homestead Exclusions  
Total Approx. Tax Revenue:  
Approx. Tax Levy for Tax Rate Calculation:

Rate  
\$12,207,820  
\$512,182  
\$12,720,002  
\$13,362,519  
Lycoming

Total

Index Maximums

p. Maximum Mills Based On Index  
(i \* (1 + Index))  
q. Mills In Excess of Index  
(if (l > p), (l - p))  
r. Maximum Tax Levy Based On Index  
(p / 1000 \* d)  
IV. s. Millage Rate within Index?  
(if l > p Then No)  
t. Tax Levy In Excess of Index  
(if (m > r), (m - r))  
u. Tax Revenue In Excess of Index  
(t \* Est. Pct. Collection)

16.8629  
0.0000  
\$13,883,600  
Yes  
\$0  
\$0

\$13,883,600

\$0

\$0

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead  
Number of Homestead/Farmstead Properties  
Median Assessed Value of Homestead Properties

\$0.00  
3825

3825  
\$120,120

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

\$12,207,820

\$512,182

\$12,720,002

\$13,362,519

Lycoming

Rate

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

\$512,182

\$0

Lowering RE Tax Rate

\$0

\$512,182

\$0

**\$512,182**

CODE

6111 <u>Current Real Estate Taxes</u>					
<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>
Lycoming	823,322,190	16.2300	13,362,519		
<b>Totals:</b>	<b>823,322,190</b>		<b>13,362,519</b>	<b>-</b>	<b>512,182</b>
					<b>=</b>
					<b>12,850,337</b>
					<b>X</b>
					<b>=</b>
					<b>12,207,820</b>
					<b>%</b>
					<b>95.000000%</b>
					<b>Percent Collected</b>
					<b>Net Tax Revenue Generated By Mills</b>

	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6120	\$0.00	\$0.00	0	0
6140	Rate			Estimated Revenue
6141	\$0.00	\$0.00	0	0
6142	\$0.00	\$0.00	0	0
6143	\$0.00	\$0.00	0	0
6144	\$0.00	\$0.00	0	0
6145	\$0.00	\$0.00	0	0
6146	\$0.00	\$0.00	0	0
6149	\$0.00	\$0.00	0	0

	<u>Current Act 511 Taxes--Proportional Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6150					
6151	Current Act 511 Earned Income Taxes	1.150%	0.000%	4,000,000	4,000,000
6152	Current Act 511 Occupation Taxes	0.000%	0.000%	0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	220,000	220,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Business Privilege Taxes	0.000%	0.000%	0	0
6156	Current Act 511 Mechanical Device Taxes-- Percentage	0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes	0.000%	0.000%	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0
	<b>Total Current Act 511 Taxes-- Proportional Assessments</b>			<b>4,220,000</b>	<b>4,220,000</b>
	<b>Total Act 511, Current Taxes</b>				<b>4,220,000</b>

Act 511 Tax Limit	1,009,538,052 X	12	12,114,457
	Market Value	Mills	(511 Limit)



Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2020-21 (Rebalanced)	2021-22				2020-21 (Rebalanced)	2021-22		
6111	Current Real Estate Taxes									
	Lycoming									
	<u>Current Act 511 Taxes--Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	1.150%	1.150%	0.00%	Yes	3.9%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.9%				

Description

<b>1000 Instruction</b>	
1100 Regular Programs - Elementary / Secondary	
1200 Special Programs - Elementary / Secondary	
1300 Vocational Education	
1400 Other Instructional Programs - Elementary / Secondary	
<b>Total Instruction</b>	
<b>2000 Support Services</b>	
2100 Support Services - Students	
2200 Support Services - Instructional Staff	
2300 Support Services - Administration	
2400 Support Services - Pupil Health	
2500 Support Services - Business	
2600 Operation and Maintenance of Plant Services	
2700 Student Transportation Services	
<b>Total Support Services</b>	
<b>3000 Operation of Non-Instructional Services</b>	
3200 Student Activities	
<b>Total Operation of Non-Instructional Services</b>	
<b>5000 Other Expenditures and Financing Uses</b>	
5200 Interfund Transfers - Out	
5900 Budgetary Reserve	
<b>Total Other Expenditures and Financing Uses</b>	
<b>Total Estimated Expenditures and Other Financing Uses</b>	

