

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
December 7, 2015**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings
November 10, 2015 – Regular Meeting

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (Five minutes/person)
First Christian Church of Montoursville Pastor Bob Hine, representing the Montoursville Ministerium, wishes to address the Board of School Directors.

Renee Carey, Dottie Mathers, Carrie Pauling, Susan Masley, Jami Cordell and Pamela Nelson wish to address the board. See the completed "Format for Presentation of Board Meetings" attached to the agenda.

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 591,941.16
Amounts paid from Liquid Asset Account	\$ 936,898.53
Amounts to be paid at this meeting	\$ 818,894.19
Total	\$ 2,347,733.88

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 77,146.36
Amounts to be paid at this meeting	\$ 0.00
Total.....	\$ 77,146.36

c. Capital Project Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 0.00
Amounts to be paid at this meeting	\$ 1,742,603.37
Total.....	\$ 1,742,603.37

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following **retirement** from a member of the professional staff:

Michael Laychur, Industrial Arts, Montoursville Area High School, effective at the end of 2015-2016 school year.

- b. Request board approval for the following **addition** to the support staff:

Mary Baker, cafeteria worker, C. E. McCall Middle School, 3.5 hours per day, at an hourly rate of \$8.15 per hour, effective December 8, 2015. (Replacement for **Sharon Boyer**)

- c. Request board approval for the following **FMLA leave of absence** for a member of the support staff:

Debra McCandless, aide, Loyalsock Valley Elementary School, effective from November 11, 2015 to up to 26 weeks.

- d. Request board approval for the following **additions** to the coaching staff for the 2015-2016 school year:

Christian Atherholt, girls' basketball volunteer coach, pending receipt of clearances

Joshua Berwanger, elementary wrestling volunteer coach, pending receipt of clearances

Greg Fisher, elementary wrestling volunteer coach, pending receipt of clearances

Keith Johnson, elementary wrestling volunteer coach, pending receipt of clearances

- e. Request board approval for the following **addition** to the teacher substitute list for the 2015-2016 school year:

Cheryl Lucas, English, pending receipt of clearances.

2. Student Matters

- a. None

3. Curriculum Matters

- a. None

4. Policy Matters

- a. None

5. Conference Requests

a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 11/30/15)	=	0
Balance (as of 11/30/15)	=	\$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Linda Keiser	FBLA Regional Conference	Penn College	1/6/2016	1	40	\$600.00
Craig Kurtz	Gifted Students to Court House	Williamsport	1/12/2016	1	9	0
Susan Earl & Julie Quick	Freshman Field Trip	Washington DC	11/11/2015	1	125	\$270.00
Alycia Donahue	Mastermind Symposium	South Williamsport	12/11/2015	1	4	\$90.00
Linda Keiser	Entrepreneurship Challenge	Penn College	11/13/2015	1	29	\$165.00
Adam Wright	Orlando Band Trip	Orlando, FL	11/21/2016 thru 11/26/2016	6	100	0
Susan Earl	Mock Trail	Penn State	1/16/2016, 1/17/2016, 1/18/2016	3	10	\$300.00
Susan Earl	History Club Spring Trip	Washington, DC	3/19/2016	1	50	0
Linda Keiser	FBLA State Conference	Hershey	4/11/2016, 4/12/2016, 4/13/2016	3	16	\$6,000.00
Jaclyn Gilbert	Greenview Alliance Performance	Williamsport	12/20/2015	1	24	0
Jaclyn Gilbert	Nursing Home Performance	The Meadows	12/15/2015	1	24	0
Denise Connor	Intro to Drama Class	Loyalsock Valley and Lyter	2/24/2016	1	25	0

6. Miscellaneous Matters

- Recommend board approval of an agreement between The American National Red Cross and Montoursville Area School District for use of the District's facilities as an emergency shelter during a disaster. This agreement is in accordance with School Board Policy No. 707, Use of School Facilities; Section 2, Use of School Facilities in Emergencies. (Attachment VI-B-6a)

- b. Recommend board approval for the acceptance of an EITC grant from the First Community Foundation Partnership in the amount of \$4,426.91. These funds will be applied toward the writing training costs at the high school.
- c. Consider approval of a proposal from Bassett Engineering Inc. for mechanical consulting engineering services at Loyalsock Valley Elementary School as outlined in the proposal dated November 17, 2015 with a total cost of \$36,310. (Attachment VI-B-6c)

