

## MONTOURSVILLE AREA SCHOOL DISTRICT

### MINUTES FOR BOARD MEETING High School

Tuesday, February 13, 2018  
7:04 PM

Call to Order - Board President  
Executive session announced  
Roll call - Board Secretary

#### MEMBER

x Daniel L. Albert  
x Susan Beery  
x Scott W. Konkle, President  
x Robert B. Logue  
x Jennifer L. Marriott  
x Dottie M. Mathers

#### MEMBER

x William S. Ruffing, Vice President  
x David Shimmel  
x Ronald E. Snell  
x \*Levi Woodward, Solicitor  
x \*Christina Bason, Superintendent  
x \*Brandy N. Smith, Business Mgr./Bd. Secretary  
\*(Non-Voting Member)

#### OTHERS

x Feerrar, Darrin – Elementary School Principal  
     Fessler, Jack - Food Service Supervisor  
x Gnoffo, Joseph - Supervisors of Buildings and Grounds  
x King, Christopher- Assistant High School Principal  
x Myers, Curtis – Assistant Middle School Principal  
x Taormina, Daniel –High School Principal  
x Williamson, Michele – Supervisor of Special Education  
x Residents x Media x Students

#### Recognition/Awards/Presentations

Geography Bee winners were introduced and presented with their awards. The winners of the Entrepreneurship Challenge were presented and the students explained their project. They will compete at states in April at Bloomsburg University. Mr. Albert recognized the bus drivers for getting the students to school safely during the weeks of inclement weather and the maintenance staff for clearing snow. Mr. Albert also recognized Post 104 for their generous monetary donations for MASD sports and other organizations in the community who donate to school district activities. Sam Jordan was commended for breaking the school record for 500-yard freestyle swim. Jakob Riedy announced the school musical, Seussical the Musical, would be held March 9, 10, and 11, 2018. Montoursville boys' basketball team will be starting playoffs and the wrestling team will be starting their individual post-season wrestling.

#### Approval of minutes for the following meetings:

- Board Meeting, Tuesday, January 9, 2018
- Board Meeting, Tuesday, January 23, 2018

Motion: Marriott      Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell mentioned that he would like to make a change to his own comment under public comments for the January 23, 2018 meeting minutes where he had asked Mrs. Bason what the payment would be on a \$14 million debt. He would like to clarify that he was commenting on the difference between the renovation and the building now.

#### Prior Presentation

Pastor Bob Hine, First Christian Church, offered a prayer

Mr. Snell announced that he had been in contact with the PSBA legal department concerning board members' interactions with the superintendent. He read from a publication put out by PSBA titled Essentials of School Board Service.

#### Public Comment

Scott Metzger commented on Montoursville Little League. Mr. Metzger thanked Mr. Gnoffo for cleaning up and solving the previous mulch issue on the little league field at Lyter. He asked for Montoursville sports history to be shown throughout the new school. Mr. Taormina and Mr. Gnoffo responded that they are working on getting it put up.

#### Business Manager's Report

##### A. General Fund, Cafeteria Fund and Capital Projects Fund.

Motion: Marriott      Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

##### B. Budgetary Transfers

Motion: Marriott      Second: Shimmel  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

##### C. Presentation of Bills (Roll Call)

General Fund	– \$1,696,851.65
Cafeteria Fund	– \$ 59,270.17
Capital Project	– \$ 201,885.63

Motion: Marriott      Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Snell asked about the costs shown for the FBLA conference travels. Mr. Taormina responded that the amounts were for registration fees and hotel costs.

D. Business

Mrs. Smith reminded the board that the preliminary budget to be voted on is a work in progress and it does not mean the district will need to go above index. It will be an option if found necessary.

Superintendent's Report

Bill Katinowski from Spotts, Stevens, and McCoy spoke on an investigation of possible mold problems at Loyalsock Valley Elementary. He stated that although there were few elevated levels shown when the test was done, he is not concerned enough to remove the students and staff. The board members were given a copy of the report from the testing of Loyalsock Valley. Mr. Ruffing commented on the report, Mr. Katinowski responded to the comments. Mr. Snell commented on the slightly elevated levels found and asked about humidity being a concern. Mr. Katinowski responded to the comments. Mr. Ruffing reiterated that an expert revealed that there is not a mold problem.

Agenda Items

• **General**

G-1 Approval of a request from Ryan Bulgarelli, Loyalsock Township High School Band, to use Montoursville Area High School auditorium, March 20, 2018, 4:30 PM to 9:30 PM. (Attachment)

G-2 Approval of a request from Scott Metzger, Montoursville Little League, to use Montoursville Area High School auxiliary gym, baseball/softball fields, C. E. McCall Middle School Commons and Loyalsock Valley Elementary School, TBD, February and March. (Attachment)

G-3 Approval of a request from Philip Buehrer, Montoursville Rotary Club, to use C. E. McCall Middle School Commons, June 2 and 9, 5:00 AM to 11:00 AM. (Attachment)

G-4 **Withdrawn**

G-5 Approval of a request from Donald Jacopetti, FC Montour, to use Loyalsock Valley, C. E. McCall Middle School, Montoursville Area High School, soccer fields, Sunday, March to June, 2018, from 12:00 PM to 5:00 PM. (Attachment)

Motion: Marriott Second: Mathers  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

G-6 Approval to accept the bid from Penske Buick GMC in the amount of \$16,783.00 for a 2018 Ford Focus S Sedan to be used as a driver's ed car. (Attachment) (Roll Call).