14,040,533  
 3,832,097  
 295,396  
 358,575  
**\$18,526,601**

922,883  
 1,485,823  
 1,831,885  
 406,773  
 447,081  
 2,549,685  
 1,106,260  
**\$8,750,390**

681,004  
**\$681,004**

3,623,018  
 1,000,000  
**\$4,623,018**

**\$32,581,013**

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	7,867,849
200 Personnel Services - Employee Benefits	5,423,584
300 Purchased Professional and Technical Services	5,000
400 Purchased Property Services	7,150
500 Other Purchased Services	481,150
600 Supplies	236,500
700 Property	13,900
800 Other Objects	5,400
<b>Total Regular Programs - Elementary / Secondary</b>	<b>\$14,040,533</b>
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	1,288,448
200 Personnel Services - Employee Benefits	763,490
300 Purchased Professional and Technical Services	1,297,509
500 Other Purchased Services	470,000
600 Supplies	9,950
700 Property	2,000
800 Other Objects	700
<b>Total Special Programs - Elementary / Secondary</b>	<b>\$3,832,097</b>
1300 Vocational Education	
500 Other Purchased Services	295,396
<b>Total Vocational Education</b>	<b>\$295,396</b>
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	29,375
200 Personnel Services - Employee Benefits	12,600
300 Purchased Professional and Technical Services	245,000
400 Purchased Property Services	1,000
500 Other Purchased Services	68,500
600 Supplies	2,000
800 Other Objects	100
<b>Total Other Instructional Programs - Elementary / Secondary</b>	<b>\$358,575</b>
<b>Total Instruction</b>	<b>\$18,526,601</b>
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	457,903
200 Personnel Services - Employee Benefits	317,630
300 Purchased Professional and Technical Services	138,425
500 Other Purchased Services	5,500
600 Supplies	3,200
800 Other Objects	225
<b>Total Support Services - Students</b>	<b>\$922,883</b>
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	443,070

Description	Amount
200 Personnel Services - Employee Benefits	303,435
300 Purchased Professional and Technical Services	26,448
400 Purchased Property Services	20,000
500 Other Purchased Services	52,310
600 Supplies	214,370
700 Property	425,990
800 Other Objects	200
<b>Total Support Services - Instructional Staff</b>	<b>\$1,485,823</b>
<b>2300 Support Services - Administration</b>	
100 Personnel Services - Salaries	902,655
200 Personnel Services - Employee Benefits	639,745
300 Purchased Professional and Technical Services	192,410
400 Purchased Property Services	32,500
500 Other Purchased Services	34,775
600 Supplies	8,300
700 Property	5,000
800 Other Objects	16,500
<b>Total Support Services - Administration</b>	<b>\$1,831,885</b>
<b>2400 Support Services - Pupil Health</b>	
100 Personnel Services - Salaries	170,941
200 Personnel Services - Employee Benefits	130,330
300 Purchased Professional and Technical Services	93,727
400 Purchased Property Services	1,875
600 Supplies	6,400
700 Property	3,500
<b>Total Support Services - Pupil Health</b>	<b>\$406,773</b>
<b>2500 Support Services - Business</b>	
100 Personnel Services - Salaries	229,681
200 Personnel Services - Employee Benefits	151,825
300 Purchased Professional and Technical Services	31,375
400 Purchased Property Services	9,000
500 Other Purchased Services	17,000
600 Supplies	3,000
700 Property	1,000
800 Other Objects	4,200
<b>Total Support Services - Business</b>	<b>\$447,081</b>
<b>2600 Operation and Maintenance of Plant Services</b>	
100 Personnel Services - Salaries	804,252
200 Personnel Services - Employee Benefits	583,430
300 Purchased Professional and Technical Services	103,210
400 Purchased Property Services	556,120
500 Other Purchased Services	135,158
600 Supplies	325,315
700 Property	39,200
800 Other Objects	3,000

Description

**Total Operation and Maintenance of Plant Services**

**2700 Student Transportation Services**

- 100 Personnel Services - Salaries
- 200 Personnel Services - Employee Benefits
- 300 Purchased Professional and Technical Services
- 500 Other Purchased Services
- 700 Property

