

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING Online Zoom Webinar

Tuesday, January 12, 2021  
7:03 PM

Call to Order - Board President  
Roll Call - Board Secretary

#### MEMBER

x Daniel L. Albert  
x Susan Beery  
x Scott W. Konkle  
x Jennifer L. Marriott  
x Dottie M. Mathers, Vice President  
x William S. Ruffing

#### MEMBER

x David Shimmel, President  
x Ronald E. Snell  
x Dale Ulmer  
x \*Fred Holland, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

x Breon, Amy - Elementary School Principal  
x Clark, Denise – WOL Coordinator  
Feerrar, Darrin - Elementary School Principal  
x Gnoffo, Joseph - Supervisors of Buildings and Grounds  
King, Christopher - Assistant High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian – Lead Network Administrator  
x Taormina, Daniel - High School Principal  
x Williamson, Michele - Supervisor of Special Education  
x Residents x Media x Students

#### Awards and Recognitions

Student representative Zachary Smith said there are mixed feelings about being back to school in person.

Announcement of executive sessions on January 5<sup>th</sup> and January 12<sup>th</sup> prior to the current meeting.

#### Approval of minutes for the following meetings:

- Organizational Meeting, Tuesday, December 1, 2020
- Board Meeting, Tuesday, December 1, 2020

Motion: Mathers      Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

#### Prior Presentation

Randy DiPalo from Larson, Kellett & Associates, P.C. presented the 2019-2020 audited financial statements.

## Public Comment

Tina Marie Kline recognized the academic decathlon team for their success. She stated that she believes board meetings should continue to be posted on YouTube and the meetings should be in person while live streamed.

## Business Manager's Report

### A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Mathers Second: Konkle  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked how the free lunches would impact federal funding for our lunch program. Mrs. Smith replied that the District is receiving reimbursement for all student lunches.

Mr. Ulmer asked why the Other Instructional Programs expenditures are over budget. Mrs. Smith replied that the Warrior Online Learning Program wasn't planned for in the budget.

### B. Budgetary Transfers – None

### C. Presentation of Bills (Roll Call)

General Fund	– \$4,974,190.68
Cafeteria Fund	– \$ 89,004.71

Motion: Ulmer Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell had a question regarding check number 60130 for work on one of the generators. Mr. Snell asked if the growth and bacteria inhibitor that was added was added to all of the generators. Mr. Gnoffo explained why it was added.

Mr. Snell had questions regarding checks 60174 & 60178. He wanted to know why these technology purchases were made now, and if the amount spent would be removed from next year's budget.

### D. Business

Mrs. Smith said that during the January work session, she will provide a review of the 2019-2020 financials presented this evening. Mrs. Smith gave updates regarding the current budget and cyber charter school costs as well as a timeline for the 2021-2022 budget. She shared an estimate for the recently approved COVID relief funds. Updates on a change in guidelines for the transportation subsidy were given along with an update on tax collection.

Mr. Snell asked if the Board could receive a detailed list on where the COVID relief funds will be spent when it is available.

Mrs. Smith gave a presentation regarding early bond payoffs.

## Superintendent's Report

Dr. Breon gave an update on Loyalsock Valley Elementary School and some of their recent events and programs.

Mr. Myers provided an update on the Middle School and shared how everything went during the remote sessions.

Mr. Taormina gave an update on the High School and shared appreciation for the local health care workers. Mr. Taormina stated that during the fifteen remote learning days there was a 94.7% attendance rate.

## Agenda Items

### • General

- G-1 Approval of the use of ECTS for filing any E-Rate Category 2 projects for the 2020-2021 school year. (Attachment)
- G-2 Approval of an Act 1, Special Session of 2006, resolution to limit the 2021-2022 real estate tax increase to the established Act 1 index. (Attachment)
- G-3 Recommend approval of a resolution establishing compensation and collection procedures for the collection of Montoursville Area School District's real estate taxes for the 2022-2026 term. (Attachment)
- G-4 Approval to authorize the Administration to work with the bond underwriter, bank, and paying agent to call for early redemption the Series 2014 Bonds in the amount (principal plus interest) of \$1,678,347.48 being paid from the Capital Reserve Fund. (Attachment)
- G-5 Approval of a resolution to repay the Capital Reserve Fund for early redemption at the Series 2014 Bond. (Attachment)
- G-6 Approval for At Bay Insurance Company to provide Cyber Liability Insurance at a total cost of \$9,085.86. This policy will be in effect from January 2021 to January 2022. (This is a new coverage.)

Motion: Marriott      Second: Konkle  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

- G-7 Approval to eliminate posting on YouTube.

Motion: Konkle      Second: Marriott

Mr. Snell shared that he is totally against eliminating posting all together. He said he would be okay with public comment being removed from the meeting, but the rest should be posted for the community to be able to watch.

Mr. Shimmel provided a background for the change.

Dr. Beery asked if an amendment could be made to the motion.

Mr. Snell stated that he would like to make a motion to Amend G-7 to remove public comment before posting the Board Meetings on YouTube. Dr. Beery gave a second to that motion.

