

# MONTOURSVILLE AREA SCHOOL DISTRICT

## MINUTES FOR BOARD MEETING Online Zoom Webinar

Tuesday, August 11, 2020  
7:08 PM

Call to Order - Board President  
Roll Call - Board Secretary  
Announcement of Executive Session

### MEMBER

x Daniel L. Albert  
x Susan Beery  
x Scott W. Konkle  
x Jennifer L. Marriott  
x Dottie M. Mathers, Vice President  
x William S. Ruffing

### MEMBER

x David Shimmel, President  
x Ronald E. Snell  
x Dale Ulmer  
x \*Fred Holland, Solicitor  
x \*Thomas Burkhardt, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

### OTHERS

x Breon, Amy - Elementary School Principal  
x Feerrar, Darrin - Elementary School Principal  
x Gnoffo, Joseph - Supervisors of Buildings and Grounds  
x King, Christopher - Assistant High School Principal  
x Myers, Curtis - Middle School Principal  
x Peipher, Sebastian - Lead Network Administrator  
x Taormina, Daniel - High School Principal  
x Williamson, Michele - Supervisor of Special Education  
x Residents x Media \_\_\_ Students

### Prior Presentation

Mrs. Bason shared the options available for education in the fall and elaborated on the District's hybrid model decision. Mrs. Bason also shared information from the State regarding instructional model recommendations based off county case data. Mr. Snell shared information from UPMC that was shared with him in a meeting with a legislator recently.

### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, July 14, 2020
- Feasibility Study Meeting, Wednesday, July 15, 2020
- Feasibility Study Meeting, Wednesday, July 22, 2020

Motion: Konkle      Second: Snell  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

### Public Comment

Fawn Carr wanted to know how Lyco CTC will be operating for the upcoming school year.

Caitlin Shek wanted to let everyone know they are appreciated for the work they are doing.

Coral Bloom wanted to know if the district will be going with a five-day week or a hybrid model. She stated that she believes it should be a five-day school week.

Jon Klotz shared concern that we are adopting recommendations that are not mandated.

Pamela Nelson stated that if recommendations are not followed it puts the school in a liability situation.

Ronald Snell shared his concerns about students not attending school in person. Mr. Snell also shared that he believes students should be attending school in person for 5 days a week.

Danielle Lanzer asked if there is an option for students to go fully online but have the option to return to in-person instruction.

Fawn Carr thanked Mr. Snell for his comments and expressed concerns for student's mental health.

Tony Hill offered free assistance to the District for tutoring services for students who may need it.

Wendy Baker asked for insight into how the remote days will be structured and how those days will look for the students.

Damon Detato asked why there are differences in the decisions made within the county by different districts.

Denise Clark shared information regarding assistance for mental health treatment for children within Pennsylvania.

Karen Nibert asked if the emails that were sent out to parents could be found anywhere on the district website.

Danielle Lanzer asked when work will be due for the online days with the concern of parent's schedule in mind.

### Business Manager's Report

#### A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer                      Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

#### B. Budgetary Transfers – none

#### C. Presentation of Bills (Roll Call)

General Fund	– \$1,402,948.06
Cafeteria Fund	– \$ 17,181.79

Motion: Ulmer                      Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None

Absent: None  
Result: **Motion Carried**

Mr. Snell inquired about check number 59333. Mr. Snell wanted to know what type of scanners were purchased.

D. Business

Mr. Snell asked for details on the percentage used of the budget for board services in the month of July.

#### Superintendent's Report

Nothing additional at this time.

#### Agenda Items

- **General**

G-1 Approval of an agreement between Montoursville Area School District and Lycoming-Clinton Joinder Board for Student Assistance Program Services, for the 2020-2021 school year. (Attachment)

G-2 Approval of an agreement between Montoursville Area School District and Pennsylvania Emergency Management Agency. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-3 Approval of the 2020-2021 Montoursville Area School District Faculty Handbooks. (Available online)

G-4 Approval of the 2020-2021 Montoursville Area School District Student Handbooks. (Available online)

G-5 Approval of the 2020-2021 Montoursville Area School District Athletic Handbook. (Available online)

Motion: Snell Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-6 Approval of substitutes for the following lists for the 2020-2021 school year. (Attachment)

<u>Position</u>
Professional Substitute Teachers (Exclusive, secondary, special areas and elementary)
Substitute Paraprofessionals
Substitute Custodians
Substitute Building and Event Security
Substitute Health Care Aides

Motion: Marriott Second: Ulmer  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None

Absent: None  
Result: **Motion Carried**

G-7 Approval of changes to the 2020-2021 school calendar for the second and final reading. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell shared that he was under the impression that the calendar and hybrid model would be looked at on a month to month basis. Mr. Snell stated that he would like to see a note listed regarding the re-evaluation of the calendar on a month to month basis.

Dr. Mathers asked what color day December 2<sup>nd</sup> would be.

G-8 Approval of Section 520.1 of the Pennsylvania School Code regarding the COVID-19 pandemic. (Attachment)

G-9 Approval of the Emergency Instructional Design Template. (Attachment)

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

G-10 Approval for the COVID 19 MOU between Montoursville Area School District and the Montoursville Area Education Support Professionals. (Attachment)

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked why there were no dates on the MOU.

G-11 Approval of an agreement between Montoursville Area School District and Warren County School District. (Attachment)

G-12 Approval of the Montoursville Area School District Health and Safety Plan. (Attachment)

Motion: Marriott Second: Konkle  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Ulmer  
No: Snell  
Absent: None  
Result: **Motion Carried**

G-11, Mr. Snell approves of this motion.

