

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD MEETING High School

Tuesday, September 10, 2019
7:03 PM

Call to Order - Board President
Roll call - Board Secretary
Salute to the Flag
Executive session announced for personnel

MEMBER

 x Daniel L. Albert
 x Susan Beery
 x Scott W. Konkle, President
 x Robert B. Logue
____ Jennifer L. Marriott
 x Dottie M. Mathers

MEMBER

 x William S. Ruffing, Vice President
 x David Shimmel
 x Ronald E. Snell
 x *Nicole Ippolito, Solicitor
 x *Christina Bason, Superintendent
 x *Brandy N. Smith, Business Mgr./Bd. Secretary
____ *(Non-Voting Member)

OTHERS

 x Breon, Amy – Elementary School Principal
____ Feerrar, Darrin – Elementary School Principal
 x Gnoffo, Joseph - Supervisors of Buildings and Grounds
____ King, Christopher- Assistant Middle and High School Principal
 x Myers, Curtis – Middle School Principal
 x Taormina, Daniel –High School Principal
 x Williamson, Michele – Supervisor of Special Education
 x Residents x Media ____ Students

Approval of minutes for the following meetings:

- Board Meeting, Tuesday, August 13, 2019

Motion: Mathers Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
No: None
Absent: Marriott
Result: **Motion Carried**

Motion to add supplemental.

Motion: Snell Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
No: None
Absent: Marriott
Result: **Motion Carried**

Prior Presentation

Pastor David Smith, Montoursville Presbyterian Church offered his blessing.

Public Comment

Jack Callahan donating a picture of the end of WWII in New York City.

Business Manager's Report

A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Shimmel Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
No: None
Absent: Marriott
Result: **Motion Carried**

B. Budgetary Transfers Board Awareness Only.

Mr. Snell asked the District did not have the staff remove the plow. Mr. Gnoffo responded the frame was rusted and the bolts needed broken off.

C. Presentation of Bills (Roll Call)

General Fund	– \$1,022,455.67
Cafeteria Fund	– \$ 8,995.50

Motion: Ruffing Second: Shimmel
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
No: None
Absent: Marriott
Result: **Motion Carried**
Mr. Snell asked what does the # represent. Mrs. Smith responded prior year invoices.

D. Business

Please remove item T-2. We will have it to the board at the next meeting.

Superintendent's Report

The district is being certified as an Alice Certified District Organization. At September 24th board meeting we will be presenting the PSSA information. Today we had a great meeting with the Montoursville Area School District Foundation. We are kicking off campaign for the lights for the black box. November 9th Veteran's Day Parade forming the parade at 11 am and the actual parade starts at 2 pm. November 21st is the Senior Citizen's Thanksgiving dinner.

Agenda Items

• General

- G-1 Approval of a request from Marty Diaz, Teachers Fitness Club, to use Lyter Elementary School Gym, September to May 2020, Tuesday and Thursday, 3:45 PM to 4:45 PM. (Attachment)
- G-2 Approval of a request from Jennifer Hoffman, Child Evangelism Fellowship, to use Loyalsock Valley Elementary School classroom, October to April 2020, Wednesday, 3:15 PM to 4:15 PM. (Attachment)
- G-3 Approval of a request from Jennifer Hoffman, Child Evangelism Fellowship, to use Lyter Elementary library, October to April 2020, Thursday, 3:15 PM to 4:15 PM. (Attachment)

- G-4 Approval of an agreement between Montoursville Area School District and App Garden LLC. (Attachment)

P-2 Approval to increase para professional hours, effective September 11, 2019:

<u>Employee</u>	<u>School</u>	<u>Hours from/Hours to:</u>
Heather Waldron	Montoursville Area High School	4.75 to 5.5

P-3 Approval of the following additions to the teacher substitute list, effective 2019-2020 school year:

<u>Employee</u>	<u>Certification</u>
Bradley Deacon	Science/Chemistry
Megan Smith	Elementary

P-4 Approval of the following additions/changes to the coaching staff for the 2019-2020 school year:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
John McKenna	Girl's Soccer	Volunteer	NA	NA
Katherine Weber	Girl's Cross Country	Volunteer	NA	NA
Anthony Frey	Boy's Cross Country	Volunteer	NA	NA
Brian DeSanto	Football	Volunteer	NA	NA
Teresa Shaffer	Cheerleading	JV Assistant	\$2,500	Amber Lowry

P-5 Approval of the following additions to the extracurricular activity advisors for the 2019-2020 school year:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Tiffany Steppe	Middle School Student Government	\$210	Sadie Kreighbaum
Jennifer Breneisen	Middle School Student Government	\$210	Paige McDonald
Desirae Mausteller	High School Musical Director	\$4,000	Jacqueline Engel
Desirae Mausteller	High School Drama Director	\$1,340	Denise Clark

Motion: Shimmel Second: Ruffing

Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell

No: None

Absent: Marriott

Result: **Motion Carried**

P-6 Approval to add District Wide Technology Coordinator to Mr. Daniel Taormina's title at a stipend of \$8,000. Mr. Taormina will be considered High School Principal and District Wide Technology Coordinator.

