

# MONTOURSVILLE AREA SCHOOL DISTRICT

## MINUTES FOR BOARD MEETING High School

Tuesday, May 8, 2018  
 7:11 PM

Call to Order - Board President  
 Executive session announced  
 Roll call - Board Secretary

### MEMBER

☒ Daniel L. Albert  
☒ Susan Beery  
☒ Scott W. Konkle, President  
☒ Robert B. Logue  
☐ Jennifer L. Marriott  
☒ Dottie M. Mathers

### MEMBER

☒ William S. Ruffing, Vice President  
☒ David Shimmel  
☒ Ronald E. Snell  
☒ \*Levi Woodward, Solicitor  
☒ \*Christina Bason, Superintendent  
☒ \*Brandy N. Smith, Business Mgr./Bd.Secretary  
 \*(Non-Voting Member)

### OTHERS

☒ Feerrar, Darrin – Elementary School Principal  
☐ Fessler, Jack - Food Service Supervisor  
☒ Gnoffo, Joseph - Supervisors of Buildings and Grounds  
☒ King, Christopher- Assistant High School Principal  
☒ Myers, Curtis – Assistant Middle School Principal  
☒ Taormina, Daniel –High School Principal  
☐ Williamson, Michele – Supervisor of Special Education  
☒ Residents ☒ Media ☒ Students

### Recognition/Awards/Presentations

Jakob Riedy announced upcoming spring sports meets, games, and post season. Baccalaureate and graduation are approaching as well.

### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, April 10, 2018
- Board Meeting, Tuesday, April 24, 2018

Motion: Mathers Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Marriott  
 Result: Motion Carried

### Prior Presentation

Pastor David Letscher, of Bethany Lutheran Church, offered a blessing.

Linda Keiser, high school business teacher, presented Future Business Leaders of America. The students explained the organization and their experiences at the competitions. Chris Liddic, McCall's industrial arts teacher, presented the students in robotics club and they explained their robot projects. Steve Tressler, high school science teacher, presented students who participated in an independent study project. The students explained their projects' research and findings. Mr. Konkle and Mrs. Bason presented the students with certificates for their accomplishments.

### Business Manager's Report

#### A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Shimmel Second: Mathers  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

#### B. Presentation of Bills (Roll Call)

General Fund	- \$2,888,528.26
Cafeteria Fund	- \$ 146,188.57
Capital Project	- \$ 0.00

Motion: Mathers Second: Logue  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

#### C. Business

Mrs. Smith presented the proposed final budget. Final budget will be presented in June for approval. Mr. Snell commented on decreases in cost and areas that were off limits for cost savings. Mrs. Bason responded. Mr. Snell commented on teachers' salaries and class sizes. Mr. Snell asked for an explanation on the 700's, property and equipment. Mrs. Smith responded. Dr. Mathers asked to clarify that this is just a proposed budget. Mrs. Smith answered with yes. Mr. Snell asked about the mileage rate increase as well as participation fees and admissions for athletics. Mrs. Smith and Dr. Beery responded. Mr. Snell asked for a list of what costs the budget committee has saved on. Mr. Shimmel responded that the biggest costs are out of their control. Mrs. Smith responded that most of the cuts are from maintenance. Dr. Beery responded. Mr. Albert commented on cutting less and finding ways to create more revenue. Mr. Logue and Mr. Snell responded. Dr. Mathers asked about spending the fund balance. Mr. Shimmel asked for Mrs. Smith and Mrs. Bason to explain why they cannot reduce by .1 mil. Mrs. Bason responded. Mr. Logue responded that spending our reserve is wrong. Mr. Snell responded that more should be looked at for cost savings. He does not agree with hiring a new science teacher. Mrs. Bason responded. Mr. Snell asked how much of the tax increase will cover debt service. Mrs. Smith answered. Mr. Konkle and Mr. Ruffing commented. Mr. Snell commented on bringing taxes down to the Act 1 Index. Mr. Ruffing commented on conversations he has had with taxpayers and the unfunded state mandates that are out of the district's control. He also commented on the property value of houses are higher in Montoursville because of the reputation the school district has. Mr. Shimmel asked about the district's position with next year's budget and Mrs. Bason responded. Mr. Konkle asked about the maintenance budget cut. Mrs. Smith responded. Mr. Snell asked about the utility bills. Mrs. Smith responded that the gas cost has gone down, but electric costs have gone up due to the roof top units. Mr. Logue, Mr. Ruffing, and Mr. Konkle thanked Mrs. Bason and Mrs. Smith on their hard work with the budget.

