

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD MEETING High School

Tuesday, July 10, 2018
7:06 PM

Call to Order - Board President
Roll call - Superintendent
Open with Salute to the Flag
Executive sessions announced

MEMBER

 x Daniel L. Albert
 x Susan Beery
 x Scott W. Konkle, President
 x Robert B. Logue
 Jennifer L. Marriott
 Dottie M. Mathers

MEMBER

 x William S. Ruffing, Vice President
 x David Shimmel
 x Ronald E. Snell
 x *Levi Woodward, Solicitor
 x *Christina Bason, Superintendent
 *Brandy N. Smith, Business Mgr./Bd. Secretary
 *(Non-Voting Member)

OTHERS

 x Feerrar, Darrin – Elementary School Principal
 x Gnoffo, Joseph - Supervisors of Buildings and Grounds
 King, Christopher- Assistant High School Principal
 x Myers, Curtis – Assistant Middle School Principal
 x Taormina, Daniel –High School Principal
 Williamson, Michele – Supervisor of Special Education
 x Residents x Media Students

Approval of minutes for the following meetings:

- Board Meeting, Wednesday June 6, 2018

Motion: Ruffing Second: Beery
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

Recognition/Awards/Presentations

Mr. Ruffing recognized Katelyn Loss for winning Laurel Queen at the Laurel Festival. He also announced the Williamsport Sun Gazette Athlete of the Year award went to Gavin Hoffman, Female Athlete of the Year was awarded to Lauren O'Malley, Logan Ott won Pitcher of the Year, and Jeremy Eck won Coach of the Year.

Prior Presentation

Pastor Jacob Waybright, of Faith United Methodist Church, offered a blessing.

Public Comment

Cassandra Hartle presented the letter she sent regarding the 2018-2019 kindergarten class sizes. Mrs. Bason responded to the comments.

Business Manager's Report

A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Shimmel Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

C. Presentation of Bills (Roll Call)

| | |
|-----------------|------------------|
| General Fund | – \$3,293,730.81 |
| Cafeteria Fund | – \$ 87,526.25 |
| Capital Project | – \$ 89,331.92 |

Motion: Ruffing Second: Beery
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

Mr. Snell commented on bills paid for repairs and maintenance. Mr. Gnoffo and Mrs. Bason responded. Mr. Snell also commented on a bill from Justice Works pertaining to cafeteria costs. Mrs. Bason responded.

Agenda Items

• General

- G-1 Approval of a letter of engagement presented by Larson, Kellett & Associates, P.C. that summarizes the significant terms and conditions of the annual financial audit for the year ending June 30, 2018. (This is the third year of a three-year agreement approved on June 9, 2015). (Attachment)
- G-2 Approval of a request from Donald Jacopetti, FC Montour Soccer Club, to use Montoursville Area High School soccer fields, July to August, 6:00 PM to 7:30PM. (Attachment)
- G-3 Approval of a request from Tammy Morgan, MAHS Spanish Club, to use Montoursville Area High School auditorium, April 11, 2019, 7:00 AM to 1:00 PM. (Attachment)
- G-4 Approval of a request from Gregg Fisher, Montoursville Area High School Band, to use Montoursville Area High School gymnasium and cafeteria, December 6-7, 2018. (Attachment)
- G-5 Approval of a request from Jonathan Klotz, PA Riot Fastpitch Softball, to use Montoursville Area High School softball field, June to August, 2018, evenings. (Attachment)

Motion: Shimmel Second: Snell
 Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott, Mathers
 Result: **Motion Carried**

- **Personnel**

P-1 Approval of the following addition to the band staff, effective for the 2018-2019 school year:

| <u>Employee</u> | <u>Position</u> | <u>Stipend</u> |
|-----------------|---------------------|----------------|
| Matthew Potts | Volunteer drum line | N/A |

Motion: Shimmel Second: Ruffing
 Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott, Mathers
 Result: **Motion Carried**

P-2 Approval of the following addition to the professional staff, effective for the 2018-2019 school year:

| <u>Employee</u> | <u>Position</u> | <u>Salary</u> | <u>Replacement</u> |
|-----------------|-----------------|---------------|--------------------|
| Andrea Burleigh | Music | \$45,964 | Sarah Tiede |
| Amanda Walter | Biology | \$46,680 | Karen Avery |

Motion: Ruffing Second: Logue
 Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott, Mathers
 Result: **Motion Carried**

Mr. Shimmel commented on the replacement of Sarah Tiede. Mrs. Bason responded. Mr. Snell addressed Ms. Walter regarding his feelings toward hiring a new Biology teacher.

