

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
March 8, 2016**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings

February 9, 2016 – Regular Meeting
February 23, 2016 – Work Session
March 2, 2016 – Special Meeting

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (5 minutes/person)

The following individual(s) have submitted written requests to address the Board:
Rusty Wolfinger, Montoursville Ministerium
Cindy Wentzler

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund
- c. Middle School and High School Activity Funds (quarter ending 12/31/15)

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 565,223.20
Amounts paid from Liquid Asset Account	\$ 937,834.59
Amounts to be paid at this meeting	\$ <u>470,536.03</u>
Total	\$ 1,973,593.82

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 75,523.11
Amounts to be paid at this meeting	\$ <u>0.00</u>
Total.....	\$ 75,523.11

c. Capital Project Fund (Attached)

Approve list of bills per attached list:	
Amounts paid since last meeting	\$ 46,829.87
Amounts to be paid at this meeting	\$ <u>328,364.99</u>
Total	\$ 375,194.86

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **retirement** from a member of the support staff:

Fred Robinson, building security, Lyter Elementary School, effective at the end of the 2015-2016 school year.

- b. Request board approval for the following **resignation** from a member of the support staff:

Sharon Clees, cafeteria worker, C. E. McCall Middle School, effective February 3, 2016.

- c. Request board approval for the following **resignation** from a member of the supervisory staff:

Kurtis Kunze, assistant business manager, effective March 28, 2016.

- d. Request board approval for the following **long-term substitute** assignments:

Kristin Reed, health and phys ed, C. E. McCall Middle School, from April 15, 2016 to June 6, 2016. (Replacement for **Ashton Hackenberg**, who will be on maternity leave)

- e. Request board approval for the following request for a **maternity leave** of absence from a member of the professional staff:

Jenilee Kukuchka, music, Lyter Elementary School, from May 2, 2016 until the end of the 2015-2016 school year.

- f. Request board approval for the following **additions to the substitute support staff list** for the 2015-2016 school year:

Heather Turner, cafeteria aide, pending receipt of clearances

Tessa Kessler, cafeteria aide, pending receipt of clearances

Tammi Logue, cafeteria aide, pending receipt of clearances

Linda Platt, cafeteria aide, pending receipt of clearances

Loraine Snell, cafeteria aide, pending receipt of clearances

Kevin Werkmeister, building security

- g. Request board approval for the following **additions to the guest teacher substitute list** for the 2015-2016 school year:

Christian Atherholt

Michelle Hazel

Morgan Fenstermacher

Keeley Loy

Kurt Wertz

- h. Request board approval for the following **additions to the coaching staff** for the 2015-2016 school year:

Chris Ross, boys' soccer volunteer coach

Jon Jean, softball volunteer coach, pending receipt of clearances

- i. Request board approval for an additional track coach position for the 2015-2016 school year, at a stipend of \$1,500. (Attachment VI-B-1i)

2. Student Matters

- a. None

3. Curriculum Matters

- a. None

4. Policy Matters

- a. Request board approval to replace school board policy, 819, **Management Death in the Schools**, with policy 819, **Suicide Awareness, Prevention and Response**, for second reading. (Attachment VI-B-4a)

5. Conference Requests

- a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 2/29/16)	=	0
Balance (as of 2/29/16)	=	\$1,000.00

- b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Patricia Confer	COPI LLC for Graphic Design	Montoursville	3/15/2016	1	4	\$0