**Total Student Transportation Services**

**Total Support Services**

**3000 Operation of Non-Instructional Services**

**3200 Student Activities**

- 100 Personnel Services - Salaries
- 200 Personnel Services - Employee Benefits
- 300 Purchased Professional and Technical Services
- 400 Purchased Property Services
- 500 Other Purchased Services
- 600 Supplies
- 700 Property
- 800 Other Objects

**Total Student Activities**

**Total Operation of Non-Instructional Services**

**5000 Other Expenditures and Financing Uses**

**5200 Interfund Transfers - Out**

- 900 Other Uses of Funds

**Total Interfund Transfers - Out**

**5900 Budgetary Reserve**

- 800 Other Objects

**Total Budgetary Reserve**

**Total Other Expenditures and Financing Uses**

**TOTAL EXPENDITURES**

Amount

**\$2,549,685**

4,360

1,900

75,000

1,024,000

1,000

**\$1,106,260**

**\$8,750,390**

253,600

108,400

66,440

17,000

143,544

17,700

51,810

22,510

**\$681,004**

**\$681,004**

3,623,018

**\$3,623,018**

1,000,000

**\$1,000,000**

**\$4,623,018**

**\$32,581,013**

**Cash and Short-Term Investments**

General Fund	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
	4,191,240	3,693,246

Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

	3,257,449	3,250,000
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**Total Cash and Short-Term Investments**

	<b>\$7,448,689</b>	<b>\$6,943,246</b>
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**Long-Term Investments**

	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
--	----------------------------	------------------------------

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS

\$7,448,689

\$6,943,246

06/30/2021 Estimate

06/30/2022 Projection

**Schedule Of Indebtedness (DEBT)**

**06/30/2021 Estimate**

**06/30/2022 Projection**

**Long-Term Indebtedness**

**General Fund**

0510 Bonds Payable 38,110,000 36,955,000

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total General Fund \$38,110,000 \$36,955,000**

**Public Purpose (Expendable) Trust Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Public Purpose (Expendable) Trust Fund**

**Other Comptroller-Approved Special Revenue Funds**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Other Comptroller-Approved Special Revenue Funds**

**Athletic / School-Sponsored Extra Curricular Activities Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Athletic / School-Sponsored Extra Curricular Activities Fund**

**Capital Reserve Fund - \$ 690, \$1850**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable



Long-Term Indebtedness

0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 690, \$1850****Capital Reserve Fund - \$ 1431**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 1431****Other Capital Projects Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Other Capital Projects Fund****Debt Service Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Debt Service Fund****Food Service / Cafeteria Operations Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations

**Long-Term Indebtedness**

0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

06/30/2022 Projection

06/30/2021 Estimate

**Total Food Service / Cafeteria Operations Fund**

**Child Care Operations Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Child Care Operations Fund**

**Other Enterprise Funds**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Other Enterprise Funds**

**Internal Service Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Internal Service Fund**

**Private Purpose Trust Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Private Purpose Trust Fund**

**Long-Term Indebtedness**

**Investment Trust Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Investment Trust Fund**

**Pension Trust Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Pension Trust Fund**

**Activity Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Activity Fund**

**Other Agency Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Other Agency Fund**

**Permanent Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable

Long-Term Indebtedness	06/30/2021 Estimate	06/30/2022 Projection
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund		
Total Long-Term Indebtedness	\$38,110,000	\$36,955,000

06/30/2022 Projection

06/30/2021 Estimate

**Short-Term Payables**

General Fund

Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

Permanent Fund

**Total Short-Term Payables****TOTAL INDEBTEDNESS**

\$38,110,000

\$38,955,000

Account Description

Amounts

0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	359,550
0840 Assigned Fund Balance	3,121,173
0850 Unassigned Fund Balance	\$3,480,723
Total Ending Fund Balance - Committed, Assigned, and Unassigned	

5900 Budgetary Reserve 1,000,000

Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve \$4,480,723

## **ADMINISTRATIVE BOARD REPORTS**

# **MONTOURSVILLE AREA SCHOOL DISTRICT**

50 North Arch Street, Montoursville, Pennsylvania 17754-1900

Christina Bason  
District Superintendent  
(570) 368-2491 ext. 1

Brandy Smith  
Business Manager/Board Secretary  
(570) 368-3500 ext. 2

Michele Williamson  
Supervisor of Special Education  
(570) 368-3502

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## **Special Education School Board Report May 2021**

- Placement options for all Early Intervention students coming into Kindergarten for the 2021-2022 will be considered in the coming weeks. This is always subject to change due to students moving in and out of the district as well as the needs of our surrounding districts. Keep in mind we have a larger group transitioning to Kindergarten so this may impact the budget.
- The district has received the IU proposed budget for the 2021-2022 school year which will be provided for your approval and consideration in the near future.
- Many staff members are involved with coordinating upcoming meetings for students who may be transitioning to a different program and/or building.
- We have 3 full days of meetings left for the school year. These were added to eliminate IEP meetings at the beginning of the year when staff do not know the students.

