

**MONTOURSVILLE AREA SCHOOL DISTRICT  
50 NORTH ARCH STREET  
MONTOURSVILLE, PA 17754**

**June 10, 2014  
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on June 10, 2014 in the Library of the Montoursville Area High School, 50 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

**Call to Order**

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mrs. Marriott, Mr. McNamara, Mr. Schans, Mr. Ulmer, and the solicitor, Mr. Holland

**Roll Call**

Administration Present: Dr. Bowers, Mr. Briggs, Mr. Feerrar, Mr. Kurtz, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, and Mr. Taormina

Students Present: None

Others Present: see the list of "School Board Attendance Record" attached.

**INVOCATION AND FLAG SALUTE**

Mr. Feerrar gave the invocation, which was followed by all present pledging allegiance to the flag.

**Invocation and  
Flag Salute**

**APPROVAL OF MINUTES**

The president, Mr. McNamara, presented the minutes of the May 13, 2014 regular board meeting and the May 27, 2014 work session meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

**Approval of  
Minutes**

**PRIOR PRESENTATION**

Mr. Charles Russo addressed the board regarding the high school boys' soccer schedule.

**Presentation**

**TREASURER'S REPORT AND PAYMENT OF INVOICES**

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending May 31, 2014; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending May 31, 2014. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Treasurer's  
Reports and  
Payment of  
Invoices**

**REPORT OF THE BUSINESS MANAGER**

Mr. Saul presented a recommendation for the approval of awarding bids for the 2014-2015 fiscal year for Paper Supplies amounting to \$24,631.86 and for Athletic Supplies and Equipment amounting to \$37,298.62, as listed on agenda attachment VI-C-2 (a). A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

**Approval of  
bids for 2014-  
2015 school  
year**

Mr. Saul presented a recommendation for the approval of a resolution adopting the 2014-2015 General Fund Operating Budget. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer voting no, the motion carried.

**Approval of  
the 2014-2015  
General Fund  
Budget**

Mr. Saul presented a recommendation for the approval of:

**Approval of:**

- a resolution to levy a 13.87 mill Real Estate Tax;
- a resolution adopting the 2014-2015 Tax Levy;

**Real estate tax**

**2014-2015  
tax levy**

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- the 2014 Homestead and Farmstead Exclusion Resolution;
- using \$229,600 of the general fund committed fund balance, which was established to mitigate fluctuations in the Public School Employees' Retirement System (PSERS) employer contribution rate, during the 2014-2015 fiscal year; and
- the fiscal year 2014-2015 salaries and wages as set forth in the 2014-2015 Budget and Wage book.

A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, except Mr. Hagemeyer voting no, the motion carried.

Mr. Saul presented a recommendation for the approval of:

- a request from Sandra Trick, **The Arrowhead**, for use of the Lyter Elementary School gymnasium to conduct a fundraiser dance on April 18, 2015;
- a request from Travis Wruster, **Montoursville Baseball**, for use of the Lyter Elementary School cafeteria to conduct a baseball banquet on Monday, June 16, 2014;
- a request from Matt Nugent, **Faith United Methodist Church**, for use of the softball field at C.E. McCall Middle School to conduct home softball games from June to August 2014;
- a request from Christy Sherwood, **Montoursville Youth Football and Cheer Association** (formerly Montoursville Junior Athletic Association), for use of the Lyter Elementary School gymnasium to conduct cheer conditioning from June to August 2014; and
- a request from Christy Sherwood, **Montoursville Youth Football and Cheer Association** (formerly Montoursville Junior Athletic Association), for use of the Lyter Elementary School and C.E. McCall Middle School facilities to conduct cheer practice from August to November 2014.

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of a request from Bailey Snyder, **The River Valley Regional YMCA**, for use of the Loyalsock Valley Elementary School facilities to house the before and after school child care program for the 2014-2015 school term. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of a letter of engagement presented by **Larson, Kellett & Associates, P.C.** that summarized the significant terms and conditions of the annual financial audit for the year ended June 30, 2014. A motion was made by Mr. Schans and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

#### REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation from the regular and supplemental agendas for the approval of:

- unpaid leaves of absence for **Matthew Taylor**, building security, Loyalsock Valley Elementary School, for accumulation of 10 or more working days and **Delores Schafer**, aide, Loyalsock Valley Elementary School, for accumulation of 10 or more working days;
- a maternity leave of absence for Patricia Confer, special education, C. E. McCall Middle School, from August 20, 2014 to October 13, 2014;

Homestead  
Resolution

Use of  
committed  
fund balance

2014-2015  
salaries and  
wages

Approval of  
use of  
facilities for:

The  
Arrowhead

Montoursville  
Baseball

Faith United  
Methodist  
Church

Montoursville  
Youth Football  
and Cheer

Montoursville  
Youth Football  
and Cheer

Approval of  
use of  
facilities for  
River Valley  
Regional  
YMCA

Approval of  
letter of  
engagement

Approval of:

