

# MONTOURSVILLE AREA SCHOOL DISTRICT

## MINUTES FOR BOARD MEETING High School

Tuesday, October 9, 2018  
7:00 PM

Call to Order - Board Vice President  
Roll call - Board Secretary  
Salute to the Flag

### MEMBER

Daniel L. Albert  
 Susan Beery  
 Scott W. Konkle, President  
 Robert B. Logue  
 Jennifer L. Marriott (7:20)  
 Dottie M. Mathers

### MEMBER

William S. Ruffing, Vice President  
 David Shimmel  
 Ronald E. Snell  
 \*Daryl Yount, Solicitor  
 \*Christina Bason, Superintendent  
 \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

### OTHERS

Feerrar, Darrin – Elementary School Principal  
 Gnofo, Joseph - Supervisors of Buildings and Grounds  
 King, Christopher- Assistant High School Principal  
 Myers, Curtis – Assistant Middle School Principal  
 Taormina, Daniel –High School Principal  
 Williamson, Michele – Supervisor of Special Education  
 Residents  Media  Students

### Recognition/Awards/Presentations

Dr. Mathers recognized Lydia Albert for being crowned homecoming queen and Alexa Mitchell for being crowned homecoming princess.

Dr. Beery announced Lauren Marks placed second at districts for women's golf.

### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, September 11, 2018
- Work Session, Tuesday, September 25, 2018

Motion: Snell Second: Mathers  
Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Marriott  
Result: **Motion Carried**

### Prior Presentation

Pastor David Letscher, Bethany Lutheran Church, offered a blessing.

Public Comment

None

Business Manager's Report

A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Albert Second: Shimmel  
Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Marriott  
Result: **Motion Carried**

B. Presentation of Bills (Roll Call)

General Fund	– \$3,483,718.04
Cafeteria Fund	– \$ 90,854.12
Capital Project	– \$ 10,000.00

Motion: Shimmel Second: Beery  
Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Konkle, Marriott  
Result: **Motion Carried**

Mr. Snell questioned the coding of check number 5420. Mrs. Bason responded to the question. Mr. Snell asked if check number 5395 for Otis Elevator included the yearly inspection for the elevators. Mr. Gnoffo responded. Mr. Snell asked about the dates on the contract with Weatherproofing Tech for check number 5554. Mr. Gnoffo responded. Mr. Snell asked if that contract will cover the infrared testing. Mr. Gnoffo responded. Mr. Snell asked why check number 5548 for Tremco coded to repairs and maintenance for Loyalsock Valley is not covered on the contract. Mr. Gnoffo responded.

Mr. Shimmel asked about reimbursement for the building project. Mrs. Smith responded. Mr. Snell asked where the reimbursement for the McCall building project was going. Mrs. Smith responded.

Superintendent's Report

Mrs. Bason congratulated Lyter Elementary School on being selected as a Title 1 Distinguished School for the 2018-2019 school year.

Agenda Items

• **General**

- G-1 Approval to contract with Conrad Siegel to provide mandatory Affordable Care Act reporting for 2018 at a cost of \$6,850.00. This cost is the same as 2017. (Attachment)
- G-2 Approval of a request from Olivia Claycomb, Girl Scouts in the Heart of Pennsylvania, to use Lyter Elementary School gymnasium, October 16, 2018, from 5:00 PM to 6:00 PM. (Attachment)
- G-3 Approval of a request from Philip Buehrer, Montoursville Rotary Club, to use C. E. McCall Middle School commons, June 8, 2018 and June 15, 2018, from 5:00 AM to 11:00 AM. (Attachment)

G-4 Approval of a request from Lyman Newton, Cub Scout Pack 21, to use C. E. McCall Middle School wood shop, December 15, 2018, from 9:00 AM to 1:00 PM. (Attachment)

Motion: Shimmel Second: Mathers  
 Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle, Marriott  
 Result: **Motion Carried**

• **Personnel**

P-1 Approval of the extension of a Professional Employee Contract, including tenure, to the following member of the professional staff who has completed three years of satisfactory service on a Temporary Professional Contract:

<u>Employee</u>	<u>Subject Area</u>	<u>Building</u>
Sadie Fellingner	Elementary	C. E. McCall Middle School

P-2 Approval of the following resignation from a member of the support staff:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>
Tricia Moser	Cafeteria Worker	September 14, 2018

P-3 Approval of the following addition to the coaching staff, effective for the 2018-2019 school year:

<u>Coach</u>	<u>Position</u>	<u>Sport</u>	<u>Stipend</u>	<u>Replacement</u>
Caleb McCombie	Volunteer	Boys Soccer	n/a	n/a

P-4 Approval of the following addition to the substitute teacher list, effective for the 2018-2019 school year:

<u>Substitute</u>	<u>Certification</u>
Stephen Stopper	Elementary PK-4

P-5 Approval of the following addition to the substitute support staff, effective for the 2018-2019 school year:

<u>Substitute</u>	<u>Substitute Position</u>
Nicole Selleck	Aide

P-6 Approval of the following additional hours for a member of the support staff:

<u>Employee</u>	<u>Hours From:</u>	<u>Hours To:</u>	<u>Effective</u>
Pamela Lewis	5	5.5	October 10, 2018

Motion: Mathers Second: Shimmel  
 Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle, Marriott  
 Result: **Motion Carried**

Mr. Snell asked where the extra time for item P-6 would be used. Mrs. Bason responded.