Motion: Ruffing Second: Marriott  
Yes: Albert, Beery, Konkle, Logue, Marriott, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Abstain: Mathers  
Result: **Motion Carried**

Mrs. Marriott commented that she was absent at the last meeting when the purchase was discussed. She asked if it had to be approved during this meeting. Mrs. Bason responded to the comments. Mr. Logue commented that Mr. Gnoffo was very involved in the process. Mr. Gnoffo commented that the purchase is coming out of his budget. He reassured Mrs. Marriott that his licensed mechanic on staff had inspected the current vehicle in which he found enough problems to conclude that a new vehicle must be purchased. Mr. Ruffing commented on the current vehicle

having 130,000 miles. Mr. Snell commented on the current driver's ed car going to the maintenance department. Dr. Mathers asked to table the approval for a month while the 2018-2019 budget is still being looked at. She commented that if cuts need to be made, driver's ed could be one of them. Mrs. Bason responded to the comments. Mr. Snell asked about the transmission choice of 6 speed over a 5 speed transmission because of the cost difference. Mr. Gnoffo responded to the comments. Mr. Konkle mentioned students from other districts come to test over the summer. Mr. Taormina commented that the payments for the classes offset the costs to run the driver's ed program. He mentioned that some of the money from the payments for the program was set aside for a replacement of the vehicle. Mrs. Marriott asked if the new vehicle would be used strictly for driver's ed. Mr. Gnoffo responded. Dr. Beery clarified that the district does not run into a deficit with the driver's ed program. Mr. Taormina responded that Mr. Keefer came up with a plan to save the program. Mrs. Marriott asked how often the maintenance staff would use the new driver's ed car. Mr. Gnoffo responded that they would use it to drive to the schools rather than use the trucks to save on fuel. Mr. Snell commented on the topic of saving a portion of the fee for the purchase of a future vehicle. Mrs. Bason responded that 10% of the fee would be set aside. Mrs. Marriott asked Mr. Taormina if there would be enough students signed up. Mr. Taormina responded. Mr. Logue commented that either a car is purchased, or there will be no driver's ed program. He also mentioned the amount of work that has gone into the research of the vehicle. Mr. Ruffing agreed with Mr. Logue and commented on the cost of the program. Mrs. Bason responded. Dr. Mathers commented on raising the cost of the program. Mr. Logue responded.

G-7 Approval of the Site Master Plan SSc9 Resolution to comply with LEED standards. (Attachment)

Motion: Marriott Second: Albert  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- **Personnel**

P-1 Approval to accept the resignation from a member of the support staff, effective at the end of 2017-2018 school year:

<u>Employee</u>	<u>Position</u>	<u>Years of Service</u>
Jack Fessler	Food Service Director	11.8

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: None  
 Result: **Motion Carried**

Mrs. Bason commented that she is happy for Mr. Fessler and his retirement and he will be missed.

P-2 Approval of the following maternity leave extension from a member of the professional staff:

<u>Employee</u>	<u>Approved Leave Dates</u>	<u>Extention Dates</u>
101345	November 6, 2017 to March 2, 2018	November 6, 2017 to March 9, 2018

Motion: Marriott Second: Ruffing  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: None  
 Result: **Motion Carried**

P-3 Approval of the following addition to the substitute teacher list for the 2017-2018 school year:

<u>Substitute Teacher</u>	<u>Substitute Certification</u>
Zakory Herman	Health and Phys Ed

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

P-4 Approval of the following additions to the guest teacher list for the 2017-2018 school year:

<u>Guest Teacher</u>
Steven Amrom
Cassandra Beck
Stephanie Davies
Kristina Kula-Wright

Motion: Marriott Second: Shimmel  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

Mr. Ruffing asked the difference between substitute teacher and a guest teacher. Mrs. Bason responded.

P-5 Approval of the following addition to the substitute support staff list for the 2017-2018 school year:

<u>Substitute</u>	<u>Position</u>
Anne-Marie Mussina	Substitute Secretary

Motion: Marriott Second: Shimmel  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

P-6 Approval of the following additions to the coaching staff for the 2017-2018 school year:

<u>Coach</u>	<u>Position</u>	<u>Sport</u>	<u>Stipend</u>	<u>Replacement</u>
Angela Alexander	Volunteer	Girls' basketball	0	NA
Nathan Kimble	Head Coach	Girls' Track and Field	\$3,900	Katiera Nettles

Motion: Marriott Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

- **Building and Grounds**

B-1 Approval for the following change orders.