Patricia Confer	Gifted Student HS Visit	Montoursville Area High School	4/29/2016	1	4	\$0
Susan Earl	Law Class Trip	Lycoming County Court House	3/18/2016	1	20	\$180.00
Linda Keiser	Penn Now	Penn College	3/18/2016	1	10	\$0
Jaclyn Gilbert	PMEA Region 4 Chorus Festival	Great Nanticoke	3/16/2016, 3/17/2016, 3/18/2016	3	2	\$700.00
Patricia Confer	KNEX Stem Design Challenge	Penn College	3/30/2016	1	16	\$180.00
Jeffrey Moore	8 th grade celebration	YMCA	6/1/2016	1	154	\$850.00
Gloria Jean	4 th grade tour	McCall MS	5/12/2016	1	54	\$100.00
Dennis Carpenter	Rehearsal for Spring concert	McCall MS	5/9/2016	1	54	\$100.00
Craig Kurtz	Gifted trip	Taber Museum	3/4/2016	1	9	\$0
Craig Kurtz	County Chorus Festival	Hughesville	4/29/2016	1	6	\$90.00
Gary Adams	PA Grand Canyon/Animaland	Wellsboro	5/6/2016	1	53	\$0
Adam Wright	Regional Band	Marywood University	3/10/2016, 3/11/2016, 3/12/2016	3	1	\$160.00
Karen Avery	Biology Colloquium	Lycoming College	2/22/2016	1	9	\$0
Patricia Confer	Math Counts	Harrisburg	3/18/2016, 3/19/2016	2	4	\$690.00
Patricia Confer	Regional Computer Fair	Penn College	5/5/2016	1	35	\$300.00
Barry Schreiter	Knoebels Band Trip	Knoebels	5/27/2016	1	120	\$1,300.00
Kristin Albaugh	2 nd Grade Trip	Tabor Museum/Hiawatha	5/13/2016	1	43	\$0
Craig Kurtz	"Clifford the Big Red Dog"	Community Arts Center	4/26/2016	1	87	\$0
Craig Kurtz	4 th Grade Tour	McCall MS	5/12/2016	1	108	\$150.00
Jeffrey Moore	PA State Geography Bee	Harrisburg	4/1/2016	1	1	\$100.00
Sarah Tiede	Elementary Chorus Fest	Hughesville High School	4/29/2016	1	6	\$200.00
Sarah Tiede	Middle School Chorus Fest	Loyalsock	5/6/2016	1	15	\$300.00
Sarah Tiede	Hope in Harmony	Community Arts Center	4/8/2016	1	30	\$300.00
Mary Ann Kilpatrick	Regional SADD Conference	Penn College	3/8/2016	1	10	\$220.00
Christine Rupert	WVIA Scholastic Scrimmage	Penn College	3/10/2016	1	6	\$50.00
Susan Shoemaker	Lock Haven University Math Competition	Lock Haven University	4/5/2016	1	7	\$90.00
Julie Ritter	Battle of the Books	Sullivan Co Jr/Sr High School	4/16/2016	1	5	\$0
Karen Avery	Annual Forensic Science Symposium	Cedar Crest	3/19/2016	1	9	\$0

6. Miscellaneous Matters

- a. Request board approval to accept an EITC Foundation Grant in the amount of \$16,177.76 for the 2015-2016 school year. These funds will be applied to the costs of writing training at the high school and balanced literacy materials at the elementary schools.
- b. Request board approval of first reading of the **proposed district calendar for the 2016-2017 school year.** (Attachment VI-B-6b)

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VI. Action Items

C. Report of the Business Manager

1. **Bidding Procedures – None**
2. **Resolutions, Contracts, and Agreements – None**
3. **Requests and Communication – Attachment VI-C-3-(a)**
 - (a) Consider a request from Patricia Confer, **McCall Student Council**, for use of the C.E. McCall Middle School facilities to conduct a 3-on-3 basketball tournament fundraiser on Friday, April 1, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3-(b)

- (b) Consider a request from Brad Deacon, **Montoursville Kiwanis and Key Club**, for use of the Montoursville Area High School facilities to conduct a fundraiser breakfast on Sunday, April 10, 2016. (Group 1 – Free)
4. **Miscellaneous Matters – Attachment VI-C-4-(a)**
 - (a) Recommend approval to write-off \$4,043.00 of per capita taxes for 2009, which were returned from **Statewide Tax Recovery** as uncollectable.

Miscellaneous Matters – Attachment VI-C-4-(b)

- (b) Recommend approval of the school tax year 2015 settlement reports for real estate and interim real estate taxes.

Miscellaneous Matters

- (c) Recommend approval of the addition of **Lana Dougherty**, who has submitted all of her clearances, to the school bus aide list for **Promised Land Bussing**.

VII. Reports of Committees:

- (a) Buildings & Grounds – Mr. Logue –
- (b) Co-Curricular – Mr. McCleary –
- (c) Finance – Mr. Kaplan –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives –

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VIII. Informational Items

A. Superintendent's Informational Items

**1. Conference Approvals
a. Professional Staff**

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Dawn Cott	Gifted Boot Camp	Williamsport	5/17/2016	1	\$40.00	\$90.00
Christine Rupert	Counselor Tour Conference	Poughkeepsie, NY	4/25/2016, 4/26/2016, 4/27/2016	3	\$362.50	0

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 2/29/16) = \$8,759.40
 Balance (as of 2/29/16) = \$8,740.60

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
Daniel Taormina	PA Educational Leadership Summit	State College	7/24/2016, 7/25/2016, 7/26/2016	3	\$739.00

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 2/29/16) = \$46.00
 Balance (as of 2/29/16) = \$10,454.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 2/29/16) = 0
 Balance (as of 2/29/16) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 2/29/16) = \$3,858.04
 Balance (as of 2/29/16) = \$7,641.96

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)
5. Report of the Supervisor of Special Education (Attachment VIII-A-5)
6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)

- b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
- c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-A-6c)
- d. High School: Dan Taormina & Chris King (Attachment VIII-A-6d)

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 9:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)