

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
April 12, 2016**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings

March 8, 2016 – Regular Meeting
 March 22, 2016 – Work Session
 March 30, 2016 – Special Meeting

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (5 minutes/person)

The following individual(s) have submitted written requests to address the Board:
 Jared Hetherington, Director of Student Ministries

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 1,430,695.58
Amounts paid from Liquid Asset Account	\$ 2,701,341.43
Amounts to be paid at this meeting	\$ <u>206,518.64</u>
Total	\$ 4,338,555.65

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 74,910.36
Amounts to be paid at this meeting	\$ <u>0.00</u>
Total.....	\$ 74,910.36

c. Capital Project Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 7,239.00
Amounts to be paid at this meeting	\$ <u>300,881.49</u>
Total	\$ 308,120.49

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Recommend approval of the elimination of the **Assistant Business Manager** and **Business Office Administrative Assistant** positions and the creation of an Accounting Specialist and Business Office Specialist positions.
- b. Recommend approval of job descriptions for the **Accounting Specialist** and a **Business Office Specialist** positions. (Attachment VI-B-1b)
- c. Request board approval for the following **maternity leave** of absence from a member of the professional staff:

Kelly Kimble, elementary, Lyter Elementary School, from May 31, 2016 until the end of the 2015-2016 school year.

- d. Request board approval for the following **resignation** from a member of the coaching staff:

Russell Gombosi, head swim coach, Montoursville Area High School, effective immediately.

- e. Request board approval of the following **addition to the substitute teacher list** for the 2015-2016 school year:

Brandi Dillon, Technology Education PK-12, St. Petersburg College

- f. Request board approval for the following addition to the **substitute support staff list** for the 2015-2016 school year:

Stephanie Pickering, teacher aide and building security, pending receipt of clearances

Matthew Hepburn, substitute night custodian, pending receipt of clearances.

Gary Evans, event security, pending receipt of clearances.

2. Student Matters

- a. Request board approval to send approximately 29 Montoursville Area School District students to the **Extended School Year Program** run by BLaST Intermediate Unit #17. The program will run for five weeks, Monday through Thursday, 8:30 AM to 11:30 AM, June 20, 2016 to July 21, 2016. The approximate cost for the program and transportation is \$59,860.00. (Attachment VI-B-2a)

b. Request board approval of a **summer school program** at the Montoursville Area High School for summer 2016, pursuant to Board Policy #124. The program will run from June 10, 2016 to July 22, 2016. The program will consist of Applied Algebra I and II, Civics, American, History, English 9 and 10; Enrichment classes CSS and World History.

c. Request board approval of **summer school fees** of \$200 for enrichment courses offered for six weeks, and \$100 for remedial courses, offered for three weeks.

3. Curriculum Matters

a. None

4. Policy Matters

a. Request board approval of revised policy No 137, **Home Education Programs**, for the first reading. (Attachment VI-B-4a)

5. Conference Requests

a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members = \$1,000.00
 Actual Expenditure (as of 3/31/16) = 0
 Balance (as of 3/31/16) = \$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Dawn Cott	Technology Fair	Penn College	5/5/2016	1	8	\$135.00
Julie Quick	Rho Kappa Voter Polls	Various places in the county	4/26/2016	1	10	0
Jaclyn Gilbert	Dinner Entertainment	The Meadows	5/16/2016	1	24	0
Ted Barbour	Physics Final Exam	Hersheypark	5/20/2016	1	88	\$1,200.00
Andrea Tira	Janet Weis' Children's Hospital	Danville	4/4/2016	1	9	0
Sandra Trick	Daddy/Daughter Dance	Lyter Elementary School	4/8/2016	1	20	0
Denise Connor	Taping for the Ray Light	Community Arts Center	5/18/2016	1	30	0
Eric Comini	PA-TSA 2016 State Leadership Conference	Seven Springs	4/13/2016, 4/14/2016, 4/15/2016, 4/16/2016	4	8	\$3,056.00
6 th grade teams	Corning Museum	Corning, NY	5/9/2016, 5/16/2016	2	160	0
Bonnie Bair	Rails to Trails	Waterville	5/16/2016	1	52	0
Margaret Welch	Little League Museum	South Williamsport	5/26/2016	1	56	0
Gary Adams	Game Farm	Loyalsockville	5/24/2016	1	27	0