	<u>Company</u>	<u>Change Order</u>	<u>Reason</u>	<u>Amount</u>
Add:	Farfield	COR 11	Covering ductwork changes above the stage to coordinate with the rigging as shown on Supplemental Sketch M-21	\$1,566.00
	Farfield	COR 34	Covering the coordination of air distribution in the district office.	\$3,545.00
Credit:	Farfield	COR 37	Covering reworking the approach to exhausting portions of the existing basement.	(\$2,200.00)
Add:	Farfield	COR 45	Covering factory representative reprogramming of VFDs to coordinate with air balancing data.	\$1,686.00
	Farfield	COR 27	Covering the increase in crane size to set rooftop units later in the project than anticipated	\$18,959.25
	Farfield	COR 26	Covering the amount to compensate the HVAC contractor for additional labor and equipment associated with removal of existing equipment, piping, etc. late in the schedule due to the suspension. <b>This is suspension related.</b>	\$17,073.00
	Lobar	COR 171	Covering all material, labor and equipment necessary to demolish the 1931 building, grade and topsoil the footprint and close in the west side of the board room and the weight room on a time-and-material basis not-to-exceed this amount.	\$65,000.00

Motion: Marriott Second: Beery  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: None  
 Result: **Motion Carried**

B-2 Acknowledgement of Spotts, Stevens and McCoy scope work done in December 2017 at Loyalsock Valley Elementary School. (Attachment)

- **Transportation**

T-1 Approval for the following additions to the substitute bus aides for the 2017-2018 school year:

<u>Substitute Bus Aide</u>
Melissa Miller
Jessica Holdren

Motion: Marriott Second: Mathers  
 Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
 No: None  
 Absent: None  
 Result: **Motion Carried**

- **Policy**

PY-1 Approval of the school board policy change 008 Organization Chart, for the first and second reading.  
(Attachment)

Motion: Marriott                      Second: Ruffing  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing, Shimmel, Snell  
No: None  
Absent: None  
Result: **Motion Carried**

- **Budget and Finance**

BF-1 Recommend adoption of the 2018-2019 Preliminary Budget as well as authorization to apply to the Pennsylvania Department of Education for referendum exceptions permitted under Act 1 of Special Session 2006. (Roll Call)

Motion: Marriott                      Second: Mathers  
Yes: Albert, Beery, Konkle, Logue, Marriott, Mathers, Ruffing,  
No: Shimmel, Snell  
Absent: None  
Result: **Motion Carried**

Mr. Shimmel asked about the deadline to approve the budget. Mrs. Smith responded to the question. Mr. Shimmel asked what would happen if a preliminary budget did not pass. Mrs. Bason responded to the question. Mrs. Marriott reiterated that passing the preliminary budget does not mean the district will go above the index. Mrs. Smith responded to the comment. Mr. Ruffing and Mr. Shimmel commented on the timeline for passing the budget. Mrs. Smith responded. Mr. Snell read a statement concerning tax increases. Dr. Beery addressed the community in appreciation for those who spoke out about going above the index. Mr. Ruffing commented on the building project and that it was a difficult decision. Mr. Snell commented that the district could pass a budget without going over the index.

#### Other Reports

A. Committee Reports

- Policy Committee – held organizational chart meeting, meeting again next week
- LCTC Representative – meeting Thursday February 15, 2018
- Budget Committee– met Thursday February 8, 2018, advertising for work sessions to discuss the budget
- Building and Grounds – Mr. Albert and Mr. Gnoffo will be meeting
- Montoursville Foundation – Mr. Shimmel is waiting on information and will be meeting after budget

#### Public Comment

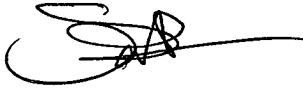
Pamela Nelson commented on collecting Box Tops and MooMoney. Mrs. Nelson recognized the community for donations. Scott Metzger commented on not going above the index. Mrs. Williamson commented on the Tim Tebow Night to Shine event last Friday. Mrs. Marriot also commented on the event.

ADJOURNMENT OF THE REGULAR MEETING 8:57 PM

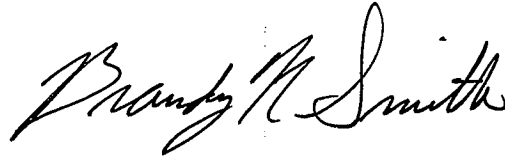
Motion: Marriott

Second: Ruffing

Voice Vote: Unanimous

A handwritten signature in black ink, appearing to be 'SK' with a long horizontal stroke extending to the right.

Scott W. Konkle, President

A handwritten signature in black ink, reading 'Brandy N. Smith' in a cursive style.

Brandy N. Smith, Board Secretary