

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
February 9, 2016**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings

January 12, 2016 – Regular Meeting

January 26, 2016 – Work Session

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (5 minutes/person)

The following individual(s) have submitted written requests to address the Board:

Kurt Schmitt, Lycoming County Planning Department

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	557,053.20
Amounts paid from Liquid Asset Account	\$	902,430.41
Amounts to be paid at this meeting	\$	<u>152,391.08</u>
Total	\$	1,611,874.69

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	60,728.22
Amounts to be paid at this meeting	\$	<u>310.74</u>
Total.....	\$	61,038.96

c. Capital Project Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	2,254.78
Amounts to be paid at this meeting	\$	<u>912,302.48</u>
Total	\$	914,557.26

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **retirements** from members of the professional staff effective for the end of the 2015-2016 school year:

Dennis Carpenter, music, Loyalsock Valley Elementary School, Lyter Elementary School, and C. E. McCall Middle School

Cathy Fenderson, elementary, Lyter Elementary School

Christine Rupert, counselor, Montoursville Area High School

- b. Request board approval for the following **resignation** from a member of the support staff:

Jodi O'Connell, cafeteria worker, Loyalsock Valley Elementary School, effective January 22, 2016.

- c. Request board approval for the following **maternity leave** of absence from a member of the professional staff:

Ashley Elser, elementary, C. E. McCall Middle School, from April 26, 2016 to May 31, 2016.

- d. Request board approval for the following addition to the **substitute teacher list** for the 2015-2016 school year:

Kelly Burtch, Grades PK-4, Marywood University

- e. Request board approval for the following addition to the **substitute support staff** for the 2015-2016 school year:

Tara Moore, teacher aide and secretary

- f. Request board approval for a change in **extracurricular assignment**:

Sue Umstead, choral accompanist, Loyalsock Valley Elementary School from a stipend of \$53.00 per performance to volunteer.

- g. Request board approval for the following **unpaid leave of absence** from a member of the support staff:

Debra McCandless, aide, Loyalsock Valley Elementary School, intermittent leave through the end of the 2015-2106 school year.

- h. Request board approval for the **addition** to the coaching staff for the 2015-2016 school year:

Jared Summers, boys jr high head soccer coach, at a stipend of \$2,100, pending receive of clearances.

2. Student Matters

a. None

3. Curriculum Matters

a. None

4. Policy Matters

a. Request board approval to replace policy 007, **Distribution**, with policy 007, **Policy Manual Access**, for second reading. (Attachment VI-B-4a)

b. Request board approval to replace policy 819, **Management of Death in the Schools**, with policy 819, **Suicide Awareness, Prevention and Response**, for first reading. (Attachment VI-B-4b)

5. Conference Requests

a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 1/31/16)	=	0
Balance (as of 1/31/16)	=	\$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Ben Hepburn	Farm Show	Harrisburg	1/12/2016	1	80	0
5 th Grade Teachers	Penn College Science Festival	Williamsport	2/18/2016	1	166	0
Barry Schreiter	Lycoming Co Jr Honors Band Festival	Williamsport	3/4/2016, 3/5/2016	2	25	\$225.00
Victoria Stettis	Soup and A Bowl Event	Williamsport	2/19/2016	1	4	0
Eric Comini	Region 7 TSA Conference	Mifflinburg	1/30/2016	1	8	\$60.00
Susan Earl	Mock Trail Competitions	Penn State Court House, Lycoming County Court House, and Tioga County Court House	TBD	3	12	\$540.00
Jaclyn Gilbert	Kiwanis Club Benefit	McCall Middle School	2/29/2016	1	24	0
Ben Hepburn	Outdoor Show	Harrisburg	2/8/2016	1	60	0

Victoria Stetts	Culture Day	Loyalsock Valley and Lyter Elementary Schools	TBD	1	20	0
Dennis Carpenter	PMEA Northern District VIII	Hughesville	4/29/2016	1	6	\$180.00
Karen Avery	Biology Colloquium	Lycoming College	2/22/2016	1	9	0

6. Miscellaneous Matters

- a. Request board approval for payment of a \$10.00 per person training fee for middle school and high school teachers who are required to receive mandated youth suicide awareness and prevention training as required by Act 71 of 2014. There are approximately 81 teachers required to have this training for an estimated total expenditure of \$810.00

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VI. Action Items

C. Report of the Business Manager

1. Bidding Procedures – None

2. Resolutions, Contracts, and Agreements – Attachment VI-C-2(a)

- (a) Consider approval of a resolution authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds or notes.