- **Policy**

PY-1 Approval and adoption of Policy 918 Title I Parent and Family Engagement. (Attachment)

Motion: Snell Second: Beery  
 Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle, Marriott  
 Result: **Motion Carried**

- **Transportation**

T-1 Approval for the following addition to the substitute bus drivers/aide for the 2018-2019 school year:

<u>Substitute Driver/Aide</u>	<u>Contractor</u>
Steve Seabridge	Promiseland Bussing

Motion: Snell Second: Shimmel  
 Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle, Marriott  
 Result: **Motion Carried**

T-2 Approval of Promiseland Bussing Bus Rates for the 2018-2019 school year. With understanding that it will be based on the state formula plus 5% plus aide costs. (Attachment)

Motion: Mathers Second: Snell  
 Yes: Albert, Beery, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle, Marriott  
 Result: **Motion Carried**

Mr. Snell questioned the attachment provided. Mrs. Bason and Mrs. Smith responded to the questions.  
 \*Mrs. Marriott arrived at 7:20pm.

**Motion to add Supplemental.**

Motion: Marriott Second: Snell

G-5 Approval of a request from Laura Miller, Faith United Methodist Church, to use C. E. McCall Middle School parking lot, October 31, 2018, 5:00 PM to 9:00 PM. Crossing guards must be present to assist participants in crossing Fairview Drive. (Attachment)

G-6 Approval of a request from Vincent Shearer, Montoursville Presbyterian Church Basketball, to use Lyter Elementary School gym, November 2018 to February 2019, Sundays, 2:00 PM to 3:30 PM. (Attachment)

Motion: Marriott Second: Snell  
 Yes: Albert, Beery, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle  
 Result: **Motion Carried**



Dr. Mathers shared concern regarding G-5 where participants will have to cross Fairview Dr. She requested crossing guards be present to assist in crossing the participants between Faith United Methodist Church and McCall Middle School. Board discussion lead to adding a stipulation for the church to provide crossing guards.

T-3 Approval for the following addition to the substitute drivers/aide list for the 2018-2019 school year:

<u>Substitute</u>	<u>Position</u>	<u>Contractor</u>
Shannon Hartranft	Aide	Promiseland Bussing
Larry Rood, Sr.	Driver/Aide	Promiseland Bussing

Motion: Snell Second: Marriott  
 Yes: Albert, Beery, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Konkle  
 Result: **Motion Carried**

Mr. Snell asked if the aides and drivers have all their clearances before being presented to the board. Mrs. Bason responded yes.

Other Reports

A. Committee Reports

- Policy Committee – Mr. Snell asked if the committee has gone over the employee code of conduct. Mrs. Bason responded
- LCTC – Mr. Logue attended the last meeting and commented that he was glad to see Montoursville participating.
- Budget Committee – Dr. Beery commented that they are working to coordinate schedules for meetings leading up to the time of budget presentations.
- Building and Grounds – Mr. Albert discussed the gates being open to the football field with Mr. Gnoffo. Mr. Snell and Mrs. Bason discussed the track being open to community members and the timing of access to the community. Mr. Snell asked Mrs. Bason if she had the chance to speak with CRA. Mrs. Bason responded. Mr. Shimmel and Mr. Logue commented. Mrs. Bason responded to the comments.
- Montoursville Foundation – Mr. Shimmel commented on increasing membership and EITC tax credit. Dr. Mathers asked how long it takes to get that status. Mr. Shimmel responded. Mr. Snell asked if there are officers on the foundation. Mr. Shimmel responded yes.


Public Comment

Jack Callahan commented on the high school track being open and asked if there are rules to use the track. Mrs. Bason responded to Mr. Callahan's question regarding the hours it is open to the public. Steve Bagwell commented on the comprehensive study. Pamela Nelson commented on the comprehensive study and would like to hear what the plan is for all schools moving forward. Mrs. Bason responded. Ms. Nelson asked what the Montoursville Foundation was. Mr. Shimmel responded that its purpose is to raise funding for educational development. Jason Cott commented on gate in the athletic complex. Mr. Snell asked when the time capsule would be put in place. Mrs. Bason responded that the board is to agree on what will go in the time capsule. Board discussed and agreed Mrs. Bason will bring items collected for the time capsule to the next board meeting.

ADJOURNMENT OF THE REGULAR MEETING 7:59 PM

Motion: Marriott      Second: Logue

Voice Vote: Unanimous



Scott W. Konkle, President



Brandy N. Smith, Board Secretary