Unpaid leaves  
of absence

Maternity  
leave of  
absence

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- the resignation from an extracurricular duty assignment of **Laurel Walker**, bus duty, C.E. McCall Middle School, at the end of the 2013-2014 school year;
- the appointments to the summer maintenance staff of **Logan McCarthy**, painter, at an hourly rate of \$9.75 per hour and **Nick Lander**, volunteer;
- changes of hours for members of the support staff effective for 2014-2015 school year of **Wendy Durrant**, Title I aide, Lyter Elementary School, from 5.0 to 5.5 hours per day and **Anne Strein**, Title I aide, Lyter Elementary School, from 5.0 to 5.5 hours per day;
- changes of assignment for members of the support staff for the 2014-2015 school year of **Connie Dawes**, office aide, from a split assignment between Loyalsock Valley and Lyter Elementary Schools, 5.5 hours per day, to Lyter Elementary School only, 5.5 hours per day and **Kristin Musto**, from part-time secretary, C.E. McCall Middle School, to full time library aide, C.E. McCall Middle School, at an hourly rate of \$11.47;
- transfers of members of the professional staff for the 2014-2015 school year of **Crystal Miller**, elementary, from Loyalsock Valley Elementary School to Lyter Elementary School and **Debra Taylor**, elementary, from Lyter Elementary School to elementary art, Lyter and Loyalsock Valley Elementary School;
- appointments to the professional staff effective for the 2014-2015 school year of **Melissa Jackson**, elementary, Lyter Elementary School, on the first step of the master's scale, \$46,154; **Kristin Albaugh**, elementary, Loyalsock Valley Elementary School, on the first step of the bachelor's scale, \$43,754; **Briana Wingrove**, special education, C.E. McCall Middle School, on the first step on the bachelor's scale, \$43,754; and **Alycia Donahue**, special education, Montoursville Area High School, on the first step of the bachelor's scale, \$43,754;
- appointments to the support staff effective for the 2014-2015 school year of **Deborah Pomeroy**, cafeteria worker, Montoursville Area High School, 3.5 hours per day, at a rate of \$7.90 per hour; **Harold Blaker**, building security, C.E. McCall Middle School, 4 hours per day, at a rate of \$10.80 per hour, pending receipt of clearances; **John Rupert**, building security, Loyalsock Valley Elementary School, 4 hours per day, at a rate of \$10.80 per hour, pending receipt of clearances; **Michele Taylor**, building security, Loyalsock Valley Elementary School, 4 hours per day, at a rate of \$10.80 per hour; **Joseph Robbins**, building security, C.E. McCall Middle School, 4 hours per day, at a rate of \$10.80 per hour; **Kimberly Parsons**, health care aide, Loyalsock Valley Elementary School, 7.5 hours per day, at a rate of \$12.09 per hour; and **Jennifer Crossen**, aide, C.E. McCall Middle School, 4.0 hours per day, at a rate of \$10.40 per hour;

A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of:

- the appointment of **Shanna Keefer**, Special Education Transition Coordinator, at a stipend of \$600.00, effective for the 2014-2015 school year;
- the appointments to the coaching staff effective for the 2014-2015 school year of **Alana Myers**, volunteer girls' soccer coach, pending receipt of clearances and **Nathan Trick**, strength and conditioning coach, at a stipend of \$3,500; and
- the appointment to event security for the 2014-2015 school year of **Jeremy Lakes**.

A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Extracurricular  
assignment  
resignation

Maintenance  
staff  
appointments

Changes of  
support staff  
hours

Changes of  
support staff  
assignments

Changes of  
professional  
staff  
assignments

Appointments  
to the  
professional  
staff

Appointments  
to the support  
staff

Approval of:

Transition  
coordinator

Appointments  
to the  
coaching staff

Event security  
appointment

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mrs. Marriott and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

**Approval of student participation**

Dr. Bowers presented a recommendation for the approval of an agreement between **PA Treatment & Healing (PATH)** and Montoursville Area School District for the 2014-2015 school year. A motion was made by Mr. Hagemeyer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

**Approval of an agreement with PA Treatment & Healing**

#### **COMMITTEE REPORTS**

Buildings & Grounds – No Report

Co-Curricular – No Report

Finance – No Report

LCTC Representative – Mr. Hagemeyer provided information regarding recent activities at the Lyco CTC.

Intermediate Unit Representative – No Report

Student Representatives – No Report

**Committee reports**

#### **INFORMATIONAL ITEMS**

Dr. Bowers reviewed –


- conference approvals for the professional and coaching staff
- a report from the Supervisor of Curriculum and Instruction
- a report from the Technology Coordinator
- a report from the Supervisor of Special Education
- relevant information on federally funded programs
- reports from the building principals

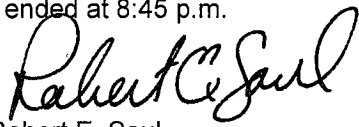
**Informational items**

#### **ADJOURNMENT**

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to adjourn the meeting. All members present voted yes, the meeting ended at 8:45 p.m.

**Adjournment**

  
Thomas P. McNamara  
President

  
Robert E. Saul  
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT  
 50 NORTH ARCH STREET  
 MONTOURSVILLE, PA 17754

DATE: 6/10/2014

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Chuck Russo	333 Meadowview Dr. Montoursville
2	Mrs Curtis Albaughsons	Montoursville PA 17754
3	Madison Briggs	193 Pennsylvania Ave Williamsport
4	Marc Wulfer	1860 Warronsville Rd. Montoursville
5	Sandra Bair	809 Pine St.
6	Missy Black	995 Main Rd. MI.
7	Brian Wingrove	4360 State Rt. 973 E. Wmspt
8	Jason Cott	915 Spruce Street
9	Colleen Foy	7046 Pleasant Valley Rd Cogan Station PA 17728
10	Sarah Shipman	Loyalsockville
11	Rch Merritt	144 Pleasant Rd
12	Mike Musto	20 KATIMAR DR
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