Respectfully submitted,

Michele Williamson  
Special Education Supervisor



**TO:** Montoursville Area School District School Board  
**FROM:** Darrin Feerrar  
**RE:** May 2021- School Board Monthly Report for Lyter Elementary

- **Thank you to the High School's Key Club members...**for continuing their Mentoring Program this year with our elementary classrooms. Members of the Key Club recorded monthly videos centered around character development themes. Elementary classroom teachers played the videos each month and incorporated these videos as part of classroom instruction. Elementary students looked forward to seeing their High School Pals on the screen each month.
- **PSSA-** The Pennsylvania System of School Assessments have been completed at the elementary schools. Although many 3<sup>rd</sup> and 4<sup>th</sup> grade students were apprehensive about the tests, after the first day many were saying that they found the tests easy...some even enjoyed them! Younger students were very supportive in cheering the test takers on and in being respectful of them while in the hallways by being extra quiet.
- **Book Fair-** The Elementary Spring Book Fair is currently underway at Lyter. This is a great time for students to buy books for their enjoyment as this time is a 'Buy-one; Get-one Free" event. An extra special 'thank you' to Paula Pulizzi and the library aides in making this event such a well-organized, and positive experience for all.
- **Kindergarten Screenings...** The students that are currently registered for the 2021-22 Kindergarten class will participate in a brief academic screening on May 24 and 26 at Lyter. The information obtained through the screenings assist with classroom assignment and an informal assessment of each child will help with educational decisions.
- **End of Year Activities...**Plans are in the works for some of the annual end of year traditions as the year comes to a close. The yearbooks have been ordered, class picnics/special activities are planned, Food Truck/Basket Raffle at Lyter, grade level trips to Indian Park, and many events always highlight the culmination of another year's journey in our schools. It is always amazing to see how far our little ones have grown academically each year.

**TO:** Montoursville Area School District Board of Directors  
**FROM:** Amy Breon  
**RE:** May- School Board Report for Loyalsock Valley Elementary

- **Valley PRIDE** (Practice kindness, show Respect, Inspire others, Do your best, and Everyone is included)  
Our school's PBIS Team recently completed the "PBIS Team Implementation Checklist". A group of IU consultants then worked with our team to come to consensus on how we ranked our team, providing our team with great insights and tips on improving our work. This information will be vital in moving forward and continuously improving the fidelity of our implementation. We look to celebrate our many successes, while planning for the '21-'22 school year.
- **Kindergarten Screening**  
On May 18<sup>th</sup>, incoming kindergarten students are invited to a Kindergarten Screening session. At this time, various kindergarten teachers will work 1:1 with the students assessing their current skills, while providing their parent/guardians with some targeted resources to continually work with their children over the summer. These sessions provide our staff with some valuable information in planning for their arrival in the fall.
- **PSSA**  
The Pennsylvania System of School Assessments have been completed at the elementary schools. Although many 3<sup>rd</sup> and 4<sup>th</sup> grade students were apprehensive about the tests, after the first day many were saying that they found the tests easy...some even enjoyed them! Younger students were very supportive in cheering the test takers on and in being respectful of them while in the hallways by being extra quiet.
- **Book Fair**  
The Elementary Spring Book Fair is currently underway at LVE. This is a great time for students to buy books for their enjoyment as this time is a 'Buy-one; Get-one Free" event. An extra special 'thank you' to Paula Pulizzi and the library aides in making this event such a well-organized, and positive experience for all.
- **Mobile Dentist**  
The mobile dentist visited the Valley on April 16<sup>th</sup>. The dentist and staff saw 14 students during this visit. This year restorative care was provided to the Valley students. The mobile dentist returned on April 21<sup>st</sup> to complete the restorative care for those who needed it. We greatly appreciate this service in helping our students who may not have the opportunity to see a dentist on a regular basis. The mobile dentist is scheduled to return in October and April for the 21/22 school year.
- **In Appreciation**  
As I make my transition to another district, I wanted to take this time to thank you all for the privilege of being a part of a wonderful team of educators who are so devoted to providing the children of this community with the best educational experience possible. There have been so many memories that I will cherish. Thank you for such a blessing!