**MONTOURSVILLE AREA SCHOOL DISTRICT
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VI. Action Items

C. Report of the Business Manager

1. **Bidding Procedures – None**
2. **Resolutions, Contracts, and Agreements – None**
3. **Requests and Communication – None**
4. **Miscellaneous Matters**
 - (a) Recommend approval of the school board president, vice president, secretary, and treasurer as authorized signers for the following school district bank accounts for the remainder of the 2015-2016 fiscal year:

FNB Lockbox Checking
Muncy Bank Memorial Garden Fund
PSDLAF Capital Reserve Fund
PSDLAF Construction Fund
PSDLAF Investment Account
PSDLAF Payroll Fund
Santander Bank General Fund
Santander Bank Food Service Fund

VII. Reports of Committees:

- (a) Buildings & Grounds –
- (b) Co-Curricular –
- (c) Finance –
- (d) LCTC Representative –
- (e) Intermediate Unit Representative –
- (f) Student Representatives –

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals

a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
Bruce Buckle	SAS Institute	Hershey	12/6/2015	1	\$113.00	\$0
Stephanie Beadle	STEP Workshop	Williamsport	12/3/2015	1	\$15.00	\$90.00
Brad Holmes	STEP Workshop	Williamsport	12/3/2015	1	\$15.00	\$90.00
Kari Gleason	STEM Workshop	Williamsport	12/3/2015	1	\$10.35	\$90.00
Beth Verrico	STEM Workshop	Williamsport	12/3/2015	1	\$15.00	\$90.00

2015-2016 Budget for Professional Staff = \$17,500.00
 Actual Expenditure (as of 11/30/15) = \$4,981.97
 Balance (as of 11/30/15) = \$12,518.03

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Administrative Staff = \$10,500.00
 Actual Expenditure (as of 11/30/15) = \$46.00
 Balance (as of 11/30/15) = \$10,454.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
 Actual Expenditure (as of 11/30/15) = 0
 Balance (as of 11/30/15) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Coaching Clinics = \$11,500.00
 Actual Expenditure (as of 11/30/2015) = \$272.75
 Balance (as of 11/30/2015) = \$11,527.25

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)

5. Report of the Supervisor of Special Education (Attachment VIII-A-5)
6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)
 - b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
 - c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-A-6c)
 - d. High School: Dan Taormina & Chris King (Attachment VIII-A-6d)

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

- X. Adjournment – 10:00 p.m.
(unless extended for one (1) thirty-minute period by unanimous consent of board members present)

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NOV 11 2015

Montoursville Area School District
50 North Arch Street
Montoursville, PA 17754
Phone: 570-368-2491
Fax: 570-368-3501

Montoursville Area School District
Business Office

Format for Presentations at Board Meetings

Name: Renee' Carey

Date: 11/11/2015

Mailing Address: 429 Cherry St.
Montoursville, PA 17754

Telephone: 570 419 3472

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern:

I am concerned that if any part of the current construction project is halted by the school board for any reason it could result in: the loss of grant funding, additional project related costs, an increased cost to the taxpayers of the school district, disruptions to the educational process, and additional issues in meeting requirements for a public school building.

Qualifying Statements or Back-Up Information:

At last evening's meeting Mrs. Kaplan made a motion to halt construction until the new board has a chance to examine other options. There appears to be a strong likelihood that this motion will be made again.

Summary, Conclusions or Recommendations:

I would like to encourage the Board to allow construction to progress as planned until they've had the opportunity to fully discuss halting construction and changing the current plans with the agencies providing grant funding to offset planning, design, and construction costs. The Board should not take that action until they understand all the ramifications and consequences.

Anyone attending the meeting, who requires assistance or special physical and/or communication accommodations should contact the district office at least one week prior to the meeting.

Montoursville Area School District
50 North Arch Street
Montoursville, PA 17754
Phone: 570-368-2491
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Office of the
Superintendent / MASD

Format for Presentations at Board Meetings

Name: Dottie Mathers

Date: 11-11-15

Mailing Address: 517 Gentry Lane

Telephone: 570 433 4565

Montoursville PA 17754

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern:

Concerned that the new school board will immediately halt construction of the building project resulting in loss of taxpayer money.