Resolutions, Contracts, and Agreements – Attachment VI-C-2(b)

- (b) Recommend approval of a resolution adopting the **BLaST Intermediate Unit #17** 2016-2017 general operations budget.

3. Requests and Communication – Attachment VI-C-3-(a)

- (a) Consider a request from Eric Wise, **Montoursville Boys Basketball**, for use of the C.E. McCall Middle School facilities to conduct an end of season banquet on Monday, March 21, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3-(b)

- (b) Consider a request from Kevin Fry, **FC Montour**, for use of the playing fields at C.E. McCall Middle School to conduct soccer games from April to June 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3-(c)

- (c) Consider a request from Brad Deacon, **Montoursville Kiwanis**, for use of the C.E. McCall Middle School facilities to conduct a fundraiser dinner in conjunction with the High School Key Club on Monday, February 29, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3-(d)

- (d) Consider a request from Alison Stoop, **LKW Dance Center**, for use of the high school auditorium to conduct a dance fundraiser on February 20 and 21, 2016. (Group 3 – \$60 for practice + \$125.00 for performance)

Requests and Communication – Attachment VI-C-3-(e)

- (e) Consider a request from Robert Tagge, **Dynamats Gymnastics**, for use of the high school facilities to conduct a state gymnastics championship on April 1 and 2, 2016. (Group 5 – \$500)

4. Miscellaneous Matters

- (a) Recommend the approval of **Joanne Lockhart** as a school van driver and **Renee Carnahan** as a school bus aide for **Promised Land Bussing**.

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VII. Reports of Committees:

- (a) Buildings & Grounds – Mr. Logue –
- (b) Co-Curricular – Mr. McCleary –
- (c) Finance – Mr. Kaplan –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives –

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals

a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Jennifer Majcher	Best Apps, Digital Tools & Web Resources	Harrisburg	3/15/2016	1	\$326.20	\$90.00
Cindy Sullivan	Best Apps, Digital Tools & Web Resources	Harrisburg	3/15/2016	1	\$386.20	\$90.00
Katiera Carey	Philly Mania Fitness Convention	Philadelphia	2/19/2016	1	\$219.00	\$90.00
Penny Johnson	PETE & C	Hershey	2/21/2016 to 2/24/2016	4	\$600.00	0

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 1/31/16) = \$7,074.37
 Balance (as of 1/31/16) = \$10,425.63

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
Robert Saul	PASBO Annual Conference	Hershey	3/8/2016 to 3/11/2016	4	\$776.00
Joseph Gnoffo	PASBO Annual Conference	Hershey	3/9/2016 to 3/11/2016	3	\$677.00
Kurtis Kunze	PASBO Annual Conference	Hershey	3/9/2016 to 3/11/2016	3	\$419.00
Brandy Smith	PASBO Annual Conference	Hershey	3/9/2016 to 3/11/2016	3	\$617.00

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 1/31/16) = \$46.00
 Balance (as of 1/31/16) = \$10,454.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 1/31/16) = 0
 Balance (as of 1/31/16) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 1/31/2016) = \$814.11
 Balance (as of 1/31/2016) = \$10,685.89

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)
5. Report of the Supervisor of Special Education (Attachment VIII-A-5)
6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)
 - b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
 - c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-6c)
 - d. High School: Dan Taormina & Chris King (Attachment VIII-A-6d)

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 9:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)