

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**November 11, 2014
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on November 11, 2014 in the Library of the Montoursville Area High School, 50 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

Call to Order

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mr. Konkle, Mrs. Marriott, Mr. McNamara, Mr. Ruffing, Mr. Schans, Mr. Ulmer, and the solicitor, Mr. Rowe

Roll Call

Administration Present: Dr. Bowers, Mr. Briggs, Mr. Feerrar, Mr. King, Mr. Kunze, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, and Mr. Taormina

Students Present: Miss Stoner and Miss Wood

Others Present: see the list of "School Board Attendance Record" attached.

FLAG SALUTE

All present pledged allegiance to the flag.

Flag Salute

APPROVAL OF MINUTES

The president, Mr. McNamara, presented the minutes of the October 14, 2014 regular board meeting and the October 29, 2014 work session meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

**Approval of
Minutes**

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending October 31, 2014; for approval of treasurer's reports for the high school and middle school activity funds for the quarter ending September 30, 2014; as well as approval of payment of invoices for the General Fund and Cafeteria Fund for the period ending October 31, 2014. A motion was made by Mr. Ulmer and seconded by Mr. Konkle to approve the recommendation. All members present voted yes, the motion carried.

**Treasurer's
Reports and
Payment of
Invoices**

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of:

Approval of:

- the retirement of **Susan Umstead**, special education, Loyalsock Valley Elementary School, effective at the end of 2014-2015 school year;
- the appointment of **Sadie Fellingner**, long term substitute, elementary, Lyter Elementary School, from September 29, 2014 to November 28, 2014;
- the appointment of **Tia Fisher**, cafeteria worker, C. E. McCall Middle School, 3.75 hours per day, at an hourly rate of \$7.95, effective November 12, 2014 and **Darri Bailey**, cafeteria worker, Montoursville Area High School, 3.25 hours per day, at an hourly rate of \$7.95, effective November 12, 2014;
- the resignation of **Beth Lazorka**, aide, Lyter Elementary School, effective November 14, 2014;
- changes of working hours effective November 17, 2014 for **Colleen Bolton**, aide, C. E. McCall Middle School, from 6 hours per day to 4 hours per day; **Jennifer Crossen**, aide, C. E. McCall Middle School, from 4 hours per day to 5 hours per day; and **Denise Beltz**, aide, C. E. McCall Middle School, from 5 hours per day to 6 hours per day;

**Retirement of
S. Umstead**

**Substitute
appointment**

**Support staff
appointments**

**Resignation of
B. Lazorka**

**Change of
hours for
members of
the support
staff**

(Continued from the previous page)

- unpaid leaves of absence for **Mary Ellen Loy**, aide, Loyalsock Valley Elementary School, effective October 14, 2014 and **Pasty Schmalhofer**, secretary, Montoursville Area High School, effective September 29, 2014; both for up to twelve weeks;
- the addition to the teacher substitute list for the 2014-2015 school year of **Elisha Hertwig**, Clarion University, elementary;
- additions to the guest teacher list for the 2014-2015 school year of **Mike Armbruster**, **Rebecca George**, **Pascha Ferry**, **Amy Gress**, **Constantine George White**, **Marc Sheaffer**, and **Laura Holcombe**;
- additions to the substitute aide list for the 2014-2015 school year of **Allison Betts**, teacher aide and **Beth Lazorka**, teacher aide; and
- appointments to the coaching staff for the 2014-2015 school year of **Nathan Harvey**, volunteer elementary wrestling coach, pending receipt of clearances; **Kenneth Tallman**, volunteer elementary wrestling coach; **David Kennedy**, volunteer elementary wrestling coach, pending receipt of clearances; and **Vince Molesky**, first assistant girls' basketball coach, at a stipend of \$3,200, pending receipt of clearances.

A motion was made by Mr. Hagemeyer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of the Montoursville Area School District Comprehensive Plan covering school years 2014-15 through 2016-17. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. At Mr. Ulmer's request, Mr. Sauers provided an overview of the three (3) comprehensive plan action items. The president, Mr. McNamara called for a vote on the motion. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Konkle and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers offered for the Board's consideration a proposal previously highlighted by Mr. Taormina to engage **Joe Bosack & Co** to conduct a branding exercise for Montoursville Area School District at a cost of \$12,000. A motion was made by Mr. Konkle and seconded by Mr. Ulmer to approve the proposal. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation to change the scope of the Loyalsock Valley Elementary School water exploration and well installation project to be completed as a screened well in the unconsolidated sands and gravels and increasing the previously approved not to exceed amount of \$45,000 to a new not to exceed amount of \$65,300, based on sub-surface conditions encountered during the drilling phase. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented an impact statement to the board for review and future consideration regarding the purchase of the PAETEP (PA electronic teacher evaluation portal) from **EduLink Inc.** to aid in facilitating teacher and principal evaluations.