Qualifying Statements or Back-Up Information:

- Jill Kaplan + George Hagemyer voted to do so Nov. 10
- Opt 6 campaign stated they would
- Estimated cost to halt project 722 million by contractors/ administration

Summary, Conclusions or Recommendations:

Ask school board to continue project while they take time to identify alternate plan and impact on taxes + education. Need to make sure new plan won't cost more. Also need to be concerned on impact of disrupting

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planned phases of construction on education of ~~students~~ students during construction.

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Montoursville Area School District
Business Office

Montoursville Area School District

50 North Arch Street
Montoursville, PA 17754
Phone: 570-368-2491
Fax: 570-368-3501

Format for Presentations at Board Meetings

Name: Carrie Pauling

Date: 11/12/15

Mailing Address: 312 Tule St.

Telephone: (570)368-1712

Montoursville, PA 17734

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern:

Desire to make a public statement that 100% of the community does not support ^(New board members) their desire to stop the project. Exhaustive & honest research brought the board to where they are now in the project. "Fiscal responsibility" is what won them their place on the board - now they must be committed to uphold that. All eyes will be on their decisions and the costs associated now.

Qualifying Statements or Back-Up Information:

Accountability is incredibly important. People on both sides of the issue are watching very closely now.

Summary, Conclusions or Recommendations:

The students are and should be #1 priority of any school. They've fallen second to this fight over cost of a building. PLEASE, for the students, be thoughtful, civil, and cooperative with one another. Make choices for the good of the students & education. Thank you

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Montoursville Area School District
50 North Arch Street
Montoursville, PA 17754
Phone: 570-368-2491
Fax: 570-368-3501

Montoursville Area School District
Business Office

Format for Presentations at Board Meetings

Name: SUSAN MASLEY

Date: 11-13-15

Mailing Address: 1125 WALNUT ST
MONTAURSVILLE, PA 17754

Telephone: 570-651-9256

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern: I AM A local Real Estate Agent
Real Estate Values with the controversy over the new school.
Many homes on the market very few selling Right Now

Stopping this project will have long term adverse effects
on the Market.

Qualifying Statements or Back-Up Information:

I will have statistics showing houses in MASD ON THE MARKET &
Not selling. No one looking. Other Agents saying the
same thing.

Summary, Conclusions or Recommendations:

Resolve the issue quickly and stop the fighting
Do not stop construction without having a plan with
information to back it up.

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Montoursville Area School District
Business Office

Format for Presentations at Board Meetings

Name:

Jami L. Cordell

Date:

11/15/15

Mailing Address:

1020 Arthur Rd.

Telephone:

570-~~8~~419-2775

Montoursville PA 17754

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern:

School's future in providing quality education and providing adequate space, technology and opportunities to our children.

Qualifying Statements or Back-Up Information:

With the 5 new incoming board members there is certain fear of the project being stopped and fear for our children's educational future due to their stance and reason for becoming candidates in the first place.

Summary, Conclusions or Recommendations:

Learn to listen to community. Take all into consideration and weigh the facts as a whole. Don't look at the small picture. Look at all avenues before making decision.

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NOV 16 2015

Montoursville Area School District

50 North Arch Street
Montoursville, PA 17754
Phone: 570-368-2491
Fax: 570-368-3501

Montoursville Area School District
Business Office

Format for Presentations at Board Meetings

Name:

Pamela Nelson

Date:

11/16/15

Mailing Address:

225 Bennett St

Telephone:

570 368 8408

Montoursville PA 17754

This form should be submitted to the superintendent's office at the above address at least **ten (10) days** before the date of the board meeting date (the second Tuesday evening of each month in the high school's library).

Statement of Problem or Concern:

Cost of "pausing" due to the current construction, loss to winter weather damage → lack of parking

Qualifying Statements or Back-Up Information:

Everyone knows "something" needs done. The cost to "pause" the project or rip down work already started may equal or exceed cost to continue to do something else

Summary, Conclusions or Recommendations:

Let's work together, not against each other. We are where we are, let's move forward together & find a solution that does not bankrupt the district or lower the quality of the district

Anyone attending the meeting who requires assistance or special physical and/or communication accommodations should contact the district office at least one week prior to the meeting.