**To: Montoursville Area School District Board of Directors**

**From: Curtis J. Myers - Principal**

**Re: May 2021 – School Board Monthly Report for C.E. McCall Middle School**

**Media and Design Regional Competition:**

Congratulations to Ruby Watts for winning 1st place in this year's Media and Design Regional Competition for her Digital Movie. Ruby will be moving on the state level in May! Great job Ruby!

**District-Wide Celebration of the Arts:**

The District-Wide Celebration of the Arts will be held on May 8th from 3:00PM-9:00PM for friends and families to enjoy at Montoursville Area High School. Works from elementary, middle, and high school visual art classes, woodworking, metalworking, plastics, architecture, and agriculture will be on display. The celebration will also hold musical performances from the elementary, middle and high school levels.

**Library Updates:**

The library is having an AR Gift Card Giveaway. From April 19 to May 12, students are encouraged to read and take AR tests to earn tickets for a drawing of Gift Cards to their favorite places. Each student will receive a ticket to enter the drawing by reaching 10 AR points (5th & 6th) and 15 AR points (7th & 8th). Students will be welcome in the library to place their tickets in the drawing for the gift card of their choice. Prizes include gift cards from Dunkin Donuts, GameStop, Five Below, Target, Amazon, Dicks, Kaos Fun Zone, and more.

**Days of Remembrance Essay Contest:**

The board of Days of Remembrance ([daysofremembrance.org](http://daysofremembrance.org)) sponsored an annual essay contest with emphasis on the Holocaust. The contest included middle school students, in addition to, the high school students. They received 81 middle school essays and 68 from the high schools. They cover Lycoming, Union, Snyder, Montour, Northumberland and Columbia counties. Students from Mr. John Ravert's class submitted 60 essays. Two of his students will be awarded the top prizes of \$500.00 and \$250.00. The names of the student winners will be announced soon and will be provided in the next board report.

**Lycoming County Stock Market Game:**

Congratulations to 5th grader, Evelyn Michael! She placed 3rd in the Lycoming County Stock Market Game! Evelyn earned an Amazon Gift Card and bragging rights for turning \$100,000 into \$117,915.80 during these crazy times. Nice job Evelyn!

**Upcoming Events:**

May 8- District Wide Celebration of the Arts – High School  
May 17 - 28 – 7<sup>th</sup>/8<sup>th</sup> grade Algebra 1 students - Keystones  
May 17 – 21 – McCall Scholastic Book Fair  
May 31 - Memorial Day - No School  
June 11 - Last day of school

## Board Report

May 6, 2021

Chris King, Assistant Principal

∞ **Summer School** is scheduled to begin on June 21<sup>st</sup>.

∞ **Saturday School** is scheduled for **May 15<sup>th</sup> and 29<sup>th</sup>**.

∞ **Congratulations to Laine Mussina** for taking **1<sup>st</sup> place** in the **State FBLA** competition and will now compete in the **FBLA National Conference** is scheduled for **June 29<sup>th</sup> – July 2<sup>nd</sup>**. It will be held virtually.

∞ **Keystone testing** is scheduled for the end of the month.

∞ **Graduation** is scheduled for **June 10<sup>th</sup> @ 7:00**.

