

**MONTOURSVILLE AREA SCHOOL DISTRICT  
AGENDA FOR SCHOOL BOARD MEETING  
August 09, 2016**

**I. Roll Call**

**II. Flag Salute**

**III. Approve Minutes of Previous Meetings**

July 12, 2016 – Regular Meeting

**IV. Recognition/Awards/Presentations (15 minutes)**

**V. Prior Presentation Period (5 minutes/person)**

The following individual(s) have submitted written requests to address the Board:  
Pastor Jake Waybright from Faith United Methodist.

**Public Comment Regarding Agenda Items (3 minutes/person)**

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

**VI. Action Items**

**A. Finance:**

**1. Treasurer's Report**

- a. General Fund
- b. Cafeteria Fund

**2. Inter-fund Transfers – None**

**3. Approve Bills for Payment**

**a. General Fund (Attached)**

Approve list of bills per attached list:

Amounts paid since last meeting .....	\$	950,676.26
Amounts paid from Liquid Asset Account .....	\$	1,318,903.37
Amounts to be paid at this meeting .....	\$	<u>307,778.12</u>
Total .....	\$	2,577,357.75

**b. Cafeteria Fund (Attached)**

Approve list of bills per attached list:

Amounts paid since last meeting .....	\$	14,884.63
Amounts to be paid at this meeting .....	\$	<u>0.00</u>
Total.....	\$	14,884.63

**c. Capital Project Fund (Attached)**

Approve list of bills per attached list:

Amounts paid since last meeting .....	\$	108,872.80
Amounts to be paid at this meeting .....	\$	<u>1,132,384.41</u>
Total .....	\$	1,241,257.21

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**VI. Action Items**

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **resignation** from a member of the support staff, effective end of 2015-2016 school year:

**Mary Baker**, cafeteria worker, C. E. McCall Middle School.

- b. Request board approval for the following **addition** to the professional staff effective for the 2016-2017 school year:

**Emily Warunek**, music, C. E. McCall Middle School, at the 1<sup>st</sup> step of the bachelor's scale, \$43,874. (Replacement for **Sara Tiede**)

- c. Request board approval for the following **additions** to the support staff effective for the 2016-2017 school year:

**Matthew Fortin**, paraprofessional, Montoursville Area High School, 4.5 hours per day, at an hourly rate of \$10.60, pending receipt of clearances. (This is a new position)

**Connie Dubiel**, paraprofessional, Montoursville Area High School, 4.5 hours per day, at an hourly rate of \$10.60, pending receipt of clearances. (This is a new position)

- d. Request board approval for the following **long-term substitute** assignment:

**Jessica Clark**, English, Montoursville Area High School, from August 22, 2016 to October 28, 2016. (Replacement for **Alissa Martin**)

- e. Request board approval to utilize **split teaching assignments** for the following members of the professional staff for the 2016-2017 school year:

**Debra Taylor**, elementary art, Lyter and Loyalsock Valley

**Joan Baier**, nurse, McCall and Lyter

**Teresa Hill**, nurse, High School and Loyalsock Valley

**Alice Weiler**, counselor, Loyalsock Valley and Lyter

**John "Alex" Mazzante**, Spanish, High School and McCall

**Paula Pulizzi**, librarian, Lyter and Loyalsock Valley

**Michael Cillo**, physical education, Lyter and Loyalsock Valley

**Adam Wright**, music, High School and McCall

**Ashley Heckrote**, emotional support, McCall, Lyter and Loyalsock Valley

**Jaclyn Gilbert**, music, High School, Lyter and Loyalsock Valley

**Michelle Metzger**, remedial reading, Loyalsock Valley and Lyter

**Patty Confer**, gifted, Loyalsock Valley and Lyter

**Joy Snyder**, speech, High School, McCall, Loyalsock Valley, and Lyter

**Jo Ellen Shearer**, remedial reading, Loyalsock Valley and Lyter

- f. Request board approval for the following **additions** to the coaching staff for the 2016-2017 school year:

Abigail Lazorka, volunteer boys soccer coach, pending receipt of clearances

Rob Reeves, volunteer girls tennis coach, pending receipt of clearances

Stacey Bennett, volunteer girls tennis coach, pending receipt of clearances

Eli Skinner, volunteer football coach

Mark Hauck, volunteer girls basketball coach, pending receipt of clearances

Quinten Persun, volunteer girls basketball coach, pending receipt of clearances

Erica Logan, volunteer girls basketball coach

Kasey Gardner, first varsity assistant girls basketball coach, pending receipt of clearances, at a stipend of \$3,200. (Replacement for **Curtis Jacobson**)

Christian Atherholt, head JV girls basketball coach, pending receipt of clearances, at a stipend of \$3,200. (Replacement for **Kerri Datres**)

- g. Request board approval for the following **resignations** from extra-curricular positions, effective at the end of 2015-2016 school year:

Jaclyn Gilbert, assistant musical director

Nathan Gilbert, national honor society advisor

- h. Request board approval of **per diem substitute payments** for the 2016-2017 school year of \$90.00 per day for substitute teachers (\$100/day starting with day 31), an hourly rate of \$8.00 for substitute aides, an hour rate of \$8.00 substitute cafeteria workers, and hourly rate of \$8.00 for substitute custodians, and an hourly rate of \$12.00 for substitute health care aides.
- i. Request board approval of the secondary, special areas, elementary, teacher aide, cafeteria aide, office aide, building security, and custodial **substitute lists** for the 2016-2017 school year. (Attachment VI-B-1i)

## 2. Student Matters

- a. Request board approval of a **request** from Ben Vollmayr Lee for enrollment of **Bernhard Alexander Vollmayr**, grade 11, a foreign exchange student from Germany, for the 2016-2017 school year. Bernhard has applied for his F-1 Visa. Tuition has been paid to the district. He will be considered an international student.

## 3. Curriculum Matters

- a. Request board approval for acceptance of the 2016-2017 federal funding in the preliminary amount of \$271,726.00 under the Title 1 and Title 2A programs.

## 4. Policy Matters

- a. None

5. Conference Requests

a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2016-17 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 7/31/16)	=	0
Balance (as of 7/31/16)	=	\$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Jeffrey Moore	Eighth grade celebration	YMCA Muncy	5/31/2017	1	160	\$1,030.00
Craig Kurtz	Shriner's Circus	Kingston	4/21/2017	1	106	0
Craig Kurtz	Band and Chorus Recruitment	McCall MS	5/11/2017	1	108	0
Craig Kurtz	Montoursville Fire Station	Montoursville	9/30/2016	1	480	0
Craig Kurtz	Agricultural Mobile Lab	Montoursville	5/8/2017 to 5/12/2017	5	400	\$1,333.00
Craig Kurtz	Hepburn's Farm	Loyalsock	10/13/2016	1	108	0
Craig Kurtz	Walk a thon	Memorial Stadium	10/6/2016	1	485	0
Craig Kurtz	McCall Science Fair	McCall MS	2/14/2017	1	108	\$150.00
Gary Adams	Hepburn's Farm	Loyalsock	10/13/2016	1	55	\$150.00
Darrin Feerrar	Agricultural Mobile Lab	Montoursville	5/8/2017 to 5/12/2017	1	200	\$400.00
Gloria Jean	McCall Science Fair	McCall MS	2/14/2017	1	55	\$100.00
Gloria Jean	4 <sup>th</sup> Grade Celebration	Knoebel's Grove	5/25/2017	1	55	0
Gloria Jean	4 <sup>th</sup> grade tour	McCall	5/11/2017	1	55	\$100.00
Bonnie Bair	Rails to Trails	Waterville	5/15/2017	1	44	0

6. Miscellaneous Matters

- a. Recommend board approval of the 2016-2017 Montoursville Area School District **Faculty Handbooks**. (Available online)
- b. Recommend board approval of the 2016-2017 Montoursville Area School District **Student Handbooks**. (Available online)
- c. Recommend board approval of the 2016-2017 Montoursville Area School District **Athletic Handbook**. (Available online)