G-12, Mr. Snell does not agree with the hybrid model re-opening. Mr. Snell voted 'No' on G-12.

G-12, Dr. Mathers asked if the Health and Safety Plan will be revised to include the Department of Health Metrics.

G-13 Approval of a resolution to reaffirm the Policies of the Montoursville Area School District on Discrimination. (Attachment)

Motion: Mathers Second: Ulmer  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

- **Personnel**

P-1 Approval of the additions to the professional staff for the 2020-2021 school year:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Replacement for:</u>
Cody Pavlick	Science	1 <sup>st</sup> Step of the Bachelor's \$46,680	Chris Reeder

Motion: Marriott Second: Ulmer  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

P-2 Approval of addition to the support staff for the 2020-2021 school year:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Replacement for:</u>
Lisa Brown	Part-Time Custodian	\$14.84	New Position

Motion: Ruffing Second: Mathers  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked if this is a budgeted position.

P-3 Approval of the following additions to fill long-term positions:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>	<u>Replacement for:</u>
Michaela Mathis	Special Education	2020-2021 School Year	Emily Haywood
Tiffany Steppe	English	2020-2021 School Year	Alicia Betz

Motion: Mathers Second: Ulmer  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

P-4 Approval of the following transfer of a support staff member effective for the 2020-2021 school year:



<b>Employee</b>	<b>Position from/Position to:</b>	<b>Hours</b>	<b>Replacement for:</b>
Wendy Durant	Para professional at Lyter to Library paraprofessional at McCall	5.0	Budgeted Position

Motion: Marriott      Second: Ruffing  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

P-5 Approval of the following increase in hours for para professionals effective only for the 2020-2021 school year:

<b>Employee</b>	<b>Hours from/to:</b>	<b>Replacement for:</b>
Matthew Fortin	4.5 to 5.5	Patrick Quick
Natalie Teffeteller	5.0 to 5.5	Wendy Durant
Angela Fegley	5.0 to 5.5	

Motion: Marriott      Second: Ulmer  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

Mr. Snell asked if the increase in hours were budgeted.

P-6 Approval of the following leave from a member of professional staff:

<b>Employee</b>	<b>Leave Dates</b>
101612	August 24, 2020 to September 30, 2020

Motion: Snell      Second: Marriott  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

Mr. Snell called for a vote to add agenda item P-7

Motion: Snell      Second: Ruffing  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
 No: None  
 Absent: None  
 Result: **Motion Carried**

P-7 Approval of a resignation from a member of the professional staff:

<b>Employee</b>	<b>Position</b>	<b>Effective Date:</b>
Kristin Albaugh	Elementary	August 24, 2020

Motion: Marriott      Second: Beery  
 Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer

No: None  
Absent: None  
Result: **Motion Carried**

Mr. Konkle wanted to wish Kristin Albaugh good luck in her new venture.

Dr. Beery also thanked her for her work.

- **Policies**

PY-1 Approval of the first readings of the following policies: (Attachment):

Policy 126 Class Size

Policy 237 Electronic Devices

Policy 703 Sanitary Management

Policy 709 Building Access

Policy 803 School Calendar

PY-2 Approval of the first and final reading of the following policy: (Attachment)

Policy 815 Acceptable Use Technology

PY-3 Approval to suspend Policy 707 Use of Facilities immediately.

PY-4 Approval to eliminate Policy 715 Use of Fax Machines.

PY-5 Approval to eliminate Policy 815.1 Distance Learning.

Motion: Ulmer Second: Marriott  
Yes: Albert, Beery, Konkle, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer  
No: None  
Absent: None  
Result: **Motion Carried**

PY-1, Mr. Snell noted a typo in Policy 237.

#### Other Reports

##### A. Committee Reports

- PSBA – Nothing to report.
- Policy Committee – Nothing to report.
- LCTC Representative – A health plan was passed, meeting again next week.
- IU Rep. – Nothing to report.
- Memorial Gardens – Nothing to report.
- Budget – Nothing to report.
- Buildings and Ground – Nothing to report.
- Montoursville Foundation – Nothing to report.
- Extra-Curricular Activities – Nothing to report.

### Public Comment

Brenda Oberheim asked when board meetings would be in person and if they will offer a remote option. Brenda Oberheim asked what factors would influence a decision to shut down the school for a certain amount of time. She also asked what the timeline would look like for a student who does come to school with a fever or symptoms.

Mr. Snell asked how we would track cases within our district.

Dr. Beery asked if a quarantined student could watch a live stream of classes.

Bobbi-Jo Lundy asked what happens if a teacher gets COVID-19.

Mr. Snell asked what would be considered "direct contact".

Caroline LeCrone wanted to know what Dr. Mathers thinks regarding the temperature checks. She also asked if there are any regulations regarding contact tracing.

Kyle Taylor shared that he does not like the hybrid model and asked how the schools are going to socially distance the younger students.

Bobbi-jo Lundy asked how the district will be making sure the children are comfortable in the elementary schools with no air conditioning.

Mr. Ruffing thanked Mrs. Bason, the administrative team, and the faculty for their hard work.

### ADJOURNMENT OF THE REGULAR MEETING 9:43 PM

Motion: Ulmer                      Second: Ruffing  
Voice Vote: Unanimous



David Shimmel, President



Brandy N. Smith, Board Secretary