P-3 Approval of the following resignations from members of the support staff:

| <u>Employee</u> | <u>Position</u> | <u>Effective</u> |
|------------------|------------------|------------------|
| Kimberly Parsons | Health Care Aide | June 30, 2018 |
| Kevin Carl | Security | June 30, 2018 |
| Tammy Ryder | Custodian | June 30, 2018 |

Motion: Ruffing Second: Beery
 Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
 No: None
 Absent: Marriott, Mathers
 Result: **Motion Carried**

P-4 Approval of the following substitute custodian effective July 10, 2018:

| <u>Substitute</u> | <u>Position</u> |
|---------------------|----------------------|
| Stephanie Lancaster | Substitute Custodian |

Motion: Snell Second: Shimmel
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

P-5 Approval of the following changes/additions to the coaching staff effective 2018-2019 school year:

| <u>Coach</u> | <u>Position</u> | <u>Sport</u> | <u>Stipend</u> | <u>Replacing Coach</u> |
|---------------|-----------------|---------------|----------------|------------------------|
| Cameron Ott | Volunteer | Football | N/A | N/A |
| Jason Wein | Assistant coach | Football | \$3,000 | Jeremy Eck |
| Dan Heinrichs | Assistant coach | Football | \$3,000 | Ken Tallman |
| John McKenna | Assistant coach | Girls' Soccer | \$1,900 | Marissa Spittler |

Motion: Ruffing Second: Shimmel
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

- **Transportation**

T-1 Approval for the following additions for bus contractors:

| <u>Name</u> | <u>Position</u> | <u>Contractor</u> | <u>Effective</u> |
|------------------------|-----------------------|----------------------|------------------|
| Alisha Barton-Woodside | Substitute Aide | Promisedland Bussing | June 1, 2018 |
| Kimberleigh Rood | Substitute Bus Driver | Promisedland Bussing | June 1, 2018 |
| Jessica Holdren | Aide | Promisedland Bussing | June 30, 2018 |

Motion: Shimmel Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

Mr. Snell commented on the approval of two substitutes. Mrs. Bason responded.

Motion to add supplemental agenda

Motion: Snell Second: Albert
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

G-6 Approval to enter into a contract from The Nutrition Group, a food service management Company, effective July 2018. (Roll Call)

Motion: Beery Second: Shimmel
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

Mrs. Bason introduced Mary Kay of Nutrition Group and welcomed her. Mrs. Bason also thanked the staff for all the work they did to complete the bidding process. Mr. Konkle thanked the board for the meetings attended to help reach a decision.

G-7 Approval to add Golf as a sport at Montoursville Area High School for 2018-2019 school year.

Motion: Shimmel Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

G-8 Approval of the Employee Code of Conduct. (Attachment)

Motion: Ruffing Second: Shimmel

Mr. Shimmel commented on the legal standpoint of an updated code of conduct. Mrs. Bason responded. Mr. Snell suggested tabling the approval of the code of conduct allowing time to read it. Mr. Logue commented on the contents of the code being standard. Mrs. Bason responded.

Motion Withdrawn.

Motion to table the approval of the Employee Code of Conduct.

Motion: Snell Second: Beery
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

P-6 Approval of the following changes/additions to the coaching staff effective 2018-2019 school year:

| <u>Coach</u> | <u>Position</u> | <u>Sport</u> | <u>Stipend</u> | <u>Replacing Coach</u> |
|--------------|-----------------|--------------|----------------|------------------------|
| Mike Mussina | Head coach | Golf | N/A | N/A |

Motion: Shimmel Second: Ruffing
Yes: Albert, Beery, Konkle, Logue, Ruffing, Shimmel, Snell
No: None
Absent: Marriott, Mathers
Result: **Motion Carried**

Mr. Logue commented on the fact that Mr. Mussina is volunteering his time and the golf team will not cost the district.

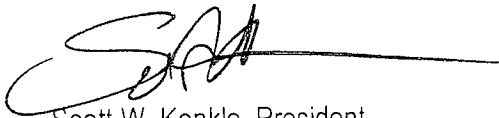
Public Comment

Martin Belzer questioned the status of the time capsule. Mrs. Bason responded to the question. Mr. Ruffing commented on the contents of the time capsule. Mrs. Bason responded. Carrie Staron commented on the time capsule installation and asked about the school mantle. Pamela Nelson commented on the contents of the 1931 time capsule being placed in the museum. She asked about the contents of the new time capsule and student involvement. Mrs. Bason responded. Mr. Taormina presented the mantle Ms. Staron had commented about. Mr. Ruffing addressed comments made about previous employees and the building project at a previous meeting. Mr. Snell responded to the comments.

ADJOURNMENT OF THE REGULAR MEETING 7:54 PM

Motion: Ruffing Second: Shimmel

Voice Vote: Unanimous



Scott W. Konkle, President



Brandy N. Smith, Board Secretary