

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
July 12, 2016**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings

June 14, 2016 – Regular Meeting

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (5 minutes/person)

The following individual(s) have submitted written requests to address the Board:
Minister Bob Hine.

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	1,754,650.30
Amounts paid from Liquid Asset Account	\$	1,516,068.77
Amounts to be paid at this meeting	\$	<u>86,495.55</u>
Total	\$	3,357,214.62

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	63,395.89
Amounts to be paid at this meeting	\$	<u>0.00</u>
Total.....	\$	63,395.89

c. Capital Project Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	67,954.76
Amounts to be paid at this meeting	\$	<u>1,742,591.38</u>
Total	\$	1,810,546.14

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **addition** to the professional staff:

Eli Skinner, school counselor, Montoursville Area High School, at the first step of the master's scale, \$47,997, effective for the 2016-2017 school year, pending receipt of clearances. (Replacement for **Christina Rupert**)

Michelle Simpson, grade 5, C. E. McCall Middle School, at the first step of the master's scale \$46,274, effective for the 2016-2017 school year, pending receipt of clearances. (Replacement for **Ashley Elser**)

- b. Request two extra days for Mrs. Ronda Albert and Mr. Eli Skinner for orientation for Mr. Skinner to orient him to credit checks, scheduling and the student information system. Each counselor will be paid \$24.00 per hour, at a total cost of \$672.00.

- c. Request board approval for the following **addition** to the technology staff:

Ryan Piselli, technology facilitator, at a salary of \$35,000, 240 days, pending receipt of clearances, effective July 13, 2016. (Replacement for **Jonathan Adams**)

- d. Request board approval for the following **resignation** from a member of the support staff:

Daisy Easton, night custodian, effective July 5, 2016.

- e. Request board approval for the following **addition** to the support staff:

Earl Hampton, night custodian, Loyalsock Valley Elementary School, at an hourly rate of \$13.34, effective July 13, 2016. (Replacement for **Daisy Easton**)

- f. Request board approval for the following **addition** to the coaching staff for the 2016-2017 school year:

Nathan Kimble, assistant cross country coach, at a stipend of \$1,900, pending receipt of clearances. (Replacement for **Stanley Burke**)

Christopher Molino, volunteer football coach, pending receipt of clearances.

2. Student Matters

- a. Request board approval for **Anna Plotnikova**, South Williamsport student to enroll in a high school AP Bio and AP Physics course for the 2016-2017 school year. These courses are not provided in South Williamsport School District and she will provide her own transportation.

- 3. Curriculum Matters
 - a. None
- 4. Policy Matters
 - a. None
- 5. Conference Requests
 - a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members = \$1,000.00
 Actual Expenditure (as of 6/30/16) = 0
 Balance (as of 6/30/16) = \$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Craig Kurtz	Camp Susque	Trout Run	5/2017 -TBD	1	90	0
Craig Kurtz	Little Pine State Park	Little Pine Creek	5/18/2017	1	90	0
Craig Kurtz	Penns Cave	Centre Hall, PA	5/2017 - TBD	1	108	0
Craig Kurtz	Knoebel's Grove	Elysburg, PA	5/24/2017	1	108	0

6. Miscellaneous Matters

- a. Presentation for updates on the building project given by Dick Castner and Dr. Robert Urzillo.

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VI. Action Items

C. Report of the Business Manager

1. **Bidding Procedures – None**
2. **Resolutions, Contracts, and Agreements – None**
3. **Requests and Communication – Attachment VI-C-3 (a)**
 - (a) Recommend approval of a request from Kevin Fry, **FC Montour Soccer Club**, for use of the fields at C.E. McCall Middle School to conduct soccer games from August to November 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (b)

 - (b) Recommend approval of a request from Kimberly Tucker, **Montoursville AYSO Soccer**, for the use of six (6) classrooms and gymnasium at Lyter Elementary School from August 5, 2016 to August 7, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (c)

 - (c) Recommend approval of a request from JoAnn Reeves, **Montoursville High School Girls Tennis**, for use of the tennis courts at C.E. McCall Middle School to conduct a youth tennis camp fundraiser on July 25 to 29, 2016. (Group 1 – Free)
4. **Miscellaneous Matters – Attachment VI-C-4(a)**
 - (a) Recommend approval of a letter of engagement presented by **Larson, Kellett & Associates, P.C.** that summarizes the significant terms and conditions of the annual financial audit for the year ended June 30, 2016. (This is the first year of a three-year agreement approved on June 9, 2015)

Miscellaneous Matters – Attachment VI-C-4(b)

 - (b) Recommend the acknowledgement of receipt of **PLANCON Part I: Interim Reporting** (May 24, 2016 Board Action) for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated June 23, 2016.

Miscellaneous Matters – Attachment VI-C-4(c)

 - (c) Recommend the acknowledgement of receipt of **PLANCON Part I: Interim Reporting** (June 14, 2016 Board Action) for PDE Project 3804, Additions and Alterations to Montoursville Area High School, dated June 23, 2016.

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VII. Reports of Committees:

- (a) Buildings & Grounds – Mr. Logue –
- (b) Co-Curricular – Mr. McCleary –
- (c) Finance –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives –

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals

a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 6/30/16) = \$14,684.98
 Balance (as of 6/30/16) = \$2,815.02

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 6/30/16) = \$284.24
 Balance (as of 6/30/16) = \$10,215.76

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 6/30/16) = 0
 Balance (as of 06/30/16) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.

2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 6/30/16) = \$12,857.87
 Balance (as of 6/30/16) = -\$1,357.87

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Brandy N. Smith

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 9:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)