- d. Recommend board approval to purchase, storage and use of an **'air soft' gun** with plastic bee bees and a co2 propellant. The purpose of the purchase, storage and use is to conduct drills for the staff pertaining to any potential armed intruder.
- e. Recommend board approval of an agreement between **PATH Alternative Education Program** and Montoursville Area School District for the 2016-2017 school year. (Attachment IV-B-6e)
- f. Recommend board approval of an agreement between **The Meadows Psychiatric Center** and Montoursville Area School District for the 2016-2017 school year. (Attachment VI-B-6f)
- g. Recommend board approval to acceptance of a grant from First Community Foundation Partnership in the amount of \$350.00. These funds will be applied toward technology to assist special education teachers with curriculum for autistic students at C. E. McCall Middle School.
- h. Recommend board approval for the acceptance of an EITC grant from First Community Foundation Partnership in the amount of \$16,015.74. These funds will be applied toward the writing training costs at Montoursville High School and Balanced Literacy Program at Loyalsock Valley and Lyter Elementary School.

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**VI. Action Items**

**C. Report of the Business Manager**

**1. Bidding Procedures – Attachment VI-C-1 (a)**

- (a) Recommend awarding the Lycoming Career and Technology Center student transportation for the 2016-2017 school year to **Richard J. Thompson** at a flat rate of \$150.00 per day with partial days paid pro-rata. (The rate for 2015-2016 was \$150.00)

**2. Resolutions, Contracts, and Agreements – None**

**3. Requests and Communication – Attachment VI-C-3 (a)**

- (a) Recommend approval of a request from Billie Jean Tyler, **Montoursville Youth Football and Cheer**, for the use of C.E. McCall Middle School Soccer field and restrooms on August 13, 2016 to conduct a Pep Rally. (Group 1 – Free)

**Requests and Communication – Attachment VI-C-3 (b)**

- (b) Recommend approval of a request from Chad Larson, **Cub Scout Pack 88**, for the use of Loyalsock Valley Elementary School all purpose room to conduct Cub Scout meetings on Tuesdays during the 2016-2017 school year. (Group 1 – Free)

**4. Miscellaneous Matters – None**

**VII. Reports of Committees:**

- (a) Buildings & Grounds – Mr. Logue –
- (b) Co-Curricular – Mr. McCleary –
- (c) Finance – Mr. McCleary –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives –

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**VIII. Informational Items**

**A. Superintendent's Informational Items**

**1. Conference Approvals**

**a. Professional Staff**

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Jaclyn Gilbert	PMEA Summer Conference	Seven Springs	7/12/2016 & 7/13/2016	2	\$600.00	0
Karen Avery	National Assoc. Biology Teachers	Denver, CO	11/2,3,4,5/2016	4	\$521.00	\$180.00
Kristin Albaugh	APL Level II	Verona, NY	9/30/2016, 10/11/2016, 11/10/2016	3	\$600.00	\$270.00
Margaret Welch	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$600.00	\$450.00
Cindy Sullivan	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$600.00	\$450.00
Kathleen McMahon	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$588.40	\$450.00
Chad Sartori	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$600.00	\$450.00
Maryanne Manotti	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$510.00	\$450.00
Jennifer Majcher	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$600.00	\$450.00
Bonnie Bair	Guided Reading	Blossburg	9/29/2016, 9/30/2016, 11/8/2016, 11/9/2016, 2/3/2017	5	\$510.00	\$450.00
Tara Crebs	The Global Leadership Summit	Montoursville	8/11/2016, 8/12/2016	2	\$89.00	0

2016-17 Budget for Professional Staff	=	\$17,500.00
Actual Expenditure (as of 7/31/16)	=	0
Balance (as of 7/31/16)	=	\$17,500.00

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2016-17 Budget for Administrative Staff = \$10,500.00  
 Actual Expenditure (as of 7/31/16) = \$0  
 Balance (as of 7/31/16) = \$10,500.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2016-17 Budget for Board/Students = \$1,000.00  
 Actual Expenditure (as of 7/31/16) = 0  
 Balance (as of 7/31/16) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2016-17 Budget for Coaching Clinics = \$12,500.00  
 Actual Expenditure (as of 7/31/2016) = 0  
 Balance (as of 7/31/2016) = \$12,500.00

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Brandy N. Smith

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 9:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)