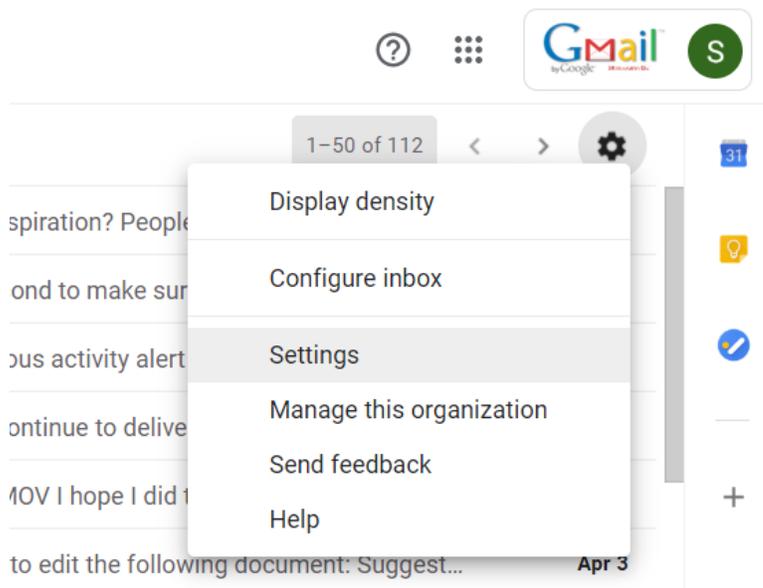
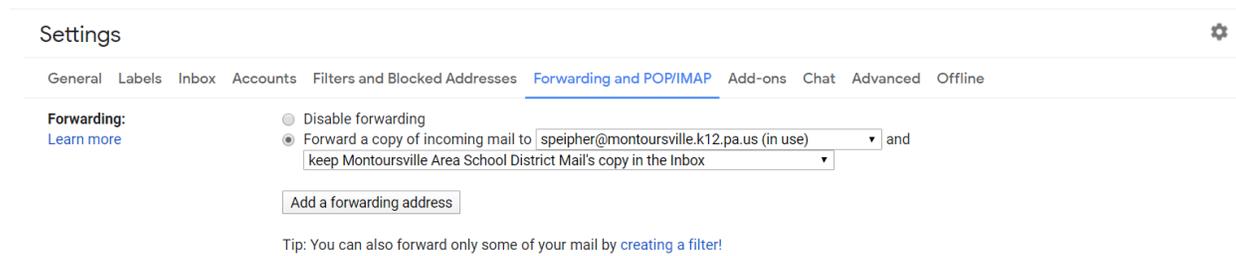


Forward District Gmail to District Exchange Email Account

1. Go to mail.google.com
2. Click the gear icon at the top right, and select “Settings” (Shown Below)



3. Move to the “Forwarding and POP/IMAP” Tab, and enter the information as I did below (use your own district email address in place of mine).



4. Click “Save Changes” near the bottom of the screen before closing the window.
5. Now any email sent to your @masd.us email address will be forwarded to your @montoursville.k12.pa.us email address as well.