Motion: Ruffing Second: Berry

Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell

No: None

Absent: Marriott

Result: **Motion Carried**

- **Policy**

PY-1 Approval to modify Policy 008 Organizational Chart. (Attachment)

Motion: Snell Second: Shimmel

Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell

No: None

Absent: Marriott

Result: **Motion Carried**

- G-5 Approval of the Montoursville Area School District Comprehensive Plan. (Attachment)
- G-6 Approval of an agreement between Montoursville Area School District and Hope Enterprises. (Attachment)
- G-7 Approval of an agreement between Montoursville Area School District and Misericordia University. (Attachment)
- G-8 Approval of an agreement between Montoursville Area School District and Lycoming-County Joinder Board for Student Assistance Program Services. (Attachment)
- G-9 Approval of an agreement between Montoursville Area School District and Compass Academy. (Attachment)
- G-10 Approval of a resolution approving authorized bank account signers for Montoursville Area School District bank accounts. (Attachment)
- G-11 Approval of PSBA officers:
 President Elect – Art Levinowitz
 Vice President – David Hein
 Central At-Large – Julie Preston
 Section 3 Advisor – Ron Cole
 PSBA Insurance Trust Trustees – Kathy K Swope and Mark B. Miller
 School Board Secretaries Forum and Steering Committee Trustees – Bethanne Zeigler, Crystal Mance, Jennifer Davidson
- G-12 Approval to make changes to the Technology Coordinator Job Description. (Attachment)

Motion: Ruffing Second: Mathers
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott
 Result: **Motion Carried**

G-12 Mr. Shimmel asked the technology coordinator job description be changed to districtwide. G-5 Mr. Snell asked about page 31 why are we not interested in the early warning system. Mrs. Bason responded. He also commented on page 55 asking when are we going to address the issues at Loyalsock Valley? Mr. Ruffing commented on how we going to pay for it. Mr. Snell commented on the 5 mill in the Capital Reserve Fund. Mr. Konkle asked if we can have further discussion at the work session. Mr. Snell agreed. Mr. Shimmel commented we need a feasible study done. Mr. Konkle added the most recent study was done in 2014.

- **Personnel**

- P-1 Approval of the extension of a Professional Employee Contract, including tenure, to the following member of the professional staff who have completed three years of satisfactory service on a Temporary Professional Contract:

<u>Employee</u>	<u>Subject Area</u>	<u>Building</u>
Emily Haywood	Special Education	C. E. McCall Middle School

Motion: Mathers Second: Snell
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott
 Result: **Motion Carried**

Other Reports

A. Committee Reports

- Policy Committee – Policy 204 will be sent out for legal changes. Mr. Snell would like the committee to look at the policy for renting out the building and asking for a timeline. Mrs. Bason responded she would take a look at the fees.
- IU Representative – Mr Ruffing provided handouts with the children's charity for bikes.
- Buildings and Ground – Mr. Albert meet with Mr. Gnoffo about the hot water heater at Lyter. It needs to be looked at and brought to the Board. He commented the issue is on borrowed time. Mr. Gnoffo will be working on proposals that fit what is needed in the district.
- Montoursville Foundation – Mr. Shimmel commented they meet last month and will meet again tomorrow night. The next event will be on a more community wide.

Public Comment

Jack McCarthy addressed the Board with a concern with the high school varsity softball coaching staff.

Mr. Snell forgot to ask about checks 16, 17 and 18. Mrs. Smith will follow up with Mr. Snell.

Mr. Shimmel asked about the bank changing its name and routing numbers if it has affect us. Mrs. Smith commented there have been some issues but there are being worked on. Mr. Albert asked about the softball issue. Mr. Taormina answered that it has been moved into a personnel matter.

ADJOURNMENT OF THE REGULAR MEETING 7:45 PM

Motion: Ruffing Second: Shimmel

Voice Vote: Unanimous

A black ink signature of Scott W. Konkle, featuring a large, stylized 'S' and 'K'.

Scott W. Konkle, President

A blue ink signature of Brandy N. Smith, written in a cursive style.

Brandy N. Smith, Board Secretary

- **Transportation**

T-1 Approval for the School Bus Drivers and Monitors for the 2019-2020 school year. (Attachment)

Motion: Shimmel Second: Mathers
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott
 Result: **Motion Carried**

G-13 Approval of the settlement of the Lowe's tax assessment appeal for an agreed upon fair market value of \$4,800,000 which shall not be subject to appeal until 2026.

Motion: Shimmel Second: Ruffing
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott
 Result: **Motion Carried**

Mr. Snell commented on who could appeal. Mrs. Ippolito responded both sides cannot appeal.

P-7 Approval of the following addition to the substitute support staff list, effective for the 2019-2020 school year:

<u>Employee</u>	<u>Area</u>
Barbara Eisenhauer	Teacher Aide

P-8 Approval of the following addition to the extracurricular activity advisor for the 2019-2020 school year:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Eric Comini	Department Specialist	\$468	Ben Hepburn
Cindy Wentzler	Freshman Class Advisor	\$221	NA
Morgan Fenstermacher	Freshman Class Advisor	\$221	NA

P-9 Approval of the following additions/changes to the coaching staff for the 2019-2020 school year:

<u>Coach</u>	<u>Sport</u>	<u>Position</u>	<u>Stipend</u>	<u>Replacement for:</u>
Ryan Baxter	Girl's Tennis	Volunteer	NA	NA
Madison Shaffer	Softball	Volunteer	NA	NA

Motion: Ruffing Second: Mathers
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott
 Result: **Motion Carried**