

**MONTOURSVILLE AREA SCHOOL DISTRICT
AGENDA FOR SCHOOL BOARD MEETING
November 10, 2015**

I. Roll Call

II. Flag Salute

III. Approve Minutes of Previous Meetings
October 13, 2015 – Regular Meeting

IV. Recognition/Awards/Presentations (15 minutes)

V. Prior Presentation Period (5 minutes/person)

Twin Hills Church of the Nazarene Pastor Owen White, representing the Montoursville Ministerium, wishes to address the Board of School Directors.

Public Comment Regarding Agenda Items (3 minutes/person)

Speaker should state their name, address, and identify the specific agenda item they wish to comment on.

VI. Action Items

A. Finance:

1. Treasurer's Report

- a. General Fund
- b. Cafeteria Fund
- c. Middle School and High School Activity Funds (quarter ending 09/30/15)

2. Inter-fund Transfers – None

3. Approve Bills for Payment

a. General Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 610,104.64
Amounts paid from Liquid Asset Account	\$ 934,652.90
Amounts to be paid at this meeting	\$ 364,442.03
Total	\$ 1,909,199.57

b. Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 84,956.30
Amounts to be paid at this meeting	\$ 0.00
Total	\$ 84,956.30

c. Capital Project Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$ 12,391.00
Amounts to be paid at this meeting	\$ 1,317,404.98
Total	\$ 1,329,795.98

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VI. Action Items

B. Report of Superintendent

1. Personnel Matters

- a. Request board approval for the following for **change in a leave of absence** for a member of the professional staff:

Andrea Tira, child rearing leave, Spanish, Montoursville Area High School, from a leave date of November 8 to a retroactive leave date of November 2, 2015 to June 3, 2016. Andrea will be working 2 hours per day, three days per week from November 2, 2015 to November 23, 2015.

- b. Request board approval for the following **long term substitute** assignment:

Lauri Rintelman, Spanish, Montoursville Area High School, retroactive to October 28, 2015 through June 3, 2016. (Replacement for **Andrea Tira**)

- c. Request board approval for the following **addition** to the teacher substitute list for the 2015-2016 school year:

John Walker, Health and Physical Education, Lock Haven University

- d. Request board approval for the following **additions** to the support staff substitute list for the 2015-2016 school year:

Heidi Roupp, interpreter

James Kavcic, building and event security

Craig Kurtz, event security

2. Student Matters

- a. None

3. Curriculum Matters

- a. None

4. Policy Matters

- a. None

5. Conference Requests

- a. Board Members

Name	Event	Location	Dates	Days	# Students	Expense
None						

2015-2016 Budget for Board Members	=	\$1,000.00
Actual Expenditure (as of 10/31/15)	=	0
Balance (as of 10/31/15)	=	\$1,000.00

b. Festival and/or Tournament Participation

Name	Event	Location	Dates	Days	# Students	Expense to District
Victoria Stetts	Centered Earth Clay Studio	Montoursville	10/21/2015	1	100	0
5 th Grade Team	Whitaker Center	Harrisburg	5/20/2016	1	160	0
5 th Grade Team	Indian Park	Montoursville	6/1/2016	1	160	0
Patty Confer	Mastermind Symposium	South Williamsport	12/11/2015	1	12	0
Alicia Betz	Holidays at Mount Hope Literary Performance	Manhiem, PA	12/11/2015	1	20	\$500.00
Patty Bower	Montoursville Cemetery	Montoursville	11/11/2015	1	108	0
Dennis Carpenter	4 th Grade Chorus Rehearsal	McCall Middle School	12/7/2015	1	51	\$100.00
Ashton Hackenberg	Trout Pond Roller Skating Rink	Hughesville	12/11/2015	1	60	0
Erin Bennett	AMC Math Competition	Bucknell University	11/17/2015	1	6	\$90.00

6. Miscellaneous Matters

- a. Request board approval for the revisions to the Montoursville Area School District's Emergency Procedures Manual.
- b. Consider authorizing the President and Secretary to execute and deliver a Quit Claim Deed to the Successor Trustees of the Proctor Community Hall for the property that is the location of the former Proctor School located in Proctor, Plunketts Creek Township, Lycoming County. The Quit Claim Deed has been requested to allow the sale of the property free of the deed restriction imposed by the Plunketts Creek School District, a legal predecessor of the Montoursville Area School District. That clause required the property to be used for social, religious, or charitable purposes and provided, in the event it was not used for such purposes, for ownership the property to revert to the School District.

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VI. Action Items

C. Report of the Business Manager

1. Bidding Procedures – None

2. Resolutions, Contracts, and Agreements – Attachment VI-C-2 (a)

- (a) Recommend approval of a resolution limiting the 2016-2017 tax increase to the maximum amount established under the Act 1 of Special Session 2006.