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING McCall Middle School

Tuesday, April 13, 2021  
7:02 PM

Pledge to The Flag  
Call to Order - Board President  
Roll Call - Board Secretary

#### MEMBER

  x   Daniel L. Albert  
  x   Susan Beery  
      Scott W. Konkle  
  x   Jennifer L. Marriott  
  x   Dottie M. Mathers, Vice President  
  x   William S. Ruffing

#### MEMBER

  x   David Shimmel, President  
  x   Ronald E. Snell  
  x   Dale Ulmer  
  x   \*Fred Holland, Solicitor  
      \*Christina Bason, Superintendent  
  x   \*Brandy N. Smith, Business Mgr./Bd. Secretary  
      \*(Non-Voting Member)

#### OTHERS

  x   Breon, Amy - Elementary School Principal  
  x   Feerrar, Darrin - Elementary School Principal  
  x   Gnoffo, Joseph - Supervisors of Buildings and Grounds  
  x   King, Christopher - Assistant High School Principal  
  x   Myers, Curtis - Middle School Principal  
  x   Peipher, Sebastian - Lead Network Administrator  
  x   Taormina, Daniel - High School Principal  
      Williamson, Michele - Supervisor of Special Education  
  x   Residents   x   Media   x   Students

#### Awards and Recognitions

Mrs. Marriott shared that Marc Haas was chosen as an outstanding teacher.

Student Representative Zachary Smith presented information regarding wrestling states.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, March 9, 2021
- Work Session Meeting, Tuesday, March 23, 2021

Motion:   Marriott       Second:   Ruffing  
Yes:       Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No:        None  
Absent:   Konkle  
Result:   **Motion Carried**

#### Public Comment

Jack Callahan discussed wrestling. He also said that he would like to see the District get some type of a sign that displays what events are going on.

#### Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

B. Budgetary Transfers – None.

C. Presentation of Bills (Roll Call)

General Fund	– \$3,260,864.52
Cafeteria Fund	– \$ 134,156.84

Motion: Ulmer Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

D. Business

Mrs. Smith provided a budget update. She shared that information is continuing to come in which is allowing her to get a clearer picture for the budget. Mrs. Smith said that in May they can work to approve the proposed budget and make changes, while June 8<sup>th</sup> will be the planned date for a final budget approval. For the current budget, she stated that she is continuing to monitor the cyber charter school costs. Mrs. Smith also shared that there are about 25 students from last year with an account balance owed of over \$50 that will be sent to collections as several letters have gone out this year with no response.

Agenda Items

• General

G-1 Approval of the 2021-2022 school calendar for the first reading. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

G-2 Approval of an agreement between Montoursville Area School District and Central Susquehanna IU #16 for Student Information Software for the 2021-2022 school year. Based on enrollment estimated at \$32,870. (Attachment)

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

G-3 Approval to send approximately 38 Montoursville Area School District students to the Extended School Year Program, operating by BLAST Intermediate Unit #17. The program will run for five weeks, Monday through Thursday, 8:30 AM to 11:30 AM, June 21, 2021 to July 22, 2021. The approximate cost for the program is: \$72,950. (Attachment)

Motion: Marriott Second: Beery  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**  
Dr. Mathers asked how the number of students compare to last year.

Mrs. Smith replied that last year was virtual. She had the costs, but would have to look up the number of students.

G-4 Approval to establish a Montoursville Area High School Chorus Student Club and Activity Account with Bylaws.

G-5 Approval to establish a Montoursville Area High School Custom Cut (Wood Shop) and Activity Account with Bylaws.

Motion: Ruffing Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**  
G-5, Mr. Snell asked for more details on the Custom Cut Wood Shop. .

G-6 Approval of an agreement between Montoursville Area School District and Indiana University of Pennsylvania. (Attachment)

Motion: Snell Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

G-7 Approval for the Montoursville Area High School trip to Costa Rica, June 17, 2021 to June 25, 2021.

Motion: Marriott Second: Ulmer

Mr. Taormina provided background and update on the trip including insurance requirements and other difficulties related to COVID.

Mr. Snell asked why money was put into this when it was not previously approved.

Dr. Mathers also asked the same question.

Mr. Taormina stated that it was an error. It was thought that the trip was already approved three years ago.

Mr. Shimmel suggested delaying the vote to see how things work out with the COVID related issues.

Mrs. Marriott rescinded her motion and Mr. Shimmel consented.

P-1 Approval of the retirement from a member of the support staff:

Employee	Position	Years of Service	Effective Date:
Roslyn Winter	Cafeteria Head Cook	33	June 11, 2021

Motion: Mathers Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

P-2 Approval of the following additions to the guest teacher list for the 2020-2021 school year:

Guest Teacher
Divia Feinstein
Caleb Huff-Love
Griffin Molino
Madison VanDuren
Brian Vanvestraut

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

P-3 Approval of the following additional substitute aide hours every day until the end of the 2020-2021 school year:

Employee	Position	Hours	Effective
Christine Smith	Paraprofessional	3	April 6, 2021

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**  
Mr. Snell asked if this was budgeted for.