## Agenda Items

- **General**

- G-1 Approval of the election of Robert Logue as temporary school board president for the purpose of signing his son's high school diploma.

Motion: Konkle                      Second: Logue  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

- G-2 Approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools. All costs for KinderCamp will be covered by Faith United Methodist Church. Dates are to be determined.

Motion: Snell                      Second: Mathers  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

Mr. Shimmel asked to approve agenda items in a block.

- G-3 Approval to add 10 days of School Psychologist services through BLAST IU #17.

- G-4 Approval of an agreement between Lycoming County Emergency Management Agency and Montoursville Area School District. (Attachment)

- G-5 Approval of the Lycoming Career and Technology Center 2018-2019 budget. (Attachment)

- G-6 Approval of receipt of Plancon Part I interim reporting (Attachment)

- G-7 Approval of an agreement between BLAST Intermediate Unit #17 and Montoursville Area School District for the 2018-2019 IDEA. (Attachment)

- G-8 Approval of an agreement between BLAST Intermediate Unit #17 and Montoursville Area School District for shared Special Education Services for the 2018-2019 school year. (Attachment)

- G-9 Approval of an MOU agreement between BLAST Intermediate Unit #17 and Montoursville Area School District for Curriculum & Consultation Services. (Attachment)

- G-10 Approval of a request from Jessica Kautz, LKW Dance Center, to use Montoursville Area High School auditorium, December 8 and 9, 2018, from 12:00 PM to 4:00 PM. (Attachment)

- G-11 Approval of a request from Billie Jean Tyler, Montoursville Youth Football and Cheer, to use C. E. McCall Middle School cafeteria (kitchen), October 6, 2018 from 3:00 PM to 9:00 PM. (Attachment)

Motion: Shimmel Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: Motion Carried

- Budget and Finance

- BF-1 Approval of the proposed General Fund budget in the amount of \$29,008,061 for the fiscal year 2018-2019 including salary and work schedules as proposed. (Roll Call)

Motion: Shimmel Second: Beery  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel  
No: Snell  
Absent: Marriott  
Result: Motion Carried

- Personnel

- P-1 Approval of the following maternity leaves from members of the professional staff:

Employee	Leave Dates
101490	August 20, 2018 to February 5, 2019
101428	August 22, 2018 to January 2, 2019

- P-2 Approval of the following changes/additions to the coaching staff effective 2017-2018 school year:

Coach	Position	Sport	Stipend	Replacing Coach
Jeremy Englert	Assistant Coach	Track and Field	\$1,500	Chris Bower
Jami Mann	Volunteer	Girls' Soccer	N/A	N/A

- P-3 Approval of the resignation of Jamie Yonkin, head wrestling coach, effective 4/20/2018.

- P-4 Approval of the following additions to the substitute teacher list for the 2017-2018 school year:

Substitute Teacher	Substitute Certification
Christine Jansen	PK-6
Rebecca Mallory	Early Childhood N-3

- P-5 Approval of the following addition to the substitute support staff list for the 2017-2018 school year:

Substitute	Area
Savanna Teed	Teacher aide

Motion: Mathers Second: Logue  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

- **Transportation**

T-1 Approval for the following addition to the substitute bus drivers for the 2017-2018 school year:

<u>Substitute Driver</u>	<u>Contractor</u>
Dennis Pepperman	Jean Services

Motion: Shimmel Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

- **Academics**

A-1 Approval for graduation of those members of the senior class of 2018 who will have met all state and district requirements as of June 1, 2018 (162 potential graduates as of May 8, 2018).  
Special dates for the senior class are as follows:

**Baccalaureate – Tuesday, June 5, 2018, 7:00 PM, HS Auditorium**

**Awards Ceremony by Invitation Only – Thursday, June 7, 2018, 7:00 PM HS Auditorium**

**Commencement – Friday, June 8, 2018 at 7:00 PM, Memorial Stadium**

A-2 Approval of Montoursville Area High School summer programs, pursuant to Board Policy #124. The program will run from June 12, 2018 to July 26, 2018 (Monday to Thursday's only). Cost will be \$200 per course for six weeks. Programs consist of:

Enrichment Courses

- CSS
- World History

A-3 Approval for student, 223300, to be expelled from C. E. McCall Middle School as per adjudication.