3. Requests and Communication – Attachment VI-C-3 (a)

- (a) Recommend approval of a request from Nathan Gilbert, **Montoursville National Honor Society**, for use of the C.E. McCall Middle School Commons to conduct the annual National Honor Society banquet on Sunday, May 1, 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (b)

- (b) Recommend approval of a request from Katiera Nettles, **Montoursville Cross Country**, for use the facilities at Loyalsock Valley Elementary School and Lyter Elementary School facilities to conduct running activities for 3rd and 4th grade students from December 2015 to February 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (c)

- (c) Recommend approval of a request from Laura Robinson, **Montoursville Youth Football & Cheer**, for use of the facilities at C.E. McCall Middle School to conduct a youth cheerleading competition on Saturday, November 14, 2015. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (d)

- (d) Recommend approval of a request from Scott L. Metzger, **Montoursville Little League**, for use of the Lyter Elementary School and C.E. McCall Middle School facilities to conduct little league practice, games, safety meetings, coaches meetings, and awards ceremonies from November 2015 to October 2016. (Group 1 – Free)

Requests and Communication – Attachment VI-C-3 (e)

- (e) Recommend approval of a request from Ronald Bainbridge, **Our Lady of Lourdes Church**, for use of the Lyter Elementary School gymnasium to conduct church youth basketball team practice, one day per week during November 2015 through February 2016 for participation in the John Bower Sunday School League. (Group 1 – Free)

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Requests and Communication – Attachment VI-C-3 (f)

- (f) Recommend approval of a request from Todd W. Wentzler, **Cub Scout Pack 21**, for use of the C.E. McCall Middle School facilities to assemble Pinewood Derby Cars on Saturday, December 19, 2015.

4. Miscellaneous Matters – Attachment VI-C-4 (a)

- (a) Recommend approval of the middle school and high school student activities, faculty advisors, and student officers for the 2015-2016 school year as listed on the agenda attachments.

Miscellaneous Matters

- (b) Recommend acknowledgement of receipt of the Montoursville Area School District's financial statements for the year ending June 30, 2015, as well as the related audit report from **Larson Kellett & Associates, PC**.

VII. Reports of Committees:

- (a) Buildings & Grounds – Mr. Konkle –
- (b) Co-Curricular – Mr. Bergen –
- (c) Finance – Mr. Ulmer –
- (d) LCTC Representative – Mr. Hagemeyer –
- (e) Intermediate Unit Representative – Mr. Ruffing –
- (f) Student Representatives – Miss Wood –

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VIII. Informational Items

A. Superintendent's Informational Items

1. Conference Approvals

a. Professional Staff

Name	Conference	Location	Dates	Days	Est. Exp.	Sub. Exp.
April Gavitt	PAFCS Annual State Conference	Indiana, PA	4/8/2016 & 4/9/2016	2	\$600.00	\$90.00

2015-2016 Budget for Professional Staff = \$17,500.00
Actual Expenditure (as of 10/31/15) = \$3,052.40
Balance (as of 10/31/15) = \$14,447.60

b. Administrative Staff

Name	Conference	Location	Dates	Days	Est. Exp.
Jack Fessler	PASBO Food Services	State College	11/17/2015 & 11/18/2015	2	\$300.00

2015-2016 Budget for Administrative Staff = \$10,500.00
Actual Expenditure (as of 10/31/15) = 0
Balance (as of 10/31/15) = \$10,500.00

c. Students

Name	Conference	Location	Dates	Days	Est. Exp.
None					

2015-2016 Budget for Board/Students = \$1,000.00
Actual Expenditure (as of 10/31/15) = 0
Balance (as of 10/31/15) = \$1,000.00

d. Coaching Clinics/ Athletic Travel Expenses

Name	Clinic	Location	Dates	Days	Est. Exp.	Sub. Exp.
None						

2015-2016 Budget for Coaching Clinics = \$11,500.00
Actual Expenditure (as of 10/31/2015) = 0
Balance (as of 10/31/2015) = \$11,500.00

2. Report of the Director of Curriculum & Instruction (Attachment VIII-A-2)
3. Presentation of relevant information on federally funded programs: Title I and Title II
4. Report of Technology Coordinator (Attachment VIII-A-4)
5. Report of the Supervisor of Special Education (Attachment VIII-A-5)
6. Presentation of relevant information from the building principals
 - a. Loyalsock Valley Elementary: Darrin Feerrar (Attachment VIII-A-6a)
 - b. Lyter Elementary: Craig Kurtz (Attachment VIII-A-6b)
 - c. McCall Middle School: Jeff Moore & Curtis Myers (Attachment VIII-A-6c)

d. High School: Dan Taormina & Chris King

B. Business Manager's Informational Items

Presentation of relevant information from the Business Manager, Robert Saul

IX. Prior Presentation/Public Comment (time permitting)

X. Adjournment – 10:00 p.m.

(unless extended for one (1) thirty-minute period by unanimous consent of board members present)