REPORT OF THE BUSINESS MANAGER

Mr. Saul presented a recommendation for the approval of a roof replacement project for the C.E. McCall Middle School maintenance building and Memorial Stadium buildings under the bleachers utilizing a three-ply build-up roof system with gravel base in the turnkey amount of \$205,000.00, as proposed by **Weatherproofing Technologies, Inc.** in accordance with the PA Education Joint Purchasing Council bid award AEPA-009A-W500-PA. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Unpaid leaves of absence

Additions to the teacher substitute list

Additions to the guest teacher list

Additions to the substitute aide list

Appointments to the coaching staff

Approval of Montoursville Area School District's comprehensive plan

Approval of student participation

Approval to engage Joe Bosack & Co.

Approve changes to Loyalsock Valley water exploration project

Information regarding Edulink Inc.

Approval of roofing proposal

Mr. Saul presented a recommendation for the approval of:

Approval of:

- an agreement with **Crabtree, Rohrbaugh & Associates** for professional architectural services related to the additions and renovations to the existing Montoursville Area High School;
- a resolution authorizing the Board Secretary to execute applications to municipal and regulatory agencies related to the additions and renovations to the existing Montoursville Area High School; and
- a resolution authorizing the Montoursville Area School District to participate in the **Security and Exchange Commission's** (SEC) voluntary self-reporting Municipalities Continuing Disclosure Cooperation (MCDC) initiative and to adopt policies and procedures related to the District's continuing disclosure compliance.

Architect Agreement

Resolution of authorization

Securities & Exchange Commission compliance resolution

A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Approve use of facilities for:

Mr. Saul presented a recommendation for the approval of:

- a request from Nathan Gilbert, **National Honor Society**, for use of the C.E. McCall Middle School Commons to conduct the annual banquet on Sunday, April 26, 2014;
- a request from Kateria Nettles, **Lyter Running Club**, for use of the Lyter Elementary School gymnasium to conduct running activities for 3rd and 4th grade students from December 2014 to February 2015;
- a request from Evelyn Wynn on behalf of **Montoursville Wrestling** for use of the high school kitchen for food preparation activities on Saturday, December 13, 2014;
- a request from Vince Shearer, **Montoursville Presbyterian Church**, for use of the Lyter Elementary School gymnasium to conduct church youth basketball team practice, one day per week during November 2014 through February 2015 for participation in the John Bower Sunday School League; and
- a request from Eric Briggs on behalf of **Mentors for Determination** for use of the Montoursville Area High School library to conduct a presentation regarding transition services for graduating students on Monday, December 11, 2014.

National Honor Society

Lyter Running Club

Montoursville Wrestling

Montoursville Presbyterian Church

Mentors for Determination

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of the middle school and high school student activities, faculty advisors, and student officers for the 2014-2015 school year as listed on the agenda attachments and approval to transfer \$131,495.30 from the 2010 Capital Project Fund to the Capital Reserve fund and subsequently close the 2010 Capital Project Fund. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approve student activities and Closing the 2010 project fund bank account

COMMITTEE REPORTS

Buildings & Grounds – Mr. Konkle announced the fall Montoursville Memorial Gardens cleanup would be held on Saturday, November 22, 2014 starting at 9:00 am. Dr. Bowers initiated discussion regarding a Montoursville Area High School renovation site plan proposal that maintains a parking lot adjacent to Mulberry Street. Based on the Board's discussion, Dr. Bowers indicated he would request that the architects present additional design alternatives for this parking area.

Committee Reports

Co-Curricular – No Report

Finance – No Report

COMMITTEE REPORTS – Continued

LCTC Representative – Mr. Hagemeyer provided an update regarding current activities at the LycoCTC.

**Committee
Reports
continued**

Intermediate Unit Representative – No Report

Student Representatives – Miss Stoner announced that the high school fall play would be held November 13, 14, and 15, 2014. Additionally, the Montoursville Area High School varsity football team would play Southern Columbia High School in round 2 of PIAA district playoffs on Friday, November 14, 2014. Miss Wood announced that winter sports would begin on Monday, November 17, 2014. Additionally, the Arrowhead received a silver award recognition.

INFORMATIONAL ITEMS

**Informational
Items**

Dr. Bowers reviewed –

- conference approvals for the professional and administrative staff
- a report from the Supervisor of Curriculum and Instruction
- a report from the Technology Coordinator
- a report from the Supervisor of Special Education
- relevant information on federally funded programs
- reports from the building principals

ADJOURNMENT

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to adjourn the meeting. All members present voted yes, the meeting ended at 9:22 p.m.

Adjournment



Thomas P. McNamara
President



Robert E. Saul
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 11/11/2014

SCHOOL BOARD ATTENDANCE RECORD

| | NAME | ADDRESS |
|----|---------------|--------------------|
| 1 | J.A. Rowe | Salvation |
| 2 | Phil Schron | Lycamimg College |
| 3 | Alana Myers | 832 Rodio CLUB Rd. |
| 4 | Nathan Miller | McCall |
| 5 | Gloria Jean | L.V. |
| 6 | Jessica Clark | |
| 7 | Marc Walter | McCall |
| 8 | Colleen Fox | COSM Station PA |
| 9 | Jason Cott | 915 Spruce |
| 10 | Rich McCreath | 14 Fernside Rd |
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