

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
January 12, 2016**

I. Roll Call

II. Flag Salute

- III. Approve Minutes of Previous Meetings**
 December 7, 2015 – Organizational Meeting
 December 7, 2015 – Regular Meeting
 December 29, 2015 – Special Meeting

IV. Recognition/Awards/Presentations (15 minutes)

- V. Prior Presentation Period (5 minutes/person)**
 The following individuals have submitted written requests to address the Board:
 Danny Albert, Dora Pioli, and Jonathan Klotz

Public Comment Regarding Agenda Items (3 minutes/person)
 Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

- 1. Treasurer's Report**
 - a. General Fund
 - b. Cafeteria Fund
- 2. Inter-fund Transfers – None**
- 3. Approve Bills for Payment**

a. General Fund (Attached)
 Approve list of bills per attached list:

Amounts paid since last meeting	\$	1,358,297.84
Amounts paid from Liquid Asset Account	\$	1,255,991.38
Amounts to be paid at this meeting	\$	<u>452,223.70</u>
Total	\$	3,066,512.92

b. Cafeteria Fund (Attached)
 Approve list of bills per attached list:

Amounts paid since last meeting	\$	86,090.96
Amounts to be paid at this meeting	\$	<u>0.00</u>
Total.....	\$	86,090.96

c. Capital Project Fund (Attached)
 Approve list of bills per attached list:

Amounts paid since last meeting	\$	1,227.12
Amounts to be paid at this meeting	\$	<u>2,280,721.67</u>
Total	\$	2,281,948.79

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **retirements** from members of the administrative staff:

Craig Kurtz, Principal, Lyter Elementary School, effective June 30, 2016.

Jeffrey Moore, Principal, C. E. McCall Middle School, effective June 30, 2016

- b. Request school board approval for the following **maternity leave** of absence from a member of the professional staff:

Ashton Hackenberg, physical education, C. E. McCall Middle School, from April 15, 2016 to the end of the 2015-2016 school year.

- c. Request school board approval for the following **extension of a maternity leave** of absence from a member of the professional staff:

Danielle Logue, elementary, Lyter Elementary School, from a return date of January 29, 2016, to a return date of March 7, 2016.

- d. Request board approval for the following additions to the **substitute teacher list** for the 2015-2016 school year:

Alana Myers, Elementary PK-4, Lycoming College

Elissa Schachter, Social Studies, New York University

Cheyenne Skinner, Special Education, Lock Haven University

- e. Request board approval for the following addition to the **substitute support staff** list for the 2015-2016 school year:

Monica Siddle, health care aide

- f. Request board approval for the following additions to the **guest teacher list** for the 2015-2016 school year:

Erin Barone Cox

Brandi Dillon

Jodi Fox

Connie Hale

Dawn Mohney

Julia Peters

Debra Simmons Schneider

Sarah Weiss

2. Student Matters

a. None

3. Curriculum Matters

a. Request board approval of the **Montoursville Area High School Course Description Catalog** for the 2016-2017 school year. (Available online)

4. Policy Matters

a. Request board approval of revised policy 006, **Meetings**, for the second reading. (Attachment VI-B-4a)

b. Request board approval to replace policy 007, **Distribution**, with policy 007, **Policy Manual Access**, for the first reading. (Attachment VI-B-4b)

5. Conference Requests

a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 12/31/15)	=	0
Balance (as of 12/31/15)	=	\$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Craig Kurtz	Gifted trip to the high school	Lycoming County Court House	1/12/2016	1	9	\$90.00
Jaclyn Gilbert	PMEA District 8 Chorus	Mifflinburg	2/3/2016, 2/4/2016, 2/5/2016	3	6	\$800.00
Ashton Hackenberg	Fly World Trampoline Park	Williamsport	3/23/2016	1	65	0
Andrea Tira	PA Key Club District convention	Penn State	3/11/2016, 3/12/2016, 3/13/2016	3	9	\$495.00

6. Miscellaneous Matters

a. Recommend school board approval of an agreement between **Bassett Engineering Inc.** and **Montoursville Area School District** for services at Loyalsock Valley Elementary School Water System. (Attachment VI-B-6a)

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VI. Action Items

C. Report of the Business Manager

1. **Bidding Procedures – None**

2. **Resolutions, Contracts, and Agreements**

- (a) Recommend approval of changes to the school bus contract with **Promised Land Bussing** revising van #25 from \$226.43 to \$356.15 per day and adding van #26 at \$186.77 per day, effective December 28, 2015. The additional van #26 assumed the former route of van #25 and van #25 assumed a new route transporting a student to a specialized placement in Danville, PA.

3. **Requests and Communication – Attachment VI-C-3-(a)**

- (a) Consider a request from J.C. Keefer, **Montoursville High School Football**, for use of the facilities at C.E. McCall Middle School to conduct a football banquet on January 31, 2016.

Requests and Communication – Attachment VI-C-3-(b)

- (b) Consider a request from Vic Gorini, **Montoursville Girls Soccer**, for use of facilities at C.E. McCall Middle School to conduct a soccer banquet on January 31, 2016.

Requests and Communication – Attachment VI-C-3-(c)

- (c) Consider a request from Philip Buehrer, **Montoursville Rotary Club**, for use of the facilities at C.E. McCall Middle School to conduct a community blood testing program.

4. **Miscellaneous Matters – None**

VII. Reports of Committees:

(a) **Buildings & Grounds –**

Mr. Britt Bassett, **Bassett Engineering**, will provide an update regarding the value engineering study for the additions and alterations to Montoursville Area High School.

Mr. Richard Castner, **Crabtree, Rohrbaugh & Associates**, will provide an update regarding the additions and alteration to Montoursville Area High School.

(b) **Co-Curricular –**

(c) **Finance –** See the attached briefing regarding construction funds.

(d) **LCTC Representative –**

(e) **Intermediate Unit Representative –**

(f) **Student Representatives –**

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals
a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Evelyn Wynn	PSADA	Hershey	3/15/2016, 3/16/2016, 3/17/2016, 3/18/2016	4	\$759.30	0
Tammy Morgan	BER Workshop	Harrisburg	2/1/2016	1	\$344.00	\$90.00

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 12/31/15) = \$5,513.14
 Balance (as of 12/31/15) = \$11,986.86

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 12/31/15) = \$46.00
 Balance (as of 12/31/15) = \$10,454.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 12/31/15) = 0
 Balance (as of 12/31/15) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
Joseph Hanna	PSFCA Coaches Clinic	State College	2/12/2016 & 2/13/2016	2	\$200.00	\$90.00
Brad Holmes	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	\$90.00
Mike Dietrick	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	0
Ken Tallman	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	0
Jeremy Eck	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	0
Mike Boughton	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	0
Dave Myers	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	\$90.00
Steve Tressler	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	\$90.00

JC Keefer	PSFCA	State College	2/12/2016 & 2/13/2016	2	\$200.00	\$90.00
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2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 12/31/2015) = \$814.11
 Balance (as of 12/31/2015) = \$11,500.00

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)
5. Report of the Supervisor of Special Education (Attachment VIII-A-5)
6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)
 - b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
 - c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-A-6c)
 - d. High School: Dan Taormina & Chris King (Attachment VIII-A-6d)

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 8:30 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)