	Tour					
Gary Adams	Montour Preserve	Washingtonville	5/6/2016	1	53	0
Craig Kurtz	LS students to McCall	McCall Middle School	5/18/2016	1	6	0
Ben Hepburn	Lycoming Co Ag Open House	Lysock View Complex	4/7/2016	1	18	0
Bruce Buckle	Senator Yaw Student Government Seminar	Penn College	5/19/2016	1	20	\$180.00
Ben Hepburn	Envirothon	Sportsmans	4/26/2016	1	60	0
Steve Tressler	Indian Park EIS	Montoursville	5/11/2016	1	9	0
Denise Connor	Backyard Broadcasting	Williamsport	4/14/2016	1	9	0
Linda Keiser	Stock Market	Penn College	5/4/2016	1	6	0
Linda Keiser	Stock Market	CSIU	4/25/2016	1	3	0

6. Miscellaneous Matters

- a. Request board approval of second reading of the **proposed district calendar for the 2016-2017 school year.** (Attachment VI-B-6a)
- b. Consider engaging a firm to conduct a Superintendent's search.
- c. Consider an appointment of a Region 2 School Director.

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VI. Action Items

C. Report of the Business Manager

1. Bidding Procedures – None

2. Resolutions, Contracts, and Agreements

- (a) Recommend approval of a one-year extension of the agreement dated May 8, 2007 with the **Borough of Montoursville** to provide a school resource officer for 2016-2017 fiscal year. In accordance with the agreement, the District shall pay the Borough a yearly sum equal to 39/52 of the Borough's yearly cost of salary, benefits, vehicle and other expenses of the school resource officer.

Resolutions, Contracts, and Agreements – Attachment VI-C-2(b)

- (b) Recommend approval of a resolution approving authorized bank account signers for Montoursville Area School District bank accounts.

Resolutions, Contracts, and Agreements

- (c) Recommend approval to publish an advertisement for bids related to Asbestos Abatement in the Montoursville Area High School for three consecutive weeks, in a newspaper of general circulation, and authorize the release of bid documents related to Asbestos Abatement in the Montoursville Area High School.

Resolutions, Contracts, and Agreements – Attachment VI-C-2(d)

- (d) Recommend approval of an agreement with **BLaST Intermediate Unit #17** to provide on-call technology services during the 2016-2017 fiscal year.

Resolutions, Contracts, and Agreements – Attachment VI-C-2(e)

- (e) Recommend approval of an agreement with **BLaST Intermediate Unit #17** for participation in the BLaST Intermediate Unit #17 Regional Wide-Area-Network from July 1, 2016 to June 30, 2026.

3. Requests and Communication – Attachment VI-C-3(a)

- (a) Consider a request from J.C. Keefer, **Montoursville Football**, for use of the school district facilities to conduct a youth football clinic on July 29, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-2(b)

- (b) Consider a request from Vic Gorini, **Montoursville Girls Soccer**, for use of district facilities to conduct a youth soccer camp fundraiser in July 2016. (Group 1 – Free)

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Requests and Communication – Attachment VI-C-2(c)

- (c) Consider a request from Garry Pentz, **Montoursville Area High School Band**, for use of district facilities to conduct a holiday craft show on December 1 and December 2, 2017. (Group 1 – Free)

Requests and Communication – Attachment VI-C-2(d)

- (d) Consider a request from Jim Goodwin, **1973-74 Boys Basketball Team**, for use of the Montoursville Area High School facilities to conduct a reunion dinner and shoot-around on June 1, 2016. (Group 2 – Free)

Requests and Communication – Attachment VI-C-2(e)

- (e) Consider a request from **James A. Brague** for use of the Memorial Stadium running track to practice track and field events as desired throughout 2016. (Group 2 – Free)

4. Miscellaneous Matters – None

VII. Reports of Committees:

- (a) Buildings & Grounds – Mr. Logue –
- (b) Co-Curricular – Mr. McCleary –
- (c) Finance –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives –

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals

a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Sarah Tiede	PMEA State Conference	Hershey	3/30/2016, 3/31/2016, 4/1/2016	3	\$360.00	\$270.00
Kristin Albaugh	Wildlife Study	Little Pine State Park	5/14/2016	1	\$25.00	0
Joan Baier	2016 School Nurse Conference	Milton	5/20/2016	1	\$95.64	\$90.00

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 3/31/16) = \$10,741.46
 Balance (as of 3/31/16) = \$6,758.54

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 3/31/16) = \$166.00
 Balance (as of 3/31/16) = \$10,344.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 3/31/16) = 0
 Balance (as of 3/31/16) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 3/31/16) = \$814.11
 Balance (as of 3/31/16) = \$10,685.89

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)
5. Report of the Supervisor of Special Education (Attachment VIII-A-5)

6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)
 - b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
 - c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-A-6c)
 - d. High School: Dan Taormina & Chris King (Attachment VIII-A-6d)

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 9:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)