Dr. Breon provided an explanation for the extra hours.

P-4 Approval of the following addition to the coaching staff for the 2021-2022 school year:

Coach	Sport	Position	Stipend	Replacement for:
Sean Walker	Girls Basketball	Head Coach	\$3,900	Jonathan Weaver

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**



- **Transportation**

T-1 Approval of Promiseland Busing rates in the amounts of \$2,553.17 and \$2,291.62 for March 2021. (Attachment)

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

- **Policy**

PY-1 Approval of the first and final reading of the following revised policies: (Attachment)

006 – Meetings  
903 – Public Participation of Board Meetings

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: Konkle  
Result: **Motion Carried**

#### Other Reports

##### A. Committee Reports

- PSBA – Dr. Mathers presented a handout to be reviewed and voted on at the next meeting.
- Policy Committee – nothing to report
- IU Rep. – nothing to report
- LCTC Rep. – Mr. Shimmel gave an update on changes made to the programs and recognized students who made the honor society.
- Memorial Gardens – Mrs. Smith announced the cleanup session on May 1<sup>st</sup>
- Budget – nothing to report
- Buildings and Ground – nothing to report
- Montoursville Foundation – nothing to report
- Extra-Curricular Activities – nothing to report

#### Public Comment

Mr. Albert shared that he thinks the Board should consider lifting the mask requirement.

Mr. Shimmel responded that the District would have to change the health plan with PDE.

Mr. Snell stated that he agrees with Mr. Albert.

Dr. Beery stated that she is open to mask breaks.

Dr. Mathers commented about students and their family members with medical conditions.

Mr. Albert said he has not heard any COVID numbers for Lycoming county.

Mr. Snell wants to know the numbers just for Montoursville School District.

Mr. Shimmel commented that we have been lucky enough not to go hybrid.

Zachary Smith stated that he doesn't like wearing the masks. However, he said students are crammed into a room and the plexiglass has come down.

Mr. Albert said he brought it up because he feels it will be a situation that the District will have to address soon.

Mrs. Marriott commented that students have to be given breaks.

Dr. Mathers stated that this is a public health issue.

Mr. Ulmer asked if elementary students will be required to wear masks outside for recess. He stated that elementary students are not spreaders of COVID.

Mr. Snell said that spring sport athletes are not required to wear a mask outside. He believes elementary students should not have to wear masks outside.

Dr. Beery stated that she would be open to not requiring masks when elementary students are outside.

Mr. Ulmer said the health and safety plan has not been updated since the fall. He also stated that he believes cloth masks do not work.

Mr. Shimmel said that there needs to be a proposal to change the health and safety plan.

Mr. Ulmer said the CDC stated that there is no transmitting from contact. He said the plan should be evaluated as the District is spending a lot of time on cleaning that may not be needed.

Mr. Snell said he thinks the paper masks don't do anything.

Dr. Beery stated that the Board has heard from students in the past who are concerned for their older relatives that they live with. She said there are implications from this decision that need to be reviewed.

Greg Stapp said that masks cause pneumonia and dental problems. He presented information regarding masks. He said that the District needs to get rid of the masks.

Jack Callahan spoke about wrestling. He asked if good students in the High School get perks for doing well.

Kyle Taylor commented on masks. He believes masks should not be worn, and he said others feel the same way. He stated that the right thing is to let parents decide.

Brenda Oberheim said she knows ten students that will not come to school in person because of the mask order. She stated that PIAA lets kids go mask free to play sports, so students should be able to at recess. She asked the Board to review and make changes to the Health and Safety Plan.

Mr. Albert stated that he would like to poll parents, teachers, and students to see how they feel about masks. He stated that he believes this is all about fear and that he does not think the mask is for his own safety.

Mr. Snell said if the District purchased desk shields for every student they shouldn't be wearing masks and just require the shields.

Mr. Shimmel stated that the Board needs a special session for just the health and safety plan.

Brenda Stapp said when she wears a mask she is coughing and hacking the next day. She said she knows someone who got COVID and she wears a mask. She asked if the District was doing anything to get the students more Vitamin D in the winter months to help boost their immune system. She said if people are concerned then they should stay home or only wear a mask if they want to. She stated that her kid's face is breaking out and they have allergies. She asked the Board what they are doing about liability for wearing masks that are not needed.

