

MONTOURSVILLE AREA SCHOOL DISTRICT

50 North Arch Street, Montoursville, Pennsylvania 17754-1900

Use of Facilities Request Form

Name of organization: _____ Non-profit: Yes No

Authorized person making application: Name: _____

Address: (for billing) _____

Telephone number Home: _____ Work: _____

Facility usage is requested on: Month: _____ Day(s): _____ Start Time: _____

Duration (including set-up and/or clean-up time): _____

Location of facility desired for use:

Montoursville High School Loyalsock Valley Elementary School
 C.E. McCall Middle School Lyter Elementary School

Portion of facilities requested for use: (check all facilities being requested)

Classroom All Purpose Room / Dining Area Soccer Field
 Gymnasium Softball Field Track (running)
 Auditorium Baseball Field Memorial Stadium
 Cafeteria Kitchen Tennis Court
 Other (please specify) _____

Equipment requested: (please specify) _____

State specific purpose for the use of the requested facilities: _____

Estimated number of participants: _____ Estimated number of spectators: _____

Will an admission fee be charged? Yes No If yes, specify admission fees: _____

Will a participation fee be assessed? Yes No If yes, specify participation fees: _____

Other fees organization will be charging (please specify): _____

Is organization membership limited to residents of the Montoursville Area School District? Yes No

Is event participation limited to residents of the Montoursville Area School District? Yes No

Name of organization's supervisors to be in attendance: _____

The undersigned hereby makes application to the Montoursville Area School District, Montoursville, PA for the above named applicant for use of school facilities and certifies that the above information is correct. The undersigned agrees that the applicant will observe all rules and regulations set forth in the Montoursville Area School District USE OF SCHOOL FACILITIES policy and of the Building Principal of the requested facility, and will promptly reimburse the school district. The applicant will exercise the utmost care in the use of the school premises and property and will make good any damage arising from the applicant's use of said facility.

Signature: _____

Title: _____