Dr. Mathers asked if the Board should set a timeline for how long the videos will remain on the page.

Mr. Snell said he doesn't think there should be a timeline, but that they should stay there indefinitely.

Amend Item G-7 to 'Approval to eliminate posting the public comment section of the board meetings on YouTube'

Motion: Snell            Second: Beery  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Ruffing asked if removing the public comment from the videos would protect the District legally.

Mr. Holland stated that it would not protect the Board or Administrators.

Mr. Snell made a motion to have all archived meetings removed from YouTube, public comment removed, and then posted back to YouTube as time permits.

Mrs. Bason stated that this is not the best use of time for videos that are over a year old.

Dr. Beery asked if the videos could be archived elsewhere then edited and released upon request.

Mr. Snell stated that it is important to have the videos available to the public for research purposes. Mr. Snell also said since we have not had any complaints about older videos that we could let them stay on as they are.

Mr. Holland recommended not keeping the videos posted past six months to a year at most.

Motion to remove all archived YouTube videos, have the public comment sections removed, and then post them back to YouTube as time permits

Motion: Snell            Second: Beery  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Motion to remove the archived YouTube videos immediately and only keep videos, with public comment removed, posted for one year.

Motion: Konkle            Second: Mathers  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

- **Personnel**

P-1      Approval of the extension of a Professional Employee Contract, including tenure, to the following member of the professional staff who have completed three years of satisfactory service on a Temporary Professional Contract:



<u>Employee</u>	<u>Subject Area</u>	<u>Building</u>
Daniel Heinrichs	Science	Montoursville Area High School

Motion: Ulmer                      Second: Beery  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

P-2 Approval of the following stipend change for a member on the coaching staff, effective October 13, 2020, because of years of service:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Stipend from:</u>	<u>Stipend to:</u>
Ashley Burger	Girls Basketball	8 <sup>th</sup> Grade Coach	\$2,600	\$2,800

P-3 Approval of the following resignation from a member of the coaching staff:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Effective Date</u>
Michael Cillo	Girls Track and Field	Head Coach	January 5, 2021

P-4 Approval of the following resignation from a member of the support staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Jessica Cole	Paraprofessional	January 13, 2021

P-5 Approval of the addition to the teacher substitute list for the 2020-2021 school year:

<u>Substitute</u>	<u>Certification</u>
Megan Green	Elementary PreK-4

Motion: Beery                      Second: Marriott  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- **Transportation**

T-1 Approval for Promiseland Bussing rates in the amount of \$2,529.43 for December 2020. (Attachment)

Motion: Konkle                      Second: Ruffing  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- **Policy**

PY-1 Approval of the first and final reading of the following revised policies: (Attachment)

006 – Meetings

## 903 – Public Participation in Board Meetings

Motion: Marriott      Second: Ruffing  
Yes: Albert, Konkle, Marriott, Mathers, Ruffing, Ulmer  
No: Beery, Shimmel, Snell  
Absent: None  
Result: **Motion Carried**

Mr. Ulmer stated that policy 006 says work sessions will be held in the library. He noted the need for that to change to the board room. Mr. Ulmer also asked if the other documents referenced referred to attachments that are a part of the agenda.

Mr. Holland said that public should be able to have access to non-confidential documents upon request.

Mr. Snell questioned the timeline for requesting documents ten days in advance, when the agenda is available three days prior to the meeting. Mr. Snell stated that he is against the forty-five-minute public comment time limit, only allowing an individual to speak once, and limiting the overall time of the board meetings.

Mr. Ruffing stated that there has to be a time limit on the meetings.

### • Budget and Finance

BF-1 Acknowledgement of the Montoursville Area School District's financial statements for the year ending June 30, 2020, as well as the related audit report from Larson, Kellett and Associates, PC. (Attachment)

### • Academics

A-1 Approval of an agreement regarding a Waiver of Expulsion Hearing and Stipulations for student 212800.

Motion: Marriott      Second: Konkle  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

### Other Reports

#### A. Committee Reports

- PSBA – Free informational session for public who would like to run for School Board Director. They will be held virtually.
- Policy Committee – Nothing to report.
- IU Rep. – Nothing to report.
- LCTC Rep. – Meeting next Thursday.
- Memorial Gardens – Nothing to report.
- Budget – Thanked Mrs. Smith for her work.
- Buildings and Ground – Thanked the staff for keeping our schools clean.
- Montoursville Foundation – Nothing to report.
- Extra-Curricular Activities – Nothing to report.

Mr. Snell asked about his request to be on the budget and policy committees.


Mr. Shimmel stated that the budget committee is a committee of the whole, and that's how it will continue to run. He said the request for addition to the policy committee was too late.

Public Comment

Tina Marie Kline wanted to thank the Board Members that voted against the meeting policies.

ADJOURNMENT OF THE REGULAR MEETING 9:05 PM

Motion: Ruffing      Second: Konkle  
Voice Vote: Unanimous



David Shimmel, President



Brandy N. Smith, Board Secretary