ADJOURNMENT OF THE REGULAR MEETING 8:39 PM

Motion:     Marriott           Second:     Mathers  
Voice Vote: **Unanimous**

David Shimmel, President

Brandy N. Smith, Board Secretary

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR WORK SESSION McCall Middle School

Tuesday, April 27, 2021  
7:07 PM

Pledge to The Flag  
Call to Order - Board President  
Roll Call - Board Secretary

#### MEMBER

x Daniel L. Albert  
x Susan Beery  
x Scott W. Konkle  
x Jennifer L. Marriott  
x Dottie M. Mathers, Vice President  
x William S. Ruffing

#### MEMBER

x David Shimmel, President  
x Ronald E. Snell  
x Dale Ulmer  
x \*Fred Holland, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

       Breon, Amy - Elementary School Principal  
       Feerrar, Darrin - Elementary School Principal  
  x   Gnoffo, Joseph - Supervisors of Buildings and Grounds  
       King, Christopher - Assistant High School Principal  
       Myers, Curtis - Middle School Principal  
       Peipher, Sebastian - Lead Network Administrator  
  x   Taormina, Daniel - High School Principal  
       Williamson, Michele - Supervisor of Special Education  
  x   Residents        Media   x   Students

#### Prior Presentation

Mrs. Smith gave a presentation on the 2021-2022 projected revenues and expenditures.

Mr. Snell asked about a change in state revenue.

Mrs. Smith responded that the funds were received in a different year.

Mr. Snell asked about the amount of federal COVID relief funds.

Mrs. Smith explained that it can be spread over the next few years.

Mr. Ulmer asked what the total budgeted amount for cyber charter schools will be.

Mr. Snell asked about total money budgeted for PSERS.

Christian Smith spoke to the Board regarding the use of masks for the rest of the school year. He stated that masks are needed to keep not only the students safe but their families as well. He said that the school year is almost over, and that students can handle wearing them a little longer.

Student representative Zachary Smith presented survey information on masks.

Mr. Shimmel spoke about the mask mandate and the implications of not following the order.

### Public Comment

Mark Oberheim presented information about mask effectiveness and why he doesn't want the students to wear them.

Joyann Rinker spoke to why she thinks the mask mandate should be lifted.

Greg Stapp presented information he found about the negative impact masks can have.

Scott Metzger invited the audience to a little league event. He asked the Board how many employees are on the health plan and what the cost was for it. He then said that the mask situation isn't going away after this year and that they should lift the rule now.

Aidan Connor stated that from the implications the Board outlined, the students will have to keep wearing masks. He asked everyone to consider students with weakened immune systems.

Jack Callahan brought up the new Warrior Run sports complex and opening the track back up.

Lanie Mussina stated that for every study showing masks are ineffective there is another showing that they work. She said she would rather be safe and protect the people around her. She shared that students would rather be in person with masks than have to be remote.

Bill Emick said that people have a right to choose whether they wear a mask or not.

Paul Rinker stated that he believes masks do not work and he asked the Board to take a stand.

Motion to extend the meeting by one half hour

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mrs. Smith addressed the questions raised earlier in the meeting regarding health care costs and the budget.

Mr. Albert spoke about the graduation rate for cyber charter schools as well as the cost. Mr. Albert spoke about his faith and freedom as well as the division in the country which he believes is being fueled by masks. He said that he believes action needs to be taken now.

Mr. Snell said that he believes sports have not been following the guidelines. He said that the desk shields were purchased and students should be allowed to take the masks off during class if they have the shields. Mr. Snell read an email from the State regarding the mask mandate.

Dr. Mathers stated that the email doesn't mean the District can just refuse to wear masks.

Mr. Albert said he believes the virus won't go away with the different variants that keep appearing.

Mr. Snell read information from the CDC regarding gatherings.

ADJOURNMENT OF THE REGULAR MEETING 9:20 PM

Motion:   Marriott           Second:   Mathers  
Yes:       Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Ulmer  
No:        Snell  
Absent:   None  
Result:   **Motion Carried**

David Shimmel, President

Brandy N. Smith, Board Secretary