Motion: Mathers Second: Shimmel  
Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: Marriott  
Result: **Motion Carried**

- **Building and Grounds**

B-1 Approval for the following change orders.

	<u>Company</u>	<u>Change Order</u>	<u>Reason</u>	<u>Amount</u>
Add:	Lecce	COR 24	Covering the termination of the two spare strands in each fiber as requested by the school district	\$570.00
	Lecce		Covering the provision of a BACNET metering device in the tech building to measure and record electrical usage in this building	\$2,804.00
	Farfield	COR 21 (revised)	Covering the offsetting of ductwork in Classroom C166 to relocate the exterior wall opening as necessary for the installation.	\$1,165.00
	Farfield	COR 35	Covering the repositioning of RTU C1-4 to adjust for existing roof drain locations.	\$575.00

Motion: Mathers Second: Beery  
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Marriott  
 Result: **Motion Carried**

Mr. Snell asked about the termination of the two spare strands. Mr. Gnoffo responded. Mr. Snell asked about measuring and recording electrical usage in the tech ed building. Mr. Gnoffo and Mr. Taormina responded.

G-12 Approval to accept the contract from Campus Safety Products in the amount of \$44,200. (Attachment)

Motion: Shimmel Second: Ruffing  
 Yes: Beery, Konkle, Mathers, Ruffing, Shimmel  
 No: Albert, Logue, Snell  
 Absent: Marriott  
 Result: **Motion Carried**

T-2 Approval for the following additions to the substitute bus drivers and aides for the 2017-2018 school year:

<u>Substitute Driver</u>	<u>Contractor</u>
Kimberleigh Rood	Promise Land Busing
<u>Substitute Aide</u>	<u>Contractor</u>
Alisha Barton-Woodside	Promise Land Busing

Motion: Ruffing Second: Shimmel  
 Yes: Albert, Beery, Konkle, Logue, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: Marriott  
 Result: **Motion Carried**

## Other Reports

### A. Committee Reports

- LCTC Representative – Mr. Logue attended a luncheon there. Mr. Logue commented he would like to see more MASD students go there and wants to try to increase interest in it.
- Memorial Gardens – Saturday morning, May 5, 2018 was cleanup day. Many Key Club students attended.
- Budget – Dr. Beery mentioned raising the revenues is the goal. The committee is educating themselves on the fund balance issue.
- Montoursville Foundation – Met on Tuesday, May 1, 2018.

Mr. Snell brought up the building plaque. Mr. Konkle replied that it could be discussed at the work session on May 22, 2018.


### Public Comment

Tina Marie Kline wanted to recognize the four nurses in the district. Pamela Nelson commented on community yard sales being held June 1 and June 2, 2018. She also commented on the bullying epidemic and mentioned she had sent an email to the board about the bullying policies. Mr. Ruffing responded to the comments and asked that Mrs. Bason join with the policy committee to review the policy on bullying. Mrs. Bason, Dr. Mathers, Mr. Taormina, Mr. Feerrar, Dr. Beery and Mr. Snell responded to the comments. Carrie Staron asked for an explanation on agenda items G-4 and G-6. Mr. Konkle and Mrs. Bason responded to the comment. Mr. Konkle commented that they would like to move the board meeting to Wednesday June 6, 2018 at 7:00 pm.

### ADJOURNMENT OF THE REGULAR MEETING 9:30 PM

Motion: Shimmel      Second: Logue

Voice Vote: Unanimous



Scott W. Konkle, President



Brandy N. Smith, Board Secretary